Seretse Mthembu Urban & Regional Planning
Urban Planners & Development Facilitators

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22 June 2026

By e-mail to: smadumbo@knysna.gov.za
nvonya@knysna.gov.za
Ref: 3953 Kny

The Manager: Land Use Management
Knysna Municipality
PO Box 21
KNYSNA
6570

Attention: Mr Shaun Madumbo

ERF 3953 KNYSNA (APPLICATION No. 3047): SUBMISSION OF AMENDED APPLICATION FOR DEPARTURE AND ADMINISTRATIVE PENALTY

1. Reference is made to the meeting held between Mr Shaun Madumbo and Mr Seretse Mthembu on Wednesday, 17 June 2024 at the municipality's Town Planning offices.

2. The meeting was arranged to discuss a new application for Departure and Administrator's Consent on the abovementioned property which served at the 'new applications meeting' on Friday, 5 June 2026.

3. The outcome of the Friday the 5th's deliberations were that the applicant should discuss the matter further with the department before a decision can be made on how the application must be treated.

4. At the 17th June meeting it was decided that the new application should be treated as an amendment of the old application (No. 3047). According to my understanding, the old application is to be swapped with amended application so that the application retains the old application number.

5. The new application is to be published afresh for public participation and re-circulated to internal departments.

6. The current application for Determination of Administrator's Consent, which accompanies the new application, is to follow the normal application processes.

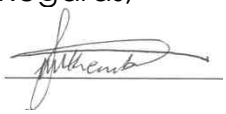
7. The revised application for the Determination of Administrative Penalty is to follow this shortly after this submission.

8. We would like you to note the revised application and, furthermore, request that the application be treated as an amended application and be put on the agenda for the next 'new applications meeting.'

9. For ease of reference, the only notable amendments on the application is the inclusion of a permanent departure for retaining structures which are over the street, lateral and rear boundaries. The structures are depicted on Annexures **K**, **L** and **M**.

We trust that this is in order. Please feel free to contact us if further information is required.

Regards,



Seretse Mthembu
Town and Regional Planner
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