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Our Ref: Pr26/23b04
Your Ref:

23 September 2026

COPY

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MUNISIPALITEIT / MUNICIPALITY
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01 OCT 2026
KNYSNA

The Manager: Land Use Management
Knysna Municipality
P.O. Box 21
Knysna
6570

FOR ATTENTION: MR HENNIE SMIT

Dear Sir,

KNYSNA ERF 564: DETERMINATION OF AN ADMINISTRATIVE PENALTY AS CONTEMPLATED IN SECTION 93 OF THE KNYSNA SPATIAL PLANNING AND LAND USE MANAGEMENT BYLAW (2021)

Marike Vreken Urban and Environmental Planners have been appointed by **MG SOFIANOS PROPERTY HOLDINGS CC** *(See attached **Annexure A**: Signed Power of Attorney)* to prepare and submit the required application documentation for the determination of an administrative penalty as contemplated in Section 93 of the Knysna Spatial Planning and Land Use Management Bylaw (2021) on Knysna Erf 564.

1. Background

1.1. Knysna Erf 564 (hereafter referred to as "*the application area*") is situated in at the corner of Trotter Street and Hedge Street, Knysna Central. The application area is located in the Knysna Central Business area, only one street south of Main Road the main access corridor George and Plettenberg Bay. The coordinates to the centre of the Application Area are located at **34° 2'14.93"S** and **23° 2'37.92"E**.

1.2. The application area is 1945.6m² in extent and is zoned "Business Zone II" in terms of the Knysna Municipality Zoning Scheme By-law, 2020 *(**Annexure C**: Locality Plan).*