

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

Clyde Street
Knysna
6570

Clydestraat
Knysna
6570

iClyde
eKnysna
6570

PO Box 21
Knysna
6570

Posbus 21
Knysna
6570

Posbus 21
Knysna
6570

Tel: +27 44 302 6300
Fax: +27 44 302 6333

Tel: +27 44 302 6300
Faks: +27 44 302 6333

Umnxeba: +27 44 302 6300
Ifeksi: +27 44 302 6333



Notice is hereby given that an **ORDINARY MEETING** of the **MUNICIPAL COUNCIL** of Knysna Municipality will be held in the Municipal Council Chamber on **WEDNESDAY, 30 SEPTEMBER 2026** at **09:00** to consider the business set forth in the attached agenda.

Kennis geskied hiermee dat 'n **GEWONE VERGADERING** van die **MUNISIPALE RAAD** van Knysna Munisipaliteit in die Munisipale Raadsaal op **WOENSDAG, 30 SEPTEMBER 2026** om **09:00** gehou sal word ten einde sake soos uiteengesit in die aangehegte agenda te oorweeg.

Ibhunga lika**MASIPALA** waseKnysna lazisa ngomthetho okwisolotya 19(b) wenkqubo mgaqo olawula oMasipala, 32 of 2000, njengoko utshintshiwe, **NGOLWESITHATHU, NGOMHLA WE 30 EYOMSINTSI 2026** ngentsimibi **ye 09:00** umba iyakuba lushishino oluchazwekwi agenda.

CLLR M S WILLEMSE
The Speaker
Die Speaker
Usomlomo

MR. MANQOBA NGUBO
Acting Municipal Manager
Waarnemende Munisipale Bestuurder
uManejala kaMasipala

Date: 02 September 2026

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AGENDA

1. **OPENING AND WELCOMING**
2. **SILENT PRAYER**
3. **ATTENDANCE OF MEMBERS**
 - 2.1 **COUNCILLORS PRESENT**
 - 3.2 **COUNCILLOR WITH LEAVE**
 - 3.3 **COUNCILLORS WITHOUT LEAVE**
4. **NOTING THE PROVISIONS OF SCHEDULE 1 (CODE OF CONDUCT FOR COUNCILLORS) OF THE LOCAL GOVERNMENT MUNICIPAL SYSTEMS ACT, 32 OF 2000 AND CODE FOR ETHICAL LEADERSHIP AS ADOPTED BY COUNCIL**
5. **DISCLOSURE OF INTERESTS BY COUNCILLORS**
6. **LONG SERVICE AWARDS**

None
7. **INTRODUCTION OF NEWLY APPOINTED STAFF**

Vandala S	Manager: Protection Services	Community Services
Quine A	Meter Reader	Financial Services
Rawana ZR	Artisan: Electrician	Electrical Department
Vuba MB	Artisan: Electrician	Electrical Department
Van Der Sandt LR	Artisan: Electrician	Electrical Department

8. **CONFIRMATION AND ADOPTION OF MINUTES**

8.1 **MINUTES OF THE ORDINARY COUNCIL MEETING: 11 JUNE 2026**

RECOMMENDATION

That the minutes of the Ordinary Council meeting held on 11 June 2026, be confirmed.

KNYSNA LOCAL MUNICIPALITY

MINUTES

OF AN ORDINARY MEETING
OF THE
MUNICIPAL COUNCIL OF KNYNSNA MUNICIPALITY
WHICH WAS HELD ON
Thursday, 11 June 2026
at 09:06
in the Council Chamber and on Youtube

COUNCILLORS IN ATTENDANCE

Executive Mayor, Cllr Matika, T [ANC]
Deputy Executive Mayor, Cllr Gericke, M [PBI] (MSTeams)
Speaker, Cllr Willemse, M S [KIM]
Cllr Andrews, K [ANC]
Cllr Arends, R [ANC]
Cllr Bester, P [DA]
Cllr Campbell, M [KIM]
Cllr Charlie, L [PA]
Cllr Davis, L [DA]
Cllr Khumelwana, M
Cllr Kakora, R [PA] (from 9:19)
Cllr Louw, N [EFF] (from 9:13)
Cllr Nohana, L [ANC]
Cllr Petros, P [ANC]
Cllr Sabbagh, S [DA]
Cllr Stroebe, H [DA]
Cllr Tsengwa, A [ANC]
Cllr Tyokolo, L [DA]
Cllr Van Schalkwyk, A [DA]
Cllr Vanston, C [DA]
Cllr White, J [DA]

OFFICIALS IN ATTENDANCE

Ngubo, B	Acting Municipal Manager
Martin, R	Director: Integrated Human Settlements
Boyce, M	Director: Corporate Services and
Wesso, R	Director: Infrastructure Services
Douglas, J	Director: Community Services
Dunywa, A	Director: Planning & Development
Botha, C	Manager : Administration Services
Bezuidenhout, C	Manager : Communications
Louw, A	Chief Audit Executive (MSTeams)
Botha, M	Acting Manager: Legal Services
Lakay, J	Head: Council Committees and Councillor Support
Burger, T	Committee Officer

1. OPENING AND WELCOMING

The Speaker welcomed Councillors, officials and members of the public to the meeting in the Council Chamber whereafter a roll call confirmed the attendees as mentioned above.

2. SILENT PRAYER

Cllr P Petros opened the meeting with a prayer.

3. ATTENDANCE OF MEMBERS

3.1 Councillors Present

Twenty One (21) Councillors present

3.2 Councillors Absent with Leave

None

3.3 Councillors absent without Leave

None

3.4 Officials Present

As above

3.5 Members of the Audit Committee Present

The meeting was live-streamed on YouTube.

3.6 Members of the Public Present

The meeting was live-streamed on YouTube.

4. **NOTING OF THE PROVISIONS OF THE CODE OF CONDUCT FOR COUNCILLORS AND CODE FOR ETHICAL LEADERSHIP AS ADOPTED BY COUNCIL**

The Speaker drew the attention of Councillors to the Schedule 1 of the Local Government : Municipal Systems Act, 2000.

UNANIMOUSLY RESOLVED

That the Code of Conduct for Councillors and the Code for Ethical Leadership, be noted.

5. **DISCLOSURE OF INTERESTS**

UNANIMOUSLY RESOLVED

That it be noted that no Councillors and Officials declared any interest in matters in the Agenda.

6. **LONG SERVICE AWARDS**

None

7. **INTRODUCTION OF NEWLY APPOINTED STAFF**

None

8. **CONFIRMATION AND ADOPTION OF MINUTES**

8.1 **MINUTES OF THE ORDINARY COUNCIL MEETING: 26 MARCH 2026**

Cllr S Campbell proposed, as amended, seconded by Cllr Charlie,

UNANIMOUSLY RESOLVED

That the minutes of the Ordinary Council meeting held on 26 March 2026, be confirmed as a true reflection of the proceedings, subject to the following :

- [a] That on page 24 in F&G07/02/26, resolution [d], be deleted and that [e] then becomes [d].

8.2 **MINUTES OF THE SPECIAL COUNCIL MEETING: 31 MARCH 2026**

Cllr S Campbell proposed, as amended, seconded by Cllr Charlie,

UNANIMOUSLY RESOLVED

That the minutes of the Special Council meeting held on 31 March 2026, be confirmed as a true reflection of the proceedings, subject to the following :

- [a] That on page 43 in SC05/03/26, resolution [d] be deleted and that [e] then becomes [d].

8.3 **MINUTES OF THE SPECIAL COUNCIL MEETING: 30 APRIL 2026**

Cllr S Campbell proposed, as amended, seconded by Cllr Charlie,

UNANIMOUSLY RESOLVED

That the minutes of the Special Council meeting held on 30 April 2026, be confirmed as a true reflection of the proceedings.

8.4 **MINUTES OF THE SPECIAL COUNCIL MEETING: 15 MAY 2026**

Cllr S Campbell proposed, as amended, seconded by Cllr Charlie,

UNANIMOUSLY RESOLVED

That the minutes of the Special Council meeting held on 15 May 2026, be confirmed as a true reflection of the proceedings.

8.5 **MINUTES OF THE SPECIAL COUNCIL MEETING: 29 MAY 2026**

Cllr S Campbell proposed, as amended, seconded by Cllr Charlie,

UNANIMOUSLY RESOLVED

That the minutes of the Special Council meeting held on 29 May 2026, be confirmed as a true reflection of the proceedings, subject to the following :

- [a] That in SC03/05/26 [a] the resolution be amended to read as follows :

“[a] That Council approves the Amended 2025/2026 Service Delivery and Budget Implementation Plan (SDBIP) based on the latest 2025/2026 adjustment budget, and based on the Acting Municipal Manager’s directive, the recommendations received from Internal Audit (received on 28 May 2026), and that the revised SDBIP be submitted to the June 2026 Council Meeting for noting;”.

9. **EXECUTION LIST**

UNANIMOUSLY RESOLVED

That the Execution list for the period April and May 2026, be noted.

10. STATEMENTS AND COMMUNICATIONS OF THE SPEAKER

10.1 REPORT ON MEETINGS/FUNCTIONS ATTENDED BY THE SPEAKER, CLLR MARK SYDNEY WILLEMSE

UNANIMOUSLY RESOLVED

That the report from the Speaker about functions, meetings and workshops attended for the period 6 March 2026 to 27 May 2026 be noted.

File Number : 9/1/1/1

Execution : Office of the Speaker

11. STATEMENTS AND COMMUNICATIONS OF THE EXECUTIVE MAYOR

11.1 FUNCTIONS, MEETINGS & WORKSHOPS ATTENDED BY THE EXECUTIVE MAYOR/S

UNANIMOUSLY RESOLVED

That the report from the Executive Mayor regarding functions, meetings and workshops attended for the period 16 March to 27 May 2026 be noted.

File Number : 9/1/1/1

Execution : Office of the Executive Mayor

11.2 STATEMENTS AND COMMUNICATIONS BY THE DEPUTY EXECUTIVE MAYOR

UNANIMOUSLY RESOLVED

That the report from the Deputy Executive Mayor regarding functions, meetings and workshops attended for the period 6 March 2026 to 27 May 2026 be noted.

11.3 REPORTS FROM REPRESENTATIVES ON THE GARDEN ROUTE DISTRICT MUNICIPALITY

No reports were received at the time of compilation of the agenda.

11.4 REPORTS FROM REPRESENTATIVES ON THE SALGA WORKING GROUPS

RESOLVED

That the summary of outcomes of the SALGA Working Groups held on 9 March, 12 and 13 May 2026 received from Cllr J White, be noted.

11.5 REPORTS FROM COUNCILLORS REPRESENTING OUTSIDE BODIES AND ORGANISATIONS

No reports were received at the time of compilation of the agenda.

12. ITEMS FOR CONSIDERATION

12.1 RECOMMENDATIONS FROM THE MAYORAL COMMITTEE: 27 MAY 2026

ITEMS SUBMITTED TO THE COMMUNITY SERVICES COMMITTEE MEETING HELD ON 21 APRIL 2026

C01/04/26 PROPOSAL FOR THE DEVELOPMENT OF A CREMATORIUM THROUGH A PUBLIC - PRIVATE PARTNERSHIP (PPP)

UNANIMOUSLY RESOLVED

- [a] That the Report on the Proposal for the development of a crematorium through a Public - Private Partnership (PPP), be noted;
- [b] That Council authorises the exploration of a Public-Private Partnership model for the development and operation of the facility;
- [c] That Council request the relevant municipal departments to identify suitable land and ensure compliance with zoning requirements; and
- [d] That Council supports the building of a crematorium at the Hunters Home Cemetery.

File Number: 9/1/2/5

Execution: Director: Community Services

C02/04/26 PUBLIC SAFETY MONTHLY REPORT FEBRUARY 2026 – MARCH 2026

UNANIMOUSLY RESOLVED

That the report on the Public Safety Monthly Report for the period February 2026 until March 2026 from the Director Community Services, be noted.

File Number: 9/1/2/5

Execution: Director: Community Services

**C03/04/26 LIMITED BUDGET ALLOCATION FOR THE PARKS AND RECREATION
DEPARTMENT DURING THE 2025/2026 FINANCIAL YEAR
ADJUSTMENTS BUDGET PROCESS**

UNANIMOUSLY RESOLVED

- [a] That the report on the core functions of Parks and Recreation Department, be noted,
- [b] That the limited budget allocation during the 2025/2026 financial year adjustment budget process be noted, and
- [c] That the request for the approval of additional funding, be approved.
- [d] That a feedback report on the amount of funding re-prioritised for grass cutting and maintenance at the Hornlee Community Hall, be submitted to next Community Services Committee meeting, for consideration.

File Number: 9/1/2/5

Execution: Director: Community Services

**C04/04/26 REPORT ON MUNICIPAL HEALTH AND ENVIRONMENTAL SERVICES
FOR JANUARY TO MARCH 2026**

UNANIMOUSLY RESOLVED

- [a] That Council notes the report on Municipal Health and Environmental Services for: January 2026, February 2026 and March 2026.
- [b] That the Directorates Community Services and Infrastructure Services compile a clear action plan with the recommendations made by the Garden Route District Municipality, for implementation.

File Number: 9/1/2/5

Execution: Director Community Services

**C07/04/26 REPORT: YOUTH & SPORT DESK FOR THE MONTH FEBRUARY &
MARCH 2026**

UNANIMOUSLY RESOLVED

- [a] That Council notes the report on the programmes for the department's youth and sport for the months of February and March 2026.
- [b] That an action and costing plan be compiled on what is required to repairing of all netball field and that inputs with regard to a youth advisor stationed in Karatara be submitted to the next Community Services meeting, for consideration.

File Number: 9/1/2/5

Execution: Director: Community Services

Manager: Social Development & Special Programmes

**ITEMS SUBMITTED TO THE PLANNING, ECONOMIC DEVELOPMENT & TOURISM
COMMITTEE MEETING HELD ON 22 APRIL 2026**

**P01/04/26 ECONOMIC DEVELOPMENT DEPARTMENT PERFORMANCE REPORT
QUARTER 3: JANUARY – MARCH 2026**

UNANIMOUSLY RESOLVED

- [a] That the Economic Development Department Performance Report for Quarter 3, January to March 2026, be noted;
- [b] That a follow-up report with regard to the compliance of informal traders in terms of the by-law be submitted to the next Planning, Economic Development and Tourism Committee, for consideration.

File Number: 9/1/2/13

Execution: Director: Planning, Economic Development & Tourism
Manager: Economic Development

**P02/04/26 EXPANDED PUBLIC WORKS PROGRAMME (EPWP) 2025-26 QUARTER 3:
JANUARY – MARCH 2026**

UNANIMOUSLY RESOLVED

That the Expanded Public Works Programme Performance report (EPWP) Quarter 3: January – March 2026, be noted.

File Number: 9/1/2/13

Execution: Director: Planning, Economic Development & Tourism
Manager: Economic Development

**P03/04/26 ENVIRONMENTAL MANAGEMENT DIVISION PERFORMANCE REPORT
FOR QUARTER 3: JANUARY – MARCH 2026**

UNANIMOUSLY RESOLVED

That the Environmental Management Department Performance Report for the period of Quarter 3 (January – March 2026) be noted.

File Number: 9/1/2/13

Execution: Acting Municipal Manager
Director Planning, Economic Development & Tourism
Manager: Environmental Management

P04/04/26 ENVIRONMENTAL REPORT: INVASIVE ALIEN SPECIES MONITORING, CONTROL AND ERADICATION PLAN (IASMC&EP) FOR KNYSNA MUNICIPALITY

UNANIMOUSLY RESOLVED

- [a] That the presentation made by Mr Bruce Taplin from Apex Conservation Services (ACS) on the Invasive Alien Species Monitoring Control and Eradication;
- [b] That the Invasive Alien Species Monitoring, Control and Eradication Plan Draft Report be noted;
- [c] That a funded annual implementation plan, be compiled and submitted to the Planning, Economic Development and Tourism Committee Meeting, for consideration prior to implementation;
- [d] That collaboration between the relevant departments including Local Economic Development, Environmental Management and Town Planning, be effectuated;
- [e] That a quarterly report on implementation of the project, be submitted to the Planning Economic Development and Tourism Committee, for information.

File Number: 9/1/2/13
Execution: Acting Municipal Manager
Director: Planning, Economic Development & Tourism
Manager: Environmental Management

P05/04/26 BUILDING CONTROL REPORT FOR THE PERIOD OF: QUARTER 3 JANUARY - MARCH 2026

UNANIMOUSLY RESOLVED

That the Building Control Division Performance Report for the period (January – March 2026) be noted.

File Number: 9/1/2/13
Execution: Director: Planning, Economic Development & Tourism
Manager: Building Control

P06/04/26 LAND USE MANAGEMENT DIVISION REPORT QUARTER 3: JANUARY TO MARCH 2026

UNANIMOUSLY RESOLVED

That the Land Use Management Departmental Report, Quarter 3 for the period January to March 2026, be noted.

File Number: 9/1/2/13
Execution: Director: Planning, Economic Development & Tourism

Manager: Planning & Development

**ITEMS SUBMITTED TO THE INTEGRATED HUMAN SETTLEMENTS COMMITTEE
MEETING HELD ON 23 APRIL 2026**

**IHS01/04/26 INTEGRATED HUMAN SETTLEMENTS – HEIDEVALLY PRECINCT
DEVELOPMENT**

UNANIMOUSLY RESOLVED

- [a] That the pre-feasibility presentation by KRMS Consulting on the Heidevalley Precinct Development, be noted;
- [b] That the Acting Municipal Manager be instructed to take all legal measures to prevent any further settlements and to take any appropriate and necessary steps to address and prevent the erection of illegal structures in the Heidevally and all other areas.

File Number: 9/1/2/15

Execution: Director: Integrated Human Settlements

**IHS04/04/26 INTEGRATED HUMAN SETTLEMENTS MONTHLY REPORT ON PROJECT
IMPLEMENTATION: TILL FEBRUARY 2026**

UNANIMOUSLY RESOLVED

That the report related to project implementation for the period till end of February 2026 relative to the approved WCDoHS Business Plan 2025/26 financial year, be noted.

File Number: 9/1/2/15

Execution: Director: Integrated Human Settlements

Manager: Human Settlements

**IHS05/04/26 DEVELOPMENT OF ERF 3339, FISHERHAVEN, KNYSNA - REDUCTION IN
PRICE PERS STAND**

UNANIMOUSLY RESOLVED

- [a] That the Report on the Development of Erf 3339, Fisherhaven, Knysna – reduction in price per stand, be noted;
- [b] That Council notes the request from the Steering Committee regarding the reduction of the stand price for Erf 3339;
- [c] That Council consider and resolve on the following options:
 - [i] That non-qualifying applicants with a salary scale above R22,001 pay R52,352.00 per stand
 - [ii] That qualifying applicants within the salary scale R3501.00 – R22,001 pay between R30,000- R40,000 per stand

[d] That items [d] and [h] of resolution IHS05/05/25, as set out hereunder, be rescinded:

“[d] That Council approve the sale value to beneficiaries for the amount of R52,352.00 per stand plus a portion of the equal share of R750,000 based on the final site layout and beneficiaries;

[h] That the municipality's initial contribution of R750,000 for environmental approval, land use applications and community facilitation and administrative processes be recouped from beneficiaries;”

File Number: 9/1/2/15

Execution: Director: Integrated Human Settlements
Manager: Human Settlements

**ITEMS SUBMITTED TO THE INFRASTRUCTURE SERVICES COMMITTEE MEETING
HELD ON 05 MAY 2026**

**IS01/05/26 REPORT ON THE IMPLEMENTATION OF WATER WASTEWATERSERVICES
OPERATIONAL BUDGET 2025/2026 (JAN 2026 – MAR 2026)**

UNANIMOUSLY RESOLVED

That the Report on the Implementation of Water Waste Water Services Operational Budget 2025/2026 (Jan 2026- Mar 2026), be noted.

File Number: 9/1/2/1

Execution: Manager: Water & Sewer

**IS02/05/26 REPORT ON EXPENDITURE OF GRANT FUNDS 2025/2026 FINANCIAL
YEAR**

UNANIMOUSLY RESOLVED

That the Report on Expenditure of Grant Funds for the 2025/2026 financial year, be noted.

File Number: 9/1/2/1

Execution: Manager PMU

**IS03/05/26 ELECTRICAL & MECHANICAL DEPARTMENT CAPITAL PROJECT
REPORT FROM JANUARY TO FEBRUARY 2026**

UNANIMOUSLY RESOLVED

That the Electrical & Mechanical Department Capital Project Report for the period January to February 2026, be noted.

File Number: 9/1/2/1

Execution: Manager: Electro Technical

**IS08/05/26 REPORT OF THE ROADS, TRANSPORT & STORM WATER & BUILDINGS
MAINTENANCE DIVISION (RTSBMD) FOR QUARTER 3 (25/26)**

UNANIMOUSLY RESOLVED

That the Report of the Roads, Transport & Storm Water & Buildings Maintenance Division (RTSBMD) for Quarter 3 (25/26), be noted.

File Number: 9/1/2/1

Execution: Manager Water & Sewer

**ITEMS SUBMITTED TO THE FINANCE & GOVERNANCE COMMITTEE MEETING HELD
ON 19 MAY 2026 (FINANCE ITEMS)**

F&G02/05/26 REQUEST FOR DEBT WRITE OFF

UNANIMOUSLY RESOLVED

- [a] That the Report for the Request for Debt Write off, be noted;
- [b] That Council approves the write off in the amount of R66,000 being the balance outstanding after receipt of the settlement of R50 000.00; and
- [c] The debtor remains liable for all further charges on the account.

File Number: 9/1/2/10

Execution: Director: Financial Services
Senior Manager: Revenue Services

F&G03/05/26 MONTHLY BUDGET STATEMENT – JANUARY 2026

UNANIMOUSLY RESOLVED

- [a] The Finance and Governance Committee notes the Section 71 Monthly Budget Statement as at 31 January 2026;
- [b] The Finance and Governance Committee notes that the Section 71 Monthly Budget Statement as at 31 January 2026 was submitted to the Executive Mayor, the National Treasury and the Western Cape Provincial Treasury on 13 February 2026, being the 10th working day after the end of January 2026; and
- [c] The Finance and Governance Committee notes that the Section 71 Monthly Budget Statement as at 31 January 2026 has been published on the municipal website.

File Number: 9/1/2/10

Execution: Director: Financial Services

F&G04/05/26 MONTHLY BUDGET STATEMENTS – FEBRUARY 2026

UNANIMOUSLY RESOLVED

- [a] The Finance and Governance Committee notes the Section 71 Monthly Budget Statement as at 28 February 2026;
- [b] The Finance and Governance Committee notes that the Section 71 Monthly Budget Statement as at 28 February 2026 was submitted to the Executive Mayor, the National Treasury and the Western Cape Provincial Treasury on 13 March 2026, being the 10th working day after the end of February 2026; and
- [c] The Finance and Governance Committee notes that the Section 71 Monthly Budget Statement as at 28 February 2026 has been published on the municipal website.

File Number: 9/1/2/10

Execution: Director: Financial Services

F&G05/05/26 QUARTERLY INSURANCE REPORT – QUARTER 3 OF 2025/2026

UNANIMOUSLY RESOLVED

That the Quarterly Insurance Report for the Quarter 3 ending 31 March 2026 be noted.

File Number: 9/1/2/10

Execution: Director: Financial Services

Senior Manager: Revenue Services

ITEMS SUBMITTED TO THE FINANCE & GOVERNANCE COMMITTEE MEETING HELD ON 21 MAY 2026 (CORPORATE ITEMS)

F&G07/05/26 DRAFT BOUQUET POLICY

UNANIMOUSLY RESOLVED

- [a] That Council note the contents of the Draft Bouquet Policy as a directive from the Executive Mayor; and
- [b] That the Draft Bouquet Policy be workshopped on a date and time determined by the Speaker and thereafter be submitted to Council for consideration.

File Number: 9/1/2/9

Execution: Director: Corporate Services

F&G08/05/26 FUNERAL/MEMORIAL SERVICE POLICY

UNANIMOUSLY RESOLVED

- [a] That Council note the contents of the Draft Funeral/Memorial Service Policy as a directive from the Executive Mayor; and
- [b] That the Draft Funeral/Memorial Service Policy be workshopped on a date and time determined by the Speaker and thereafter be submitted to Council for consideration.

File Number: 9/1/2/9

Execution: Director: Corporate Services

F&G09/05/26 REVIEW OF HOLDING OF EVENTS BY-LAW

UNANIMOUSLY RESOLVED

- [a] That the report on the Review of the Holding of Events By-law be noted; and
- [b] That the Holding of Events By-law, as amended, be workshopped on a date and time determined by the Speaker and thereafter be submitted to Council for consideration.

File Number: 9/1/2/9

Execution: Director: Corporate Services

F&G10/05/26 ALLOCATION OF A PORTION OF ERF 3801 & ERF 3805, KNYSNA AS A SKILLS DEVELOPMENT CENTRE TO SOUTH CAPE COLLEGE

UNANIMOUSLY RESOLVED

- [a] That the report and annexures regarding the allocation of a portion of Erf 3801, Knysna as a skills development center for South Cape College, be noted;
- [b] That the Municipal Managers letter to the Western Cape Government dated 03 November 2025, be noted;
- [c] That the Western Cape Government, Department of Infrastructure's reply letter dated 11 November 2025, be noted;
- [d] That in terms of the Knysna Municipality's Management of Immovable Property Policy, Erf 3805, Knysna is classified as viable property;
- [e] That in terms of Section 14(6) of the Local Government: Municipal Finance Management Act, 2003, the Municipal Council confirms that the portions of Erf 3801 & Erf 3805, Knysna, are non-exempted capital assets;

- [f] That in terms of Regulation 5(2) of the Local Government: Municipal Finance Management Act, 56/2003: Municipal Asset Transfer Regulations, 2008, the Municipal Council confirms that erven 3801 & 3805, Knysna are not a “high value” assets and that a public participation should be followed although not mandatory;
- [g] That the Municipal Council approves the advertising of the intended alienation of a portion of Erf 3801, Knysna & Erf 3805, Knysna by way of donation; and
- [h] That after the advertising period the matter must be resubmitted to the next section 80 (Corporate Service Committee).

File Number: 7/2/1/2
Execution: Acting Municipal Manager
Director: Corporate Services

F&G11/05/26 APPLICATION FOR ACQUISITION OF LAND – DEPARTMENT OF PUBLIC WORKS & INFRASTRUCTURE

UNANIMOUSLY RESOLVED

1. That the report and annexure's regarding the application from Department of Public Works & Infrastructure for the acquisition of land for the construction of a new Labour Centre in Knysna, be noted; and
2. That it be noted that Erven 5179, 255 and 3801 Knysna are not available for acquisition;
3. That the Department of Public Works and Infrastructure be engaged by the Directorates Integrated Human Settlements, Corporate Services on the inclusion of the construction of a new Labour Centre in Knysna in the development of Erf 243, Heidevallei.

File Number: 7/2/1/2
Execution: Acting Municipal Manager
Director: Corporate Service

F&G12/05/26 APPLICATION TO RENEW LEASE AGREEMENT OF KNYSNA BOWLING CLUB – A PORTION OF ERF 211, KNYSNA

Proposal 1

Amendment to recommendation [c]

- [c] *That the Municipal Manager advertise the intended leasing of a portion of Erf 211, Knysna for sporting purposes, for a period of nine (9) years,*

Proposer : Cllr L Tyokolo
Seconder : Cllr S Campbell

In favour of recommendations submitted	as	Against recommendations as submitted
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ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

Cllr A Van Schalkwyk	Cllr T Matika
Cllr L Davis	Cllr A Tsengwa
Cllr M Willemse	Cllr M Khumelwana
Cllr C Vanston	Cllr L Nohana
Cllr S Campbell	Cllr N Louw
Cllr P Bester	Cllr R Kakora
Cllr J White	Cllr M Gericke
Cllr S Sabbagh	Cllr P Petros
Cllr L Tyokolo	Cllr B Charlie
	Cllr R Arends
	Cllr K Andrews
Not present at time of voting	
Cllr H Stroebe	
Did not vote	
None	
Abstained from voting	
None	

Proposal 2

That the recommendation be approved as is.

Proposer : Cllr N Louw
Seconder : Cllr A Tsengwa

In favour of recommendations as submitted	Against recommendations as submitted
Cllr T Matika	Cllr A Van Schalkwyk
Cllr A Tsengwa	Cllr L Davis
Cllr M Khumelwana	Cllr M Willemse
Cllr L Nohana	Cllr C Vanston
Cllr N Louw	Cllr S Campbell
Cllr R Kakora	Cllr P Bester
Cllr M Gericke	Cllr J White
Cllr P Petros	Cllr S Sabbagh
Cllr B Charlie	Cllr L Tyokolo
Cllr R Arends	
Cllr K Andrews	
Not present at time of voting	
Cllr H Stroebe	
Did not vote	
None	
Abstained from voting	
None	

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The proposal of Cllr N Louw, seconded by Cllr A Tsengwa, was carried.

RESOLVED BY MAJORITY

- [a] That the report and annexure's regarding the request for the renewal of the lease agreement entered into by and between Knysna Municipality and Knysna Bowling Club for the leasing of a portion of Erf 211, Knysna, be noted;
- [b] That a below market-related tariff be determined, as the Knysna Bowling Club is delivering a service to the community and is a Sporting Body;
- [c] That the Municipal Manager advertise the intended leasing of a portion of Erf 211, Knysna for sporting purposes, **for a period of three (3) years**,
- [d] That in terms of Section 14(2)(a) of the Local Government: Municipal Finance Management Act, 2003, and on reasonable grounds, the Municipal Council confirms that the area in question, on a portion of Erf 211, Knysna, is deemed not needed to provide the minimum level of basic Municipal Services;
- [e] That the applicant be responsible for all costs related to leasing of a portion of Erf 211, Knysna; and
- [f] That a follow up item be submitted after the public participation process.

File Number: C.02

Execution: Acting Municipal Manager

Director: Corporate Services

F&G13/05/26 APPLICATION TO PURCHASE A PORTION OF ERF 214, KNYSNA – THAMI DUNA

UNANIMOUSLY RESOLVED

- [a] That the report and annexure's regarding the alienation of a portion of Erf 214, Knysna, be noted;
- [b] That the comments received by Planning & Development, Environmental Management, Building Control and Infrastructure Services, be noted;
- [c] That the application for a portion of Erf 214, Knysna as applied for by Mr. Thami Duna is not approved; and
- [d] That Mr. Thami Duna be instructed to restore the portion of Erf 214, Knysna to its original condition by demolishing any built structure thereon;
- [e] That a report on the possible cancellation of sale of portion of Erf 214, Knysna, be submitted to the next Finance and Governance Committee Meeting, for consideration;

- [f] That a comprehensive report inclusive of the following be submitted to the next Finance and Governance Committee Meeting, for consideration:
 - [i] Report by the Directorate Planning and Development on the enforcement of all land use and building contraventions on portion of Erf 214;
 - [ii] Report by the Directorate Community Services on the illegal dumping at portion of Erf 214.

File Number: 7/2/1/2
Execution: Acting Municipal Manager
Director: Corporate Services

REPORTS SUBMITTED DIRECTLY TO THE MAYORAL COMMITTEE: 27 MAY 2026

M01/05/26 STATUS QUO REPORT ON WATER SUPPLIES FOR THE GREATER KNYSNA JANUARY TO MARCH 2026

UNANIMOUSLY RESOLVED

- [a] That the Status Quo Report on Water Supplies for the Greater Knysna for the period January to March 2026, be noted;
- [b] That the Memorandum of Understanding with Knysna Infrastructure Group (KIG) be submitted to the relevant Section 80 Committee Meeting, for noting;
- [c] That a separate report on the Knysna Infrastructure Group (KIG) and its activities in terms of the MOU mentioned in [b] above be submitted to the Infrastructure Services Committee Meeting, for consideration.

File Number: 9/1/2/1
Execution: Manager: Water & Sewer

M02/05/26 REPORT ON THE STATUS QUO OF MECHANICAL SEWER & WATER PUMPS

UNANIMOUSLY RESOLVED

That the Report on the Status Quo of Mechanical Sewer & Water Pumps, be noted.

File Number: 9/1/2/1
Manager: Water & Sewer

M03/05/26 WATER CONSERVATION AND WATER DEMAND MANAGEMENT STRATEGY DEVELOPMENT

UNANIMOUSLY RESOLVED

That the Report on the Water Conservation and Water Demand Management Strategy Development, be noted.

File Number: 9/1/2/1

Execution: Manager: Water & Sewer

M04/05/26 ELECTRICAL & MECHANICAL SERVICES KNYSNA MUNICIPAL FLEET FROM JANUARY TO FEBRUARY 2026

UNANIMOUSLY RESOLVED

[a] That the report on the Electrical & Mechanical Services Knysna Municipal Fleet from January to February 2026, be noted.

[b] That an alternative report on fleet rental be submitted to the next Infrastructure Committee Meeting in August 2026.

[c] That the Fleet Management Policy be workshopped.

File Number: 9/1/2/1

Execution: Manager: Electro Technical

M05/05/26 WATER AND SEWER QUALITY REPORT JANUARY TO MARCH 2026

UNANIMOUSLY RESOLVED

That the Water and Sewer Quality Report for the period January to March 2026, be noted.

File Number: 9/1/2/1

Execution: Manager: Water & Sewer

M06/05/26 REPORT ON PROCUREMENT PLAN AND PROGRESS FOR INFRASTRUCTURE CAPITAL PROJECTS – JAN – MARCH 2026

UNANIMOUSLY RESOLVED

That the Report on the Procurement Plan and Progress for Infrastructure Capital Projects for the period January to March 2026, be noted.

File Number: 9/1/2/1

Execution: Manager: PMU

M07/05/26 REPORT ON THE REVIEW OF THE REGISTER OF DELEGATED POWERS OF DECISION MAKING

UNANIMOUSLY RESOLVED

- [a] That the report on the Review of the System of Delegations be noted.
- [b] That Council resolves that a workshop with councillors and all relevant officials be scheduled through the office of the Speaker to discuss the review of the System of Delegations.
- [c] That upon receipt of above-mentioned workshop date, all councillors, the Municipal Manager and all Directors prepare for any proposed amendments to the System of Delegations.

13. NEW MATTERS SUBMITTED BY THE ACTING MUNICIPAL MANAGER

C01/06/26 AUDIT COMMITTEE OVERSIGHT REPORT TO COUNCIL

UNANIMOUSLY RESOLVED

- [a] That the Council notes the oversight report of the Audit Committee for the period 01 January 2026 to 31 March 2026;
- [b] That the detailed recommendations as made in the oversight reports be adopted by Council and implemented by management.

