PURPOSE OF REPORT

To improve on SCM Processes and to ensure good Governance and Compliance (avoid reoccurrences of poor planning and irregularities)

Root cause	***Recommendation/Action Plan***
Poor planning/Misalignment of IDP and SDBIP, and Non-involvement of SCM in the draft IDP	✓ *Project Management meeting which indicates project delays and variations (Monthly)* ✓ *Proper and efficient Procurement Planning* ✓ *Proper Project cost estimation and budgeting*
User departments authorised service providers to perform project scope outside of the approved contract	✓ *Monthly or quarterly Project Management meeting with end user department to emphasise proper and adequate contract management and project management (supplier performance and monitoring)*
Contracting service providers without approved purchase orders or rendering of service without purchase order	✓ *Generation of Bulk orders* ✓ *Use Framework Agreements* ✓ *Avoid long standing deviations*
Proper Demand Management	✓ *Advertise panels for various contracted essential services* ✓ *Regular follow ups on Bid Committees from SCM and improve turn around in the finalization of bids* ✓ *Procurement Plan progress meetings, proper project market analysis and project costing* ✓ *Regular and ongoing monthly 90 days alert before contract ending*
Inefficient Investigation of Irregular expenditure by MPAC and report back from MPAC	✓ *Implementation of NT Templates and Guidelines.* ✓ *Immediate cancellation of irregular contracts and writes off or condonation of expenditure incurred were negligence cannot be found after investigation.* ✓ *Monthly MPAC meetings*
Quality control and assurance	✓ *Empower SCM Practitioners on Quality Control and reporting*

	✓ *Probity Audit during and before Adjudication.* ✓ *Senior Management support and by in to prevent irregular expenditure* ✓ *Consequence management and remedial corrective action.* ✓ *Continuous and ongoing improvement of internal controls*