Planning Space
Town and Regional Planners

Knysna Municipal Manager

28 September 2026

PO Box 21

Knysna

6530

FOR ATTENTION: MANAGER TOWN PLANNING

Sir/Madam,

ERF 774 BRENTON ON SEA: DEPARTURE APPLICATION

Planning Space Pty Ltd. has been appointed by **Common Tern Proprietary Limited**, the owner of Erf 774 Brenton on Sea, to prepare and submit the following application in terms of Section 15 (2) and Chapter IV of the Knysna Spatial Planning and Land Use Management By-Law 2021:

i. Section 15 (2) (b): Application for a departure from the provisions of the Knysna Zoning Scheme By-Law for a street building line from 4.5m to 2.1m in order to allow the existing carport, as indicated on Site Plan No. A100 (Rev E), attached as Diagram 4.

ii. Section 15 (2) (b): Application for a departure from the provisions of the Knysna Zoning Scheme By-Law for a building line relaxation along the:

   (a) Eastern street building line from 4.5m to 0m to permit the existing retaining walls, as indicated on Site Plan No. A100 (Rev E), attached as Diagram 4.

   (b) Northern lateral building line from 2m to 0m to permit the existing retaining walls, as indicated on Site Plan No. A100 (Rev E), attached as Diagram 4.

   (c) Western lateral building line from 2m to 0m to permit the existing retaining walls, as indicated on Site Plan No. A100 (Rev E), attached as Diagram 4.

For your further consideration, please find the following documentation attached:

1. Proof of Payment of Application Fees.
2. Land Use Application form duly completed.

3. Motivation Report

4. List of Diagrams:

DIAGRAM 1: Locality Plan

DIAGRAM 2: Aerial Photo

DIAGRAM 3: Zoning Map

DIAGRAM 4: Site Plan and Elevations

5. List of Annexures:

ANNEXURE A: Power of Attorney and Company Resolution

ANNEXURE B: Title Deed

ANNEXURE C: SG Diagram

ANNEXURE D: Approved Building Plans

I trust that the above will be self-explanatory. Do not hesitate to contact the writer should you wish to discuss the matter or require any additional information /clarification.

Please be so kind as to acknowledge receipt of this application.

Yours faithfully,



Lundikazi Khuphiso.