File Number: 9/1/2/10/4

Execution: Municipal Manager
 Chief Audit Executive
 All Directors
 Manager IDP & PMS
 Chief Risk Officer
 MPAC Co-ordinator

C02/06/26 SPECIAL RATING AREA APPLICATION AND OBJECTIONS RECEIVED

RESOLVED BY MAJORITY

That the report on the Special Rating Area Application and Objections Received, be withdrawn in order for the administration to examine all comments and objections received and that the matter be submitted to a subsequent meeting of Council prior to the end of the financial year.

Cllr N Louw requested that his vote against the above resolution, be recorded.

File Number: 9/1/2/10

Execution: Acting Director: Financial Services
 Senior Manager: Revenue Services

C03/06/26 USE OF REMAINDER OF ERF 1343, KNYSNA (MILKWOOD FLATS) FOR TEMPORARY HOMELESS SHELTER

Proposal 1

That the matter with regard to the use of remainder of Erf 1343, Knysna (Milkwood Flats) for temporary homeless shelter, be withdrawn and that a report with an update on the permanent shelter and feedback on temporary homeless shelter be submitted to the relevant Section 80 Committee Meeting, in order to determine the way forward.

Proposer : Cllr C Vanston
Seconder : Cllr S Campbell

In favour of recommendations as submitted	Against recommendations as submitted
Cllr A Van Schalkwyk	Cllr T Matika
Cllr L Davis	Cllr A Tsengwa
Cllr C Vanston	Cllr M Khumelwana
Cllr S Campbell	Cllr L Nohana
Cllr P Bester	Cllr N Louw
Cllr J White	Cllr R Kakora
Cllr S Sabbagh	Cllr M Gericke
Cllr L Tyokolo	Cllr P Petros
Cllr H Stroebe	Cllr B Charlie
	Cllr R Arends
	Cllr K Andrews
Not present at time of voting	
None	
Did not vote	
None	
Abstained from voting	
Cllr M Willemse	

Proposal 2

That the recommendation as submitted, be approved

Proposer : Cllr T Matika
Seconder : Cllr A Tsengwa

In favour of recommendations as submitted	Against recommendations as submitted
Cllr T Matika	Cllr A Van Schalkwyk
Cllr A Tsengwa	Cllr L Davis

Cllr M Khumelwana	Cllr H Stroebel
Cllr L Nohana	Cllr C Vanston
Cllr N Louw	Cllr S Campbell
Cllr R Kakora	Cllr P Bester
Cllr M Gericke	Cllr J White
Cllr P Petros	Cllr S Sabbagh
Cllr B Charlie	Cllr L Tyokolo
Cllr R Arends	
Cllr K Andrews	
Not present at time of voting	
None	
Did not vote	
None	
Abstained from voting	
Cllr M Willemse	

The recommendations as submitted, was carried.

RESOLVED BY MAJORITY

- [a] That the request to the Municipal Council to consider using the remainder of Erf 1343, Knysna (Milkwood Flats) as a temporary Homeless Shelter, be noted;
- [b] That the municipal council amend the council resolution dated 31 July 2025 to exclude the remainder of Erf 1343, Knysna:
 - 2.1. *That all reference to Re/1343, Knysna be removed.*
- [c] That the Municipal Council confirm that the remainder of Erf 1343, Knysna (Milkwood Flats) be used as a temporary Homeless Shelter;
- [d] That the Municipal Council authorises the Acting Municipal Manager to advertise the intended using of the remainder of Erf 1343, Knysna (Milkwood Flats) be used as a temporary Homeless Shelter;
- [e] That Council authorizes the Municipal Manager to sign the relevant powers of attorney to bring land use applications in respect the remainder of Erf 1343 Knysna, so that it can be used as a Homeless Shelter;
- [f] That Council authorizes the waiver of any fess pertaining to the land use application processes the remainder of Erf 1343 Knysna; and
- [g] That the acting municipal manager report back to the municipal council after the public participation process.

References: 7/1/2/5

Execution: Municipal Manager

Director: Corporate Services
Director: Community Services

C04/06/26 AUCTIONING OF ERF 2463, 42 OLD TOLL ROAD, KNYSNA

Proposal 1

[a] ...

[b] That Council rejects the offer received, as follows :

[i] Erf 2463 Knysna : R1,500,000

[c] That the Acting Municipal Manager be instructed to take all appropriate steps to secure the property until Council has resolved on the matter.

That the submitted [c] and [d] be deleted.

Proposer : Cllr L Tyokolo
Seconder : Cllr S Sabbagh

In favour of recommendations as submitted	Against recommendations as submitted
Cllr A Van Schalkwyk	Cllr T Matika
Cllr L Davis	Cllr A Tsengwa
Cllr C Vanston	Cllr M Khumelwana
Cllr S Campbell	Cllr L Nohana
Cllr P Bester	Cllr N Louw
Cllr J White	Cllr R Kakora
Cllr S Sabbagh	Cllr M Gericke
Cllr L Tyokolo	Cllr P Petros
Cllr H Stroebel	Cllr B Charlie
	Cllr R Arends
	Cllr K Andrews
Not present at time of voting	
None	
Did not vote	
None	
Abstained from voting	
Cllr M Willemsse	

Proposal 2

- [a] That the final report received from Riley Auctioneers on the outcome of the auction be noted;
- [b] That Council accepts the offer received as follows: -
- (i) Erf 2463 Knysna: R1,500,000
- [c] That Council consider:
- (i) To adjust the reserved price
- (ii) Potential engagements with the interested buyer for possible negotiations
- [d] That Council accept the offer listed in [b] above and authorise the conclusion of sale.

Proposer : Cllr T Matika
Seconder : Cllr B Charlie

In favour of recommendations as submitted	Against recommendations as submitted
Cllr T Matika	Cllr A Van Schalkwyk
Cllr A Tsengwa	Cllr L Davis
Cllr M Khumelwana	Cllr H Stroebel
Cllr L Nohana	Cllr C Vanston
Cllr N Louw	Cllr S Campbell
Cllr R Kakora	Cllr P Bester
Cllr M Gericke	Cllr J White
Cllr P Petros	Cllr S Sabbagh
Cllr B Charlie	Cllr L Tyokolo
Cllr R Arends	
Cllr K Andrews	
Not present at time of voting	
None	
Did not vote	
None	
Abstained from voting	
Cllr M Willemse	

The proposal of Cllr T Matika, seconded by Cllr B Charlie, was carried.

RESOLVED BY MAJORITY

- [a] That the final report received from Riley Auctioneers on the outcome of the auction be noted;
- [b] That Council accepts the offer received as follows: -
 - (ii) Erf 2463 Knysna: R1,500,000
- [c] That Council consider:
 - (iii) To adjust the reserved price
 - (iv) Potential engagements with the interested buyer for possible negotiations
- [d] That Council accept the offer listed in [b] above and authorise the conclusion of sale.

File Number: 9/1/2/10

Execution: Acting Director: Financial Services

C05/06/26 REQUEST FOR CONTINUED USE OF COMMUNITY HALLS FREE OF CHARGE BY THE SOUTH AFRICAN SOCIAL SECURITY AGENCY (SASSA)

UNANIMOUSLY RESOLVED

- [a] That Council approves the continued use of municipal community halls by the South African Social Security Agency free of charge for purposes related to the administration and delivery of social assistance services;
- [b] That Council authorises the relevant municipal department to coordinate bookings and operational arrangements with SASSA officials;
- [c] That Council requires SASSA to comply with all applicable municipal policies and procedures.
- [d] That SASSA provides on a regular basis an updated schedule of dates when municipal community halls will be utilised;
- [e] That the Acting Municipal Manager together with the Director : Corporate Services identify a suitable office space for SASSA officials and that appropriate rental amounts be determined and invoiced to the department accordingly.

Break from 13:04 to 13:43.

C06/06/26 APPOINTMENT OF A SELECTION PANEL FOR THE RECRUITMENT OF A CHIEF FINANCIAL OFFICER

EFF Caucus from 13:46 to 13:59.

Proposal 1

[a] ...

[b] *That Council approves the Recruitment and Selection Panel for the position of Chief Financial Officer as follows:*

*Municipal Manager – Chairperson (or Acting Municipal Manager)
Portfolio Chairperson for Finance and Governance Committee
Experts (x3) – Mr Selwyn Thys (CFO – Mossel Bay Municipality)
 Mr Gerhard Goliath (CFO – Hessequa Municipality)
 Acting Chairperson of the Audit Committee, Ms Ronel Shaw*

[c] *That all Chief Whips of political parties, be granted observer status.*

Proposer : Cllr L Tyokolo
Seconder : Cllr S Sabbagh

In favour of recommendations as submitted	Against recommendations as submitted
Cllr A Van Schalkwyk	Cllr T Matika
Cllr L Davis	Cllr A Tsengwa
Cllr C Vanston	Cllr M Khumelwana
Cllr S Campbell	Cllr L Nohana
Cllr P Bester	Cllr N Louw
Cllr J White	Cllr R Kakora
Cllr S Sabbagh	Cllr M Gericke
Cllr L Tyokolo	Cllr P Petros
Cllr M Willemse	Cllr B Charlie
	Cllr R Arends
	Cllr K Andrews
Not present at time of voting	
Cllr H Stroebel	
Did not vote	
None	
Abstained from voting	
None	

Proposal 2

[a] That the report regarding the appointment of a selection panel for the recruitment a Chief Financial Officer and Acting Chief Financial Officer be noted.

[b] That Council approves the Recruitment and Selection Panel for the position of Chief Financial Officer as follows:

*Municipal Manager – Chairperson (or Acting Municipal Manager)
Portfolio Chairperson for Finance and Governance Committee
Expert – Mr Christopher Mapeyi (Acting Municipal Manager/CFO - Bitou Municipality);*

[c] That all Chief Whips be granted observer status.

Proposer : Cllr K Andrews

Seconder : Cllr N Louw

In favour of recommendations as submitted	Against recommendations as submitted
Cllr T Matika	Cllr A Van Schalkwyk
Cllr A Tsengwa	Cllr L Davis
Cllr M Khumelwana	Cllr M Willemse
Cllr L Nohana	Cllr C Vanston
Cllr N Louw	Cllr S Campbell
Cllr R Kakora	Cllr P Bester
Cllr M Gericke	Cllr J White
Cllr P Petros	Cllr S Sabbagh
Cllr B Charlie	Cllr L Tyokolo
Cllr R Arends	
Cllr K Andrews	
Not present at time of voting	
Cllr H Stroebel	
Did not vote	
None	
Abstained from voting	
None	

The proposal of Cllr K Andrews, seconded by Cllr N Louw, was carried.

RESOLVED BY MAJORITY

[a] That the report regarding the appointment of a selection panel for the recruitment a Chief Financial Officer and Acting Chief Financial Officer be noted.

[b] That Council approves the Recruitment and Selection Panel for the position of Chief Financial Officer as follows:

Municipal Manager – Chairperson (or Acting Municipal Manager)
Portfolio Chairperson for Finance and Governance Committee
Expert – Mr Christopher Mapeyi (Acting Municipal Manager/CFO - Bitou Municipality);

[c] That all Chief Whips be granted observer status.

C07/06/26 APPOINTMENT OF AN ACTING CHIEF FINANCIAL OFFICER

EFF caucus from 14:10 to 14:37.

DA caucus from 14:41 to 14:47

Proposal 1

[a] That the report regarding the request to National and Provincial Treasury for the secondment of an Acting Chief Financial Officer be noted.

[b] That Council appoint Ms Roslyn Saptoe as Acting Chief Financial Officer for a period of 3 months.

Proposer : Cllr R Kakora

Seconder : Cllr T Matika

In favour of recommendations as submitted	Against recommendations as submitted
Cllr T Matika	Cllr A Van Schalkwyk
Cllr A Tsengwa	Cllr L Davis
Cllr M Khumelwana	Cllr M Willemse
Cllr L Nohana	Cllr C Vanston
Cllr R Kakora	Cllr S Campbell
Cllr M Gericke	Cllr P Bester
Cllr P Petros	Cllr J White
Cllr B Charlie	Cllr S Sabbagh
Cllr R Arends	Cllr L Tyokolo
Cllr K Andrews	Cllr H Stroebel
Not present at time of voting	
None	
Did not vote	
None	
Abstained from voting	
Cllr N Louw	

Proposal 2

- [a] *That the report regarding the request to National and Provincial Treasury for the secondment of an Acting Chief Financial Officer be noted.*
- [b] *That Council appoint Mr Morné Michaels as Acting Chief Financial Officer for a period of 3 months;*
- [c] *That a letter of condonation for non-compliance with the Municipal Regulations on Minimum Competency Levels, 2007, as amended and promulgated under Section 168 of the Municipal Finance Management Act, 56 of 2003 be addressed to the National Treasury for the appointment of Mr Michaels as mentioned in [b] above.*

Proposer : Cllr S Campbell

Seconder : Cllr J White

In favour of recommendations as submitted	Against recommendations as submitted
Cllr A Van Schalkwyk	
Cllr L Davis	
Cllr M Willemse	
Cllr C Vanston	
Cllr S Campbell	
Cllr P Bester	
Cllr J White	
Cllr S Sabbagh	
Cllr L Tyokolo	
Cllr H Stroebe	
Cllr N Louw	
Not present at time of voting	
None	
Did not vote	
None	
Abstained from voting	
Cllr T Matika	
Cllr A Tsengwa	
Cllr M Khumelwana	
Cllr L Nohana	
Cllr R Kakora	
Cllr M Gericke	
Cllr P Petros	
Cllr B Charlie	
Cllr R Arends	
Cllr K Andrews	

The proposal of Cllr S Campbell, seconded by Cllr J White, was carried.

RESOLVED BY MAJORITY

- [a] That the report regarding the request to National and Provincial Treasury for the secondment of an Acting Chief Financial Officer be noted.
- [b] That Council appoint Mr Morné Michaels as Acting Chief Financial Officer for a period of 3 months;
- [c] That a letter of condonation for non-compliance with the Municipal Regulations on Minimum Competency Levels, 2007, as amended and promulgated under Section 168 of the Municipal Finance Management Act, 56 of 2003 be addressed to the National Treasury for the appointment of Mr Michaels as mentioned in [b] above.

C08/06/26 REPORT ON THE IRREGULAR EXPENDITURE INCURRED IN RESPECT OF OFFICE ACCOMMODATION

UNANIMOUSLY RESOLVED

- [a] That, Council notes the Report from the Municipal Public Accounts Committee;
- [b] That, Council resolves to write off the irregular expenditure for the financial year 2022/2023 incurred in respect of office rental in the amount of R 8,173 180.43 as irrecoverable;
- [c] That, Council resolves to write off the irregular expenditure for the financial year 2023/2024 incurred in respect of office rental in the amount of R5, 659003.15 as irrecoverable;
- [d] That, Council resolves to write off the irregular expenditure for the financial year 2024/2025 incurred in respect of office rental in the amount of R3, 152519.26 as irrecoverable;
- [e] That, Council resolves to write off the irregular expenditure for the financial year 2025/2026 incurred in respect of office rental in the amount of R926 202.15 as irrecoverable.

Break at 11:34 to 11:45.

C09/06/26 SUBMISSION OF THE STRENGTHENED SECTION 154 TURNAROUND STRATEGY REGARDING THE WATER AND SANITATION WOES, BASIC SERVICE DELIVERY, FINANCE AND GOVERNANCE MATTERS IN THE GREATER KNYSNA MUNICIPAL AREA

UNANIMOUSLY RESOLVED

- [a] That Council notes the contents of the presentation by the Head of Department, Mr Graham Pause, on the Draft Turnaround Strategy.
- [b] That Council adopts and supports the implementation of the Draft Turnaround Strategy.
- [c] That the Acting Municipal Manager and Directors implement consequence management for officials that are responsible for the service delivery failures.

C10/06/26 REVIEW OF THE PUBLIC PARTICIPATION POLICY

UNANIMOUSLY RESOLVED

- [a] That the contents of the report regarding the amendments of the tabled Draft Public Participation Policy that was workshopped with Councillors on the 19 March 2026 for the Knysna Local Municipality be noted; and
- [b] That the proposed amendments to the tabled Draft Public Participation Policy be approved by Council.

File Number : 9/1/1/1/1

Execution : Director : Corporate Services
 Manager: Public Participation

C11/06/26 UPPER LIMITS OF TOTAL REMUNERATION PACKAGES OF MUNICIPAL MANAGERS AND MANAGERS DIRECTLY ACCOUNTABLE TO MUNICIPAL MANAGERS – 2025/26 FY

Proposal 1

- [a] That the content of the report on the Upper Limits of Total *Remuneration packages Payable to Municipal Manager and Managers Directly accountable to Municipal Managers*, be noted;
- [b] That Council NOT approve of the implementation of the Upper Limits of Total Remuneration packages payable to Municipal Managers and Managers directly accountable to the Municipal Manager in terms of Government Gazette No 54505 for Category 4 Municipal Grading at the maximum level; AND
- [c] That Council apply for exemption from payment of the Upper Limits of Total Remuneration Packages of Municipal Manager and Managers directly accountable to the Municipal Manager.

Proposer : Cllr J white

Seconder : Cllr L Tyokolo

In favour of recommendations as submitted	Against recommendations as submitted
Cllr A Van Schalkwyk	Cllr T Matika
Cllr L Davis	Cllr A Tsengwa
Cllr C Vanston	Cllr M Khumelwana
Cllr P Bester	Cllr L Nohana
Cllr J White	Cllr R Kakora
Cllr S Sabbagh	Cllr M Gericke
Cllr L Tyokolo	Cllr P Petros
Cllr H Stroebe	Cllr B Charlie
	Cllr R Arends
	Cllr K Andrews
	Cllr N Louw
Not present at time of voting	
None	
Did not vote	
None	
Abstained from voting	
Cllr M Willemse	
Cllr S Campbell	

Proposal 2

- [a] *That the content of the report on the Upper Limits of Total Remuneration packages Payable to Municipal Manager and Managers Directly accountable to Municipal Managers, be noted;*
- [b] *That Council approves of the implementation of the Upper Limits of Total Remuneration packages payable to Municipal Managers and Managers directly accountable to the Municipal Manager in terms of Government Gazette No 54505 for Category 4 Municipal Grading at the maximum level; AND*
- [c] *That Council approves the payment of backpay from 1 July 2024 to all senior managers.*

Proposer : Cllr T Matika
Seconder : Cllr N Louw

In favour of recommendations as submitted	Against recommendations as submitted
Cllr T Matika	Cllr A Van Schalkwyk
Cllr A Tsengwa	Cllr L Davis
Cllr M Khumelwana	Cllr C Vanston
Cllr L Nohana	Cllr S Campbell
Cllr R Kakora	Cllr P Bester

Cllr M Gericke	Cllr J White
Cllr P Petros	Cllr S Sabbagh
Cllr B Charlie	Cllr L Tyokolo
Cllr R Arends	Cllr H Stroebe
Cllr K Andrews	
Cllr N Louw	
Not present at time of voting	
None	
Did not vote	
None	
Abstained from voting	
Cllr M Willemse	

The proposal of Cllr T Matika, seconded by Cllr N Louw, was carried.

RESOLVED BY MAJORITY

- [a] That the content of the report on the Upper Limits of Total Remuneration packages Payable to Municipal Manager and Managers Directly accountable to Municipal Managers, be noted;
- [b] That Council approves of the implementation of the Upper Limits of Total Remuneration packages payable to Municipal Managers and Managers directly accountable to the Municipal Manager in terms of Government Gazette No 54505 for Category 4 Municipal Grading at the maximum level; AND
- [c] That Council approves the payment of backpay from 1 July 2024 to all senior managers.

19. ADJOURNMENT

At this point in the meeting, the Speaker adjourned the meeting and advised that a continuation of the Ordinary Council Meeting will be scheduled for Wednesday, 17 June 2026 at 9:00 in the Council Chamber.

The remaining items will stand over and be discussed and considered at the meeting scheduled for 17 June 2026.

The Speaker thanked everyone for their contribution and the meeting adjourned at 15:27.

Approved :

Cllr. MS Willemse

.....
Speaker

.....
Date

-oOo-

8.2 **MINUTES OF THE CONTINUATION: ORDINARY COUNCIL MEETING: 17 JUNE 2026**

RECOMMENDATION

That the minutes of the Continuation: Ordinary Council meeting held on 17 June 2026, be confirmed.

KNYSNA LOCAL MUNICIPALITY

M I N U T E S

OF A CONTINUATION OF AN ORDINARY MEETING
OF THE
MUNICIPAL COUNCIL OF KNYSNA MUNICIPALITY
WHICH WAS HELD ON
Wednesday, 17 June 2026
at 09:04
in the Council Chamber and on Youtube

COUNCILLORS IN ATTENDANCE

Executive Mayor, Cllr Matika, T [ANC]
Deputy Executive Mayor, Cllr Gericke, M [PBI]
Speaker, Cllr Willemse, M S [KIM]
Cllr Andrews, K [ANC]
Cllr Arends, R [ANC]
Cllr Bester, P [DA]
Cllr Campbell, M [KIM]
Cllr Charlie, L [PA]
Cllr Davis, L [DA]
Cllr Khumelwana, M
Cllr Kakora, R [PA]
Cllr Louw, N [EFF]
Cllr Nohana, L [ANC]
Cllr Petros, P [ANC]
Cllr Sabbagh, S [DA]
Cllr Stroebel, H [DA]
Cllr Tsengwa, A [ANC]
Cllr Tyokolo, L [DA]
Cllr Van Schalkwyk, A [DA]
Cllr Vanston, C [DA]
Cllr White, J [DA]

OFFICIALS IN ATTENDANCE

Ngubo, B	Acting Municipal Manager
Martin, R	Director: Integrated Human Settlements
Boyce, M	Director: Corporate Services and
Wesso, R	Director: Infrastructure Services
Douglas, J	Director: Community Services
Dunywa, A	Director: Planning & Development
Botha, C	Manager : Administration Services
Bezuidenhout, C	Manager : Communications
Louw, A	Chief Audit Executive (MSTeams)
Botha, M	Acting Manager: Legal Services
Lakay, J	Head: Council Committees and Councillor Support
Burger, T	Committee Officer

1. OPENING AND WELCOMING

The Speaker welcomed Councillors, officials and members of the public to the meeting in the Council Chamber whereafter a roll call confirmed the attendees as mentioned above.

2. SILENT PRAYER

Cllr P Petros opened the meeting with a prayer.

3. ATTENDANCE OF MEMBERS

3.1 Councillors Present

Twenty One (21) Councillors present

3.2 Councillors Absent with Leave

None

3.3 Councillors absent without Leave

None

3.4 Officials Present

As above

3.5 Members of the Audit Committee Present

The meeting was live-streamed on YouTube.

3.6 Members of the Public Present

The meeting was live-streamed on YouTube.

4. **NOTING OF THE PROVISIONS OF THE CODE OF CONDUCT FOR COUNCILLORS
AND CODE FOR ETHICAL LEADERSHIP AS ADOPTED BY COUNCIL**

The Speaker drew the attention of Councillors to the Schedule 1 of the Local Government : Municipal Systems Act, 2000.

UNANIMOUSLY RESOLVED

That the Code of Conduct for Councillors and the Code for Ethical Leadership, be noted.

5. **DISCLOSURE OF INTERESTS**

UNANIMOUSLY RESOLVED

That it be noted that no Councillors and Officials declared any interest in matters in the Agenda.

13. **NEW MATTERS SUBMITTED BY THE ACTING MUNICIPAL MANAGER**

C02/06/26 **SPECIAL RATING AREA APPLICATION AND OBJECTIONS RECEIVED**

RESOLVED BY MAJORITY

[a] That Council:

- [i] Notes the application received for the establishment of the Special Rating Area;
- [ii] Notes the objections received from affected property owners;
- [iii] Notes that the public participation process has been conducted in accordance with Section 10.1.5 of the SRA By-law;
- [iv] Approves the establishment of the Special Rating Area as applied for.

Cllr N Louw requested that his vote against the above resolution, be recorded.

File Number: 9/1/2/10

Execution: Acting Director: Financial Services
Senior Manager: Revenue Services

C12/06/26 COMPOSITION : DISCIPLINARY COMMITTEE

This item was tabled at the meeting held on 17 June 2026.

UNANIMOUSLY RESOLVED

- [a] That Council notes the report on the composition of the Disciplinary Committee;
- [b] That Council rescinds the resolution referring to the Disciplinary Committee under [b] of Council Resolution SC02/11/21 and that Council reconstitute the Disciplinary Committee in terms of the Local Government: Municipal Structures Act, 1998, as amended:

Chairperson : Cllr J White
Cllr A Tsengwa
Cllr R Kakora
Cllr N Louw

subject thereto that if a member(s) of this Committee is the subject of an investigation on any alleged breach of the Code, the following Councillors, in order of preference, will substitute such member(s) :

Cllr S Sabbagh
Cllr S Campbell
Cllr K Andrews
Cllr B Charlie

C13/06/26 ACTING CHIEF FINANCIAL OFFICER

This item was tabled at the meeting held on 17 June 2026.

UNANIMOUSLY RESOLVED

That the matter with regard to the appointment of an Acting Chief Financial Officer, be referred to a Special Council Meeting on a date to be arranged by the Speaker and that Councillors submit any Curriculum Vitae of Candidates, for consideration of Acting Chief Financial Officer to the administration, prior to the meeting for screening.

14. REPORTS FROM THE SPEAKER ON THE CODE OF CONDUCT FOR COUNCILLORS

14.1 REPORT ON ALLEGED BREACH OF CODE OF CONDUCT FOR COUNCILLORS COUNCILLOR S SABBAGH

UNANIMOUSLY RESOLVED

- [a] That the report on the complaint received against Councillor Sharon Sabbagh, dated 2 October 2025, be noted;
- [b] That Council notes that as per the investigation done by the Speaker, the complaint was found to be without merit.

- [c] That the Speaker will report the outcome of the investigation to the MEC for Local Government in accordance with Item 15 (3) of the Code of Conduct for Councillors

File Number: 12/1/2/1
Execution: Municipal Manager
Acting Director Corporate Services

14.2 **REPORT ON ALLEGED BREACH OF CODE OF CONDUCT FOR COUNCILLORS COUNCILLOR S SABBAGH**

UNANIMOUSLY RESOLVED

That the report on the complaint received against Councillor Sharon Sabbagh, dated 3 November 2025, be withdrawn and that the written submissions by Cllr S Sabbagh, be considered by the Speaker.

File Number: 12/1/2/1
Execution: Municipal Manager
Acting Director Corporate Services

14.3 **REPORT ON ALLEGED BREACH OF CODE OF CONDUCT FOR COUNCILLORS COUNCILLOR S CAMPBELL**

RESOLVED BY MAJORITY

- [a] That the report on the complaint received against Councillor Susan Campbell, dated 17 October 2025, be noted;
- [b] That Council notes that as per the investigation done by the Speaker, the complaint was found to be with merits and that the matter be referred to the Disciplinary Committee, for consideration;
- [c] That the Speaker will report the outcome of the investigation to the MEC for Local Government in accordance with Item 15 (3) of the Code of Conduct for Councillors.

Cllr S Campbell requested that her vote against the above resolution, be recorded.

File Number: 12/1/2/1
Execution: Municipal Manager
Acting Director Corporate Services

14.4 REPORT ON ALLEGED BREACH OF CODE OF CONDUCT FOR COUNCILLORS COUNCILLOR S CAMPBELL

RESOLVED BY MAJORITY

- [a] That the report on the complaint received against Councillor Susan Campbell, dated 10 November 2025, be noted;
- [b] That Council notes that as per the investigation done by the Speaker, the complaint was found to be without merits.
- [c] That the Speaker will report the outcome of the investigation to the MEC for Local Government in accordance with Item 15 (3) of the Code of Conduct for Councillors

Cllr N Louw abstained from voting for or against the above resolution.

File Number: 12/1/2/1
Execution: Municipal Manager
Acting Director Corporate Services

14.5 REPORT ON ALLEGED BREACH OF CODE OF CONDUCT FOR COUNCILLORS COUNCILLOR L NOHANA

UNANIMOUSLY RESOLVED

That the report on the complaint received against Councillor Lukhanyiso Nohana, dated 10 October 2025, be withdrawn as the complainant withdrew his complaint against Cllr L Nohana.

File Number: 12/1/2/1
Execution: Municipal Manager
Acting Director Corporate Services

14.6 REPORT ON ALLEGED BREACH OF CODE OF CONDUCT FOR COUNCILLORS COUNCILLOR A TSENGWA

UNANIMOUSLY RESOLVED

- [a] That the report on the complaint received against Councillor Aubrey Tsengwa, dated 14 August 2025;
- [b] That Council notes that as per the investigation done by the Speaker, the complaint was found to be with merit and that the matter be referred to the Disciplinary Committee, for consideration;
- [c] That the Speaker will report the outcome of the investigation to the MEC for Local Government in accordance with Item 15 (3) of the Code of Conduct for Councillors

File Number: 12/1/2/1

Execution: Municipal Manager
Acting Director Corporate Services

15. ITEMS FOR NOTING

15.1 THE MAYORAL COMMITTEE NOTED THE FOLLOWING RESOLUTIONS: 27 MAY 2026

ITEMS SUBMITTED TO THE COMMUNITY SERVICES COMMITTEE MEETING HELD ON 21 APRIL 2026

C08/04/26 FIRE SERVICE MONTHLY REPORTS (JANUARY 2026 – MARCH 2026)

UNANIMOUSLY RESOLVED

That the monthly Fire Service reports for the period January 2026, February 2026 and March 2026, be noted.

File Number: 9/1/2/5

Execution: Director: Community Services

C09/04/26 SOLID WASTE MANAGEMENT UNIT MONTHLY REPORT - APRIL 2026

UNANIMOUSLY RESOLVED

That Council notes the report on the solid waste unit.

File Number:

Execution: Director: Community Services

ITEMS SUBMITTED TO THE PLANNING, ECONOMIC DEVELOPMENT & TOURISM COMMITTEE MEETING HELD ON 22 APRIL 2026

P07/04/26 PROPOSED AMENDMENT OF THE KNYSNA MUNICIPALITY ZONING SCHEME BY-LAW (2020)

UNANIMOUSLY RESOLVED

That the report on the proposed amendment of the Knysna Municipal Zoning Scheme By-Law, be withdrawn.

File Number: 9/1/2/5

Execution: Director: Planning, Economic Development and Tourism
Manager: Land Use Management

P08/04/26 PROPOSED AMENDMENTS TO THE KNYSNA MUNICIPALITY: SPATIAL PLANNING & LAND USE MANAGEMENT LAW (2021)

UNANIMOUSLY RESOLVED

That the report on the proposed amendments to the Knysna Municipality: Spatial Planning and Land Use Management Law (2021), be withdrawn.

File Number: 9/1/2/5
Execution: Director: Planning & Economic Development
Manager: Land Use Management

ITEMS SUBMITTED TO THE INTEGRATED HUMAN SETTLEMENTS COMMITTEE MEETING HELD ON 23 APRIL 2026

IHS02/04/26 SUBMISSION OF THE BUSINESS PLAN FOR 2025/26 FINANCIAL YEAR: DECEMBER 2026 TILL FEBRUARY 2026

UNANIMOUSLY RESOLVED

That the Business Plan for the 2025/26 financial year and claims submitted to the Department of Infrastructure till end of February 2026, be noted.

File Number: 9/1/2/15
Execution: Manager: Integrated Human Settlements

IHS03/04/26 SUBMISSION OF THE BUSINESS PLAN FOR 2026/27 FINANCIAL YEAR

UNANIMOUSLY RESOLVED

That the Business Plan for the 2026/27 financial year be noted

File Number: 9/1/2/15
Execution: Manager: Integrated Human Settlements

ITEMS SUBMITTED TO THE FINANCE & GOVERNANCE COMMITTEE MEETING HELD ON 19 MAY 2026 (FINANCE ITEMS)

F&G01/05/26 QUARTERLY INVESTMENT REPORT: QUARTER 3 OF 2025/2026 ENDING 31 MARCH 2026

UNANIMOUSLY RESOLVED

That the Quarterly Investment report for the Quarter 3 ending 31 March 2026 be noted.

File Number: 9/1/2/10
Execution: Director: Financial Services
Manager: Expenditure

ITEMS SUBMITTED TO THE FINANCE & GOVERNANCE COMMITTEE MEETING HELD ON 21 MAY 2026 (CORPORATE ITEMS)

F&G01/05/26 PUBLIC PARTICIPATION QUARTERLY REPORT FEBRUARY & MARCH 2026

UNANIMOUSLY RESOLVED

That the report of the Public Participation Unit for February and March 2026 as received from the Director: Corporate Services be noted.

Delegation to Committee to resolve. (Delegation F.2.1)

File Number: 9/1/2/9
Execution: Director: Corporate Services
Manager: Public Participation

**F&G02/05/26 MONTHLY REPORT ON LEGAL MATTERS : QUARTER 3 REPORT 1
JANUARY – 31 MARCH 2026**

UNANIMOUSLY RESOLVED

That the Monthly Report on Legal Matters for the period 01 January – 31 March 2026 noted.

Delegation to Committee to resolve. (Delegation F.2.1)

File Number: 9/1/2/9
Execution: Director: Corporate Services

F&G03/05/26 ICT QUARTER 2 OF 2025/2026 REPORT

UNANIMOUSLY RESOLVED

That the ICT Quarter 2 of 2025/2026 Report, be noted.

File Number: 9/1/2/10
Execution: Director: Corporate Services
Manager: Information Technology

**F&G04/05/26 HUMAN RESOURCE QUARTERLY REPORT FOR THE MONTHS OF
FEBRUARY, MARCH AND APRIL 2026**

UNANIMOUSLY RESOLVED

That the Committee note the report on the Human Resource Section of February, March and April 2026.

File Number: 9/1/2/9
Execution: Director: Corporate Services

**F&G05/05/26 REPORT OF THE ADMINISTRATIVE SERVICES SECTION (COUNCILLOR
& COMMITTEES SUPPORT, RECORDS & ARCHIVES, AUXILIARY
SERVICES AND CUSTOMER CARE : NOVEMBER 2025 TO JANUARY 2026**

UNANIMOUSLY RESOLVED

That the Report of the Administrative Services Section (Councillor & Committees Support, Records & Archives, Auxiliary Services and Customer Relations Management: November 2025 to January 2026, be noted.

File Number: 9/1/2/9
Execution: Acting Director: Corporate Services

**F&G06/05/26 RISK MANAGEMENT PROGRESS REPORT ANNUAL RISK
ASSESSMENT: REVIEWED RISK REGISTER**

UNANIMOUSLY RESOLVED

That the results of the Annual Risk Assessment for the 2026/2027 financial year, as approved by the Risk Management Committee (KM Risk Register), be approved.

File Number: 9/1/2/9

Execution: Director: Corporate Services

16. IN COMMITTEE ITEMS (SEE SEPARATE MINUTES)

17. CONSIDERATIONS OF MOTIONS

18. CONSIDERATION OF MOTIONS OF EXIGENCY

**18.1 CLLR S CAMPBELL : LANDSLIP INCIDENT ON THE CONSTRUCTION SITE
BELOW HOSPITAL ROAD**

UNANIMOUSLY RESOLVED

- [a] that the Municipal Manager be instructed to ensure that the landslip incident on the construction site below Hospital Road be reported to the municipal insurers as a matter of urgency;
- [b] That a Geo-Technical Engineer and/or other experts be appointed to determine the cause of the landslip as a matter of urgency, unless the municipal insurers appoint an engineer and experts to visit the site and to prepare a report within ten days;
- [c] That the full report be provided to the next meeting of Council, or the next Infrastructure meeting, whichever meeting occurs first;
- [d] That the report mentioned in [c] above includes the following information :
 - [i] Proof that the matter has been reported to the insurers;
 - [ii] All correspondence with the insurers;
 - [iii] Proof that a Geo-Technical Engineer has been appointed and has visited the site;
 - [iv] Report from the Engineer, if available.

18.2 CLLR K ANDREWS : UPPER LIMITS FOR MUNICIPAL COUNCILLORS

UNANIMOUSLY RESOLVED

That the item on the Determination of Upper Limits for Municipal Councillors be submitted to the next Council Meeting, for consideration.

19. ADJOURNMENT

The Speaker thanked everyone for their contribution and the meeting adjourned at 15:30.

Approved :

Cllr. MS Willemse

.....
Speaker

.....
Date

-oOo-

8.3 **MINUTES OF THE SPECIAL COUNCIL MEETING: 18 JUNE 2026**

RECOMMENDATION

That the minutes of the Special Council meeting held on 18 June 2026, be confirmed.

KNYSNA LOCAL MUNICIPALITY

MINUTES

OF A SPECIAL MEETING
OF THE
KNYSNA MUNICIPALITY
WHICH WAS HELD ON
Thursday, 18 June 2026 at 18:00
On Microsoft Teams

COUNCILLORS IN ATTENDANCE

Speaker, Cllr M Willemse [KIM]
Executive Mayor, Cllr T Matika [ANC]
Deputy Executive Mayor, Cllr M Gericke [PBI]
Cllr Andrews, K [ANC]
Cllr Arends, R [ANC]
Cllr Bester, P [DA]
Cllr Campbell, S [KIM]
Cllr Charlie, B [PA] (*joined the meeting at 18:46*)
Cllr Davis, L V [DA]
Cllr Kakora, W [PA]
Cllr Khumelwana, M [ANC]
Cllr Louw, N [EFF]
Cllr Nohana, L [ANC]
Cllr Petros, P [ANC]
Cllr Sabbagh, S [DA]
Cllr Stroebel, H [DA]
Cllr Tsengwa, A [ANC]
Cllr Tyokolo, L [DA]
Cllr Vanston, C [DA]
Cllr Van Schalkwyk, A [DA]
Cllr White, J [DA]

OFFICIALS IN ATTENDANCE

Ngubo, B	Acting Municipal Manager
Boyce, M	Director : Corporate Services
Dunywa, A	Director: Planning and Development
Douglas, J	Director: Community Services
Martin, R	Director : Integrated Human Settlements
Wesso, R	Director : Infrastructure Services
Botha, C	Manager : Administration Services
Phillips, L	Manager : Human Resources
Botha, M	Acting Manager : Legal Services and Legal Advisor
Lakay, J	Head : Council Committees and Cllr Support
Hofhuis, K	Administrative Assistant : Office of the Full-Time Cllrs

AUDIT COMMITTEE

None

PUBLIC MEMBERS

The meeting was streamed live on YouTube.

1. OPENING AND WELCOMING

The Speaker welcomed Councillors and officials to the meeting and confirmed that Councillors and the officials as recorded above, were present.

2. SILENT PRAYER

A moment of silent prayer and reflection was observed.

3. ATTENDANCE OF MEMBERS

3.1 Councillors Present

Twenty One Councillors present

3.2 Councillors Absent with Leave

None

3.3 Councillors absent without Leave

None

4. NOTING OF THE PROVISIONS OF THE CODE OF CONDUCT FOR COUNCILLORS AND CODE FOR ETHICAL LEADERSHIP AS ADOPTED BY COUNCIL

The Speaker drew the attention of Councillors to the Schedule 1 of the Local Government: Municipal Systems Act, 2000.

UNANIMOUSLY RESOLVED

That the Code of Conduct for Councillors and the Code for Ethical Leadership, be noted.

5. DISCLOSURE OF INTERESTS BY COUNCILLORS

UNANIMOUSLY RESOLVED

That it be noted that no Councillors and Officials declared any interest in matters in the Agenda.

6. NEW MATTERS SUBMITTED BY THE ACTING MUNICIPAL MANAGER

SC01/06/26 DETERMINATION OF UPPER LIMITS OF SALARIES, ALLOWANCES AND BENEFITS OF DIFFERENT MEMBERS OF MUNICIPAL COUNCILS – 2025/2026

In favour of recommendations as submitted	Against recommendations as submitted
Cllr T Matika	Cllr A Van Schalkwyk
Cllr A Tsengwa	Cllr L Davis
Cllr M Khumelwana	Cllr M Willemse
Cllr L Nohana	Cllr H Stroebel
Cllr N Louw	Cllr C Vanston
Cllr R Kakora	Cllr S Campbell
Cllr M Gericke	Cllr P Bester
Cllr P Petros	Cllr J White
Cllr R Arends	Cllr S Sabbagh
Cllr K Andrews	Cllr L Tyokolo
Not present at time of voting	
Cllr B Charlie	
Did not vote	
None	
Abstained from voting	
None	

The Speaker used his casting vote against the implementation of the Upper Limits Salaries, Allowances and Benefits of Different Members of Municipal Councils – 2025/2026.

RESOLVED BY MAJORITY

- [a] That the content of the report on the Upper Limits of Salaries, Allowances and Benefits of Different Members of Municipal Councils for the 2025/2026 financial year, be noted;
- [b] That the Upper Limits of Salaries, Allowances and Benefits of Councillors as per Government Gazette No 54179 dated 20 February 2026, NOT be implemented.

Execution: Acting Municipal Manager
 Director: Corporate Services
 ACFO
 Manager: Expenditure
 Manager: Human Resources

SC02/06/26 APPOINTMENT OF AN ACTING CHIEF FINANCIAL OFFICER

Proposal 1

- [a] That the report regarding the Acting Chief Financial Officer be noted.
- [b] That Council appoint Ms Roslyn Saptoe as Acting Chief Financial Officer for a period of 3 months;

Proposer : Cllr R Kakora
 Secondar : Cllr T Matika

In favour of recommendations as submitted	Against recommendations as submitted
Cllr T Matika	Cllr A Van Schalkwyk
Cllr A Tsengwa	Cllr L Davis
Cllr M Khumelwana	Cllr H Stroebel
Cllr L Nohana	Cllr C Vanston
Cllr R Kakora	Cllr S Campbell
Cllr P Petros	Cllr P Bester
Cllr R Arends	Cllr J White
Cllr K Andrews	Cllr S Sabbagh
Cllr B Charlie	Cllr L Tyokolo
	Cllr N Louw
<u>Not present at time of voting</u>	
None	
<u>Did not vote</u>	
None	
<u>Abstained from voting</u>	
Cllr M Willemse	
Cllr M Gericke	

Proposal 2

- [a] That the report regarding the Acting Chief Financial Officer be noted.
- [b] That the Acting Municipal Manager be mandated to uplift the suspension of Ms A Jagaysor but that the disciplinary process continue;
- [c] That after the upliftment of suspension mentioned in [b] above, Ms Avitha Jagaysor be appointed as Acting Chief Financial Officer for a period of 3 months.

Proposer : Cllr S Sabbagh
Seconder : Cllr L Davis

In favour of recommendations as submitted	Against recommendations as submitted
Cllr A Van Schalkwyk	Cllr T Matika
Cllr L Davis	Cllr A Tsengwa
Cllr H Stroebel	Cllr M Khumelwana
Cllr C Vanston	Cllr L Nohana
Cllr P Bester	Cllr R Kakora
Cllr J White	Cllr P Petros
Cllr S Sabbagh	Cllr R Arends
Cllr L Tyokolo	Cllr K Andrews
Cllr N Louw	Cllr B Charlie
	Cllr M Gericke
Not present at time of voting	Cllr S Campbell
None	
Did not vote	
None	
Abstained from voting	
Cllr M Willemse	

The Speaker confirmed that a decision could not be made and that no clear majority could be reached.

The Speaker announced that Council cannot resolve on the appointment of an Acting Chief Financial Officer and that Council will remain without an Acting Chief Financial Officer until it reconvenes and considers the matter at another time.

Execution: Acting Municipal Manager
Director: Corporate Services
ACFO
Manager: Expenditure
Manager: Human Resources

7. **ADJOURNMENT**

The Speaker thanked everyone and the meeting concluded at 19:00.

Approved

.....
Cllr. M Willemse
Speaker

.....
Date

-oOo-

8.4 **MINUTES OF THE SPECIAL COUNCIL MEETING: 29 JUNE 2026**

RECOMMENDATION

That the minutes of the Special Council meeting held on 29 June 2026, be confirmed.

KNYSNA LOCAL MUNICIPALITY

MINUTES

OF A SPECIAL MEETING
OF THE
KNYSNA MUNICIPALITY
WHICH WAS HELD ON
Monday, 29 June 2026 at 10:00
In the Council Chamber

COUNCILLORS IN ATTENDANCE

Speaker, Cllr M Willemse [KIM]
Executive Mayor, Cllr T Matika [ANC]
Deputy Executive Mayor, Cllr M Gericke [PBI]
Cllr Andrews, K [ANC]
Cllr Arends, R [ANC]
Cllr Bester, P [DA]
Cllr Campbell, S [KIM]
Cllr Charlie, B [PA]
Cllr Davis, L V [DA]
Cllr Kakora, W [PA]
Cllr Khumelwana, M [ANC]
Cllr Louw, N [EFF]
Cllr Nohana, L [ANC] (*virtual*)
Cllr Petros, P [ANC]
Cllr Sabbagh, S [DA]
Cllr Stroebel, H [DA] (*virtual*)
Cllr Tsengwa, A [ANC]
Cllr Tyokolo, L [DA] (*virtual*)
Cllr Vanston, C [DA]
Cllr Van Schalkwyk, A [DA]
Cllr White, J [DA]

OFFICIALS IN ATTENDANCE

Ngubo, MB	Acting Municipal Manager
Boyce, M	Director Corporate Services
Botha, C	Manager: Administration
Bezuidenhout, CF	Manager: Communications & IGR
Botha, M	Acting Manager: Legal Services
Xibiya, N	Committee Officer
Kilimani, S	Senior Clerk: Records

AUDIT COMMITTEE

None

PUBLIC MEMBERS

The meeting was streamed live on YouTube.

1. OPENING AND WELCOMING

The Speaker welcomed Councillors and officials to the meeting and confirmed that Councillors and the officials as recorded above, were present.

2. SILENT PRAYER

Cllr C Vanston opened the meeting with a prayer.

3. ATTENDANCE OF MEMBERS

3.1 Councillors Present

Twenty-One Councillors present

3.2 Councillors Absent with Leave

None

3.3 Councillors absent without Leave

None

4. NOTING OF THE PROVISIONS OF THE CODE OF CONDUCT FOR COUNCILLORS AND CODE FOR ETHICAL LEADERSHIP AS ADOPTED BY COUNCIL

The Speaker drew the attention of Councillors to the Schedule 1 of the Local Government: Municipal Systems Act, 2000.

UNANIMOUSLY RESOLVED

That the Code of Conduct for Councillors and the Code for Ethical Leadership, be noted.

5. DISCLOSURE OF INTERESTS BY COUNCILLORS

UNANIMOUSLY RESOLVED

That it be noted that the no Councillors declared interest in a matter in the Agenda.

6. NEW MATTERS SUBMITTED BY THE ACTING MUNICIPAL MANAGER

SC01/06/26 2026/2027 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)

UNANIMOUSLY RESOLVED

- [a] That Council notes the approved 2026/2027 Service Delivery and Budget Implementation Plan (SDBIP), as approved by the Executive Mayor in terms of section 53(1)(c)(ii) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003);
- [b] That Council notes that the approved SDBIP constitutes the Municipality's principal service delivery, budget implementation and performance management instrument for the 2026/2027 financial year;
- [c] That Council exercises its oversight responsibilities in respect of the implementation of the approved SDBIP through the consideration of quarterly performance reports, the mid-year budget and performance assessment report contemplated in section 72 of the MFMA, and the Municipality's Annual Report.

File Number: 9/1/2/1/14

Execution: Acting Municipal Manager

SC02/06/26 APPOINTMENT OF AN ACTING CHIEF FINANCIAL OFFICER

UNANIMOUSLY RESOLVED

Proposal 1

That Ms. R Saptoe be appointed as Acting Chief Financial Officer for a period of 3 months or until the appointment of a Chief Financial Officer, subject to concurrence from the MEC or Local Government.

The proposal was amended to include the rescinding of the previous Council decision to request secondment from Provincial and National Governments, respectively.

Proposer: Cllr L Charlie

Seconder: Cllr R Kakora

In favour of recommendations as submitted	Against recommendations as submitted
Cllr T Matika	Cllr A Van Schalkwyk
Cllr A Tsengwa	Cllr L Davis
Cllr M Khumelwana	Cllr H Stroebel
Cllr L Nohana	Cllr C Vanston
Cllr N Louw	Cllr J White
Cllr R Kakora	Cllr S Sabbagh
Cllr M Gericke	Cllr L Tyokolo
Cllr P Petros	Cllr P Bester
Cllr B Charlie	
Cllr R Arends	
Cllr K Andrews	
Not present at time of voting	
Did not vote	
Abstained from voting	
Cllr S Campbell	
Cllr M Willemse	

Proposal 2

That Mr Frans Sabat be appointed as Acting Chief Financial Officer for a period of 3 months.

Proposer : Cllr J White

Seconder : Cllr L Davis

In favour of recommendations as submitted	Against recommendations as submitted
Cllr A Van Schalkwyk	Cllr T Matika

Cllr L Davis	Cllr A Tsengwa
Cllr H Stroebe	Cllr M Khumelwana
Cllr C Vanston	Cllr L Nohana
Cllr J White	Cllr N Louw
Cllr S Sabbagh	Cllr R Kakora
Cllr L Tyokolo	Cllr M Gericke
Cllr P Bester	Cllr P Petros
	Cllr B Charlie
	Cllr R Arends
	Cllr K Andrews
Not present at time of voting	
Abstained from voting	
Cllr S Campbell	
Cllr M Willemse	

The proposal of Cllr B Charlie, seconded by Cllr R Kakora, was carried.

RESOLVED BY MAJORITY

- [a] That Council reviews and rescinds the resolution adopted at the Special Council Meeting held on 18 June 2026.
- [b] That Council appoints Ms. R Saptoe as Acting Chief Financial Officer for a period of 3 months, or until the appointment of a Chief Financial Officer, subject to concurrence from the MEC for Local Government.
- [c] That the Acting Municipal Manager is mandated to enter into an agreement for the temporary appointment, in accordance with [b]

SC03/06/26 REPORT FROM MPAC: IRREGULAR EXPENDITURE: T01/2020/2021 NEDBANK- PREFERENCE POINTS SYSTEM FOR EVALUATION OF LOAN FINANCE NOT INCLUDED IN TENDER DOCUMENTS

UNANIMOUSLY RESOLVED

- [a] That Council takes note of the report.
- [b] That Council resolves that the irregular expenditure incurred be written off as irrecoverable, as no official deliberately or negligently incurred the expenditure in the following amounts:

2022/2023	R 5 307 973,68
2023/2024	R 2 804 023,8
2024/2025	<u>R 6 972 390,02</u>
Total	R 15 084 387,50
- [c] That Management implements adequate processes to ensure compliance to the SCM regulations and the municipality's SCM policy.

File Number: 9/1/2/14
Execution: CFO
MANAGER SCM

MPAC CO-ORDINATOR

**SC04/06/26 MPAC REPORT ON FRUITLESS AND WASTEFUL EXPENDITURE IN
RESPECT OF PENALTIES ON LATE PAYMENT OF MOTOR VEHICLE
LICENSES**

UNANIMOUSLY RESOLVED

- [a] That Council notes the report on fruitless and wasteful expenditure incurred in the amount of R13500.08.
- [b] That Council resolves to condone the expenditure and that it be written off as irrecoverable as no official deliberately or negligently incurred the expenditure in the amount of R13500.01

File Number: 9/1/2/10
Execution: Municipal Manager
 Director Financial Services
 Manager: Budget and Reporting

**SC05/06/26 MPAC REPORT ON IRREGULAR EXPENDITURE FOR PROPERTY
RENTALS FO THE PERIOD 2025/2026**

UNANIMOUSLY RESOLVED

- [a] That Council takes note of the Report.
- [b] That Council resolves to write off the irregular expenditure in the amount of R267 713.59, as the Committee established that no official can be held liable due to negligence of deliberate conduct for the irregular expenditure incurred.
- [c] That a meeting be convened between the committee appointed by council and the representatives of the GRDM within 14 days to finalise the unresolved issues in the property dispute.

7. ADJOURNMENT

The Speaker thanked everyone and the meeting concluded at 13:36.

Approved

.....
Cllr. M Willemse
Speaker

.....
Date

-oOo-

8.5 **MINUTES OF THE SPECIAL COUNCIL MEETING: 7 JULY 2026**

RECOMMENDATION

That the minutes of the Special Council meeting held on 7 July 2026, be confirmed.

KNYSNA LOCAL MUNICIPALITY

MINUTES

OF A SPECIAL MEETING
OF THE
KNYSNA MUNICIPALITY
WHICH WAS HELD ON
Tuesday, 07 July 2026 at 12:07
In the Council Chamber

COUNCILLORS IN ATTENDANCE

Speaker, Cllr M Willemse [KIM]
Executive Mayor, Cllr T Matika [ANC]
Deputy Executive Mayor, Cllr M Gericke [PBI]
Cllr Andrews, K [ANC]
Cllr Arends, R [ANC]
Cllr Bester, P [DA] (*virtual*)
Cllr Campbell, S [KIM]
Cllr Charlie, B [PA]
Cllr Davis, L V [DA]
Cllr Kakora, W [PA]
Cllr Khumelwana, M [ANC]
Cllr Louw, N [EFF]
Cllr Nohana, L [ANC]
Cllr Petros, P [ANC] (*virtual*)
Cllr Sabbagh, S [DA]
Cllr Stroebel, H [DA]
Cllr Tsengwa, A [ANC]
Cllr Tyokolo, L [DA]
Cllr Vanston, C [DA] (*from 12:09*)
Cllr Van Schalkwyk, A [DA]
Cllr White, J [DA]

OFFICIALS IN ATTENDANCE

Ngcubo, B	Acting Municipal Manager
Wesso, R	Director: Infrastructure Services
Boyce, M	Director: Corporate Services
Dunywa, A	Director: Planning and Development
Douglas, J	Director: Community Services
Botha, C	Manager : Administration Services
Botha, M	Manager : Legal Services
Bezuidenhout, C	Manager : Communications & IGR
Lakay, J	Head : Council Committees and Cllr Support
Xibiya, N	Committee Officer

AUDIT COMMITTEE

None

PUBLIC MEMBERS

The meeting was streamed live on YouTube.

1. OPENING AND WELCOMING

The Speaker welcomed Councillors and officials to the meeting and confirmed that Councillors and the officials as recorded above, were present.

2. SILENT PRAYER

Silent prayer

3. ATTENDANCE OF MEMBERS

3.1 Councillors Present

Twenty One Councillors present

3.2 Councillors Absent with Leave

3.3 Councillors absent without Leave

None

4. NOTING OF THE PROVISIONS OF THE CODE OF CONDUCT FOR COUNCILLORS AND CODE FOR ETHICAL LEADERSHIP AS ADOPTED BY COUNCIL

The Speaker drew the attention of Councillors to the Schedule 1 of the Local Government: Municipal Systems Act, 2000.

UNANIMOUSLY RESOLVED

That the Code of Conduct for Councillors and the Code for Ethical Leadership, be noted.

5. DISCLOSURE OF INTERESTS BY COUNCILLORS

UNANIMOUSLY RESOLVED

That it be noted that the following Councillor declared interest in a matter in the Agenda:

6. NEW MATTERS SUBMITTED BY THE ACTING MUNICIPAL MANAGER

SC01/07/26 SC01/07/26 AMENDMENT OF CONTRACT T90/2015 COLLABORATOR SOFTWARE LICENSE – MUNICIPAL ELECTRONIC APPLICATION SYSTEM

UNANIMOUSLY RESOLVED

[a] That the report regarding the amendment of Tender 90/2015 Shared Services Agreement for the Collaborator Software License, be noted; and

[b] That the amendment to the Statement of Work of Tender 90/2015 at a cost of R96 522.52 + VAT to enable the additional of a portal and menu for an electronic job application system be approved and implemented.

File Number: 9/1/2/14

Execution: Senior Manager: ICT
Manager Human Resources

SC02/07/26 REPORT ON APPOINTMENT OF ACTING CHIEF FINANCIAL OFFICER

PA Caucus from 12:37 to 13:05.

Proposal 1

- [a] *That the Report on the Appointment of an Acting Chief Financial Officer be noted;*
- [b] *That the Response by Minister Bredell, dated 6 July 2026, be noted;*
- [c] *That the Council resolution SC02/06/26 dated 29 June 2026, as set out below, be rescinded .*

SC02/06/26 APPOINTMENT OF AN ACTING CHIEF FINANCIAL OFFICER

RESOLVED BY MAJORITY

- [a] *That Council reviews and rescinds the resolution adopted at the Special Council Meeting held on 18 June 2026.*
- [b] *That Council appoints Ms. R Saptoe as Acting Chief Financial Officer for a period of 3 months, or until the appointment of a Chief Financial Officer, subject to concurrence from the MEC for Local Government.*
- [c] *That the Acting Municipal Manager is mandated to enter into an agreement for the temporary appointment, in accordance with [b];*
- [d] *That the office of the MEC be informed of Council's decision;*
- [e] *That **Ms B Lubelwana** be appointed as the Acting Chief Financial Officer for a period of 3 months.*

Proposer: Cllr A Tsengwa

Seconder: Cllr B Charlie

In favour of the proposal	Against the proposal
Cllr T Matika	Cllr A Van Schalkwyk
Cllr A Tsengwa	Cllr L Davis
Cllr M Khumelwana	Cllr H Stroebel
Cllr L Nohana	Cllr C Vanston
Cllr N Louw	Cllr S Campbell
Cllr R Kakora	Cllr P Bester
Cllr M Gericke	Cllr J White
Cllr P Petros	Cllr S Sabbagh
Cllr B Charlie	Cllr L Tyokolo
Cllr R Arends	Cllr M Willemse
Cllr K Andrews	

Not present at time of voting	
None	
Did not vote	
None	
Abstained from voting	
None	

Proposal 2

- [a] That the Report on the Appointment of an Acting Chief Financial Officer be noted;
- [b] That the Response by Minister Bredell, dated 6 July 2026, be noted;
- [c] That the Council resolution SC02/06/26 dated 29 June 2026, as set out below, be rescinded :

SC02/06/26 APPOINTMENT OF AN ACTING CHIEF FINANCIAL OFFICER

RESOLVED BY MAJORITY

- [a] That Council reviews and rescinds the resolution adopted at the Special Council Meeting held on 18 June 2026.
- [b] That Council appoints Ms. R Saptoe as Acting Chief Financial Officer for a period of 3 months, or until the appointment of a Chief Financial Officer, subject to concurrence from the MEC for Local Government.
- [c] That the Acting Municipal Manager is mandated to enter into an agreement for the temporary appointment, in accordance with [b];
- [d] That the office of the MEC be informed of Council's decision;
- [e] That **Mr F Sabbat** be appointed as the Acting Chief Financial Officer for a period of 3 months.

Proposer: Cllr J White
Seconder: Cllr L Tyokolo

In favour of the proposal	Against the proposal
Cllr A Van Schalkwyk	Cllr T Matika
Cllr L Davis	Cllr A Tsengwa
Cllr C Vanston	Cllr M Khumelwana
Cllr S Campbell	Cllr L Nohana
Cllr P Bester	Cllr N Louw
Cllr J White	Cllr R Kakora

Cllr S Sabbagh	Cllr M Gericke
Cllr L Tyokolo	Cllr P Petros
Cllr H Stroebel	Cllr B Charlie
Cllr M Willemse	Cllr R Arends
	Cllr K Andrews
Not present at time of voting	
None	
Did not vote	
None	
Abstained from voting	
None	

The proposal of Cllr A Tsengwa, seconded by Cllr B Charlie, was carried.

RESOLVED BY MAJORITY

- [a] That the Report on the Appointment of an Acting Chief Financial Officer be noted;
- [b] That the Response by Minister Bredell, dated 6 July 2026, be noted;
- [c] That the Council resolution SC02/06/26 dated 29 June 2026, as set out below, be rescinded .

SC02/06/26 APPOINTMENT OF AN ACTING CHIEF FINANCIAL OFFICER

RESOLVED BY MAJORITY

- [a] *That Council reviews and rescinds the resolution adopted at the Special Council Meeting held on 18 June 2026.*
- [b] *That Council appoints Ms. R Saptoe as Acting Chief Financial Officer for a period of 3 months, or until the appointment of a Chief Financial Officer, subject to concurrence from the MEC for Local Government.*
- [c] *That the Acting Municipal Manager is mandated to enter into an agreement for the temporary appointment, in accordance with [b];*
- [d] That the office of the MEC be informed of Council's decision;
- [e] That **Ms B Lubelwana** be appointed as the Acting Chief Financial Officer for a period of 3 months.

7. **ADJOURNMENT**

The Speaker thanked everyone and the meeting concluded at 14:30.

Approved

.....
Cllr. M Willemse
Speaker

.....
Date

-oOo-

8.6 **MINUTES OF THE SPECIAL COUNCIL MEETING: 30 JULY 2026**

RECOMMENDATION

That the minutes of the Special Council meeting held on 30 July 2026, be confirmed.

KNYSNA LOCAL MUNICIPALITY

MINUTES

OF A SPECIAL MEETING
OF THE
KNYSNA MUNICIPALITY
WHICH WAS HELD ON
Thursday, 30 July 2026 at 09:02
In the Council Chambers

COUNCILLORS IN ATTENDANCE

Speaker, Cllr M Willemse [KIM]
Executive Mayor, Cllr T Matika [ANC]
Deputy Executive Mayor, Cllr M Gericke [PBI]
Cllr Andrews, K [ANC] (*virtual and Council Chamber from 11:26*)
Cllr Arends, R [ANC]
Cllr Bester, P [DA]
Cllr Campbell, S [KIM]
Cllr Charlie, B [PA]
Cllr Davis, L V [DA]
Cllr Kakora, W [PA]
Cllr Khumelwana, M [ANC]
Cllr Louw, N [EFF]
Cllr Nohana, L [ANC] (*virtual – from 9:36*)
Cllr Petros, P [ANC]
Cllr Sabbagh, S [DA]
Cllr Stroebel, H [DA] (*virtual*)
Cllr Tsengwa, A [ANC] (*from 9:36*)
Cllr Tyokolo, L [DA]
Cllr Vanston, C [DA] (*virtual*)
Cllr Van Schalkwyk, A [DA] (*virtual*)
Cllr White, J [DA]

OFFICIALS IN ATTENDANCE

Ngcubo, B	Acting Municipal Manager
Wesso, R	Director: Infrastructure Services
Dunywa, A	Director : Planning and Development
Botha, C	Acting Director: Corporate Services
Louw, A	Chief Audit Executive
Botha, M	Manager : Legal Services
Lakay, J	Head : Council Committees and Cllr Support
Xibiya, N	Committee Officer
Adams, G	IT Technician

AUDIT COMMITTEE

The meeting was streamed live on YouTube.

PUBLIC MEMBERS

The meeting was streamed live on YouTube.

1. OPENING AND WELCOMING

The Speaker welcomed Councillors and officials to the meeting and confirmed that Councillors and the officials as recorded above, were present.

2. SILENT PRAYER

A moment of silent prayer and reflection was observed.

3. ATTENDANCE OF MEMBERS

3.1 Councillors Present

Twenty One Councillors present

3.2 Councillors Absent with Leave

None

3.3 Councillors absent without Leave

None

4. **NOTING OF THE PROVISIONS OF THE CODE OF CONDUCT FOR COUNCILLORS AND CODE FOR ETHICAL LEADERSHIP AS ADOPTED BY COUNCIL**

The Speaker drew the attention of Councillors to the Schedule 1 of the Local Government: Municipal Systems Act, 2000.

UNANIMOUSLY RESOLVED

That the Code of Conduct for Councillors and the Code for Ethical Leadership, be noted.

5. **DISCLOSURE OF INTERESTS BY COUNCILLORS**

UNANIMOUSLY RESOLVED

That it be noted that no Councillors and Officials declared any interest in matters in the Agenda.

6. **NEW MATTERS SUBMITTED BY THE ACTING MUNICIPAL MANAGER**

SC01/07/26 **2027/2028 INTEGRATED DEVELOPMENT PLAN, BUDGET AND PERFORMANCE MANAGEMENT TIME SCHEDULE**

UNANIMOUSLY RESOLVED

- [a] That Council **Approves** the publication of the **Draft 2027/2028 Integrated Development Plan (IDP), Budget and Organisational Performance Management System (OPMS) Process Plan and Time Schedule** for public inspection and comment;
- [b] That Council **Authorises** the Acting Municipal Manager to publish, advertise and circulate the Draft Process Plan and Time Schedule in accordance with the applicable legislative requirements;
- [c] That Council **Directs** that the Draft Process Plan and Time Schedule be circulated to the **Western Cape Government and the Garden Route District Municipality**, for review and comment;
- [d] That Council **Directs** that the Draft Process Plan and Time Schedule be published on the Municipality's official website and made available at designated municipal offices and other public access points to facilitate meaningful public participation; and
- [e] That Council **Notes** that all comments and representations received from the public, organs of state and stakeholders will be considered by the administration and, where appropriate, incorporated into the final **2027/2028 Integrated Development Plan (IDP), Budget and Organisational Performance Management System (OPMS) Process Plan and Time Schedule** for submission to Council for final consideration and approval.

File Number: 15/2/6/1/3

Execution: Acting Municipal Manager

SC02/07/26 2025/2026 QUARTER 4 NON-FINANCIAL PERFORMANCE ASSESSMENT REPORT FOR THE PERIOD April 2026 – JUNE 2026

UNANIMOUSLY RESOLVED

- [a] That this updated Quarter 4 Performance Assessment Report as at 30 June 2026 is submitted to Council for noting;
- [b] That Council notes the content of the Quarter 4 Performance Assessment Report; and
- [c] That Council notes that this updated Quarter 4 Non-Financial Performance Assessment Report; will be submitted to National Treasury, the Western Cape Provincial Treasury and that a copy of the Noted Section 52(d) Report will be placed on the Knysna municipality website for public information.

File Number: 9/1/2/14
Execution: Acting Municipal Manager
Acting Senior Manager: IDP/PMS&IGR

SC03/07/26 2026-2027 INTERNAL AUDIT CHARTER

UNANIMOUSLY RESOLVED

That the Internal Audit Charter for the 2026/2027 financial year, be noted.

File Number: 9/1/2/14
Execution: Chief Audit Executive

SC04/07/26 2026-2027 AUDIT COMMITTEE CHARTER & WORK PLAN

UNANIMOUSLY RESOLVED

- [a] That the Audit Committee Charter be re-affirmed for 2026-2027.
- [b] That the 2026-2027 Audit Committee Work Plan be noted.

File Number: 9/1/2/14
Execution: Chief Audit Executive

SC05/07/26 NOMINATION OF POLITICAL REPRESENTATIVE TO THE DISTRICT HEALTH COUNCIL

Proposal 1

- [a] *That the report regarding the nomination of one political representative to serve on the District Health Council, be noted;*

[b] That Cllr Richard Kakora be nominated to serve on the District Health Council; and

[c] That the Municipal Manager be requested to inform the Chairperson of the Knysna Provincial Hospital Board of the nominations in [b] above.

Proposer : Cllr N Louw
Seconded : Cllr B Charlie

In favour of recommendations as submitted	Against recommendations as submitted
Cllr T Matika	Cllr A Van Schalkwyk
Cllr A Tsengwa	Cllr L Davis
Cllr M Khumelwana	Cllr C Vanston
Cllr L Nohana	Cllr J White
Cllr R Kakora	Cllr S Sabbagh
Cllr M Gericke	Cllr L Tyokolo
Cllr P Petros	Cllr P Bester
Cllr B Charlie	
Cllr R Arends	
Cllr K Andrews	
Cllr N Louw	
Not present at time of voting	
None	
Did not vote	
Cllr H Stroebel	
Abstained from voting	
Cllr M Willemse	
Cllr S Campbell	

Proposal 2

[a] That the report regarding the nomination of one political representative to serve on the District Health Council, be noted;

[b] That Cllr Sharon Sabbagh be nominated to serve on the District Health Council; and

[c] That the Municipal Manager be requested to inform the Chairperson of the Knysna Provincial Hospital Board of the nominations in [b] above.

Proposer : Cllr J White
Seconded : Cllr P Bester

In favour of recommendations as submitted	Against recommendations as submitted
Cllr A Van Schalkwyk	Cllr T Matika
Cllr L Davis	Cllr A Tsengwa

Cllr C Vanston	Cllr M Khumelwana
Cllr J White	Cllr L Nohana
Cllr S Sabbagh	Cllr R Kakora
Cllr L Tyokolo	Cllr M Gericke
Cllr P Bester	Cllr P Petros
	Cllr B Charlie
	Cllr R Arends
	Cllr K Andrews
	Cllr N Louw
Not present at time of voting	
None	
Did not vote	
Cllr H Stroebe	
Abstained from voting	
Cllr S Campbell	
Cllr M Willemse	

The proposal of Cllr N Louw, seconded by Cllr Charlie, was carried.

RESOLVED BY MAJORITY

- [a] That the report regarding the nomination of one political representative to serve on the District Health Council, be noted;
- [b] That Cllr Richard Kakora be nominated to serve on the District Health Council; and
- [c] That the Municipal Manager be requested to inform the Chairperson of the Knysna Provincial Hospital Board of the nominations in [b] above.

File Number: 9/1/2/9

Execution: Director : Corporate Services
Manager : Administration

SC06/07/26 MONTHLY & QUARTERLY BUDGET STATEMENT – JUNE 2026

UNANIMOUSLY RESOLVED

- [a] That Council notes the Section 71 Monthly Budget Statement and Section 52 Quarterly Budget Statement as at 30 June 2026;
- [b] That Council notes that the Section 71 Monthly Budget Statement and Section 52 Quarterly Budget Statement as at 30 June 2026 was submitted to the Executive Mayor, the National Treasury and the Western Cape Provincial Treasury on 14 July 2026 which is before the 10th working day after the end of June 2026;

- [c] That Council notes that the Section 71 Monthly Budget Statement and Section 52 Quarterly Budget Statement as at 30 June 2026 has been published on the municipal website.

File Number: 9/1/2/10

Execution: Acting Director: Financial Services

SC07/07/26 QUARTERLY WITHDRAWAL REPORT: QUARTER 4 OF 2025/2026

UNANIMOUSLY RESOLVED

- [a] That the Quarterly Withdrawal Report for the quarter ending June 2026, be noted; and
- [b] That a copy of the Quarterly Withdrawal Report was submitted to the Western Cape Provincial Treasury and the Auditor-General on 14 April 2026.

File Number: 9/1/2/10

Execution: Acting Director: Financial Services

7. ADJOURNMENT

The Speaker thanked everyone and the meeting concluded at 13:57.

Approved

.....
Cllr. M S Willemse
Speaker

.....
Date

-oOo-

8.7 **MINUTES OF THE SPECIAL COUNCIL MEETING: 4 AUGUST 2026**

RECOMMENDATION

That the minutes of the Special Council meeting held on 4 August 2026, be confirmed.

KNYSNA LOCAL MUNICIPALITY

MINUTES

OF A SPECIAL MEETING
OF THE
KNYSNA MUNICIPALITY
WHICH WAS HELD ON
Tuesday, 4 August 2026 at 9:00
on Microsoft Teams

COUNCILLORS IN ATTENDANCE

Speaker, Cllr M Willemse [KIM]
Executive Mayor, Cllr T Matika [ANC]
Deputy Executive Mayor, Cllr M Gericke [PBI]
Cllr Andrews, K [ANC]
Cllr Arends, R [ANC]
Cllr Bester, P [DA]
Cllr Campbell, S [KIM]
Cllr Charlie, B [PA]
Cllr Davis, L V [DA]
Cllr Kakora, W [PA]
Cllr Khumelwana, M [ANC]
Cllr Louw, N [EFF]
Cllr Nohana, L [ANC]
Cllr Petros, P [ANC]
Cllr Sabbagh, S [DA]
Cllr Stroebel, H [DA]
Cllr Tsengwa, A [ANC]
Cllr Tyokolo, L [DA]
Cllr Vanston, C [DA]
Cllr Van Schalkwyk, A [DA]
Cllr White, J [DA]

OFFICIALS IN ATTENDANCE

Ngcubo, B	Acting Municipal Manager
Wesso, R	Director: Infrastructure Services
Botha, C	Acting Director: Corporate Services
Douglas, J	Director: Community Services
Dunywa, A	Director : Planning and Development
Lubelwana, B	Acting Director : Financial Services
Martin, R	Director : Integrated Human Settlements
Louw, A	Chief Audit Executive
Bezuidenhout, C	Manager : Communications & IGR
Lakay, J	Head : Council Committees and Cllr Support
Campher, E	MPAC Co-ordinator

AUDIT COMMITTEE

None

PUBLIC MEMBERS

The meeting was streamed live on YouTube.

1. OPENING AND WELCOMING

The Speaker welcomed Councillors and officials to the meeting and confirmed that Councillors and the officials as recorded above, were present.

2. SILENT PRAYER

A moment of silent prayer observed.

3. ATTENDANCE OF MEMBERS

3.1 Councillors Present

Twenty One Councillors present

3.2 Councillors Absent with Leave

None

3.3 Councillors absent without Leave

None

4. **NOTING OF THE PROVISIONS OF THE CODE OF CONDUCT FOR COUNCILLORS AND CODE FOR ETHICAL LEADERSHIP AS ADOPTED BY COUNCIL**

The Speaker drew the attention of Councillors to the Schedule 1 of the Local Government: Municipal Systems Act, 2000.

UNANIMOUSLY RESOLVED

That the Code of Conduct for Councillors and the Code for Ethical Leadership, be noted.

5. **DISCLOSURE OF INTERESTS BY COUNCILLORS**

UNANIMOUSLY RESOLVED

That it be noted that the following Councillor declared interest in a matter in the Agenda:

6. **NEW MATTERS SUBMITTED BY THE EXECUTIVE MAYOR**

SC01/08/26 **EXTENSION OF ACTING PERIOD – MUNICIPAL MANAGER**

RECOMMENDATION OF THE EXECUTIVE MAYOR

- [a] That Council notes the Report on the Extension of Acting Period – Municipal Manager;
- [b] That Council notes the correspondence received from the MEC for Local Government, Environmental Affairs & Development Planning, Anton Bredell, dated 29 July 2026, addressed to the Executive Mayor;
- [c] That Council confirms that the correspondence, dated 21 May 2026 from the MEC for Local Government, Environmental Affairs & Development Planning, Anton Bredell, formed part of the documentation considered by Council at its meeting on 14 July 2026 prior to taking resolution SC05/07/26;
- [d] That Council notes the criminal proceedings instituted against Mr BM Ngubo under CAS 148/11/2024, which remain under investigation;
- [e] That the report which served before Council on 14 July 2026, the Council resolution, this Report, and all supporting documentation and information requested by the MEC for Local Government, Environmental Affairs & Development Planning in his correspondence dated 29 July 2026 be submitted to his Office, in support of the Municipality's request for concurrence to extend the acting appointment of Mr BM Ngubo in terms of Section 54A(2A)(b) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000);
- [f] That the Executive Mayor be authorised to make enquiries with Bitou Municipality and the investigating officer regarding the status of criminal proceedings under CAS 148/11/2024;

- [g] That the Executive Mayor report back to Council within three (3) days after the enquiries contemplated in recommendation [f] above have been concluded;
- [h] That Council confirms that, prior to adopting Resolution SC05/07/26 on 14 July 2026, it considered the correspondence from the MEC dated 21 May 2026 **and the disclosure by Mr BM Ngubo regarding the institution of criminal proceedings against him**, and that Council accordingly confirms Resolution SC05/07/26 pending the MEC's decision on the Municipality's request for concurrence.

ANNEXURES

Annexure A -Minister Letter to Executive Mayor: Appointment – Acting Municipal Manager Mr BM Ngubo, dated 21 May 2026

Annexure B – Minister Letter to Executive Mayor Matika: Extension of Acting Period – Municipal Manager, dated 29 July 2026.

7. ADJOURNMENT

The Speaker thanked everyone and the meeting concluded at _____ .

Approved

.....
Cllr. M Willemse
Speaker

.....
Date

-oOo-

8.8 **MINUTES OF THE SPECIAL COUNCIL MEETING: 6 AUGUST 2026**

RECOMMENDATION

That the minutes of the Special Council meeting held on 6 August 2026, be confirmed.

KNYSNA LOCAL MUNICIPALITY

MINUTES

OF A SPECIAL MEETING
OF THE
KNYSNA MUNICIPALITY
WHICH WAS HELD ON
Thursday, 6 August 2026 at 9:00
In the Council Chamber

COUNCILLORS IN ATTENDANCE

Speaker, Cllr M Willemse [KIM]
Executive Mayor, Cllr T Matika [ANC]
Deputy Executive Mayor, Cllr M Gericke [PBI]
Cllr Andrews, K [ANC] (*virtual*)
Cllr Arends, R [ANC]
Cllr Bester, P [DA] (*virtual*)
Cllr Campbell, S [KIM]
Cllr Charlie, B [PA]
Cllr Davis, L V [DA]
Cllr Kakora, W [PA]
Cllr Khumelwana, M [ANC]
Cllr Louw, N [EFF]
Cllr Nohana, L [ANC]
Cllr Petros, P [ANC]
Cllr Sabbagh, S [DA]
Cllr Stroebel, H [DA] (*virtual*)
Cllr Tsengwa, A [ANC]
Cllr Tyokolo, L [DA]
Cllr Vanston, C [DA] (*virtual*)
Cllr Van Schalkwyk, A [DA] (*virtual*)
Cllr White, J [DA]

OFFICIALS IN ATTENDANCE

Ngcubo, B	Acting Municipal Manager
Wesso, R	Director: Infrastructure Services
Botha, C	Acting Director: Corporate Services
Douglas, J	Director: Community Services
Dunywa, A	Director : Planning and Development
Martin, R	Director : Integrated Human Settlements
Bezuidenhout, C	Manager : Communications & IGR
Lakay, J	Head : Council Committees and Cllr Support
Campher, E	MPAC Co-ordinator

AUDIT COMMITTEE

None

PUBLIC MEMBERS

The meeting was streamed live on YouTube.

1. OPENING AND WELCOMING

The Speaker welcomed Councillors and officials to the meeting and confirmed that Councillors and the officials as recorded above, were present.

2. SILENT PRAYER

A moment of silent prayer and reflection was observed.

3. ATTENDANCE OF MEMBERS

3.1 Councillors Present

Twenty One Councillors present

3.2 Councillors Absent with Leave

None

3.3 Councillors absent without Leave

None

4. **NOTING OF THE PROVISIONS OF THE CODE OF CONDUCT FOR COUNCILLORS
AND CODE FOR ETHICAL LEADERSHIP AS ADOPTED BY COUNCIL**

The Speaker drew the attention of Councillors to the Schedule 1 of the Local Government: Municipal Systems Act, 2000.

UNANIMOUSLY RESOLVED

That the Code of Conduct for Councillors and the Code for Ethical Leadership, be noted.

5. **DISCLOSURE OF INTERESTS BY COUNCILLORS**

UNANIMOUSLY RESOLVED

That it be noted that the following Councillor declared interest in a matter in the Agenda:

6. **NEW MATTERS SUBMITTED BY THE EXECUTIVE MAYOR**

SC01/08/26 **AMENDMENT OF THE GREATER KNYSNA WATER RESTRICTIONS**

KIM caucus from 9:02 to 10:09.

At this point in the meeting the Council Whip requested the Speaker to postpone the meeting in order to seek advice on the matters on the agenda.

The Speaker agreed to the postponement and adjourned the meeting at 10:13.

7. **ADJOURNMENT**

The Speaker thanked everyone and the meeting adjourned at 10:13.

Approved

.....
Cllr. M Willemse
Speaker

.....
Date

8.9 **MINUTES OF THE SPECIAL COUNCIL MEETING: 07 AUGUST 2026**

RECOMMENDATION

That the minutes of the Special Council meeting held on 07 August 2026, be confirmed.

KNYSNA LOCAL MUNICIPALITY

MINUTES

OF A SPECIAL MEETING
OF THE
KNYSNA MUNICIPALITY
WHICH WAS HELD ON
Friday, 7 August 2026 at 12:30
on Microsoft Teams

COUNCILLORS IN ATTENDANCE

Speaker, Cllr M Willemse [KIM] *(In Council Chamber)*
Executive Mayor, Cllr T Matika [ANC] *(In Council Chamber)*
Deputy Executive Mayor, Cllr M Gericke [PBI] *(In Council Chamber)*
Cllr Andrews, K [ANC] *(In Council Chamber)*
Cllr Arends, R [ANC] *(In Council Chamber)*
Cllr Bester, P [DA]
Cllr Campbell, S [KIM] *(In Council Chamber)*
Cllr Charlie, B [PA] *(In Council Chamber)*
Cllr Davis, L V [DA]
Cllr Kakora, W [PA] *(In Council Chamber)*
Cllr Khumelwana, M [ANC]
Cllr Louw, N [EFF] *(In Council Chamber)*
Cllr Nohana, L [ANC] *(In Council Chamber)*
Cllr Petros, P [ANC] *(In Council Chamber)*
Cllr Sabbagh, S [DA] *(In Council Chamber)*
Cllr Stroebel, H [DA]
Cllr Tsengwa, A [ANC]
Cllr Tyokolo, L [DA]
Cllr Vanston, C [DA]
Cllr Van Schalkwyk, A [DA]
Cllr White, J [DA]

OFFICIALS IN ATTENDANCE

Botha, C	Acting Director: Corporate Services
Douglas, J	Director: Community Services
Dunywa, A	Director : Planning and Development
Phillips, L	Manager : Human Resources
Petuna, L	Acting Manager : IDP, Performance and IGR
Lakay, J	Head : Council Committees and Cllr Support
Campher, E	MPAC Co-ordinator

AUDIT COMMITTEE

None

PUBLIC MEMBERS

The meeting was streamed live on YouTube.

1. OPENING AND WELCOMING

The Speaker welcomed Councillors and officials to the meeting and confirmed that Councillors and the officials as recorded above, were present.

2. SILENT PRAYER

A moment of silent prayer observed.

3. ATTENDANCE OF MEMBERS

3.1 Councillors Present

Twenty One Councillors present

3.2 Councillors Absent with Leave

None

3.3 Councillors absent without Leave

None

4. NOTING OF THE PROVISIONS OF THE CODE OF CONDUCT FOR COUNCILLORS AND CODE FOR ETHICAL LEADERSHIP AS ADOPTED BY COUNCIL

The Speaker drew the attention of Councillors to the Schedule 1 of the Local Government: Municipal Systems Act, 2000.

UNANIMOUSLY RESOLVED

That the Code of Conduct for Councillors and the Code for Ethical Leadership, be noted.

5. DISCLOSURE OF INTERESTS BY COUNCILLORS

UNANIMOUSLY RESOLVED

That it be noted that the following Councillor declared interest in a matter in the Agenda:

6. NEW MATTERS SUBMITTED BY THE EXECUTIVE MAYOR

SC01/08/26 ACTING MUNICIPAL MANAGER

ANC Caucus from 12:50 – 13:16.

Proposal 1

- [a] That Council notes the report on the Acting Municipal Manager;*
- [b] That Council ratifies the appointment of the Director : Community Services as Acting Municipal Manager for 6 and 7 August 2026;*
- [c] That Council appoints Mr Boy Ngubo as Acting Municipal Manager for a period of three months;*
- [d] That Council to authorise the Municipality to oppose or defend any legal procedures that may arise from the MEC's failure to make a decision around the appointment of Mr Boy Ngubo.*

Proposer : Cllr R Kakora

Seconder : Cllr B Charlie

In favour of recommendations as submitted	Against recommendations as submitted
Cllr T Matika	Cllr A Van Schalkwyk
Cllr M Khumelwana	Cllr L Davis
Cllr L Nohana	Cllr C Vanston
Cllr N Louw	Cllr P Bester
Cllr R Kakora	Cllr J White
Cllr M Gericke	Cllr S Sabbagh
Cllr P Petros	Cllr L Tyokolo
Cllr B Charlie	Cllr H Stroebel

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

Cllr R Arends	Cllr S Campbell
Cllr K Andrews	
Not present at time of voting	
Cllr A Tsengwa	
Did not vote	
None	
Abstained from voting	
Cllr M Willemse	

Proposal 2

- [a] That Council notes the report on the Acting Municipal Manager;
- [b] That Council appoints the Director : Community Services, Mr Johnny Douglas as Acting Municipal Manager for a period of three months or up until concurrence from the MEC is received, whichever period comes first.

Proposer : Cllr L Tyokolo
 Seconder : Cllr S Sabbagh

In favour of recommendations as submitted	Against recommendations as submitted
Cllr A Van Schalkwyk	Cllr T Matika
Cllr L Davis	Cllr M Khumelwana
Cllr C Vanston	Cllr L Nohana
Cllr P Bester	Cllr N Louw
Cllr J White	Cllr R Kakora
Cllr S Sabbagh	Cllr M Gericke
Cllr L Tyokolo	Cllr P Petros
Cllr H Stroebe	Cllr B Charlie
	Cllr R Arends
	Cllr K Andrews
	Cllr S Campbell
Not present at time of voting	
Cllr A Tsengwa	
Did not vote	
None	
Abstained from voting	
Cllr M Willemse	

RESOLVED BY MAJORITY

- [a] That Council notes the report on the Acting Municipal Manager;
- [b] That Council ratifies the appointment of the Director : Community Services as Acting Municipal Manager for 6 and 7 August 2026;
- [c] That Council appoints Mr Boy Ngubo as Acting Municipal Manager for a period of three months;
- [d] That Council to authorise the Municipality to oppose or defend any legal procedures that may arise from the MEC's failure to make a decision around the appointment of Mr Boy Ngubo.

7. ADJOURNMENT

The Speaker thanked everyone and the meeting concluded at 13:23.

Approved

.....
Cllr. M Willemse
Speaker

.....
Date

-oOo-

8.10 **MINUTES OF THE SPECIAL COUNCIL MEETING: 11 AUGUST 2026**

RECOMMENDATION

That the minutes of the Special Council meeting held on 11 August 2026, be confirmed.

KNYSNA LOCAL MUNICIPALITY

MINUTES

OF A SPECIAL MEETING
OF THE
KNYSNA MUNICIPALITY
WHICH WAS HELD ON
Tuesday, 11 August 2026 at 14:00
In the Council Chambers

COUNCILLORS IN ATTENDANCE

Speaker, Cllr M Willemse [KIM]
Executive Mayor, Cllr T Matika [ANC]
Deputy Executive Mayor, Cllr M Gericke [PBI]
Cllr Andrews, K [ANC]
Cllr Arends, R [ANC]
Cllr Bester, P [DA] (*virtual*)
Cllr Campbell, S [KIM]
Cllr Charlie, B [PA]
Cllr Davis, L V [DA] (*virtual*)
Cllr Kakora, W [PA]
Cllr Khumelwana, M [ANC]
Cllr Louw, N [EFF]
Cllr Nohana, L [ANC]
Cllr Petros, P [ANC]
Cllr Sabbagh, S [DA]
Cllr Stroebel, H [DA] (*virtual*)
Cllr Tsengwa, A [ANC]
Cllr Tyokolo, L [DA]
Cllr Vanston, C [DA] (*virtual*)
Cllr Van Schalkwyk, A [DA]
Cllr White, J [DA]

OFFICIALS IN ATTENDANCE

Ngcubo, B	Acting Municipal Manager
Wesso, R	Director: Infrastructure Services
Botha, C	Acting Director: Corporate Services
Douglas, J	Director: Community Services
Dunywa, A	Director : Planning and Development
Martin, R	Director : Integrated Human Settlements
Bezuidenhout, C	Manager : Communications & IGR
Lakay, J	Head : Council Committees and Cllr Support
Campher, E	MPAC Co-ordinator
Adams, G	IT Technician

Other

Mr Wesley Pretorius	Wesley Pretorius & Associates Inc
Ms Melony Paulsen	Mosdell Pama & Cox Attorneys

AUDIT COMMITTEE

None

PUBLIC MEMBERS

The meeting was streamed live on YouTube.

1. OPENING AND WELCOMING

The Speaker welcomed Councillors and officials to the meeting and confirmed that Councillors and the officials as recorded above, were present.

2. SILENT PRAYER

None

3. ATTENDANCE OF MEMBERS

3.1 Councillors Present

Twenty One Councillors present

3.2 Councillors Absent with Leave

None

3.3 Councillors absent without Leave

None

4. NOTING OF THE PROVISIONS OF THE CODE OF CONDUCT FOR COUNCILLORS AND CODE FOR ETHICAL LEADERSHIP AS ADOPTED BY COUNCIL

The Speaker drew the attention of Councillors to the Schedule 1 of the Local Government: Municipal Systems Act, 2000.

UNANIMOUSLY RESOLVED

That the Code of Conduct for Councillors and the Code for Ethical Leadership, be noted.

5. DISCLOSURE OF INTERESTS BY COUNCILLORS

UNANIMOUSLY RESOLVED

That it be noted that the following Councillor declared interest in a matter in the Agenda:

Cllr L Davis - Item 7.2 on the In Committee agenda.

6. NEW MATTERS SUBMITTED BY THE EXECUTIVE MAYOR

SC01/08/26 AMENDMENT OF THE GREATER KNYSNA WATER RESTRICTIONS

Proposal 1

- [a] That Council note the contents of the report; and
- [b] That Council Implement Level 2 Water Restriction, including implementing Drought Tariff Stage 1 as per the Medium-term Revenue and Expenditure Framework;
- [c] That if there are any major pump breakages at Charlesford Pump Station or the river stops flowing that an item be submitted to Council within 14 days to alert Council and to consider any risk to the water security;
- [d] That the administration continue to provide Councillors with the daily water reports.

Proposer : Cllr S Campbell
Seconder : Cllr N Louw

In favour of the proposal	Against the proposal
Cllr T Matika	Cllr A Van Schalkwyk
Cllr A Tsengwa	Cllr L Davis
Cllr M Khumelwana	Cllr P Bester
Cllr L Nohana	Cllr J White
Cllr N Louw	Cllr S Sabbagh
Cllr R Kakora	Cllr L Tyokolo
Cllr M Gericke	Cllr H Stroebel
Cllr P Petros	
Cllr B Charlie	

Cllr R Arends	
Cllr K Andrews	
Cllr S Campbell	
Cllr M Willemse	
Not present at time of voting	
Cllr C Vanston	
Did not vote	
None	
Abstained from voting	
None	

Proposal 2

- [a] That Council note the contents of the report; and
- [b] That Council Implement Level 4 Water Restriction, including implementing Drought Tariff Stage 1 as per the Medium-term Revenue and Expenditure Framework;
- [c] That the section in the policy with reference to the level, storage water supply and final measure, be waived in the interim.

In favour of the proposal	Against the proposal
Cllr A Van Schalkwyk	Cllr T Matika
Cllr L Davis	Cllr A Tsengwa
Cllr P Bester	Cllr M Khumelwana
Cllr J White	Cllr L Nohana
Cllr S Sabbagh	Cllr N Louw
Cllr L Tyokolo	Cllr R Kakora
Cllr H Stroebel	Cllr M Gericke
	Cllr P Petros
	Cllr B Charlie
	Cllr R Arends
	Cllr K Andrews
	Cllr S Campbell
	Cllr M Willemse
Not present at time of voting	
Cllr C Vanston	
Did not vote	
None	
Abstained from voting	
None	

Proposer : Cllr L Tyokolo
Seconder : Cllr J White

RESOLVED BY MAJORITY

- [a] That Council note the contents of the report; and
- [b] That Council Implement Level 2 Water Restriction, including implementing Drought Tariff Stage 1 as per the Medium-term Revenue and Expenditure Framework;
- [c] That if there are any major pump breakages at Charlesford Pump Station or the river stops flowing that an item be submitted to Council within 14 days to alert Council and to consider any risk to the water security;
- [d] That the administration continue to provide Councillors with the daily water reports.

File Number: 9/1/2/1
Execution: Director: Technical Services

SC02/08/26 PROPOSAL TO ESTABLISH A MUNICIPAL POUND FACILITY ON ERF 240 KARATARA

UNANIMOUSLY RESOLVED

- [a] That Council notes the report on the establishment and operation of a municipal pound facility on Erf 240 Karatara;
- [b] That Council approves the establishment and operation of a municipal pound facility on Erf 240 Karatara;
- [c] That financial provision to the amount of **R1,150 000,00** be made available as a matter of urgency to establish and operate the municipal pound facility;
- [d] That provision be made on the Departmental Organogram for the new positions as identified in report;
- [e] That the Directorate Corporate Services, Property section be mandated to start the public participation process to inform the public;
- [f] That the Directorate Community Services in consultation with the Legal Services Department develop a Municipal Animal Pound Management Protocol;
- [g] That the Directorate Community Services fast track the consultation with the Department of Rural Development for suitable land to assist small scale farmers.

Execution: Director: Community Services

SC03/08/26 EMERGENCY HOUSING ASSISTANCE FOLLOWING THE QOLWENI FIRE AND RELOCATION OF HOUSEHOLDS OCCUPYING LAND BENEATH HIGH-VOLTAGE POWER LINES

UNANIMOUSLY RESOLVED

- [a] That Council notes the fire incident that occurred on 5 August 2026 at Qolweni, destroying five (5) informal dwellings;
- [b] That the Directorate Integrated Human Settlements submit a report with regard to the provision of emergency shelter and the relocation of households occupying land directly beneath the electricity power lines to a subsequent Integrated Human Settlements Committee Meeting, for consideration.

Execution: Director Integrated Human Settlements
 Acting, Manager: IHS
 Human Settlement Officer

SC04/08/26 APPOINTMENT OF ACTING MUNICIPAL MANAGER

A 10 minute break was held from 18:59 to 19:09.

RESOLVED BY MAJORITY

That the correspondence received from the MEC for Local Government, Environmental Affairs and Development Planning dated 11 August 2026, regarding the appointment of Mr Boy Ngubo as Acting Municipal Manager, be noted.

Cllr A Tsengwa recorded that he is not in support of the appointment of the Acting Municipal Manager, Mr Boy Ngubo.

The Democratic Alliance recorded that the appointment of the Acting Municipal Manager, Mr Boy Ngubo is unlawful without the concurrence of the MEC and that the Democratic Alliance is not in agreement with the position that Council has taken.

**SC05/08/26 REFERRAL OF MATTERS TO EXISTING SPECIAL INVESTIGATING UNIT:
KNYSNA LOCAL MUNICIPALITY**

UNANANIMOUSLY RESOLVED

That the proclamation by the President of the Republic of South Africa made on 7 August 2026 through the Department of Justice and Constitutional Development in Government Gazette No 55151 referring matters of the Knysna Municipality to the Special Investigating Unit, be noted.

7. ADJOURNMENT

The Speaker thanked everyone and the meeting concluded at 19:15.

Approved

.....
Cllr. M Willemse
Speaker

.....
Date

-oOo-

8.11 **MINUTES OF THE SPECIAL COUNCIL MEETING: 17 AUGUST 2026**

RECOMMENDATION

That the minutes of the Special Council meeting held on 17 August 2026, be confirmed.

KNYSNA LOCAL MUNICIPALITY

MINUTES

OF A SPECIAL MEETING
OF THE
KNYSNA MUNICIPALITY
WHICH WAS HELD ON
Monday, 17 August 2026 at 9:00
In the Council Chamber

COUNCILLORS IN ATTENDANCE

Speaker, Cllr M Willemse [KIM]
Executive Mayor, Cllr T Matika [ANC]
Deputy Executive Mayor, Cllr M Gericke [PBI]
Cllr Andrews, K [ANC] (*virtual and Council Chamber*)
Cllr Arends, R [ANC]
Cllr Bester, P [DA] (*virtual*)
Cllr Campbell, S [KIM]
Cllr Charlie, B [PA]
Cllr Davis, L V [DA]
Cllr Kakora, W [PA]
Cllr Khumelwana, M [ANC]
Cllr Louw, N [EFF] (*virtual*)
Cllr Nohana, L [ANC] (*virtual*)
Cllr Petros, P [ANC]
Cllr Sabbagh, S [DA]
Cllr Stroebel, H [DA] (*virtual*)
Cllr Tsengwa, A [ANC]
Cllr Tyokolo, L [DA]
Cllr Vanston, C [DA] (*virtual*)
Cllr Van Schalkwyk, A [DA] (*virtual*)
Cllr White, J [DA]

OFFICIALS IN ATTENDANCE

Ngubo, B	Acting Municipal Manager
Botha, C	Acting Director: Corporate Services
Lubelwana, B	Acting Chief Financial Officer
Dunywa, A	Director : Planning and Development (virtual)
Jagaysor, A	Senior Manager : Budget and Reporting
Fundi, N	Manager : Budget
Bezuidenhout, C	Manager : Communications & IGR
Lakay, J	Head : Council Committees and Cllr Support
Campher, E	MPAC Co-ordinator

AUDIT COMMITTEE

None

PUBLIC MEMBERS

The meeting was streamed live on YouTube.

1. OPENING AND WELCOMING

The Speaker welcomed Councillors and officials to the meeting and confirmed that Councillors and the officials as recorded above, were present.

2. SILENT PRAYER

A moment of silent prayer and reflection was observed.

3. ATTENDANCE OF MEMBERS

3.1 Councillors Present

Twenty One Councillors present

3.2 Councillors Absent with Leave

None

3.3 Councillors absent without Leave

None

4. **NOTING OF THE PROVISIONS OF THE CODE OF CONDUCT FOR COUNCILLORS AND CODE FOR ETHICAL LEADERSHIP AS ADOPTED BY COUNCIL**

The Speaker drew the attention of Councillors to the Schedule 1 of the Local Government: Municipal Systems Act, 2000.

UNANIMOUSLY RESOLVED

That the Code of Conduct for Councillors and the Code for Ethical Leadership, be noted.

5. **DISCLOSURE OF INTERESTS BY COUNCILLORS**

UNANIMOUSLY RESOLVED

That it be noted that the following Councillor declared interest in a matter in the Agenda:

6. **NEW MATTERS SUBMITTED BY THE EXECUTIVE MAYOR**

SC01/08/26 **YEAR-END VIREMENTS:-2025/2026 ANNUAL FINANCIAL STATEMENTS**

Multi-party caucus was held from 9:10 to 9:34.

RESOLVED BY MAJORITY

- [a] That Council approves the virements of R49 847 656 in accordance with the Council- approved 2025/2026 Virement Policy;
- [b] That Council notes that as a result of the preliminary 2025/2026 Annual Financial Statements not incorporating all year-end transactions, there may possibly be another Virement Item submitted to Council for consideration of approval;
- [c] That Council notes the outstanding expenditure relating to Security Services, Speed Camera Enforcement Services and Hire Charges.
- [d] That Council notes the total outstanding amount of R8,733,690.20 and that the relevant departments have confirmed that the services were rendered.
- [e] That Council approves the payment of the outstanding invoices, subject to the Chief Financial Officer confirming the appropriate budget, treatment and availability of funding.
- [f] That the Chief Financial Officer ensures that any unauthorized expenditure is dealt with in accordance with section 32 of the MFMA and the applicable municipal processes.

The Democratic Alliance requested that their vote against the above decision, be recorded.

File Number: 9/1/2/10

Execution: Acting Director: Financial Services
Manager: Budget and Reporting

7. ADJOURNMENT

The Speaker thanked everyone and the meeting concluded at 12:51.

Approved

.....
Cllr. M Willemse
Speaker

.....
Date

-oOo-

8.12 **MINUTES OF THE SPECIAL COUNCIL MEETING: 20 AUGUST 2026**

SC01/08/26 MOTION OF CONDOLENCE

RESOLVED

The Motion of Condolences, be noted.

8.13 **MINUTES OF THE SPECIAL COUNCIL MEETING: 21 AUGUST 2026**

RECOMMENDATION

That the minutes of the Special Council meeting held on 21 August 2026, be confirmed.

KNYSNA LOCAL MUNICIPALITY

MINUTES

OF A SPECIAL IN COMMITTEE VIRTUAL MEETING
OF THE
KNYSNA MUNICIPALITY
WHICH WAS HELD ON
Friday, 21 August 2026 at 12:39
on Microsoft Teams

COUNCILLORS IN ATTENDANCE

Speaker, Cllr M Willemse [KIM]
Executive Mayor, Cllr T Matika [ANC]
Deputy Executive Mayor, Cllr M Gericke [PBI]
Cllr Andrews, K [ANC]
Cllr Arends, R [ANC]
Cllr Bester, P [DA]
Cllr Campbell, S [KIM]
Cllr Charlie, B [PA]
Cllr Davis, L V [DA]
Cllr Kakora, W [PA]
Cllr Khumelwana, M [ANC]
Cllr Louw, N [EFF]
Cllr Nohana, L [ANC]
Cllr Petros, P [ANC]
Cllr Sabbagh, S [DA]
Cllr Tyokolo, L [DA]
Cllr Vanston, C [DA]
Cllr Van Schalkwyk, A [DA]
Cllr White, J [DA]

OFFICIALS IN ATTENDANCE

Ngubo, B	Acting Municipal Manager
Botha, C	Acting Director: Corporate Services
Douglas, J	Director: Community Services
Dunywa, A	Director : Planning and Development
Martin, R	Director: Integrated Human Settlements
Lubelwana, B	Acting Director: Financial Services
Bezuidenhout, C	Manager : Communications & IGR
Hofhuis, K	Executive Personal Assistant Office of the MAYCO
Burger, T	Committee Officer

AUDIT COMMITTEE

None

PUBLIC MEMBERS

None

1. OPENING AND WELCOMING

The Speaker welcomed Councillors and officials to the meeting and confirmed that Councillors and the officials as recorded above, were present.

2. SILENT PRAYER

A moment of silent prayer was observed.

3. ATTENDANCE OF MEMBERS

3.1 Councillors Present

Twenty Councillors present
One Vacancy (Ward 8)

3.2 Councillors Absent with Leave

Cllr Stroebe, H [DA]

3.3 Councillors absent without Leave

None

4. **NOTING OF THE PROVISIONS OF THE CODE OF CONDUCT FOR COUNCILLORS AND CODE FOR ETHICAL LEADERSHIP AS ADOPTED BY COUNCIL**

The Speaker drew the attention of Councillors to the Schedule 1 of the Local Government: Municipal Systems Act, 2000.

UNANIMOUSLY RESOLVED

That the Code of Conduct for Councillors and the Code for Ethical Leadership, be noted.

5. **DISCLOSURE OF INTERESTS BY COUNCILLORS**

UNANIMOUSLY RESOLVED

That it be noted that no Councillors and Officials declared any interest in matters in the Agenda.

6. **NEW MATTERS SUBMITTED BY THE ACTING MUNICIPAL MANAGER**

SC01/08/26IC EXIGENT CIRCUMSTANCES: ENHANCED SECURITY MEASURES FOR COUNCILLORS AND THE EXECUTIVE MAYOR

Proposal 1

[i] That a progress report on the Security Risk and Threat Assessment of Councillors, be submitted to the Special Council Meeting to be held on 25 August 2026.

Proposer: Cllr S Campbell
Seconder: Cllr N Louw

UNANIMOUSLY RESOLVED

- [a] That Council notes the three recent murders and the reported death threats directed at Councillors and associated persons;
- [b] That Council notes the precautionary relocation of ten families to a secure facility pending the implementation of appropriate close-protection measures;
- [c] That Council recognises the heightened security risk facing Councillors and, in particular, the Executive Mayor;
- [d] That Council authorises the Acting Municipal Manager, in his/her capacity as Accounting Officer, to assess and respond to identified security threats affecting Councillors, the Executive Mayor, municipal office-bearers, employees and, where reasonably necessary, their immediate family members;
- [e] That Council authorises the Acting Municipal Manager to implement appropriate and proportionate security measures, including close protection, secure transportation, temporary relocation, security assessments and other necessary protective measures, where warranted by the circumstances;

- [f] That Council authorises the Acting Municipal Manager to take urgent action without prior Council approval where, in his/her reasonable assessment, a delay in obtaining approval may place the life or safety of a Councillor, the Executive Mayor, employee or other affected person at risk;
- [g] That Council directs that the exercise of this authority must be based on a credible security or threat assessment where reasonably practicable and must comply with all applicable legislation, financial management requirements and procurement processes;
- [h] That Council directs that the Municipal Manager report to Council, or an appropriate Council committee where necessary, on the exercise of this authority and the expenditure incurred, subject to the protection of confidential security information;
- [i] That Council resolves that the authority contemplated in this item remain in force for such period as Council may determine, or until Council resolves otherwise, and be reviewed periodically having regard to the prevailing security risk; and
- [j] That a progress report on the Security Risk and Threat Assessment of Councillors, be submitted to the Special Council Meeting to be held on 25 August 2026.

File Number: 3/3/2
Execution: Acting Municipal Manager

7. **ADJOURNMENT**

The Speaker thanked everyone and the meeting concluded at 13:31.

Approved

.....
Cllr. M Willemse
Speaker

.....
Date

-oOo-

8.14 **MINUTES OF THE SPECIAL COUNCIL MEETING: 25 AUGUST 2026**

RECOMMENDATION

That the minutes of the Special Council meeting held on 25 August 2026, be confirmed.

KNYSNA LOCAL MUNICIPALITY

MINUTES

OF A SPECIAL MEETING
OF THE
KNYSNA MUNICIPALITY
WHICH WAS HELD ON
Tuesday, 25 August 2026 at 9:00
on MTeams

COUNCILLORS IN ATTENDANCE

Speaker, Cllr M Willemse [KIM]
Executive Mayor, Cllr T Matika [ANC]
Deputy Executive Mayor, Cllr M Gericke [PBI]
Cllr Andrews, K [ANC]
Cllr Arends, R [ANC]
Cllr Bester, P [DA]
Cllr Campbell, S [KIM]
Cllr Charlie, B [PA]
Cllr Davis, L V [DA]
Cllr Kakora, W [PA]
Cllr Khumelwana, M [ANC]
Cllr Louw, N [EFF]
Cllr Nohana, L [ANC]
Cllr Petros, P [ANC]
Cllr Sabbagh, S [DA]
Cllr Stroebel, H [DA]
Cllr Tyokolo, L [DA]
Cllr Vanston, C [DA]
Cllr Van Schalkwyk, A [DA]
Cllr White, J [DA]

OFFICIALS IN ATTENDANCE

Ngubo, B	Acting Municipal Manager
Botha, C	Acting Director: Corporate Services
Lubelwana, B	Acting Chief Financial Officer
Dunywa, A	Director : Planning and Development
Fundi, N	Manager : Budget
Lakay, J	Head : Council Committees and Cllr Support
Campher, E	MPAC Co-ordinator

AUDIT COMMITTEE

None

PUBLIC MEMBERS

The meeting was streamed live on YouTube.

1. OPENING AND WELCOMING

The Speaker welcomed Councillors and officials to the meeting and confirmed that Councillors and the officials as recorded above, were present.

2. SILENT PRAYER

A moment of silent prayer and reflection was observed.

3. ATTENDANCE OF MEMBERS

3.1 Councillors Present

Twenty Councillors present

3.2 Councillors Absent with Leave

None

3.3 Councillors absent without Leave

None

4. NOTING OF THE PROVISIONS OF THE CODE OF CONDUCT FOR COUNCILLORS AND CODE FOR ETHICAL LEADERSHIP AS ADOPTED BY COUNCIL

The Speaker drew the attention of Councillors to the Schedule 1 of the Local Government: Municipal Systems Act, 2000.

UNANIMOUSLY RESOLVED

That the Code of Conduct for Councillors and the Code for Ethical Leadership, be noted.

5. DISCLOSURE OF INTERESTS BY COUNCILLORS

UNANIMOUSLY RESOLVED

That it be noted that the following Councillor declared interest in a matter in the Agenda:

6. NEW MATTERS SUBMITTED BY THE EXECUTIVE MAYOR

SC01/08/26 AUDIT COMMITTEE OVERSIGHT REPORT TO COUNCIL

UNANIMOUSLY RESOLVED

- [a] That the Council notes the oversight report of the Audit Committee for the period 01 April 2026 to 30 June 2026;
- [b] That the detailed recommendations as made in the oversight reports be adopted by Council and implemented by management.

File Number: 9/1/2/10/4

Execution: Municipal Manager
Chief Audit Executive
All Directors
Manager IDP & PMS
Chief Risk Officer
MPAC Co-ordinator

**SC02/08/26 GREATER KNYSNA MUNICIPALITY : EMERGENCY DISASTER-
RESPONSE INTERVENTIONS UNDERTAKEN BY THE INTEGRATED
HUMAN SETTLEMENTS DEPARTMENT**

UNANIMOUSLY RESOLVED

- [a] That Council take note the severe weather conditions, flooding, storms and strong winds that affected the Greater Knysna Municipal area from 4 May 2026, resulting in damage to residential properties and infrastructure;
- [b] That Council take note the emergency disaster-response interventions undertaken by the Integrated Human Settlements Department, including the repair and reconstruction of collapsed retaining walls;
- [c] That Council take note of the outstanding payments due to Autumn Skies, Ashwin Petersen, Ziniya Trading, Mashengu Building, Donsa Development and Malib in respect of completed emergency disaster-response work;
- [d] That the Acting Chief Financial Officer ensures that any unauthorised expenditure is dealt with in accordance with Section 32 of the MFMA and the applicable Municipal processes.

File Number: 9/1/2/5

Execution: Acting Manager Integrated Human Settlements

SC03/08/26 ROLL-OVER ADJUSTMENTS BUDGET FOR THE 2026-27 MTREF

UNANIMOUSLY RESOLVED

- [a] The total operating revenue budget be increased by R 540,000 to R 1,516,662,041 for the 2026/2027 financial year.
- [b] The total operating expenditure budget be increased by R 540,000 to R 1,528,105,257 for the 2026/2027 financial year.
- [c] The total capital expenditure budget be increased by R 3,481,943 to R 252,791,575 for the 2026/2027 financial year.
- [d] The capital expenditure budget of R 252,791,575 be funded from the following revenue sources for the 2026/2027 financial year –.
 - (i) National Government grants (R 41,859,217);
 - (ii) Provincial Government grants (R 12,538,478);
 - (iii) Borrowings (R 99,439,520); and
 - (iv) Internally generated funds (R 98,954,360).
- [e] The Capital Expenditure Budget by Directorate and Department, attached as Appendix A, be approved by Council.

- [f] Council takes note that no taxes and tariffs are affected by the approval of this Roll-over Adjustments Budget.
- [g] The Service Delivery Budget Implementation Plan (SDBIP) be adjusted accordingly.
- [h] The Rollover Adjustments Budget Report for 2026/2027 be submitted to the National Treasury and the Western Cape Provincial Treasury and be published on the municipal website and relevant print media within the required legislative timeframes.

SC04/08/26 FINAL APPROVAL OF THE 2027/2028 IDP, BUDGET AND PMS TIME SCHEDULE, FOLLOWING PUBLIC AND STAKEHOLDER CONSULTATION

UNANIMOUSLY RESOLVED

- [a] Council notes the contents of this report, including the public participation and stakeholder consultation process followed on the draft 2027/2028 IDP, Budget and PMS Time Schedule.
- [b] Council notes that no comments were received from members of the public, Councillors or Ward Committees within the stipulated comment period, which closed on 14 August 2026.
- [c] Council notes that comments received from the Garden Route District Municipality and the Western Cape Government have been considered and incorporated into the Time Schedule, as reflected within Annexure A.
- [d] Council notes that activities already completed as at the date of this report (items originally dated 1 July 2026 to 30 August 2026) have been removed from Annexure A, in line with the Section 21(1)(b) MFMA tabling requirement of 1 September 2026.
- [e] Council approves the final Time Schedule for the preparation of the IDP review, Budget and PMS of the Municipality for the 2027/2028 financial year, reflecting the outstanding activities from 10 September 2026, as set out in Annexure A.

SC05/08/26 REPORT ON THE HIGH COURT ORDER BY AGREEMENT IN THE MATTER OF MEC FOR LOCAL GOVERNMENT AND THE KNYSNA MUNICIPALITY AND OTHERS

UNANIMOUSLY RESOLVED

- [a] That the report on the High Court order dated 20 August 2026 by agreement between the Western Cape Provincial Minister for Local Government and the Knysna Municipality regarding the appointment of Mr Boy Ngubo, be noted.
- [b] That Council takes cognizance of the terms of the order of court, specifically the timelines stipulated for the MEC to make a formal decision regarding concurrence or non-concurrence.

- [c] That should the MEC formally refuse concurrence based on pending investigations or suitability profiles, a Special Council Meeting must be convened on receipt of such notice to consider the legal options, administrative continuity, and alternative acting deployment.

File Number: 9/1/2/14

Execution: Acting Director: Corporate Services

7. **ADJOURNMENT**

The Speaker thanked everyone and the meeting concluded at 12:51.

Approved

.....
Cllr. M Willemsse
Speaker

.....
Date

-oOo-

8.15 **MINUTES OF THE SPECIAL COUNCIL MEETING: 31 AUGUST 2026**

RECOMMENDATION

That the minutes of the Special Council meeting held on 31 August 2026, be confirmed.

KNYSNA LOCAL MUNICIPALITY

MINUTES

OF A SPECIAL MEETING
OF THE
KNYSNA MUNICIPALITY
WHICH WAS HELD ON
Monday, 31 August 2026 at 10:00
on Microsoft Teams

COUNCILLORS IN ATTENDANCE

Speaker, Cllr M Willemse [KIM]
Executive Mayor, Cllr T Matika [ANC]
Deputy Executive Mayor, Cllr M Gericke [PBI]
Cllr Andrews, K [ANC]
Cllr Arends, R [ANC]
Cllr Bester, P [DA]
Cllr Campbell, S [KIM]
Cllr Charlie, B [PA]
Cllr Davis, L V [DA]
Cllr Kakora, W [PA]
Cllr Khumelwana, M [ANC]
Cllr Louw, N [EFF]
Cllr Nohana, L [ANC]
Cllr Petros, P [ANC]
Cllr Sabbagh, S [DA]
Cllr Tyokolo, L [DA]
Cllr Vanston, C [DA]
Cllr Van Schalkwyk, A [DA]

OFFICIALS IN ATTENDANCE

Douglas, J	Director: Community Services and Acting Municipal Manager
Botha, C	Acting Director: Corporate Services
Dunywa, A	Director : Planning and Development
Lubelwana, B	Acting Director : Financial Services
Petuna, L	Acting Director : Integrated human Settlements
Phillips, L	Manager : Human Resources
Lakay, J	Head : Council Committees and Cllr Support
Campher, E	MPAC Co-ordinator and Acting Manager : Legal Services
Burger, T	Committee Officer

AUDIT COMMITTEE

None

PUBLIC MEMBERS

The meeting was streamed live on YouTube.

1. OPENING AND WELCOMING

The Speaker welcomed Councillors and officials to the meeting and confirmed that Councillors and the officials as recorded above, were present.

2. SILENT PRAYER

A moment of silent prayer observed.

3. ATTENDANCE OF MEMBERS

3.1 Councillors Present

Eighteen Councillors present

3.2 Councillors Absent with Leave

Cllr H Stroebeel [DA]

Cllr White, J [DA]

3.3 Councillors absent without Leave

None

4. **NOTING OF THE PROVISIONS OF THE CODE OF CONDUCT FOR COUNCILLORS AND CODE FOR ETHICAL LEADERSHIP AS ADOPTED BY COUNCIL**

The Speaker drew the attention of Councillors to the Schedule 1 of the Local Government: Municipal Systems Act, 2000.

UNANIMOUSLY RESOLVED

That the Code of Conduct for Councillors and the Code for Ethical Leadership, be noted.

5. **DISCLOSURE OF INTERESTS BY COUNCILLORS**

UNANIMOUSLY RESOLVED

That it be noted that the following Councillor declared interest in a matter in the Agenda:

6. **NEW MATTERS SUBMITTED BY THE EXECUTIVE MAYOR**

SC01/08/26 **CONSIDERATION OF THE DECISION BY THE MEC FOR LOCAL GOVERNMENT TO REFUSE CONCURRENCE FOR THE EXTENSION OF THE APPOINTMENT OF MR B NGUBO AS ACTING MUNICIPAL MANAGER**

Proposal 1

[a] *That Council takes note of the correspondence from the MEC for Local Government, Mr Anton Bredell, refusing concurrence for the extension of Mr Boy Ngubo's term as Acting Municipal Manager in terms of Section 54A(2A)(b) of the Local Government: Municipal Systems Act, Act 32 of 2000.*

[b] *That Council approves **Option 2**, as follows, to ensure statutory compliance and prevent administrative collapse:*

Council authorizes the Executive Mayor to write to the MEC for Local Government in the Province to second a suitable and qualified official to the municipality to act as municipal manager.

[c] *That Council authorizes the Executive Mayor to communicate the decision of Council to MEC for Local Government.*

Proposer : Cllr S Campbell
Seconder : Cllr S Sabbagh

In favour of the proposal	Against the proposal
Cllr A Van Schalkwyk	Cllr T Matika
Cllr L Davis	Cllr M Khumelwana
Cllr P Bester	Cllr N Louw
Cllr S Sabbagh	Cllr R Kakora

Cllr L Tyokolo	Cllr M Gericke
Cllr C Vanston	Cllr P Petros
Cllr S Campbell	Cllr B Charlie
Cllr M Willemse	Cllr R Arends
	Cllr K Andrews
Not present at time of voting	
Cllr H Stroebe (absent with leave)	
Cllr J White	
Did not vote	
Cllr L Nohana	
Abstained from voting	
None	

Proposal 2

- [a] That Council notes the decision of the MEC for Local Government dated 27 August 2026 refusing concurrence for the extension of Mr Boy Ngubo's terms as Acting Municipal Manager in terms of Section 54A(2A)(b) of the Local Government : Municipal Systems Act 32 of 2000, as well as the legal effect of the order of the Western Cape High court dated 20 August 2026;
- [b] That Council records that its consent to the order of 20 August 2026 preceded the subsequent introduction into the concurrence process of substantial adverse material, including the BCHC Investigation Report and the internal Bitou Municipality Memorandum, which had not at that stage been made available to or considered by Council, and that the present decision arises from the materially different circumstances which subsequently developed in the concurrence process contemplated by that order;
- [c] That Council records its concern that the aforesaid material was only furnished to the Municipality on 25 August 2026, after the Court-imposed deadline for further representations, with the Municipality being afforded until 12h00 on 26 August 2026 to respond, which did not provide Council, as a collective decision-making body, with a reasonable opportunity to properly consider a comprehensive response from Mr Ngubo, obtain any necessary advice and formulate an informed response to the newly introduced material;
- [d] That Council further records its concern that the MEC thereafter relied, as reasons for refusing concurrence, upon Council's failure to investigate and consider the newly introduced material and the absence of a comprehensive response from Mr Ngubo, being steps which Council had not been afforded a reasonable opportunity to undertake within the time permitted;
- [e] That Council resolved that the MEC's decision dated 27 August 2026 refusing concurrence be taken on review, and that the Municipality be authorised, through its delegated officials in terms of Council's System

of Delegations, to take all necessary steps to institute such proceedings and to seek urgent interim and/or ancillary relief as may be legally necessary, including, to the extent required as a consequence of the subsequent developments recorded above, appropriate relief concerning the operation and effect of the order of the Western Cape High Court dated 20 August 2026;

- [f] That the Municipality be authorised, through its delegated officials in terms of Council's System of Delegations, to appoint suitably qualified legal representatives for purposes of the proceedings contemplated in paragraph [e], and that such legal representatives obtain the complete record relevant to the MEC's decision, including but not limited to when the MEC obtained the BCHC Investigation Report, the internal Bitou Municipality memorandum, and the circumstances surrounding the disclosure of the Report and any waiver of privilege attaching thereto;
- [g] That Council records that its decision to institute review proceedings does not constitute an acceptance or rejection of the allegations or conclusions contained in the BCHC Investigation Report and the internal Bitou Municipality internal memorandum, and that Mr Ngubo be afforded seven (7) days to submit a comprehensive written response thereto, together with such supporting documentation as may be relevant, whereafter the Report and his response shall be placed before Council for proper consideration.

Proposer : Cllr M Gericke

Seconder : Cllr N Louw

In favour of the proposal	Against the proposal
Cllr T Matika	Cllr A Van Schalkwyk
Cllr M Khumelwana	Cllr L Davis
Cllr N Louw	Cllr P Bester
Cllr R Kakora	Cllr S Sabbagh
Cllr M Gericke	Cllr L Tyokolo
Cllr P Petros	Cllr C Vanston
Cllr B Charlie	Cllr S Campbell
Cllr R Arends	Cllr M Willemse
Cllr K Andrews	
Not present at time of voting	
Cllr H Stroebe (absent with leave)	
Cllr J White	
Did not vote	
Cllr L Nohana	
Abstained from voting	

The proposal of Cllr M Gericke, seconded by cllr N Louw, was carried.

RESOLVED BY MAJORITY

- [a] That Council notes the decision of the MEC for Local Government dated 27 August 2026 refusing concurrence for the extension of Mr Boy Ngubo's terms as Acting Municipal Manager in terms of Section 54A(2A)(b) of the Local Government : Municipal Systems Act 32 of 2000, as well as the legal effect of the order of the Western Cape High court dated 20 August 2026;
- [b] That Council records that its consent to the order of 20 August 2026 preceded the subsequent introduction into the concurrence process of substantial adverse material, including the BCHC Investigation Report and the internal Bitou Municipality Memorandum, which had not at that stage been made available to or considered by Council, and that the present decision arises from the materially different circumstances which subsequently developed in the concurrence process contemplated by that order;
- [c] That Council records its concern that the aforesaid material was only furnished to the Municipality on 25 August 2026, after the Court-imposed deadline for further representations, with the Municipality being afforded until 12h00 on 26 August 2026 to respond, which did not provide Council, as a collective decision-making body, with a reasonable opportunity to properly consider a comprehensive response from Mr Ngubo, obtain any necessary advice and formulate an informed response to the newly introduced material;
- [d] That Council further records its concern that the MEC thereafter relied, as reasons for refusing concurrence, upon Council's failure to investigate and consider the newly introduced material and the absence of a comprehensive response from Mr Ngubo, being steps which Council had not been afforded a reasonable opportunity to undertake within the time permitted;
- [e] That Council resolved that the MEC's decision dated 27 August 2026 refusing concurrence be taken on review, and that the Municipality be authorised, through its delegated officials in terms of Council's System of Delegations, to take all necessary steps to institute such proceedings and to seek urgent interim and/or ancillary relief as may be legally necessary, including, to the extent required as a consequence of the subsequent developments recorded above, appropriate relief concerning the operation and effect of the order of the Western Cape High Court dated 20 August 2026;
- [f] That the Municipality be authorised, through its delegated officials in terms of Council's System of Delegations, to appoint suitably qualified legal representatives for purposes of the proceedings contemplated in paragraph [e], and that such legal representatives obtain the complete record relevant to the MEC's decision, including but not limited to when the MEC obtained the BCHC Investigation Report, the internal Bitou Municipality memorandum, and the circumstances surrounding the disclosure of the Report and any waiver of privilege attaching thereto;

- [g] That Council records that its decision to institute review proceedings does not constitute an acceptance or rejection of the allegations or conclusions contained in the BCHC Investigation Report and the internal Bitou Municipality internal memorandum, and that Mr Ngubo be afforded seven (7) days to submit a comprehensive written response thereto, together with such supporting documentation as may be relevant, whereafter the Report and his response shall be placed before Council for proper consideration.

Execution : Acting Director : Corporate Services

7. ADJOURNMENT

The Speaker thanked everyone and the meeting concluded at 11:23.

Approved

.....
Cllr. M Willemsen
Speaker

.....
Date

-oOo-

8.16 **MINUTES OF THE SPECIAL COUNCIL MEETING: 31 AUGUST 2026**

RECOMMENDATION

That the minutes of the Special Council meeting held on 31 August 2026, be confirmed.

KNYSNA LOCAL MUNICIPALITY

MINUTES

OF A SPECIAL MEETING
OF THE
KNYSNA MUNICIPALITY
WHICH WAS HELD ON
Monday, 31 August 2026 at 16:00
on Microsoft Teams

COUNCILLORS IN ATTENDANCE

Speaker, Cllr M Willemse [KIM]
Cllr Bester, P [DA] (*virtual*)
Cllr Campbell, S [KIM]
Cllr Davis, L V [DA] (*virtual*)
Cllr Sabbagh, S [DA] (*virtual*)
Cllr Tyokolo, L [DA] (*virtual*)
Cllr Vanston, C [DA] (*virtual*)
Cllr Van Schalkwyk, A [DA] (*virtual*)
Cllr White, J [DA] (*virtual*)

OFFICIALS IN ATTENDANCE

Douglas, J	Director: Community Services and Acting Municipal Manager (<i>virtual</i>)
Botha, C	Acting Director: Corporate Services
Lakay, J	Head : Council Committees and Cllr Support
Campher, E	MPAC Co-ordinator and Acting Manager : Legal Services
Burger, T	Committee Officer
Adams, G	IT Technician

AUDIT COMMITTEE

None

PUBLIC MEMBERS

The meeting was streamed live on YouTube.

1. OPENING AND WELCOMING

The Speaker welcomed Councillors and officials to the meeting and confirmed that Councillors and the officials as recorded above, were present.

The Speaker recorded that, in terms of Rule 11 of the Rules of Order for Internal Arrangements By-law, a majority of the councillors constitutes a quorum and at this point in the meeting (16:01) no quorum was present. The Speaker called for a break until 16:20, to determine, at the end of that period, whether a quorum is present in order for the meeting to continue.

At 16:20, the Speaker started the meeting and recorded that a quorum is still not present.

The following Councillors were recorded as present :

Cllr M Willemse
Cllr S Campbell
Cllr C Vanston
Cllr P Bester
Cllr L Davis
Cllr L Tyokolo
Cllr J White
Cllr S Sabbagh
Cllr A Van Schalkwyk.

The Speaker announced that the meeting cannot continue as no quorum is present.

He further advised that, in terms of Rule 11(2) of the Rules of Order for Internal Arrangements By-law, whenever there is no quorum, the Speaker must adjourn the meeting to another time, date and venue at his or her discretion and record the names of those members present.

The Speaker announced that the meeting be adjourned and will be held on Tuesday, 1 September 2026 at 15:00 in the Council Chamber.

The members of Council present were recorded as above.
The Councillors not present at 16:20 were recorded as absent without leave.

Cllr H Stroebel was recorded as absent with leave.

2. SILENT PRAYER

None

3. ATTENDANCE OF MEMBERS

3.1 Councillors Present

Nine Councillors present
(2 vacancies)

3.2 Councillors Absent with Leave

Cllr H Stroebel [DA]

3.3 Councillors absent without Leave

Executive Mayor, Cllr T Matika [ANC]
Deputy Executive Mayor, Cllr M Gericke [PBI]
Cllr Andrews, K [ANC]
Cllr Arends, R [ANC]
Cllr Charlie, B [PA]
Cllr Kakora, W [PA]
Cllr Khumelwana, M [ANC]
Cllr Louw, N [EFF]
Cllr Petros, P [ANC]

7. ADJOURNMENT

The Speaker thanked everyone and the meeting adjourned at 16:22.

Approved

.....
Cllr. M Willemse
Speaker

.....
Date

-oOo-

8.17 **MINUTES OF THE SPECIAL COUNCIL MEETING: 1 SEPTEMBER 2026**

RECOMMENDATION

That the minutes of the Special Council meeting held on 1 September 2026, be confirmed.

KNYSNA LOCAL MUNICIPALITY

MINUTES

OF A SPECIAL MEETING
OF THE
KNYSNA MUNICIPALITY
WHICH WAS HELD ON
Tuesday, 1 September 2026 at 15:00
on Microsoft Teams

COUNCILLORS IN ATTENDANCE

Speaker, Cllr M Willemse [KIM]
Cllr Bester, P [DA] (virtual)
Cllr Campbell, S [KIM]
Cllr Davis, L V [DA] (virtual)
Cllr Sabbagh, S [DA]
Cllr H Stroebeel [DA] (virtual)
Cllr Tyokolo, L [DA]
Cllr Vanston, C [DA] (virtual)
Cllr Van Schalkwyk, A [DA] (virtual)
Cllr White, J [DA]

OFFICIALS IN ATTENDANCE

Douglas, J	Director: Community Services (<i>virtual</i>)
Dunywa, A	Director : Planning and Development (<i>virtual</i>)
Botha, C	Acting Director: Corporate Services
Lakay, J	Head : Council Committees and Cllr Support
Campher, E	MPAC Co-ordinator and Acting Manager : Legal Services

AUDIT COMMITTEE

None

PUBLIC MEMBERS

The meeting was streamed live on YouTube.

1. OPENING AND WELCOMING

The Speaker welcomed Councillors and officials to the meeting and confirmed that Councillors and the officials as recorded above, were present.

The Speaker recorded that, in terms of Rule 11 of the Rules of Order for Internal Arrangements By-law, a majority of the councillors constitutes a quorum and at this point in the meeting (15:01) no quorum was present. The Speaker called for a break until 15:25, to determine, at the end of that period, whether a quorum is present in order for the meeting to continue.

At 15:25, the Speaker started the meeting and recorded that a quorum is still not present.

The following Councillors were recorded as present :

Cllr M Willemse
Cllr S Campbell
Cllr C Vanston
Cllr P Bester
Cllr L Davis
Cllr L Tyokolo
Cllr J White
Cllr S Sabbagh
Cllr H Stroebel
Cllr A Van Schalkwyk.

The Speaker announced that the meeting cannot continue as no quorum is present.

He further advised that, in terms of Rule 11(2) of the Rules of Order for Internal Arrangements By-law, whenever there is no quorum, the Speaker must adjourn the meeting to another time, date and venue at his or her discretion and record the names of those members present.

The Speaker announced that the meeting be adjourned and will be held on Wednesday, 2 September 2026 at 8:00 in the Council Chamber.

The members of Council present were recorded as above.
The Councillors not present at 15:25 were recorded as absent without leave.

2. SILENT PRAYER

None

3. ATTENDANCE OF MEMBERS

3.1 Councillors Present

Ten Councillors present
(2 vacancies)

3.2 Councillors Absent with Leave

None

3.3 Councillors absent without Leave

Executive Mayor, Cllr T Matika [ANC]
Deputy Executive Mayor, Cllr M Gericke [PBI]
Cllr Andrews, K [ANC]
Cllr Arends, R [ANC]
Cllr Charlie, B [PA]
Cllr Kakora, W [PA]
Cllr Khumelwana, M [ANC]
Cllr Louw, N [EFF]
Cllr Petros, P [ANC]

7. ADJOURNMENT

The Speaker thanked everyone and the meeting adjourned at 15:26.

Approved

.....
Cllr. M Willemse
Speaker

.....
Date

-oOo-

8.18 **MINUTES OF THE SPECIAL COUNCIL MEETING: 2 SEPTEMBER 2026**

RECOMMENDATION

That the minutes of the Special Council meeting held on 2 September 2026, be confirmed.

KNYSNA LOCAL MUNICIPALITY

MINUTES

OF A SPECIAL MEETING
OF THE
KNYSNA MUNICIPALITY
WHICH WAS HELD ON
Wednesday, 2 September 2026 at 8:00
In the Council Chamber

COUNCILLORS IN ATTENDANCE

Speaker, Cllr M Willemse [KIM]
Cllr Bester, P [DA] (virtual)
Cllr Campbell, S [KIM]
Cllr Davis, L V [DA] (virtual)
Cllr Sabbagh, S [DA]
Cllr Tyokolo, L [DA]
Cllr Vanston, C [DA] (virtual)
Cllr Van Schalkwyk, A [DA] (virtual)
Cllr White, J [DA]

OFFICIALS IN ATTENDANCE

Douglas, J	Director: Community Services (<i>virtual</i>)
Dunywa, A	Director : Planning and Development (<i>virtual</i>)
Botha, C	Acting Director: Corporate Services
Lakay, J	Head : Council Committees and Cllr Support
Campher, E	MPAC Co-ordinator and Acting Manager : Legal Services
Adams, G	IT Technician

AUDIT COMMITTEE

None

PUBLIC MEMBERS

The meeting was streamed live on YouTube.

1. OPENING AND WELCOMING

The Speaker welcomed Councillors and officials to the meeting and confirmed that Councillors and the officials as recorded above, were present.

The Speaker recorded that, in terms of Rule 11 of the Rules of Order for Internal Arrangements By-law, a majority of the councillors constitutes a quorum and at this point in the meeting (8:01) no quorum was present. The Speaker called for a break until 8:25, to determine, at the end of that period, whether a quorum is present in order for the meeting to continue.

At 8:26, the Speaker started the meeting and recorded that a quorum is still not present.

The following Councillors were recorded as present :

Cllr M Willemse
Cllr S Campbell
Cllr C Vanston
Cllr P Bester
Cllr L Davis
Cllr L Tyokolo
Cllr J White
Cllr S Sabbagh.
Cllr Van Schalkwyk, A [DA]

The Speaker announced that the meeting cannot continue as no quorum is present.

He further advised that, in terms of Rule 9(2) of the Rules of Order for Internal Arrangements By-law,

“A councillor who is absent from three or more consecutive meetings which he or she is required to attend in terms of rule 8 is in breach of the Code.”,

and that the meeting be adjourned to another time, date and venue at the discretion of the Speaker. The members of Council present were recorded as above.

The Councillors not present at 8:26 were recorded as absent without leave. Cllr H Stroebel was recorded as absent with leave.

2. SILENT PRAYER

None

3. ATTENDANCE OF MEMBERS

3.1 Councillors Present

Nine Councillors present
(2 vacancies)

3.2 Councillors Absent with Leave

Cllr H Stroebel [DA]

3.3 Councillors absent without Leave

Executive Mayor, Cllr T Matika [ANC]
Deputy Executive Mayor, Cllr M Gericke [PBI]
Cllr Andrews, K [ANC]
Cllr Arends, R [ANC]
Cllr Charlie, B [PA]
Cllr Kakora, W [PA]
Cllr Khumelwana, M [ANC]
Cllr Louw, N [EFF]
Cllr Petros, P [ANC]

7. ADJOURNMENT

The Speaker thanked everyone and the meeting adjourned at 8:29.

Approved

.....
Cllr. M Willemse
Speaker

.....
Date

-oOo-

8.19 **MINUTES OF THE SPECIAL COUNCIL MEETING: 10 SEPTEMBER 2026**

RECOMMENDATION

That the minutes of the Special Council meeting held on 10 September 2026, be confirmed.

KNYSNA LOCAL MUNICIPALITY

MINUTES

OF A SPECIAL MEETING
OF THE
KNYSNA MUNICIPALITY
WHICH WAS HELD ON
THURSDAY, 10 September 2026 at 10:00
In the Council Chamber

COUNCILLORS IN ATTENDANCE

Speaker, Cllr M Willemse [KIM]
Executive Mayor, Cllr T Matika [ANC]
Deputy Executive Mayor, Cllr M Gericke [PBI]
Cllr Andrews, K [ANC]
Cllr Arends, R [ANC]
Cllr Bester, P [DA]
Cllr Campbell, S [KIM]
Cllr Charlie, B [PA]
Cllr Davis, L V [DA]
Cllr Kakora, W [PA]
Cllr Khumelwana, M [ANC]
Cllr Louw, N [EFF]
Cllr Petros, P [ANC]
Cllr Sabbagh, S [DA]
Cllr Tyokolo, L [DA]
Cllr Vanston, C [DA] (virtual)
Cllr Van Schalkwyk, A [DA]
Cllr White, J [DA]

OFFICIALS IN ATTENDANCE

Ngubo, B	Acting Municipal Manager
Botha, C	Acting Director: Corporate Services
Douglas, J	Director: Community Services (virtual)
Dunywa, A	Director : Planning and Development
Petuna, L	Acting Manager : IDP, Performance and IGR
Lakay, J	Head : Council Committees and Cllr Support
Campher, E	MPAC Co-ordinator

AUDIT COMMITTEE

None

PUBLIC MEMBERS

The meeting was streamed live on YouTube.

1. OPENING AND WELCOMING

The Speaker welcomed Councillors and officials to the meeting and confirmed that Councillors and the officials as recorded above, were present.

The Speaker announced that Items 6.2 and 6.3 will be dealt with first.

2. SILENT PRAYER

A moment of silent prayer observed.

3. ATTENDANCE OF MEMBERS

3.1 Councillors Present

Eighteen Councillors present

(2 vacancies)

3.2 Councillors Absent with Leave

Cllr Stroebel, H [DA]

3.3 Councillors absent without Leave

None

4. **NOTING OF THE PROVISIONS OF THE CODE OF CONDUCT FOR COUNCILLORS AND CODE FOR ETHICAL LEADERSHIP AS ADOPTED BY COUNCIL**

The Speaker drew the attention of Councillors to the Schedule 1 of the Local Government: Municipal Systems Act, 2000.

UNANIMOUSLY RESOLVED

That the Code of Conduct for Councillors and the Code for Ethical Leadership, be noted.

5. **DISCLOSURE OF INTERESTS BY COUNCILLORS**

UNANIMOUSLY RESOLVED

That it be noted that the following Councillor declared interest in a matter in the Agenda:

6. **NEW MATTERS SUBMITTED BY THE EXECUTIVE MAYOR**

SC01/09/26 **REPORT: ON THE LEGAL PROCEEDINGS: URGENT APPLICATION AND SUBSEQUENT APPEAL OF MR BOY NGUBO AGAINST THE HIGH COURT ORDER UNDER CASE NUMBER:2026-196199**

Item SC01/09/26 was dealt with as the last item on the agenda.

The Acting Municipal Manager recused himself at 10:14 for the discussion of the item.

Cllr M Khumelwana requested a 15 minute caucus at 10:16, which was granted by the Speaker at 10:25.

At 10:44, the Speaker recorded that, in terms of Rule 11 of the Rules of Order for Internal Arrangements By-law, a majority of the councillors constitutes a quorum and at this point in the meeting (10:44) no quorum was present. The Speaker called for a break from 10:45 until 11:15, to determine, at the end of that period, whether a quorum is present in order for the meeting to continue.

At 11:16, the Speaker started the meeting and recorded that a quorum is still not present.

The Speaker stated that in terms of Rule 9(1)(c), the following Councillors were recorded as absent without leave as the Councillors failed to remain in attendance until the end of a meeting :

*Cllr M Khumelwana
Cllr R Kakora
Cllr B Charlie
Cllr N Louw
Cllr K Andrews
Cllr P Petros*

*Cllr M Gericke
Cllr T Matika*

The following Councillors were recorded as present :

*Cllr M Willemse
Cllr S Campbell
Cllr C Vanston
Cllr P Bester
Cllr L Davis
Cllr L Tyokolo
Cllr J White
Cllr S Sabbagh
Cllr A Van Schalkwyk.*

Cllrs H Stroebel and R Arends (requested compassionate leave of absence which was granted by the Speaker in terms of Rule 8(2) and (3) of the Rules of Order for Internal Arrangements by-Law), were recorded as absent with leave.

The Speaker announced that the meeting cannot continue as no quorum is present.

He further advised that, in terms of Rule 11(2) of the Rules of Order for Internal Arrangements By-law, whenever there is no quorum, the Speaker must adjourn the meeting to another time, date and venue at his or her discretion and record the names of those members present.

The Speaker announced that the meeting be adjourned at 11:19 and that a date and venue of the meeting will be communicated to all.

SC02/09/26 APPOINTMENT OF AN ACTING DIRECTOR CORPORATE SERVICES

UNANIMOUSLY RESOLVED

That the report regarding the appointment of an Acting Director Corporate Services be withdrawn.

SC03/09/26 APPOINTMENT OF AN ACTING DIRECTOR: INFRASTRUCTURE SERVICES

RESOLVED BY MAJORITY

- [a] That the report regarding the Acting Director Infrastructure Services be noted.
- [b] That Council appoint **Mr Mpumelelo Nzuzo** as Acting Director Infrastructure Services for a period of 3 months.

Cllrs M Willemse and S Campbell recorded their vote against the above resolution.

Cllr S Campbell requested that her reason for recording her vote also be recorded. She noted that the current suspension of the Director is unlawful and that the suspension be uplifted.

7. **ADJOURNMENT**

The Speaker thanked everyone and the meeting concluded at 11:19.

Approved

.....
Cllr. M Willemse
Speaker

.....
Date

-oOo-

9. EXECUTION LIST

EXECUTION LIST			
SPECIAL COUNCIL MEETING: THURSDAY, 18 JUNE 2026			
SC01/06/26 DETERMINATION OF UPPER LIMITS OF SALARIES, ALLOWANCES AND BENEFITS OF DIFFERENT MEMBERS OF MUNICIPAL COUNCILS – 2025/2026			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
RESOLVED BY MAJORITY [a] That the content of the report on the Upper Limits of Salaries, Allowances and Benefits of Different Members of Municipal Councils for the 2025/2026 financial year, be noted; [b] That the Upper Limits of Salaries, Allowances and Benefits of Councillors as per Government Gazette No 54179 dated 20 February 2026, NOT be implemented.	Acting Municipal Manager Director: Corporate Services ACFO Manager: Expenditure Manager: Human Resources	There is no execution required.	

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

In favour of recommendations as submitted	Against recommendations as submitted			
Cllr T Matika	Cllr A Van Schalkwyk			
Cllr A Tsengwa	Cllr L Davis			
Cllr M Khumelwana	Cllr M Willemse			
Cllr L Nohana	Cllr H Stroebe			
Cllr N Louw	Cllr C Vanston			
Cllr R Kakora	Cllr S Campbell			
Cllr M Gericke	Cllr P Bester			
Cllr P Petros	Cllr J White			
Cllr R Arends	Cllr S Sabbagh			
Cllr K Andrews	Cllr L Tyokolo			
Not present at time of voting				
Cllr B Charlie				
Did not vote				
None				
Abstained from voting				
None				
The Speaker used his casting vote against the implementation of the Upper Limits Salaries, Allowances and Benefits of Different Members of Municipal Councils – 2025/2026.				

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

SC02/06/26 APPOINTMENT OF AN ACTING CHIEF FINANCIAL OFFICER			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
Proposal 1 [a] That the report regarding the Acting Chief Financial Officer be noted. [b] That Council appoint Ms Roslyn Saptoe as Acting Chief Financial Officer for a period of 3 months; Proposer : Cllr R Kakora Seconder : Cllr T Matika	Acting Municipal Manager Director: Corporate Services ACFO Manager: Expenditure Manager: Human Resources	No execution was required.	

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

In favour of recommendations as submitted	Against recommendations as submitted			
Cllr T Matika	Cllr A Van Schalkwyk			
Cllr A Tsengwa	Cllr L Davis			
Cllr M Khumelwana	Cllr H Stroebel			
Cllr L Nohana	Cllr C Vanston			
Cllr R Kakora	Cllr S Campbell			
Cllr P Petros	Cllr P Bester			
Cllr R Arends	Cllr J White			
Cllr K Andrews	Cllr S Sabbagh			
Cllr B Charlie	Cllr L Tyokolo			
	Cllr N Louw			
Not present at time of voting				
None				
Did not vote				
None				
Abstained from voting				
Cllr M Willemse				
Cllr M Gericke				

Proposal 2

[a] That the report regarding the Acting Chief Financial Officer be noted.

[b] That the Acting Municipal Manager be mandated to uplift the suspension of Ms A Jagaysor but that the disciplinary process continue;

[c] That after the upliftment of suspension mentioned in [b] above, Ms Avitha Jagaysor be appointed as Acting Chief Financial Officer for a period of 3 months.

Proposer : Cllr S Sabbagh

Secunder : Cllr L Davis

In favour of recommendations as submitted	Against recommendations as submitted
Cllr A Van Schalkwyk	Cllr T Matika
Cllr L Davis	Cllr A Tsengwa
Cllr H Stroebel	Cllr M Khumelwana
Cllr C Vanston	Cllr L Nohana
Cllr P Bester	Cllr R Kakora
Cllr J White	Cllr P Petros
Cllr S Sabbagh	Cllr R Arends
Cllr L Tyokolo	Cllr K Andrews
Cllr N Louw	Cllr B Charlie
	Cllr M Gericke
Not present at time of voting	Cllr S Campbell
None	
Did not vote	
None	
Abstained from voting	
Cllr M Willemse	

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

The Speaker confirmed that a decision could not be made and that no clear majority could be reached. The Speaker announced that Council cannot resolve on the appointment of an Acting Chief Financial Officer and that Council will remain without an Acting Chief Financial Officer until it reconvenes and considers the matter at another time.			
CONTINUATION OF ORDINARY COUNCIL MEETING: WEDNESDAY, 17 JUNE 2026			
C02/06/26 SPECIAL RATING AREA APPLICATION AND OBJECTIONS RECEIVED			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
RESOLVED BY MAJORITY [a] That Council: [i] Notes the application received for the establishment of the Special Rating Area; [ii] Notes the objections received from affected property owners; [iii] Notes that the public participation process has been conducted in accordance with Section 10.1.5 of the SRA By-law; [iv] Approves the establishment of the Special Rating Area as applied for. Cllr N Louw requested that his vote against the above resolution, be recorded.	Acting Director: Financial Services Senior Manager: Revenue Services		

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

C12/06/26 COMPOSITION: DISCIPLINARY COMMITTEE			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
UNANIMOUSLY RESOLVED [a] That Council notes the report on the composition of the Disciplinary Committee; [b] That Council rescinds the resolution referring to the Disciplinary Committee under [b] of Council Resolution SC02/11/21 and that Council reconstitute the Disciplinary Committee in terms of the Local Government: Municipal Structures Act, 1998, as amended: Chairperson : Cllr J White Cllr A Tsengwa Cllr R Kakora Cllr N Louw subject thereto that if a member(s) of this Committee is the subject of an investigation on any alleged breach of the Code, the following Councillors, in order of preference, will substitute such member(s) : Cllr S Sabbagh Cllr S Campbell Cllr K Andrews Cllr B Charlie			

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

C13/06/26 ACTING CHIEF FINANCIAL OFFICER			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
UNANIMOUSLY RESOLVED That the matter with regard to the appointment of an Acting Chief Financial Officer, be referred to a Special Council Meeting on a date to be arranged by the Speaker and that Councillors submit any Curriculum Vitae of Candidates, for consideration of Acting Chief Financial Officer to the administration, prior to the meeting for screening.			
18.1 CLLR S CAMPBELL : LANDSLIP INCIDENT ON THE CONSTRUCTION SITE BELOW HOSPITAL ROAD			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
UNANIMOUSLY RESOLVED [a] that the Municipal Manager be instructed to ensure that the landslip incident on the construction site below Hospital Road be reported to the municipal insurers as a matter of urgency;			

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

[b] That a Geo-Technical Engineer and/or other experts be appointed to determine the cause of the landslip as a matter of urgency, unless the municipal insurers appoint an engineer and experts to visit the site and to prepare a report within ten days; [c] That the full report be provided to the next meeting of Council, or the next Infrastructure meeting, whichever meeting occurs first; [d] That the report mentioned in [c] above includes the following information : [i] Proof that the matter has been reported to the insurers; [ii] All correspondence with the insurers; [iii] Proof that a Geo-Technical Engineer has been appointed and has visited the site; [iv] Report from the Engineer, if available.			
18.2 CLLR K ANDREWS : UPPER LIMITS FOR MUNICIPAL COUNCILLORS			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
UNANIMOUSLY RESOLVED That the item on the Determination of Upper Limits for Municipal Councillors be submitted to the next Council Meeting, for consideration.		Submitted under SC01/06/26	

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
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ORDINARY COUNCIL MEETING: THURSDAY, 11 JUNE 2026			
ITEMS SUBMITTED TO THE COMMUNITY SERVICES COMMITTEE MEETING HELD ON 21 APRIL 2026			
C01/04/26 PROPOSAL FOR THE DEVELOPMENT OF A CREMATORIUM THROUGH A PUBLIC - PRIVATE PARTNERSHIP (PPP)			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
UNANIMOUSLY RESOLVED [a] That the Report on the Proposal for the development of a crematorium through a Public - Private Partnership (PPP), be noted; [b] That Council authorises the exploration of a Public-Private Partnership model for the development and operation of the facility; [c] That Council request the relevant municipal departments to identify suitable land and ensure compliance with zoning requirements; and [d] That Council supports the building of a crematorium at the Hunters Home Cemetery.	Director Community Services		

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C03/04/26 LIMITED BUDGET ALLOCATION FOR THE PARKS AND RECREATION DEPARTMENT DURING THE 2025/2026 FINANCIAL YEAR ADJUSTMENTS BUDGET PROCESS			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
UNANIMOUSLY RESOLVED [a] That the report on the core functions of Parks and Recreation Department, be noted, [b] That the limited budget allocation during the 2025/2026 financial year adjustment budget process be noted, and [c] That the request for the approval of additional funding, be approved. [d] That a feedback report on the amount of funding re-prioritised for grass cutting and maintenance at the Hornlee Community Hall, be submitted to next Community Services Committee meeting, for consideration.	Director Community Services		
C04/04/26 REPORT ON MUNICIPAL HEALTH AND ENVIRONMENTAL SERVICES FOR JANUARY TO MARCH 2026			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
UNANIMOUSLY RESOLVED			

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[a] That Council notes the report on Municipal Health and Environmental Services for: January 2026, February 2026 and March 2026. [b] That the Directorates Community Services and Infrastructure Services compile a clear action plan with the recommendations made by the Garden Route District Municipality, for implementation.	Director Community Services		
C07/04/26 REPORT: YOUTH & SPORT DESK FOR THE MONTH FEBRUARY & MARCH 2026			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
UNANIMOUSLY RESOLVED [a] That Council notes the report on the programmes for the department's youth and sport for the months of February and March 2026. [b] That an action and costing plan be compiled on what is required to repairing of all netball field and that inputs with regard to a youth advisor stationed in Karatara be submitted to the next Community Services meeting, for consideration.	Director Community Services Manager: Social Development & Special Programmes		
ITEMS SUBMITTED TO THE PLANNING, ECONOMIC DEVELOPMENT & TOURISM COMMITTEE MEETING HELD ON 22 APRIL 2026			
P01/04/26 ECONOMIC DEVELOPMENT DEPARTMENT PERFORMANCE REPORT QUARTER 3: JANUARY – MARCH 2026			

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RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
UNANIMOUSLY RESOLVED [a] That the Economic Development Department Performance Report for Quarter 3, January to March 2026, be noted; [b] That a follow-up report with regard to the compliance of informal traders in terms of the by-law be submitted to the next Planning, Economic Development and Tourism Committee, for consideration.	Director: Planning, Economic Development & Tourism Manager: Economic Development		
P04/04/26 ENVIRONMENTAL REPORT: INVASIVE ALIEN SPECIES MONITORING, CONTROL AND ERADICATION PLAN (IASMC&EP) FOR KNYSNA MUNICIPALITY			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
UNANIMOUSLY RESOLVED [a] That the presentation made by Mr Bruce Taplin from Apex Conservation Services (ACS) on the Invasive Alien Species Monitoring Control and Eradication; [b] That the Invasive Alien Species Monitoring, Control and Eradication Plan Draft Report be noted; [c] That a funded annual implementation plan, be compiled and submitted to the Planning, Economic Development and Tourism Committee Meeting, for consideration prior to implementation;	Acting Municipal Manager Director: Planning, Economic Development & Tourism		

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[d] That collaboration between the relevant departments including Local Economic Development, Environmental Management and Town Planning, be effectuated; [e] That a quarterly report on implementation of the project, be submitted to the Planning Economic Development and Tourism Committee, for information.	Manager: Environmental Management		
ITEMS SUBMITTED TO THE INTEGRATED HUMAN SETTLEMENTS COMMITTEE MEETING HELD ON 23 APRIL 2026			
IHS01/04/26 INTEGRATED HUMAN SETTLEMENTS – HEIDEVALLY PRECINCT DEVELOPMENT			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
UNANIMOUSLY RESOLVED [a] That the pre-feasibility presentation by KRMS Consulting on the Heidevalley Precinct Development, be noted; [b] That the Acting Municipal Manager be instructed to take all legal measures to prevent any further settlements and to take any appropriate and necessary steps to address and prevent the erection of illegal structures in the Heidevalley and all other areas.	Director: Integrated Human Settlements		
IHS05/04/26 DEVELOPMENT OF ERF 3339, FISHERHAVEN, KNYSNA - REDUCTION IN PRICE PERS STAND			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
UNANIMOUSLY RESOLVED			

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[a] That the Report on the Development of Erf 3339, Fisherhaven, Knysna – reduction in price per stand, be noted; [b] That Council notes the request from the Steering Committee regarding the reduction of the stand price for Erf 3339; [c] That Council consider and resolve on the following options: [i] That non-qualifying applicants with a salary scale above R22,001 pay R52,352.00 per stand [ii] That qualifying applicants within the salary scale R3501.00 – R22,001 pay between R30,000- R40,000 per stand [d] That items [d] and [h] of resolution IHS05/05/25, as set out hereunder, be rescinded: “[d] That Council approve the sale value to beneficiaries for the amount of R52,352.00 per stand plus a portion of the equal share of R750,000 based on the final site layout and beneficiaries; [h] That the municipality’s initial contribution of R750,000 for environmental approval, land use applications and community facilitation and administrative processes be recouped from beneficiaries;”	Director: Integrated Human Settlements Manager: Human Settlements Manager: Human Settlements		
ITEMS SUBMITTED TO THE FINANCE & GOVERNANCE COMMITTEE MEETING HELD ON 19 MAY 2026 (FINANCE ITEMS)			
F&G02/05/26REQUEST FOR DEBT WRITE OFF			

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RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
UNANIMOUSLY RESOLVED [a] That the Report for the Request for Debt Write off, be noted; [b] That Council approves the write off in the amount of R66,000 being the balance outstanding after receipt of the settlement of R50 000.00; and [c] The debtor remains liable for all further charges on the account.	Director: Financial Services Senior Manager: Revenue Services		
F&G08/05/26FUNERAL/MEMORIAL SERVICE POLICY			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
UNANIMOUSLY RESOLVED [a] That Council note the contents of the Draft Funeral/Memorial Service Policy as a directive from the Executive Mayor; and [b] That the Draft Funeral/Memorial Service Policy be workshopped on a date and time determined by the Speaker and thereafter be submitted to Council for consideration.	Director Corporate Services Manager: Administration	Workshop Date to be determined.	
F&G09/05/26review of HOLDING OF EVENTS BY-LAW			

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RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
UNANIMOUSLY RESOLVED [a] That the report on the Review of the Holding of Events By-law be noted; and [b] That the Holding of Events By-law, as amended, be workshopped on a date and time determined by the Speaker and thereafter be submitted to Council for consideration.	Director Community Services		
f&g10/05/26 ALLOCATION OF A PORTION OF ERF 3801 & ERF 3805, KNYSNA AS A SKILLS DEVELOPMENT CENTRE TO SOUTH CAPE COLLEGE			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
UNANIMOUSLY RESOLVED [a] That the report and annexures regarding the allocation of a portion of Erf 3801, Knysna as a skills development center for South Cape College, be noted; [b] That the Municipal Managers letter to the Western Cape Government dated 03 November 2025, be noted; [c] That the Western Cape Government, Department of Infrastructure's reply letter dated 11 November 2025, be noted;	Acting Municipal Manager Director Corporate Services	Draft Advertisement has been routed for approval. Adverts to be published.	7 August 2026

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[d] That in terms of the Knysna Municipality's Management of Immovable Property Policy, Erf 3805, Knysna is classified as viable property; [e] That in terms of Section 14(6) of the Local Government: Municipal Finance Management Act, 2003, the Municipal Council confirms that the portions of Erf 3801 & Erf 3805, Knysna, are non-exempted capital assets; [f] That in terms of Regulation 5(2) of the Local Government: Municipal Finance Management Act, 56/2003: Municipal Asset Transfer Regulations, 2008, the Municipal Council confirms that erven 3801 & 3805, Knysna are not a "high value" assets and that a public participation should be followed although not mandatory; [g] That the Municipal Council approves the advertising of the intended alienation of a portion of Erf 3801, Knysna & Erf 3805, Knysna by way of donation; and [h] That after the advertising period the matter must be resubmitted to the next section 80 (Corporate Service Committee).			
F&G11/05/26APPLICATION FOR acquisition OF LAND – department of public works & infrastructure			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
UNANIMOUSLY RESOLVED That the report and annexure's regarding the application from Department of Public Works & Infrastructure for the acquisition of	Acting Municipal Manager	A letter has been signed and sent to Public Works.	

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land for the construction of a new Labour Centre in Knysna, be noted; and That it be noted that Erven 5179, 255 and 3801 Knysna are not available for acquisition; That the Department of Public Works and Infrastructure be engaged by the Directorates Integrated Human Settlements, Corporate Services on the inclusion of the construction of a new Labour Centre in Knysna in the development of Erf 243, Heidevallei.	Director Corporate Services		
F&G12/05/26application to RENEW LEASE AGREEMENT OF KNYSNA BOWLING CLUB – A PORTION OF ERF 211, KNYSNA			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
Proposal 1 Amendment to recommendation [c] [c] That the Municipal Manager advertise the intended leasing of a portion of Erf 211, Knysna for sporting purposes, for a period of nine (9) years, Proposer : Cllr L Tyokolo Seconder : Cllr S Campbell	Acting Municipal Manager Director Corporate Services	Draft Advertisement has been routed for approval. Adverts to be published.	7 August 2026

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In favour of recommendations as submitted	Against recommendations as submitted		
Cllr A Van Schalkwyk	Cllr T Matika		
Cllr L Davis	Cllr A Tsengwa		
Cllr M Willemse	Cllr M Khumelwana		
Cllr C Vanston	Cllr L Nohana		
Cllr S Campbell	Cllr N Louw		
Cllr P Bester	Cllr R Kakora		
Cllr J White	Cllr M Gericke		
Cllr S Sabbagh	Cllr P Petros		
Cllr L Tyokolo	Cllr B Charlie		
	Cllr R Arends		
	Cllr K Andrews		
Not present at time of voting			
Cllr H Stroebe			
Did not vote			
None			
Abstained from voting			
None			
Proposal 2			
That the recommendation be approved as is.			

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Proposer : Cllr N Louw Seconder : Cllr A Tsengwa				
In favour of recommendations as submitted	Against recommendations as submitted			
Cllr T Matika	Cllr A Van Schalkwyk			
Cllr A Tsengwa	Cllr L Davis			
Cllr M Khumelwana	Cllr M Willemse			
Cllr L Nohana	Cllr C Vanston			
Cllr N Louw	Cllr S Campbell			
Cllr R Kakora	Cllr P Bester			
Cllr M Gericke	Cllr J White			
Cllr P Petros	Cllr S Sabbagh			
Cllr B Charlie	Cllr L Tyokolo			
Cllr R Arends				
Cllr K Andrews				
Not present at time of voting				
Cllr H Stroebeel				
Did not vote				
None				
Abstained from voting				
None				

The proposal of Cllr N Louw, seconded by Cllr A Tsengwa, was carried. RESOLVED BY MAJORITY [a] That the report and annexure's regarding the request for the renewal of the lease agreement entered into by and between Knysna Municipality and Knysna Bowling Club for the leasing of a portion of Erf 211, Knysna, be noted; [b] That a below market-related tariff be determined, as the Knysna Bowling Club is delivering a service to the community and is a Sporting Body; [c] That the Municipal Manager advertise the intended leasing of a portion of Erf 211, Knysna for sporting purposes, for a period of three (3) years, [d] That in terms of Section 14(2)(a) of the Local Government: Municipal Finance Management Act, 2003, and on reasonable grounds, the Municipal Council confirms that the area in question, on a portion of Erf 211, Knysna, is deemed not needed to provide the minimum level of basic Municipal Services; [e] That the applicant be responsible for all costs related to leasing of a portion of Erf 211, Knysna; and [f] That a follow up item be submitted after the public participation process.			
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F&G13/05/26 application to purchase A PORTION OF ERF 214, KNYSNA – THAMI DUNA			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
UNANIMOUSLY RESOLVED [a] That the report and annexure's regarding the alienation of a portion of Erf 214, Knysna, be noted; [b] That the comments received by Planning & Development, Environmental Management, Building Control and Infrastructure Services, be noted; [c] That the application for a portion of Erf 214, Knysna as applied for by Mr. Thami Duna is not approved; and [d] That Mr. Thami Duna be instructed to restore the portion of Erf 214, Knysna to its original condition by demolishing any built structure thereon; [e] That a report on the possible cancellation of sale of portion of Erf 214, Knysna, be submitted to the next Finance and Governance Committee Meeting, for consideration; [f] That a comprehensive report inclusive of the following be submitted to the next Finance and Governance Committee Meeting, for consideration: [i] Report by the Directorate Planning and Development on the enforcement of all land use and building contraventions on portion of Erf 214; [ii] Report by the Directorate Community Services on the illegal dumping at portion of Erf 214.	Acting Municipal Manager Director Corporate Services	Letter to Mr. has been signed and dispatched.	
REPORTS SUBMITTED DIRECTLY TO THE MAYORAL COMMITTEE: 27 MAY 2026			
M07/05/26 report on THE review of the register of delegated powers of decision making			

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RESOLUTION TO BE ACTIONED			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
UNANIMOUSLY RESOLVED [a] That the report on the Review of the System of Delegations be noted. [b] That Council resolves that a workshop with councillors and all relevant officials be scheduled through the office of the Speaker to discuss the review of the System of Delegations. [c] That upon receipt of above-mentioned workshop date, all councillors, the Municipal Manager and all Directors prepare for any proposed amendments to the System of Delegations.		Workshop date to be determined.	
13. NEW MATTERS SUBMITTED BY THE ACTING MUNICIPAL MANAGER			
C02/06/26 SPECIAL RATING AREA APPLICATION AND OBJECTIONS RECEIVED			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
RESOLVED BY MAJORITY That the report on the Special Rating Area Application and Objections Received, be withdrawn in order for the administration to examine all comments and objections received and that the matter be submitted to a subsequent meeting of Council prior to the end of the financial year.	Acting CFO Manager Revenue Services		

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Cllr N Louw requested that his vote against the above resolution, be recorded.			
C03/06/26 USE OF REMAINDER OF ERF 1343, KNYSNA (MILKWOOD FLATS) FOR TEMPORARY HOMELESS SHELTER			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
Proposal 1 That the matter with regard to the use of remainder of Erf 1343, Knysna (Milkwood Flats) for temporary homeless shelter, be withdrawn and that a report with an update on the permanent shelter and feedback on temporary homeless shelter be submitted to the relevant Section 80 Committee Meeting, in order to determine the way forward. Proposer : Cllr C Vanston Seconder : Cllr S Campbell	Acting Municipal Manager Director Corporate Services Director Community Services	Draft Advertisement has been routed for approval. Adverts to be published.	7 August 2026.

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In favour of recommendations as submitted	Against recommendations as submitted			
Cllr A Van Schalkwyk	Cllr T Matika			
Cllr L Davis	Cllr A Tsengwa			
Cllr C Vanston	Cllr M Khumelwana			
Cllr S Campbell	Cllr L Nohana			
Cllr P Bester	Cllr N Louw			
Cllr J White	Cllr R Kakora			
Cllr S Sabbagh	Cllr M Gericke			
Cllr L Tyokolo	Cllr P Petros			
Cllr H Stroebel	Cllr B Charlie			
	Cllr R Arends			
	Cllr K Andrews			
Not present at time of voting				
None				
Did not vote				
None				
Abstained from voting				
Cllr M Willemse				
Proposal 2				
That the recommendation as submitted, be approved				

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Proposer : Cllr T Matika
Seconder : Cllr A Tsengwa

In favour of recommendations as submitted	Against recommendations as submitted
Cllr T Matika	Cllr A Van Schalkwyk
Cllr A Tsengwa	Cllr L Davis
Cllr M Khumelwana	Cllr H Stroebel
Cllr L Nohana	Cllr C Vanston
Cllr N Louw	Cllr S Campbell
Cllr R Kakora	Cllr P Bester
Cllr M Gericke	Cllr J White
Cllr P Petros	Cllr S Sabbagh
Cllr B Charlie	Cllr L Tyokolo
Cllr R Arends	
Cllr K Andrews	
Not present at time of voting	
None	
Did not vote	
None	
Abstained from voting	
Cllr M Willemse	

The recommendations as submitted, was carried.

RESOLVED BY MAJORITY

[a] That the request to the Municipal Council to consider using the remainder of Erf 1343, Knysna (Milkwood Flats) as a temporary Homeless Shelter, be noted;

[b] That the municipal council amend the council resolution dated 31 July 2025 to exclude the remainder of Erf 1343, Knysna:

That all reference to Re/1343, Knysna be removed.

[c] That the Municipal Council confirm that the remainder of Erf 1343, Knysna (Milkwood Flats) be used as a temporary Homeless Shelter;

[d] That the Municipal Council authorises the Acting Municipal Manager to advertise the intended using of the remainder of Erf 1343, Knysna (Milkwood Flats) be used as a temporary Homeless Shelter;

[e] That Council authorizes the Municipal Manager to sign the relevant powers of attorney to bring land use applications in respect the remainder of Erf 1343 Knysna, so that it can be used as a Homeless Shelter;

[f] That Council authorizes the waiver of any fess pertaining to the land use application processes the remainder of Erf 1343 Knysna; and

[g] That the acting municipal manager report back to the municipal council after the public participation process.

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C04/06/26 AUCTIONING OF ERF 2463, 42 OLD TOLL ROAD, KNYSNA																	
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE														
Proposal 1 [a] ... [b] That Council rejects the offer received, as follows : [i] Erf 2463 Knysna : R1,500,000 [c] That the Acting Municipal Manager be instructed to take all appropriate steps to secure the property until Council has resolved on the matter. That the submitted [c] and [d] be deleted. Proposer : Cllr L Tyokolo Seconder : Cllr S Sabbagh <table><tr><td>In favour of recommendations as submitted</td><td>Against recommendations as submitted</td></tr><tr><td>Cllr A Van Schalkwyk</td><td>Cllr T Matika</td></tr><tr><td>Cllr L Davis</td><td>Cllr A Tsengwa</td></tr><tr><td>Cllr C Vanston</td><td>Cllr M Khumelwana</td></tr><tr><td>Cllr S Campbell</td><td>Cllr L Nohana</td></tr><tr><td>Cllr P Bester</td><td>Cllr N Louw</td></tr><tr><td>Cllr J White</td><td>Cllr R Kakora</td></tr></table>	In favour of recommendations as submitted	Against recommendations as submitted	Cllr A Van Schalkwyk	Cllr T Matika	Cllr L Davis	Cllr A Tsengwa	Cllr C Vanston	Cllr M Khumelwana	Cllr S Campbell	Cllr L Nohana	Cllr P Bester	Cllr N Louw	Cllr J White	Cllr R Kakora	Acting Director Chief Financial Officer		
In favour of recommendations as submitted	Against recommendations as submitted																
Cllr A Van Schalkwyk	Cllr T Matika																
Cllr L Davis	Cllr A Tsengwa																
Cllr C Vanston	Cllr M Khumelwana																
Cllr S Campbell	Cllr L Nohana																
Cllr P Bester	Cllr N Louw																
Cllr J White	Cllr R Kakora																

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	Cllr S Sabbagh	Cllr M Gericke		
	Cllr L Tyokolo	Cllr P Petros		
	Cllr H Stroebel	Cllr B Charlie		
		Cllr R Arends		
		Cllr K Andrews		
	Not present at time of voting			
	None			
	Did not vote			
	None			
	Abstained from voting			
	Cllr M Willemse			

Proposal 2

[a] That the final report received from Riley Auctioneers on the outcome of the auction be noted;

[b] That Council accepts the offer received as follows: -

Erf 2463 Knysna: R1,500,000

[c] That Council consider:

To adjust the reserved price

Potential engagements with the interested buyer for possible negotiations

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[d] That Council accept the offer listed in [b] above and authorise the conclusion of sale. Proposer : Cllr T Matika Seconder : Cllr B Charlie			
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In favour of recommendations as submitted	Against recommendations as submitted			
Cllr T Matika	Cllr A Van Schalkwyk			
Cllr A Tsengwa	Cllr L Davis			
Cllr M Khumelwana	Cllr H Stroebel			
Cllr L Nohana	Cllr C Vanston			
Cllr N Louw	Cllr S Campbell			
Cllr R Kakora	Cllr P Bester			
Cllr M Gericke	Cllr J White			
Cllr P Petros	Cllr S Sabbagh			
Cllr B Charlie	Cllr L Tyokolo			
Cllr R Arends				
Cllr K Andrews				
Not present at time of voting				
None				
Did not vote				
None				
Abstained from voting				
Cllr M Willemse				
The proposal of Cllr T Matika, seconded by Cllr B Charlie, was carried.				

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RESOLVED BY MAJORITY [a] That the final report received from Riley Auctioneers on the outcome of the auction be noted; [b] That Council accepts the offer received as follows: - Erf 2463 Knysna: R1,500,000 [c] That Council consider: To adjust the reserved price Potential engagements with the interested buyer for possible negotiations [d] That Council accept the offer listed in [b] above and authorise the conclusion of sale.			
C05/06/26 REQUEST FOR CONTINUED USE OF COMMUNITY HALLS FREE OF CHARGE BY THE SOUTH AFRICAN SOCIAL SECURITY AGENCY (SASSA)			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
UNANIMOUSLY RESOLVED [a] That Council approves the continued use of municipal community halls by the South African Social Security Agency free of charge for purposes related to the administration and delivery of social assistance services;			

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[b] That Council authorises the relevant municipal department to coordinate bookings and operational arrangements with SASSA officials; [c] That Council requires SASSA to comply with all applicable municipal policies and procedures. [d] That SASSA provides on a regular basis an updated schedule of dates when municipal community halls will be utilised; [e] That the Acting Municipal Manager together with the Director : Corporate Services identify a suitable office space for SASSA officials and that appropriate rental amounts be determined and invoiced to the department accordingly.			
C06/06/26 APPOINTMENT OF A SELECTION PANEL FOR THE RECRUITMENT OF A CHIEF FINANCIAL OFFICER			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
EFF Caucus from 13:46 to 13:59. Proposal 1 [a] ... [b] That Council approves the Recruitment and Selection Panel for the position of Chief Financial Officer as follows: Municipal Manager – Chairperson (or Acting Municipal Manager)			

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Portfolio Chairperson for Finance and Governance Committee Experts (x3) – Mr Selwyn Thys (CFO – Mossel Bay Municipality) Mr Gerhard Goliath (CFO – Hessequa Municipality) Acting Chairperson of the Audit Committee, Ms Ronel Shaw [c] That all Chief Whips of political parties, be granted observer status. Proposer : Cllr L Tyokolo Seconder : Cllr S Sabbagh			
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In favour of recommendations as submitted	Against recommendations as submitted				
Cllr A Van Schalkwyk	Cllr T Matika				
Cllr L Davis	Cllr A Tsengwa				
Cllr C Vanston	Cllr M Khumelwana				
Cllr S Campbell	Cllr L Nohana				
Cllr P Bester	Cllr N Louw				
Cllr J White	Cllr R Kakora				
Cllr S Sabbagh	Cllr M Gericke				
Cllr L Tyokolo	Cllr P Petros				
Cllr M Willemse	Cllr B Charlie				
	Cllr R Arends				
	Cllr K Andrews				
Not present at time of voting					
Cllr H Stroebe					
Did not vote					
None					
Abstained from voting					
None					
Proposal 2					

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AGENDA
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[a] That the report regarding the appointment of a selection panel for the recruitment a Chief Financial Officer and Acting Chief Financial Officer be noted. [b] That Council approves the Recruitment and Selection Panel for the position of Chief Financial Officer as follows: Municipal Manager – Chairperson (or Acting Municipal Manager) Portfolio Chairperson for Finance and Governance Committee Expert – Mr Christopher Mapeyi (Acting Municipal Manager/CFO - Bitou Municipality); [c] That all Chief Whips be granted observer status. Proposer : Cllr K Andrews Seconder : Cllr N Louw			
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ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

In favour of recommendations as submitted	Against recommendations as submitted				
Cllr T Matika	Cllr A Van Schalkwyk				
Cllr A Tsengwa	Cllr L Davis				
Cllr M Khumelwana	Cllr M Willemse				
Cllr L Nohana	Cllr C Vanston				
Cllr N Louw	Cllr S Campbell				
Cllr R Kakora	Cllr P Bester				
Cllr M Gericke	Cllr J White				
Cllr P Petros	Cllr S Sabbagh				
Cllr B Charlie	Cllr L Tyokolo				
Cllr R Arends					
Cllr K Andrews					
Not present at time of voting					
Cllr H Stroebe					
Did not vote					
None					
Abstained from voting					
None					
The proposal of Cllr K Andrews, seconded by Cllr N Louw, was carried.					
RESOLVED BY MAJORITY					

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

[a] That the report regarding the appointment of a selection panel for the recruitment a Chief Financial Officer and Acting Chief Financial Officer be noted. [b] That Council approves the Recruitment and Selection Panel for the position of Chief Financial Officer as follows: Municipal Manager – Chairperson (or Acting Municipal Manager) Portfolio Chairperson for Finance and Governance Committee Expert – Mr Christopher Mapeyi (Acting Municipal Manager/CFO - Bitou Municipality); [c] That all Chief Whips be granted observer status.			
C07/06/26 APPOINTMENT OF AN ACTING CHIEF FINANCIAL OFFICER			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
EFF caucus from 14:10 to 14:37. DA caucus from 14:41 to 14:47 Proposal 1 [a] That the report regarding the request to National and Provincial Treasury for the secondment of an Acting Chief Financial Officer be noted.			

[b]

In favour of recommendations as submitted	Against recommendations as submitted
Cllr T Matika	Cllr A Van Schalkwyk
Cllr A Tsengwa	Cllr L Davis
Cllr M Khumelwana	Cllr M Willemse
Cllr L Nohana	Cllr C Vanston
Cllr R Kakora	Cllr S Campbell
Cllr M Gericke	Cllr P Bester
Cllr P Petros	Cllr J White
Cllr B Charlie	Cllr S Sabbagh
Cllr R Arends	Cllr L Tyokolo
Cllr K Andrews	Cllr H Stroebe
Not present at time of voting	
None	
Did not vote	
None	
Abstained from voting	
Cllr N Louw	

That Council appoint Ms Roslyn Saptoe as Acting Chief Financial Officer for a period of 3 months.

Proposer : Cllr R Kakora
Secunder : Cllr T Matika

Proposal 2 [a] That the report regarding the request to National and Provincial Treasury for the secondment of an Acting Chief Financial Officer be noted. [b] That Council appoint Mr Morné Michaels as Acting Chief Financial Officer for a period of 3 months; [c] That a letter of condonation for non-compliance with the Municipal Regulations on Minimum Competency Levels, 2007, as amended and promulgated under Section 168 of the Municipal Finance Management Act, 56 of 2003 be addressed to the National Treasury for the appointment of Mr Michaels as mentioned in [b] above. Proposer : Cllr S Campbell Seconder : Cllr J White			
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ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

In favour of recommendations as submitted	Against recommendations as submitted				
Cllr A Van Schalkwyk					
Cllr L Davis					
Cllr M Willemse					
Cllr C Vanston					
Cllr S Campbell					
Cllr P Bester					
Cllr J White					
Cllr S Sabbagh					
Cllr L Tyokolo					
Cllr H Stroebe					
Cllr N Louw					
Not present at time of voting					
None					
Did not vote					
None					
Abstained from voting					
Cllr T Matika					
Cllr A Tsengwa					
Cllr M Khumelwana					
Cllr L Nohana					
Cllr R Kakora					
Cllr M Gericke					
Cllr P Petros					
Cllr B Charlie					
Cllr R Arends					

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

Cllr K Andrews		The			
proposal of Cllr S Campbell, seconded by Cllr J White, was carried.					
RESOLVED BY MAJORITY					
[a] That the report regarding the request to National and Provincial Treasury for the secondment of an Acting Chief Financial Officer be noted.					
[b] That Council appoint Mr Morné Michaels as Acting Chief Financial Officer for a period of 3 months;					
[c] That a letter of condonation for non-compliance with the Municipal Regulations on Minimum Competency Levels, 2007, as amended and promulgated under Section 168 of the Municipal Finance Management Act, 56 of 2003 be addressed to the National Treasury for the appointment of Mr Michaels as mentioned in [b] above.					
C08/06/26 Report on the IRREGULAR EXPENDITURE INCURRED IN RESPECT OF OFFICE ACCOMMODATION					
RESOLUTION TO BE ACTIONED		OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE	
UNANIMOUSLY RESOLVED					
[a] That, Council notes the Report from the Municipal Public Accounts Committee;					

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

[b] That, Council resolves to write off the irregular expenditure for the financial year 2022/2023 incurred in respect of office rental in the amount of R 8,173 180.43 as irrecoverable; [c] That, Council resolves to write off the irregular expenditure for the financial year 2023/2024 incurred in respect of office rental in the amount of R5, 659003.15 as irrecoverable; [d] That, Council resolves to write off the irregular expenditure for the financial year 2024/2025 incurred in respect of office rental in the amount of R3, 152519.26 as irrecoverable; [e] That, Council resolves to write off the irregular expenditure for the financial year 2025/2026 incurred in respect of office rental in the amount of R926 202.15 as irrecoverable.			
C09/06/26 SUBMISSION OF THE STRENGTHENED SECTION 154 TURNAROUND STRATEGY regarding the water and sanitation woes, basic service delivery, finance and governance matters in THE GREATER Knysna MUNICIPAL AREA			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
UNANIMOUSLY RESOLVED [a] That Council notes the contents of the presentation by the Head of Department, Mr Graham Paulse, on the Draft Turnaround Strategy. [b] That Council adopts and supports the implementation of the Draft Turnaround Strategy.			

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

[c] That the Acting Municipal Manager and Directors implement consequence management for officials that are responsible for the service delivery failures.			
C10/06/26 REVIEW OF THE PUBLIC PARTICIPATION POLICY			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
UNANIMOUSLY RESOLVED [a] That the contents of the report regarding the amendments of the tabled Draft Public Participation Policy that was workshopped with Councillors on the 19 March 2026 for the Knysna Local Municipality be noted; and [b] That the proposed amendments to the tabled Draft Public Participation Policy be approved by Council.	Director Corporate Services Manager Public Participation	Policy has been published on website.	
C11/06/26 UPPER LIMITS OF TOTAL REMUNERATION PACKAGES OF MUNICIPAL MANAGERS AND MANAGERS DIRECTLY ACCOUNTABLE TO MUNICIPAL MANAGERS – 2025/26 FY			
RESOLUTION TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
Proposal 1			

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

[a] That the content of the report on the Upper Limits of Total Remuneration packages Payable to Municipal Manager and Managers Directly accountable to Municipal Managers, be noted; [b] That Council NOT approve of the implementation of the Upper Limits of Total Remuneration packages payable to Municipal Managers and Managers directly accountable to the Municipal Manager in terms of Government Gazette No 54505 for Category 4 Municipal Grading at the maximum level; AND [c] That Council apply for exemption from payment of the Upper Limits of Total Remuneration Packages of Municipal Manager and Managers directly accountable to the Municipal Manager. Proposer : Cllr J white Seconder : Cllr L Tyokolo			
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ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

In favour of recommendations as submitted	Against recommendations as submitted			
Cllr A Van Schalkwyk	Cllr T Matika			
Cllr L Davis	Cllr A Tsengwa			
Cllr C Vanston	Cllr M Khumelwana			
Cllr P Bester	Cllr L Nohana			
Cllr J White	Cllr R Kakora			
Cllr S Sabbagh	Cllr M Gericke			
Cllr L Tyokolo	Cllr P Petros			
Cllr H Stroebe	Cllr B Charlie			
	Cllr R Arends			
	Cllr K Andrews			
	Cllr N Louw			
Not present at time of voting				
None				
Did not vote				
None				
Abstained from voting				
Cllr M Willemse				
Cllr S Campbell				

Proposal 2

[a] That the content of the report on the Upper Limits of Total Remuneration packages Payable to Municipal Manager and Managers Directly accountable to Municipal Managers, be noted;

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

[b] That Council approves of the implementation of the Upper Limits of Total Remuneration packages payable to Municipal Managers and Managers directly accountable to the Municipal Manager in terms of Government Gazette No 54505 for Category 4 Municipal Grading at the maximum level; AND [c] That Council approves the payment of backpay from 1 July 2024 to all senior managers. Proposer : Cllr T Matika Seconder : Cllr N Louw			
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ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

In favour of recommendations as submitted	Against recommendations as submitted			
Cllr T Matika	Cllr A Van Schalkwyk			
Cllr A Tsengwa	Cllr L Davis			
Cllr M Khumelwana	Cllr C Vanston			
Cllr L Nohana	Cllr S Campbell			
Cllr R Kakora	Cllr P Bester			
Cllr M Gericke	Cllr J White			
Cllr P Petros	Cllr S Sabbagh			
Cllr B Charlie	Cllr L Tyokolo			
Cllr R Arends	Cllr H Stroebel			
Cllr K Andrews				
Cllr N Louw				
Not present at time of voting				
None				
Did not vote				
None				
Abstained from voting				
Cllr M Willemse				
The proposal of Cllr T Matika, seconded by Cllr N Louw, was carried.				
RESOLVED BY MAJORITY				

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

[a] That the content of the report on the Upper Limits of Total Remuneration packages Payable to Municipal Manager and Managers Directly accountable to Municipal Managers, be noted; [b] That Council approves of the implementation of the Upper Limits of Total Remuneration packages payable to Municipal Managers and Managers directly accountable to the Municipal Manager in terms of Government Gazette No 54505 for Category 4 Municipal Grading at the maximum level; AND [c] That Council approves the payment of backpay from 1 July 2024 to all senior managers.			

10. STATEMENTS AND COMMUNICATIONS OF THE SPEAKER

10.1

**FUNCTIONS, MEETINGS & WORKSHOPS ATTENDED
BY THE SPEAKER**

REPORT FROM THE SPEAKER MAYOR 28 MAY 2026 TO 17 SEPTEMBER 2026

	TOPIC	SUMMARY
19 June 2026	Visit from the Chinese Consulate	I hosted the Chinese' Consulate where we discussed Tourism opportunities in Greater Knysna
31 July 2026	Khayalam Title Deed Handover	I attended this very important handover which has been in process for years.
11 August 2026	Visit from the Indian Consulate	I hosted the Indian Consulate who came to visit and discuss trade and tourism opportunities with in the Greater Knysna Area
5 September 2026	Opening of the Yacht Season	I attended the opening of the Yachting season on behalf of the Executive Mayor.

STATEMENTS AND COMMUNICATIONS BY THE SPEAKER

- The Speaker had various Internal meetings, briefing sessions and Council Meetings during this period; please feel free to inquire at the office of the Speaker for any additional information.

RECOMMENDATION FROM THE SPEAKER

That the report from the Speaker about functions, meetings and workshops attended for the period 28 May 2026 to 17 September 2026 be noted.

File Number: 9/1/1/1

Execution: Office of the Speaker

11 STATEMENTS AND COMMUNICATIONS BY THE EXECUTIVE MAYOR
11.1

**FUNCTIONS, MEETINGS & WORKSHOPS ATTENDED
BY THE EXECUTIVE MAYOR**

REPORT FROM THE DEPUTY EXECUTIVE MAYOR MAY – SEPTEMBER 2026

	TOPIC	SUMMARY
31 May – 02 June 2026	Attended the 2026 Western Cape Economy Innovation Awards in Cape Town	The event provided an opportunity to engage with key stakeholders and gain insights into economic development and innovation initiatives in the Western Cape.
04 June 2026	Meeting with the Army	Preparation for the Oyster Festival
07 June 2026	Wreath Laying	in remembrance of the lives lost in the devastating 2017 fire
09 June 2026	Opening of the Hornlee Clinic with Western Cape Premier Alan Winde	
09 June 2026	Site Visit	With the Premier to Charles ford Pump station
10 June 2026	Rheenendal e-Centre Launch	Aimed at improving digital access and services for the community.
10 June 2026	Runners Farewell	small ceremony to wish the organisation's Comrades Marathon runners well and motivate them ahead of the race
14 June 2026	Mshengu Youth Day	Attended the Mshengu Entertainment Youth Rugby Tournament at the invitation of the organisers and handed over prizes to the participating teams.
18 June 2026	Ageing Games Day at Loerie Park	Attended the Ageing Games Day at Loerie Park, promoting active ageing, wellness and social participation among senior citizens.
19 June 2026	Mayoral Service Delivery Programme – in Rheenendal	to bring municipal services closer to communities, engage directly with residents, and address key service delivery needs and concerns

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

22 June 2026	Teams Meeting with Eskom	Disaster Recovery
	Courtesy Call – China delegate	Hosted a courtesy visit by the Consul-General of the People's Republic of China in Cape Town to strengthen relations and explore opportunities for cooperation between the Consulate and Knysna Municipality.
23 June 2026	Council Workshop	Staff Structure
	Appeals Authority	to consider and deliberate on appeals relating to municipal decisions and matters before the Authority.
25 June 2026	Grant in Aid	Conducted Grant-in-Aid handovers by visiting beneficiaries at their respective sites to formally hand over the support and assess their needs and activities
26 June 2026	Mayoral Service Delivery Programme – in Karatara	to bring municipal services closer to communities, engage directly with residents, and address key service delivery needs and concerns
27 June 2026	07 th June 2017 Fires	Attended the wreath-laying ceremony in remembrance of the lives lost in the devastating 2017 fire. The ceremony served as a solemn occasion to honour and remember those who lost their lives and to pay tribute to the affected families and community.
	Youth Day Celebrations at Loerie Park	recognising and celebrating the contribution, potential and achievements of young people in the community.
30 June 2026	Oyster Festival Briefing with SA Army	Attended the Oyster Festival briefing with municipal officials and the South African Army to discuss preparations, coordination and operational arrangements for the festival
01 July 2026	Presentation – SAN AKWA	On water purification
	Official Launch Function at Sirocco	Hosted by Standard Bank
02 July 2026	Official Opening of the Oyster Festival	
03 July 2026	Mayoral Service Delivery Programme – in Safe Hub	to bring municipal services closer to communities, engage directly with residents, and address key service delivery needs and concerns

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

08 July 2026	Visit from MEC Mackenzie	
	Dessert War Fair	Oyster festival activities
09 July 2026	Knysna Community Orchestra	At Knysna High school
10 July 2026	Mayoral Service Delivery Programme – in Chris Hani in Ward 3	to bring municipal services closer to communities, engage directly with residents, and address key service delivery needs and concerns
	Omoda & Jaecoo Event	engaging with representatives and stakeholders and supporting the promotion of the brands and their presence in the community.
12 July 2026	Closing of the Oyster Festival	
16 July 2026	Meeting with the Knysna Educational Trust	On a function they will be having on the 17 th September
17 July 2026	Mayoral Service Delivery Programme – in Khayaletu – Ward 7	to bring municipal services closer to communities, engage directly with residents, and address key service delivery needs and concerns
	Site Visit	Ward 4
22 July 2026	Boxing Meeting	On teams – preparation for the Mayoral Boxing Tournament in August
	Pamper Day in Hornlee	The Pamper Day initiative brought joy, dignity and care to elderly citizens and people living with disabilities through relaxation, grooming, companionship and appreciation
	House of Judah Opening Ceremony	Attended the House of Judah Opening Ceremony, marking the official opening and engaging with the organisers and community members.
23 July 2026	CANSA CHQ Handover	
24 July 2026	Mayoral Service Delivery Programme – at Concordia High School - Ward 8	to bring municipal services closer to communities, engage directly with residents, and address key service delivery needs and concerns

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

26 July 2026	Invited by Methodist Church	Church Fund Raising
30 July 2026	50/50 Youth Empowerment Competition	Prize Handover
31 July 2026	Title Deeds	Handover in Ward 3
03 August 2026	Pass out Parade – Peace officers	recognising the successful completion of training and the officers' commitment to serving and protecting the community
	Site Visit	Ward 3 at Sanlam
05 August 2026	DCF Meeting at Bitou	engaging with district and local government stakeholders on key matters affecting the region.
07 August 2026	Mayoral Service Delivery Programme – at Hornlee for ward 6 & 11	to bring municipal services closer to communities, engage directly with residents, and address key service delivery needs and concerns
08 August 2026	Mayoral Boxing Tournament	It happened in ward 7 through Eden Open Boxing at Khayaletu Hall
11 August 2026	Indian Delegates - Consul General of India in Cape Town, Ms. Ruby Jaspreet	The Consul General of India visited Knysna as part of an official visit to strengthen diplomatic relations and explore opportunities for cooperation with the Municipality
12 August 2026	Site Visit	Ward 3 – 7de Laan area
13 August 2026	IEC Outreach	In Rheenendal
14 August 2026	Graduation Ceremony	Hornlee e-Centre Students
15 August 2026	Women's day Celebration	Ut took place at Smutsville
18 August 2026	NCOP invitation	At George
19 August 2026	Site Visit with NCOP	In Knysna

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

26 August 2026	Late Cllr Tsengwa's memorial	In Council Chambers
29 August 2026	Cllr Tsengwa's Funeral	
08 September 2026	Digital Water Tower Launch	marking an important initiative aimed at improving access to reliable and innovative water services for the community
12 September 2026	ERF 3339 Handover	In Hornlee
15 September 2026	Mayoral Committee meeting	

STATEMENTS AND COMMUNICATIONS BY THE EXECUTIVE MAYOR

- The Executive Mayor attended various engagements and appointments with constituents during this period. Kindly feel free to contact the Office of the Executive Mayor should you require a copy of the diary.

- For some of these engagements, the Deputy Mayor was delegated to represent the Office of the Executive Mayor.

RECOMMENDATION FROM THE DEPUTY EXECUTIVE MAYOR

That the report from the Executive Mayor regarding functions, meetings and workshops attended for the period 31 May – 15 September 2026.

File Number: 9/1/1/1

Execution: Office of the Executive Mayor

11. STATEMENTS AND COMMUNICATIONS BY THE DEPUTY EXECUTIVE MAYOR]
11.2

**FUNCTIONS, MEETINGS & WORKSHOPS ATTENDED
BY THE DEPUTY EXECUTIVE MAYOR**

REPORT FROM THE DEPUTY EXECUTIVE MAYOR 28 MAY 2026 TO 31 AUGUST 2026

	TOPIC	SUMMARY
28 May 2026	Oyster Festival Briefing	As the portfolio chair it was important for me to attend the briefing and planning session of one of the Town's biggest events.
29 May 2026	Special Council Meeting	Agenda Attached
03 June 2026	District Coordinating Forum	Agenda Attached
04 June 2026	Oyster festival briefing with SA Army	Discussing the programme and protocol of the SA Army during the Oyster festival event.
04 June 2026	Oyster Festival Briefing with Planning and Development	Progress on the planning part and whether all is in place for the festival. .
05 June 2026	MAYCO Budget meeting	Meeting with the Mayoral Committee to discuss the approve budget.
08 June 2026	MinMay	
09 June 2026	Visit with the Premier to Charlesford Pump station	Evaluate the current situation of the Charlesford Pump station.

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

	TOPIC	SUMMARY
10 June 2026	Opening of the E Centre - Rheenendal	OFFICIAL OPENING OF THE RHEENENDAL e-CENTRE & FIRE ENGINE HANDOVER RHEENENDAL COMMUNITY HALL
11 June 2026	Ordinary Council Meeting	Agenda attached
22 June 2026	War Room meeting	To discuss service delivery with the different Directors, as well as overdue service request on Collaborator
23 June 2026	Oyster Festival briefing with Planning & Dev	Briefing with the PLANNING AND Dev team as the portfolio char, to ensure that everything in order and that the Municipality is ready for this big annual event.
23 June 2026	Council Workshop - staff Structure	To discuss the new proposed organogram
25 June 2026	Skills Mecca outreach, Garden route	Information attached
30 June 2026	Meeting with SA Army regarding the Oyster festival	Discussing the programme and protocol of the SA Army during the Oyster festival event
01 July 2026	Meeting with Cecelia Roelf	The meeting was regarding assistance with her small administrative business.
01 July 2026	Water Purification Technology Presentation.	Information attached

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

01 July 2026	Shortlisting – CFO	Shortlisting for the vacant position of CFO.
01 July 2026	Oyster Festival Launch	Attached
02 July 2026	Opening of Festival – Main Road	Attached
07 July 2026	Special Council Meeting	Discussed matters of Council
09 July 2026	Meeting with Vuyisile regarding the Sedgfield Dunes.	. Based on the community's visions, we derived 4 priority areas: •Cleaning, greening and beautifying the Dunes •Dunes and Community protection and Erosion Control •Community care •Livestock farming
10 July 2026	Oyster Festival – Standard Bank networking event	Programme attached
14 July 2026	Special Council meeting	Discussed Business of Council
21 July 2026	Section 80 Committee Meeting : Community Services	Table of content attached
22 July 2026	Section 80 Committee Meeting: Planning and Development	Table of content attached
24 July 2026	Special Council meeting-Virtual	Discussed Business of Council
29 July 2026	Council Workshop – Planning and Zoning scheme By -Laws	Workshop the planning and Zoning by laws within the planning and development Directorate.
30 July 2026	Special Council Meeting	Discussed Business of Council

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

03 August 2026	EMT Performance Meeting	The extract of the Section 52(d) report compiled by the Performance Management Team was discussed and considered in the meeting.
03 August 2026	Site Visit - Sanlam	Service delivery site in preparation for the NCOP site visit.
04 August 2026	Special Council meeting-Virtual	Discussed Business of Council
06 August 2026	Special Council meeting	Discussed Business of Council
07 August 2026	Interviews - CFO	Interview for the filling of the vacant position of CFO.
11 August 2026	Consulate General of India	
11 August 2026	Continuation of Special Council Meeting	Discussed Business of Council
12 August 2026	Section 80 committee site visit.	Site visit to Nelson Street and Cathy's Parks.
12 August 2026	Meeting with Yona Yethu Initiative	The meeting was to the discuss the Regional Investment Conference 2026
12 August 2026	CFO Interviews	Interviews that took place for the CFO position.
13 August 2026	Council Workshop	Planning By-Laws
14 August 2026	War Room meeting	To discuss service delivery with the different Directors, as well as overdue service request on Collaborator
17 August 2026	Special Council Meeting	To discuss In committee items.
18-19 August 2026	NCOP oversight Visit	Delegation will conduct a series of oversight visits focusing on identified infrastructure and service delivery projects.

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

20 August 2026	Special Council Meeting	Discussed Business of Council
25 August 2026	Special Council Meeting	Discussed Business of Council
25 August 2026	Simola Hill climb and debriefing meeting	To brief the portfolio chairperson on the event that happened in May, the upcoming event and how better the 2027 Simola Hill climb.
26 August 2026	Knysna Oyster Festival Debriefing session	All the Stakeholders had a debriefing session of the Oyster Festival.
31 August 2026	Virtual Special Council meeting	Discussed Business of Council

STATEMENTS AND COMMUNICATIONS BY THE DEPUTY EXECUTIVE MAYOR

It has been a prosperous 2025/2026 financial year in my office, where my objective has been to drive Tourism, I have also networked very strongly with Tourism Associations Nation wide and will continue to bring Knysna back to the Jewel of the Garden Route.

- The Deputy Executive Mayor had various appointments with constituents as well as internal meetings during this period; please feel free to inquire at the office of the Deputy Mayor for any additional information.

RECOMMENDATION FROM THE DEPUTY EXECUTIVE MAYOR

That the report from the Deputy Executive Mayor regarding functions, meetings and workshops attended for the period 28 May 2026 to 31 August 2026 be noted.

File Number: 9/1/1/1.

Execution: Office of the Deputy Executive Mayor

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

Shawnell Gallant

Subject: Invitation: Garden Route Skills Mecca Outreach
Location: Percy Mdala High School, Sigcu Street, Khayaletu South, Knysna.
Start: Thu 25/06/2026 10:00
End: Thu 25/06/2026 13:00
Recurrence: (none)
Meeting Status: Accepted
Organizer: pa.mayor

-----Original Appointment-----

From: pa.mayor <pa.mayor@gardenroute.gov.za>

Sent: Wednesday, 24 June 2026 12:43

To: pa.mayor; Marais Kruger; Tmatika@knysna.co.za; Buziwe Mjamba

Subject: Invitation: Garden Route Skills Mecca Outreach

When: Thursday, 25 June 2026 10:00-13:00 (UTC+02:00) Harare, Pretoria.

Where: Percy Mdala High School, Sigcu Street, Khayaletu South, Knysna.

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Executive Mayor Thando Matika,

✿ The Executive Mayor of the Garden Route District Municipality, Ald. Marais Kruger, hereby cordially invites you to attend the Garden Route Skills Mecca Outreach, a flagship initiative of the Garden Route Skills Mecca, taking place on Thursday, 25 June 2026, from 10:00 to 13:00, at Percy Mdala High School, Sigcu Street, Khayaletu South, Knysna.

🎓 The purpose of the outreach is to bring together government departments, SETAs, educational institutions, businesses, industry leaders, and development partners to promote integrated and sustainable skills development and to empower our youth through information on bursaries, learnerships, internships, and employment opportunities.

💖 The Executive Mayor would be honoured by your presence at this important initiative. Members of the Knysna Municipal Council are also most welcome to join us as we collectively work towards building a skilled, empowered, and prosperous Garden Route.

In addition, Ald. Marais Kruger kindly requests whether you would be available to deliver the Opening and Welcome Address at the event. Your participation in this capacity would be greatly appreciated and would serve to warmly welcome all stakeholders and participants to this important regional initiative.

📍 Venue: Percy Mdala High School, Sigcu Street, Khayaletu South, Knysna

📅 Date: Thursday, 25 June 2026

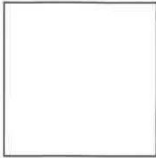
🕒 Time: 10:00 – 13:00 (Registration starts from 09:30)

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

We look forward to welcoming you and your Council colleagues and to working together in empowering the youth of the Garden Route.

The programme will follow.

Kind regards,



Allison Esau

Personal Assistant to the Executive Mayor
pa.mayor@gardenroute.gov.za
Tel: +27 (0)44 803 1301 |

54 York Street, George, 6530, Western Cape
Emergency Communications: 044 803 1301
Ethics and Fraud Hotline: 0800 116 616
www.gardenroute.gov.za
www.visitgardenrouteandkleinkaroo.co.za

YOUR ROUTE TO PROSPERITY

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Date: 06 June 2026

For Attention:

Mr Thando Matika
Executive Mayor
Knysna Municipality

Subject: Presentation of EMAWS Technology for Water and Sanitation Solutions

Dear Executive Mayor Matika,

We, the representatives of SAN AKWA, a water purification company based in Cape Town, would like to explore the opportunity of presenting the **Electro Molecular Activated Water Systems (EMAWS) Technology** as a sustainable and innovative solution to address the water and sanitation challenges facing your municipality.

We are confident that EMAWS Technology can effectively meet both the immediate and long-term water management needs of the municipality.

The EMAWS process integrates advanced electro-chemical innovations from three core technologies:

- **Electro-Chemical Activation (ECA):** Produces anolyte and catholyte solutions for disinfection and cleaning, reducing or eliminating the need for traditional chemical treatments.
- **Electro-Advanced Oxidation (E-AOP):** Delivers highly efficient oxidation without the use of UV, ozone, or additional chemicals.
- **Electro-Magnetic Clarification:** Utilizes magnetite and flocculants to remove pollutants with minimal energy consumption and water loss.

A key advantage of the EMAWS system is its ability to eliminate biofilm and harmful bacteria within water reticulation networks through its flow-through process. This prevents recontamination after purification and disinfection, without the need for chemical dosing, providing a benchmark solution for maintaining water quality throughout the distribution system.

Furthermore, EMAWS Technology can be integrated with a **Hydrothermal Carbonization (HTC) Unit** for the treatment of municipal sewage sludge. This process converts sludge into safe, high-value carbonized material and phosphate-rich fertilizer

feedstock, creating additional environmental and economic benefits for the municipality.

EMAWS Technology provides solutions across three key water reuse categories:

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- **Non-Potable Reuse:** Suitable for irrigation, cooling towers, and industrial applications.
- **Indirect Potable Reuse (IPR):** Recycled water is blended with natural water sources before conventional treatment.
- **Direct Potable Reuse (DPR):** Advanced treatment enables direct integration into potable water systems.

The EMAWS Technology offers a comprehensive value-adding solution through:

- Significant reduction in chemical costs through the elimination of chemical dosing requirements.
- Reduced maintenance costs by eliminating expensive membranes and filtration systems.
- Lower energy consumption, with units capable of operating from a 5 kW pump and powered by solar energy.
- Minimal water wastage, as extensive backwashing is not required and water recovery rates are exceptionally high.

We would appreciate the opportunity to present this technology to yourself and any officials or stakeholders you deem appropriate. We are confident that a presentation and discussion will demonstrate the substantial benefits EMAWS Technology can offer to the municipality and its residents.

Kindly advise whether you would be interested in learning more about the EMAWS Technology and suggest a suitable date and time for a presentation.

We look forward to your favourable response.

Yours faithfully,

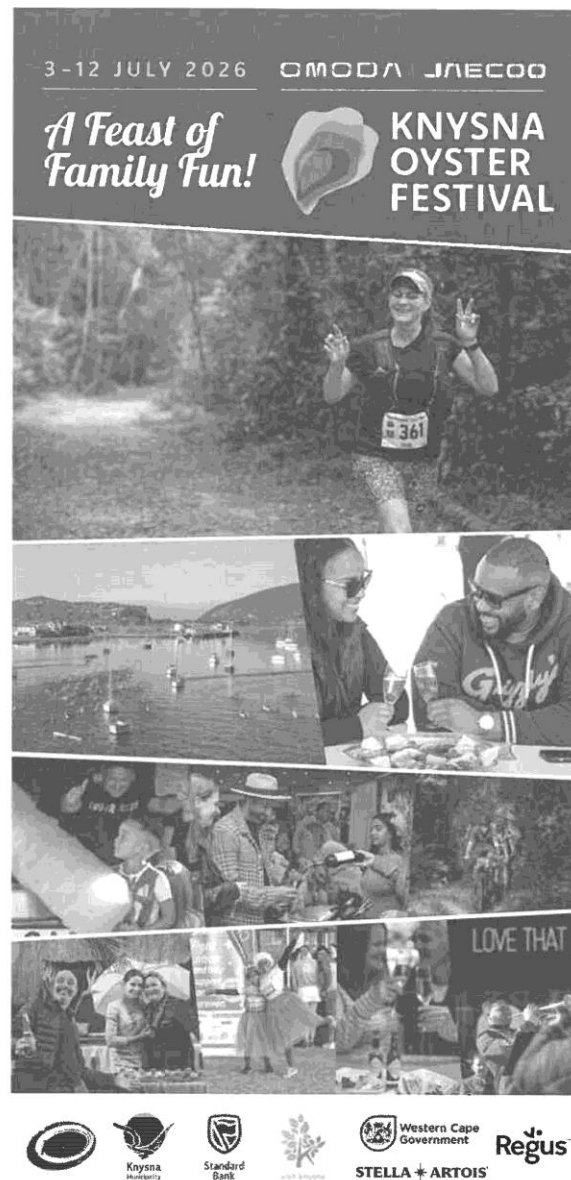


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Regan Ismail (082 399 4155)

SAN AKWA

Water Purification Solutions

Cape Town



ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

THURSDAY 2 JULY 2026		
☐ Live Entertainment ☐ Sport ☐ Springbok Rugby ☐ Kids-focussed ☐ General		
16:30 18:00	Official Festival Street Opening Ceremony Memorial Square, Main Road	Visit Knysna +27 (0)44 382 5510 Live music, street parade and more!
FRIDAY 3 JULY 2026		
10:00 22:00	Knysna Forest Marathon & Registration & Expo Festival Hub (incl. Fun Run registration) Hi-Tec pop-up shop, sport & apparel stalls, outdoor food market, kids' play area	Baily +27 (0)76 195 4832 admin@knysnaforestmarathon.co.za www.knysnaforestmarathon.co.za Sat. FUN RUN registration also
10:00 16:00	Knysna Model Railway and Hobbies Fair St. George's Anglican Church, 10 Main Street Model railway displays, demos of model vehicles, boats & aircraft	Brian Messenger +27 (0)82 926 8770 brianmessenger@icloud.com Ron Speight +27 (0)82 973 3667 speightowood@gmail.com
10:00 12:00	Sip and Paint Workshops Art Café on Queen Art class incl. a 30x40 canvas, art materials & a glass of wine/beverage of choice R425 pp	Helena Gerber +27 (0)82 316 4787 info@artonqueen.co.za
10:00 16:00	Art Exhibition 4 Circular Drive, Paradise Art and collectables in a garden setting, incl. viewing of Art House & Centre. Curry tasting. Coffee & Tea available. Entrance R120 pp	Faith du Plessis +27 (0)82 674 6396 faithduplessiskuns@gmail.com
11:00	KOF Golf Day - Knysna Golf Knysna Golf Club Shotgun start. Better Ball Stableford Format. Entry: R500 pp. Carts: book with ProShop	Reynque Risk Consult Basie Prinsloo +27 (0)44 384 1150 bookings@knysnagolfclub.com
11:00 15:00	Army Capabilities Display with Career Exhibition Hornlee Primary School	Charl Laminie +27 (0)72 085 3150 info@algoalog.co.za
12:00 15:00	Oyster Court Kids Knysna Hollow – Liv Padel Courts Beginner-friendly padel event. Ages 10–12 and 13–15.	Louise Joubert – Liv Padel +27 (0)61 521 6997 knysna@livpadel.co.za
15:00 22:00	The Local's Night Market Loerie Park Locals Pop-Up night food market showcases the best local culinary talent	Egon Botha +27 (0)83 588 0858 egon@fox-tech.co
17:00 22:00	Blend Wine Tasting and Boards Blend Country Restaurant and Pub Free Franschoek Wine & Fairview Cheese tasting	Cheryl-Leigh +27 (0)44 384 0493 +27 (0)83 308 5432 blendknysna.sa@gmail.com
16:00 17:00	Pilates & Stretch: Pre-Run warm up Loerie Park Pilates and stretching to loosen up the Saturday runners and non-runners alike	Tristan Staegemann - The Body Barre +27 (0)71 445 1524 tristanstaegemann@yahoo.com
17:00 19:00	Ready, steady, go! Art Café on Queen An exclusive sneak peek of the Art Walk exhibitions	JP Benade +27 (0)82 316 4787 info@artonqueen.co.za
17:30 20:00	Knysna Fine Wine Festival Forest Room at Simola Country Club & Spa Sunset tasting – a premium tasting experience	Jeanne Stander / Carlen Loubser +27 (0)67 157 7000 standerjeanne@me.com
18:00 20:00	Oyster Friday Social Knysna Hollow Liv Padel Courts Social padel, Americano round robin	Louise Joubert +27 (0)61 521 6997 knysna@livpadel.co.za
18:00 21:00	Oyster Inspired Dinner Ile de Pain 4-course oyster-inspired dinner, including a welcome drink, R650 pp. Bookings essential	operations@iledepain.co.za admin@iledepain.co.za
20:00 22:00	Knysna Gin Jol Knysna Gin Bar Award-winning guitarist of CH2 fame, Corneille Hutten R220 pp	Sasha Campbell +27 (0)82 450 9301 sashaeventsx@gmail.com Quicket
20:00 02:00	The Oyster Fest Shake-Up: Part 1 Bloo Bistro Shake it up with the hottest DJs in the Garden Route. R70 before 22:00, R100 after 22:00	Arthur Bright +27 (0)83 318 6875 +27 (0)79 579 6515 bloobistro@gmail.com
SATURDAY 4 JULY 2026		
04:30 07:00 08:00	Knysna Forest Marathon Race Day & Market Festival Hub Food, beverages & sports apparel Taxis start leaving from Vigilance Drive Full Marathon Knysna forest Knysna Half Marathon Knysna forest	Baily +27 (0)76 195 4832 admin@knysnaforestmarathon.co.za www.knysnaforestmarathon.co.za Sweet treats at the Market

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30 SEPTEMBER 2026**

07:30	Crazy Store Knysna 4,8 km Fun Run Festival Hub Enter online at 222.topevents.co.za	Nuha de Roos +27 (0)66 139 4210 nuha@topevents.co.za
08:00 09:00	Secret Sunrise – Rise & Shine Simola Hotel Helipad - 1 hr pure joy movement	+27 (0)83 700 7947 secretsunrise@icloud.com
08:00 20:00	Knysna Basketball Tournament Hornlee Sports Fields	Deswin Talmaggies +27 (0)68 138 9241 +27 (0)63 680 6086 (WhatsApp)
10:00 16:00	Knysna Model Railway and Hobbies Fair St. George's Anglican Church Model railway displays, demos of model vehicles, boats & aircraft	Brian Messenger +27 (0)82 926 8770 brianmessenger@icloud.com Ron Speight +27 (0)82 973 3667 speightlowood@gmail.com
10:00 16:00	Art Exhibition 4 Circular Drive, Paradise Art and collectables. Viewing of Art House & Centre. Curry tasting. Coffee & Tea available	Faith du Plessis +27 (0)82 674 6396 faithduplessiskuns@gmail.com Entrance R120 pp
10:00 12:00	Carts (Art & Cars) between Proudly Bespoke Art and Art Café Paint on the pavement or enjoy Knysna MG Classic Car Club exhibition	Tersia Cooper +27 (0)83 463 1408 tersiafourie@yahoo.com Refreshments available
10:30	Fossil Footprints Platbank Beach Parking Area Guided and informative 6 km walk, 3 hrs	Mark Dixon +27 (0)82 213 5931 walk@gardenroutetrail.co.za R750 pp
10:30 13:00	Feedmeslowly Feast in the Forest Experience King Edward Tree, Diepwalle An exclusive Slow Food event, R550 pp, 20 pax max. Book!	Nicholas McLean +27 (0)82 437 9776 hello@feedmegreen.co.za
12:00 15:00 19:00	Knysna Fine Wine Festival Forest Room at Simola Country Club & Spa Premium tasting experiences 3 time slots: 12:00-14:00 15:00-17:00 19:00-21:30	Jeanne Stander / Carlen Loubser +27 (0)67 157 7000 standerjeanne@me.com
12:00 14:00	Oyster Mixed Americano Knysna Hollow Liv Padel Courts Not for beginner couples	Louise Joubert +27 (0)61 521 6997 knysna@livpadel.co.za
15:00 24:00	The Boks on the Big Screen Loeirie Park Outdoor big screen of the Springboks rugby	Egon Botha +27 (0)83 588 0858 egon@fox-tech.co
16:00 20:00	Blend Wine Tasting and Boards Blend Country Restaurant and Pub Free Franschhoek Wine & Fairview Cheese tasting	Cheryl-Leigh +27 (0)44 384 0493 +27 (0)83 308 5432 blendknysna.sa@gmail.com
17:00 22:00	Springboks vs England Live Big Screen Blend Country Restaurant Bar baskets and brew specials Castle Lite Hospitality tent, Festival Hub	Blend: +27 (0)83 308 5432 blendknysna.sa@gmail.com Peter @ the hub: +27 (0)81 564 5889 info@knysnaxe.co.za
18:30 21:30	Live Entertainment Blackie Swart Tapas & Oysters, Thesen Harbour Town	+27 (0)44 382 7196 info@tapasknysna.co.za
19:00 01:00	Oyster Festival Deep Intentions Live Quicket 34 Waenhout Early Bird: R150 (before 1 June) Online R175. Door R220 (card payments only)	Bruce van Halderen +27 (0)83 252 2756 Dwayne Hurn +27 (0)71 131 6653 bookings@34waenhout.co.za
20:00 22:00	Knysna Gin Jol Knysna Gin Bar Award-winning guitarist of CH2 fame, Corneille Hutten R220 pp	Sasha Campbell +27 (0)82 450 9301 sashaeventsx@gmail.com Quicket
SUNDAY 5 JULY 2026		
08:00	Houtkapper Trail Run – 9, 15 & 27 km Quinta da Montanha 3 routes through the forest made famous by Dalene Matthee	Gavin +27 (0)83 502 7935 houtkappertrailrun@gmail.com www.knysnamarathonclub.co.za/houtkapper
08:00 20:00	Southern 10s Rugby Tournament Loeirie Park A first in Knysna – come support & enjoy!	Egon Botha +27 (0)83 588 0858 egon@fox-tech.co
08:00 15:00	Art-in-the-Park Exhibition Festival Hub Local artists display their beautiful creations.	Tammy Cobey +27 (0)81 701 0272 vendors@eventcostudio.co.za
08:00	CANSA Walk 5km Festival Hub Dress up and support cancer awareness, care and research. 08:00 Registration 09:00 Start	Donovan Pofadder - Rad Knysna +27 (0)78 142 5509 donovanpofadder@gmail.com
09:00	SuperArtKids Festival Hub Interactive art experiences - all materials will be provided	Book on 060 9208 408 90 min R270 pp
10:00 14:00	Oyster Festival Car Show for Charity Thesen Islands, SANPARKS Parking Antique motor vehicles from the 30s to modern supercars	Roundtable Knysna 59 Bernie Naser +27 (0)79 508 5927 naserbernie@gmail.com

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

10:00 11:30	Oyster Court Kids Americano Knysna Hollow – Liv Padel Courts R200/player	Louise Joubert +27 (0)61 521 6997 knysna@livpadel.co.za
10:00 17:00	The Sunday Circle Pop-Up Local Market Festival Hub Local craft & artisan food	Tammy Cobey +27 (0)81 701 0272 vendors@eventcostudio.co.za
10:30	Gericke's Rock Pools Exploration Meet at Swartvlei Beach parking area R300 pp 3.5 km walk lasting 3 hours	Mark Dixon +27 (0)82 213 5931 walk@gardenroutetrail.co.za
11:00	Knysna Oyster Festival Golf Days Simola Golf & Country Estate Better Ball Stableford Format. R750 pp, incl cart & halfway. Shotgun start!	Reynque Risk Consult Basie Prinsloo +27 (0)44 384 1150 bookings@knysnagolfclub.com
11:00 – 15:00	KAWS Bark Run/Walk Leisure Isle 5 km marshalled Fun Run/Walk for dogs & owners. R80/adult, R50/child, dogs free	Debbie Stanley +27 (0)78 526 7733 vicechair@knysnaanimalwelfare.co.za All dogs must be on a lead.
11:00 17:00	The OMODA Music Festival Festival Hub Groove on the grass with Bitou Blue Quartet, Cowbelle, Nomadic Orchestra, SA Army Jazz Band and more!	In partnership with espAfrika Waldemar van Wyk +27 (73) 220 6537 wildmanfreelance@gmail.com
12:00 18:00	Blend Wine Tasting and Boards Blend Country Restaurant and Pub Free Franschhoek Wine & Fairview Cheese tasting	Cheryl-Leigh +27 (0)44 384 0493 +27 (0)83 308 5432 blendknysna.sa@gmail.com
12:00 14:30	Feedmeslowly Feast in the Forest Experience King Edward Tree, Diepwalle An exclusive Slow Food event, R550 pp, 20 pax max. Book!	Nicholas McLean +27 (0)82 437 9776 hello@feedmegreen.co.za
15:00 17:00	SA Army Music Workshop St. James Anglican Church, Hornlee Music development programme focused on technique & sight-reading	Charl Laminie - Knysna Community Band +27 (0)72 085 3150 info@algoalog.co.za
MONDAY 6 JULY 2026		
09:00	Young Oysters Community Library programme Libraries in your area Mon – Fri Whole week: daily kids activities	zmphekeleni@knysna.gov.za
10:00	Cross Country Development Series Loerie Park Cross Country event, various distances, athletes from 9 years old.	Soraya de Reuck – Athletics SWD +27 (0)83 617 8325 manager@aswd.co.za
10:00 17:00	Local Indaba–Business Networking Exhibition Festival Hub Network business opportunities	Tammy Cobey +27 (0)81 701 0272 vendors@eventcostudio.co.za
11:00	Rock Pool Life @ Low Tide Parking area at The Heads A fun, educational outing to explore the pristine rock pools at the Knysna Heads	Heather Worroll +27 (0)71 411 0124 heatherworroll@gmail.com Dele Henry +27 (0)83 292 2928 plumsteaddele@hotmail.com
12:00 14:00	OYSTER 101 Knysna Hollow – Liv Padel Courts Americano Tournament for first-time adults	Louise Joubert +27 (0)61 521 6997 knysna@livpadel.co.za R300 pp
14:00	ASWD Street Miles Loerie Park Various. Athletes from 9 years old to senior level	Athletics SWD +27 (0)83 617 8325 manager@aswd.co.za
14:00 15:00	SA Army Band & Choir Free Concert Vermont Old Age Home, Hornlee For the elderly. Community members welcome	Charl Laminie +27 (0)72 085 3150 info@algoalog.co.za
All* day	Candy Land Slime Fun Festival Hub Make your own slime and candy floss. R120 pp	Gecko Kids +27 (79) 428 5700 *Festival Hub trading hours
TUESDAY 7 JULY 2026		
08:00	Stretch Pilates Helipad at Simola Hotel	Daleen Myburgh +27 (0)82 558 7375 myburghdaleen@gmail.com
09:00	Forest Wood Wide Web Woodcutter Trail 3.5 km guided 3 hr hike. R500 pp excl. park fee	Mark Dixon +27 (0)82 213 5931 walk@gardenroutetrail.co.za
09:00	SA Army Band Hornlee Primary School 09:00–10:00 March 09:00–13:00 Career Exhibition 10:00–17:00 Band & Choir Music Workshop	Charl Laminie +27 (0)72 085 3150 info@algoalog.co.za
Music development programmes incl. music tutoring, choir engagement, sectionals & drilling		

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10:00 12:00	Sip and Paint Workshops Festival Hub Art class incl. a 30x40 canvas, art materials & a glass of wine/beverage of choice R425 pp	No experience needed Helena Gerber +27 (0)82 316 4787 info@artonqueen.co.za
10:30 13:00	Feedmeslowly Feast in the Forest Experience King Edward Tree, Diepwalle An exclusive Slow Food event, R550 pp, 20 pax max. Book!	Nicholas McLean +27 (0)82 437 9776 hello@feedmegreen.co.za
11:00	Book Launch: Breaking the Skarrel Festival Hub Meet the author – reading & discussion	Ralph Stander +27 (0)72 836 8124 Free entry
17:30 22:00	Oyster Cooking & Shucking Competition presented by Stella Artois Castle Lite Beer tent, Festival Hub Vote for the best-dressed oyster and stand!	8 Oyster shuckers compete for the champion title! Picca de Bruin +27 (0)82 571 2462 piccascene@cyberperk.co.za
Hub trading hours	Candle Making Workshop for Kids Festival Hub Candle dipping - dip, decorate & design	Gecko Kids +27 (79) 428 5700 R120 pp
WEDNESDAY 8 JULY 2026		
08:00	Fabulous Fynbos Hike Goukamma Nature Reserve at the info centre 4 km guided 3 hr hike. R500 pp excl. park fee	Mark Dixon +27 (0)82 213 5931 walk@gardenroutetrail.co.za
09:00	SA Army Band 09:00–13:00 Band & Choir Music Workshop* Hornlee Primary School 09:30 March Concordia High School 09:00–12:00 Career Exhibition Concordia High	Charl Laminie +27 (0)72 085 3150 info@algoalog.co.za
*Music development programmes incl. music tutoring, choir engagement, sectionals & drilling		
10:00 12:00	Knysna Padel Bash Simola Padel Tournament , good times and great company. R180 pp	+27 (0)44 302 9685 info@simola.co.za
10:00 20:00	Knysna Gin Tattoo Festival Knysna Gin Distillery & Cocktail Bar 4th Annual Fest Five renowned tattoo artists. Direct bookings and walk-in flash tattoos available.	Knysna Gin +27 (0)81 722 2715 info@knysna-gin.com Tattoo artists from Cape Town
11:00	Knysna Education Trust Festival Hub Reading Time - The Magic of Knysna - Free	Ciara +27 (0) 82 562 5972 communications@knysnaedutrust.co.za
18:00 21:00	Dessert War Fair Festival Hub A decadent celebration of scrumptious creations	Tammy Cobey +27 (0)81 701 0272 vendors@eventcostudio.co.za
TBA*	Knysna Estuary Underwater Trash Bash Knysna Heads Calling all ocean-loving families. *Low tide: snorkel, high tide: scuba	Johan +27 (0)71 363 5726 DIGO Sanri +27 (0)64 650 0184 DIGO dive@digo.co.za
18:00 20:00	Oyster Kings Knysna Hollow – Liv Padel Courts Join us for a fun, men's game.	Louise Joubert +27 (0)61 521 6997 knysna@livpadel.co.za
18:30 21:30	Live Entertainment Tapas & Oysters Tigger Reunert	+27 (0)44 382 7196 info@tapasknysna.co.za
THURSDAY 9 JULY 2026		
08:00 10:00	Oyster Queens Americano Knysna Hollow – Liv Padel Courts A fun, social 2-hour ladies' tournament, for Levels 1.5 to 3	Louise Joubert +27 (0)61 521 6997 knysna@livpadel.co.za
09:00 12:00 09:00 15:00	SA Army Career Exhibition Masifunde Public Library A comprehensive career exhibition SA Army Sports Clinic Hornlee Sports Fields	Charl Laminie +27 (0)72 085 3150 Knysna Community Band info@algoalog.co.za
10:00 20:00	Knysna Gin Tattoo Festival Knysna Gin Distillery & Cocktail Bar 4th Annual Fest Five renowned tattoo artists. Direct bookings and walk-in flash tattoos available.	Knysna Gin +27 (0)81 722 2715 info@knysna-gin.com Tattoo artists from Cape Town
10:00 12:00	Sip and Paint Workshops Art Café on Queen Art class incl. a 30x40 canvas, art materials & a glass of wine/beverage of choice R425 pp	Helena Gerber +27 (0)82 316 4787 info@artonqueen.co.za
11:00	Knysna Education Trust Festival Hub Reading Time - The Magic of Knysna - Free	Ciara +27 (0) 82 562 5972 communications@knysnaedutrust.co.za

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12:00 – 14:30	Feedmeslowly Feast in the Forest Experience King Edward Tree, Diepwalle An exclusive Slow Food event, R550 pp, 20 pax max. Book!	Nicholas McLean +27 (0)82 437 9776 hello@feedmegreen.co.za	
TBA*	Knysna Estuary Underwater Trash Bash Knysna Heads Calling all ocean-loving families. *Low tide: snorkel, high tide: scuba	Johan +27 (0)71 363 5726 DIGO Sanri +27 (0)64 650 0184 DIGO dive@dlgo.co.za	
12:00 – 18:00	Knysna Oyster Festival Netball Tournament Hornlee Sports Grounds Fast-paced action!	Lynn Kayster +27 (0)74 313 5313 lynnkayster.lk@gmail.com	
14:00 – 15:00	SA Army Band & Choir Free Concert Amble Ridge Village, Hunters Home For the elderly. Community members welcome	Charl Laminie +27 (0)72 085 3150 info@algoalog.co.za	
16:00	Simola Sunset 5km Wine Walk Simola Hotel & Country Club Breathtaking views and wine tastings en route	Roxanne Marais - GM +27 (0)44 302 9620 gm@simola.co.za	
16:00	Robberg Fish Braai Competition Festival Hub Impress the judges to become the 2026 Fish Braai Champion! Enter now!	Nicci +27 (83) 299 7777 Tammy Cobey +27 (0)81 701 0272 vendors@eventcostudio.co.za	
16:00 – 18:00	Knysna Het Jokes Castle Lite Hospitality Tent, Festival Hub Live comedy show	Ralph Stander +27 (72)836 8124 ralphstander@gmail.com	
16:00 – 20:00	Local Night Market Festival Hub Local craftsmanship, food & fun for the whole family.	Tammy Cobey +27 (0)81 701 0272 vendors@eventcostudio.co.za	
18:00	Open Mic Night Grain Mill Bistro Music and Food. Bring your own instrument	Grain Mill +27 (0)83 635 7634 knysnagrainmill@gmail.com	
19:00	Music Concert Knysna High School SA Army Band, Knysna Community Band & Orchestra	Desmond Solomon +27 (0)62 124 0391 knysnaorchestra@gmail.com	
18:30 – 21:30	Live Entertainment Tapas & Oysters Warren Sayer	+27 (0)44 382 7196 info@tapasknysna.co.za	
20:00 – 02:00	Neon Pyjama Party Bloo Bistro Glow all night! UV lights, epic DJs, neon vibes. Ages 18-35	Richard Blom +27 (0)71 053 0661 richard@bloms-ent.co.za	
Hub trading hours	Slangboere Reptile and Snake Display & Interactive Show Festival Hub Snake and reptile exhibit and interactive display	Tammy Cobey +27 (0)81 701 0272 vendors@eventcostudio.co.za	
FRIDAY 10 JULY 2026			
Hub trading hours	Slangboere Reptile/Snake Show & GR Birds of Prey Sanctuary Flight Show Festival Hub Scheduled owl talk, bird flights, meet & greets	Tammy Cobey +27 (0)81 701 0272 vendors@eventcostudio.co.za	
09:00 – 19:00	Knysna Oyster Festival Netball Tournament Hornlee Sports Grounds Fast-paced action!	Lynn Kayster +27 (0)74 313 5313 lynnkayster.lk@gmail.com	
09:00 – 15:00	Army Band entertains public, capabilities & career exhibition Smutsville Primary Sedgefield	Charl Laminie +27 (0)72 085 3150 Knysna Community Band info@algoalog.co.za	
09:00 – 18:00	Registration Knysna Cycle Tour Festival Tent and Fields MTB, Road Sat, Sun & Fun events	Stephen De Vries +27 (0)82 431 6641 info@knysnacyle.co.za	
09:00 – 13:00	SA Army Band Choir Music Workshop Hornlee Primary School Music development: tutoring, choir engagement, sectionals & drilling	Charl Laminie +27 (0)72 085 3150 Knysna Community Band info@algoalog.co.za	
10:00 – 20:00	Knysna Gin Tattoo Festival Knysna Gin Distillery & Cocktail Bar 4th Annual Fest Five renowned tattoo artists. Direct bookings and walk-in flash tattoos available.	Knysna Gin +27 (0)81 722 2715 info@knysna-gin.com Tattoo artists from Cape Town	
11:00	Knysna Education Trust Festival Hub Reading Time - The Magic of Knysna - Free	Clara +27 (0) 82 562 5972 communications@knysnaedutrust.co.za	
14:00 – 18:00	RE/MAX Canoe Polo Tournament Knysna Waterfront Multi-provincial – great to watch! 08:00 - 09:00 Entry and Registration Knysna Yacht Club R250 pp, including a T-shirt	Jillian Gething +27 (0)76 484 0724 michael@jacobsproperties.co.za	
15:00 – 22:00	The Local's Night Market Loerie Park Pop-Up showcase the best local culinary talent	Egon Botha +27 (0)83 588 0858 egon@fox-tech.co	

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TBA*	Knysna Estuary Underwater Trash Bash Knysna Heads Calling all ocean-loving families. *Low tide: snorkel, high tide: scuba	Johan +27 (0)71 363 5726 DIGO Sanri +27 (0)64 650 0184 DIGO dive@digo.co.za
16:00 18:00	Knysna Het Jokes Castle Lite Hospitality Tent, Festival Hub Live comedy show	Ralph Stander +27 (72)836 8124 ralphstander@gmail.com
16:00 17:00	Pilates & Stretch: Pre-Run warm up Loerie Park Saturday runners & non-runners alike loosen up. R130 pp. Arrive early to settle in	Tristan Staegemann - The Body Barre +27 (0)71 445 1524 tristanstaegemann@yahoo.com
16:00 20:00	Blend Wine Tasting and Boards Blend Country Restaurant and Pub Free Franschhoek Wine & Fairview Cheese tasting	Cheryl-Leigh +27 (0)44 384 0493 +27 (0)83 308 5432 blendknysna.sa@gmail.com
18:00 20:00	Oyster Friday Social Knysna Hollow – Liv Padel Courts Join us for a fun social game	Louise Joubert +27 (0)61 521 6997 knysna@livpadel.co.za
18:00	Slow Food Dinner Grain Mill Bistro 4-Course dinner. R600 pp. Can bring your own drinks	Grain Mill +27 (0)83 635 7634 knysnagrainmill@gmail.com
18:00	Prime Circle Live Castle Lite Hospitality Tent, Festival Hub Rock Legends. Quicket	Peter Szeili +27 (0)81 564 5889 peter@knysnaxse.co.za
18:00 21:00	Teens Glow Fest Festival Hub Safe, exciting, supervised. Live DJ, UV neon décor, glow effects, UV face paint, RGB lighting, and a themed photo booth with fun props.	Richard Blom +27 (0)71 053 0661 richard@bloms-ent.co.za
18:30 21:30	Live Entertainment Tapas & Oysters Warren Sayer	+27 (0)44 382 7196 info@tapasknysna.co.za
19:00	Oyster Soccer Tournament Hornlee, Sedgefield and Safehub Sports fields Last 16	Siyabonga styhawana@gmail.com Enrico Prins enrico@eprins.co.za
19:00	Music Concert Sedgefield Community Hall Army Band, Knysna Community Band & Orchestra	Desmond Solomon +27 (0)62 124 0391 knysnaorchestra@gmail.com
20:00	Johan Liebenberg: Storytellers Simola Hotel Tickets available at Quicket - R280	Roxanne Marais - GM +27 (0)44 302 9620 gm@simola.co.za
SATURDAY 11 JULY 2026		
06:00	Knysna Cycle Tour MTB Festival Hub Late registration 35km, 45km & 67km Online reg: https://knysnacycle.co.za	Stephen de Vries +27 (0)82 431 6641 info@knysnacycle.co.za
08:00 17:00	RE/MAX Canoe Polo Tournament Knysna Waterfront Multi-provincial – great to watch! 08:00 - 09:00 Entry and Registration Knysna Yacht Club R250 pp, including a T-shirt	Jillian Gething +27 (0)76 484 0724 michael@jacobsproperties.co.za
08:00 14:30	Junior Inter-provincial Touch Rugby Tournament Loerie Park Family entertainment	Radian +27 (71) 52 612 6553 info.swdtouchies@gmail.com
06:00 09:00	Knysna Cycle Tour, Family Fun Event Festival Hub 06:00 Registration 09:00 Start. 5km Run/walk 7.5km Run/walk/cycle	Zharla Louw +27 (0)63 672 3650 info@knysnacycle.co.za https://knysnacycle.co.za
09:00 10:00	Pilates & Stretch Festival Hub Arrive 10 min. early to settle. R130 pp, bring a mat & water	Tristan +27 (0)71 445 1524 tristanstaegemann@yahoo.com
09:00 12:00	Nourish Walk Pledge Nature Reserve Community wellness and empowerment aimed at healthy living and social connection	Anita Best and Gloria Rozani +27 (0)63 288 5322 admin@ vukaukhaneyecommunitytours.co.za
09:00 15:30	Knysna Elephant Park Carnival Family Day Enjoy interacting with our herd of rescued elephants. Children u/15 free	+27 (0)60 413 8310 marketing@knysnaelephantpark.co.za
Hub trading hours	Slangboere Reptile and Snake Display & Interactive Show Festival Hub Snake and reptile exhibit and interactive display	Tammy Cobey +27 (0)81 701 0272 vendors@eventcostudio.co.za
09:00 19:00	Knysna Oyster Festival Netball Tournament Hornlee Sports Grounds Fast-paced action!	Lynn Kayster +27 (0)74 313 5313 lynnkayster.lk@gmail.com
10:00	Boxing Tournament Chris Hani/Khayaletu Hall Youth amateurs, senior elite boxers, cadets. Weigh-in 10:00 First bout 12:00	Nyameka Quthu +27 (0)67 445 4270 / +27 (0)61 941 1696 quthunyameka1@gmail.com

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

10:30 – 13:00	Feedmeslowly Feast in the Forest Experience See previous for details. Booking essential.	Nicholas McLean +27 (0)82 437 9776
10:00 – 20:00	Knysna Gin Tattoo Festival Knysna Gin Distillery & Cocktail Bar 4th Annual Fest 5 renowned tattoo artists. Bookings & walk-ins	Knysna Gin +27 (0)81 722 2715 info@knysna-gin.com
11:00 – 13:00	Sip and Paint Workshops Festival Hub Art class incl. a 30x40 canvas, art materials & a glass of wine/beverage of choice R425 pp	No experience needed Helena Gerber +27 (0)82 316 4787 info@artonqueen.co.za
11:00 – 13:00	Walk with Joy Picnic Pledge Nature Reserve Community walk and contemplation	Anita & Gloria +27 (0)63 288 5322 admin@vukaukhanyecommunitytours.co.za
TBA*	Knysna Estuary Underwater Trash Bash Knysna Heads Calling all ocean-loving families. *Low tide: snorkel, high tide: scuba	Johan +27 (0)71 363 5726 DIGO Sanri +27 (0)64 650 0184 DIGO dive@digo.co.za
14:00	Dragon Boat 'Tug-O-War' Knysna Waterfront Teams of 4 compete in a 'Dragon Boat'	Mike Jacobs +27 (0)82 566 7851 michael@jacobsproperties.co.za
14:00	Knysna Oyster Festival Soccer Tournament Hornlee, Rhenendal sports fields Semi-finals	Siyabonga styhawana@gmail.com Enrico Prins enrico@eprins.co.za
15:00 – 24:00	The Boks on the Biggest Screen Loerie Park Outdoor big screen of the Springboks rugby	Egon Botha +27 (0)83 588 0858 egon@fox-tech.co
16:00	Vintage & Wine Tasting Experience Ekhasya African Cuisine, Shop 7A, Main Street Great wine & food. Live jazz with Jazztrain	+27 (0)71 710 9741
17:00 – 22:00	Blend Wine Tasting and Boards Blend Country Restaurant and Pub Free Franschhoek Wine & Fairview Cheese tasting	Cheryl-Leigh +27 (0)44 384 0493 +27 (0)83 308 5432 blendknysna.sa@gmail.com
17:00	Springboks vs Scotland Live Blend Cheryl-Leigh +27 (0)44 384 0493 Castle Lite Hospitality Tent, Festival Hub Peter +27 (0)81 564 5889 Simola Hotel & Spa Roxanne Marais +27 (0)44 302 9620	
20:00 – 02:00	The Oyster Fest Shake-up Part 2 Bloo Bistro Shake it up with the hottest DJs in the Garden Route. R70 before 22:00, R100 after 22:00.	+27 (0)83 318 6875 +27 (0)79 579 6515 bloobistro@gmail.com
SUNDAY 12 JULY 2026		
08:00	Knysna Cycle Tour Road Races Knysna Waterfront Drive (next to Festival Hub) 42km & 102km. Late entries on 10 July. Registration for kids before 09:00	Entries: https://knysnacycle.co.za Stephen de Vries +27 (0)82 431 6641 info@knysnacycle.co.za
08:00 – 14:00	RE/MAX Canoe Polo Tournament Knysna Waterfront Multi-provincial – great to watch! Entry/Reg 10 July R250 pp, including a T-shirt	Jillian Gething +27 (0)76 484 0724 michael@jacobsproperties.co.za
08:00 – 15:00	Local Art Park Exhibition Festival Hub	Tammy Cobey +27 (0)81 701 0272 vendors@eventcostudio.co.za
09:00 – 10:00	Harbour 2 Heads Lagoon Challenge Knysna Yacht Club Juniors (under 15) - 4km R100 pp includes T-shirt & breakfast roll Open Race - 12km & 24km R350 pp includes T-shirt & burger & chips	Michael Jacobs +27 (0)82 566 7851 michael@jacobsproperties.co.za Enter on the morning (08h00-09h30)
09:00	Knysna Cycle Tour - Children's Event Festival Hub 400m, 1200m, 2000m Late entries: Registration tent on Friday and early Saturday before the events.	Knysna Cycle +27 (0)66 266 0376 info@knysnacycle.co.za
09:00	Knysna Cycle Tour - Enduro Rides Top of Simola Hill Entries available online. Late entries on Friday, 10 July.	Online registration: https://knysnacycle.co.za
09:00 – 10:00	Pilates & Stretch Festival Hub Arrive 10 min. early to settle. R130 pp, bring a mat & water	Tristan +27 (0)71 445 1524 tristanstaegemann@yahoo.com
09:00 – 15:30	Knysna Elephant Park Carnival Family Day Enjoy interacting with our herd of rescued elephants. Children u/15 free	+27 (0)60 413 8310 marketing@knysnaelephantpark.co.za

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

10:00 17:00	The Sunday KOF Pop-Up Local Market Festival Hub	Tammy Cobey +27 (0)81 701 0272 vendors@eventcostudio.co.za
10:00	Oyster Soccer Tournament Loeire Park A Field finals. Come support the stars!	Siyabonga styhawana@gmail.com Enrico Prins enrico@eprins.co.za
TBA*	Knysna Estuary Underwater Trash Bash Knysna Heads Calling all ocean-loving families. *Low tide: snorkel, high tide: scuba	Johan +27 (0)71 363 5726 DIGO Sanri +27 (0)64 650 0184 DIGO dive@digo.co.za
12:00	SA Army Band Concert Knysna Waterfront A free public concert by the SA Army Band	Charl Laminie +27 (0)72 085 3150 info@algoalog.co.za
12:00 14:00	"Sharing The Harvest" with The Garden Route Floral Art Club Totties Country Restaurant, Rheenendal R200 pp for lunch. Bring produce, canned and dry goods to donate to the local soup kitchens as well.	Garden Route Floral Art Club Marian +27 (0)71 683 0929 ksenija@supervisionfilms.tv
12:00 14:30	Feedmeslowly Feast in the Forest Experience See previous for details. Booking essential.	Nicholas McLean +27 (0)82 437 9776
12:00 18:00	Blend Wine Tasting and Boards Blend Country Restaurant and Pub Free Franschhoek Wine & Fairview Cheese tasting	Cheryl-Leigh +27 (0)44 384 0493 +27 (0)83 308 5432 blendknysna.sa@gmail.com
18:30	Moonlight Meander Gericke's Point, meet at Swartvlei Beach Parking Area Guided 3.5 km walk, 3 hrs. Bring a torch & beach shoes	Mark Dixon +27 (0)82 213 5931 walk@gardenroutetrail.co.za R750 pp May get cold: warm top/beanie
A week of stories, crafts, cookie baking, art classes and theatre! DAILY 6 — 10 JULY 2026		
09:00	Young Oysters Community Library programme Libraries in your area Book at your local library.	zmphekeleni@knysna.gov.za Space limited. Free of charge
DAILY 3 — 11 JULY 2026		
Mon-Fri 09:00-17:00 Sat 09:00-13:00	Winter Group Exhibition Knysna Fine Art Gallery A group exhibition showcasing some of SA's finest upcoming and established contemporary artists.	Trent Read +27 (0)82 552 7262 +27 (0)44 382 5107 gallery@finearts.co.za Gallery closed 5 & 12 July
DAILY 4 — 11 JULY 2026		
Mon-Fri 09:00-15:00 Sat 09:00-13:00	Knysna Art Walk Various art galleries & art shops in the CBD of Knysna Buy a branded Art Walk glass for R95 at any of the venues - no branded glass, no wine.	Helena Gerber Knysna Arts Society +27 (0)82 316 4787 info@artonqueen.co.za
DAILY 3 — 12 JULY 2026		
All Day	Sip, Shuck & Spa Simola Hotel & Spa A festival treat for body, mind and soul. Your 60-minute experience includes a glass of bubbly and 3 oysters.	Simola Spa +27 (0)44 302 9670 spa@simola.co.za
09:00-17:00	Art Exhibition – Austere Knysna Fine Art	+27 (0)44 382 5107
16h00-17:30	Oyster Cruise The Water Club 90-minute lagoon cruise that includes 6 wild oysters and two glasses of MCC	Nathan Pahl +27 (0)63 693 1200 info@thewaterclub.co.za
Hub trading hours	Neighbourhood Makers Festival Hub Unique local creations, curated to support local entrepreneurs	Tammy Cobey +27 (0)81 701 0272 vendors@eventcostudio.co.za
DAILY 5 — 12 JULY 2026		
10h00-19:00	Gel Mania Arena – Gel Blasting Fun for the Whole Family Festival Hub Epic UV Lumo night games after dark in a fully set-up arena. No experience needed	+27 (0)64 511 6382 bookings@edentactical.co.za
11:00	SA Army Prime Mission Equipment Display Festival Hub	Knysna Community Band Charl Laminie +27 (0)72 085 3150 info@algoalog.co.za
All Day	SA Army Career Expo Discover exciting career opportunities.	

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

DAILY 5 — 12 JULY 2026 CONTINUED

All Day | Festival Hub | Tammy Cobey +27 (0)81 701 0272 vendors@eventcostudio.co.za

Djembe Drumming Circle Hourly workshop. R40 pp, drums provided

Oyster Alley - Food Court and Market Where vibrant market magic meets delicious food, kids' adventures, and gorgeous unique treats.

The Emporium - Expo Tent Where every handpicked stall overflows with gorgeous finds, delicious deli meats, and authentic homemade creations.

Festival Hub Kids' Entertainment Giant Inflatable Park, fun and rides, paintball target shooting, bungee trampoline, pedal carts, slime station, face painting by Gaia; the Bubble House, drumming circle and more!

The Creative Corner in The Emporium Marquee. Arts and crafts workshops. 10:00–17:00

Thrift Fair Extravaganza Beautifully curated pop-up thrift store. Quality pre-loved clothing and accessories – local and international brands available.

DAILY 6 — 11 JULY 2026

Mon–Fri 09:00–16:00 Sat 09:00–13:00	Deckle Edge Local Art Store Artist Exhibition Part of ArtWALK, a local artists' exhibition & free in-store paint-to-win activities	Natasha +27 (0)64 962 9692 natasha@deckleedge.co.za
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DAILY 8 — 12 JULY 2026

11:00–17:00	Escape Wine Tasting at Blackwaters River Lodge Wednesday to Sunday wine tasting Lifestyle range – 4 wines R60 Reserve range – 3 wines R100	Kayleigh Cobey - Escape Wine +27 (0)69 540 7420 Kayleigh@escwines.com
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LIVE ENTERTAINMENT

Dewald Gerber +27 (0)84 806 8324 | training@emporiumknysna.co.za

Drydock 13:00–16:00 Saturday 4 July Doug Bean | Saturday 11 July William Ferreira

Sirocco 12:30–15:30 Sunday 5 July Doug Bean | Sunday 12 July Marike

**Tapas 18:30–21:30 Sat 4 July Blackie Swart | Wed 8 July Tigger Reunert
Thu 9 July Warren Sayer | Fri 10 July Dylan Tori**

FESTIVAL HUB = Knysna High School Sports Fields

FESTIVAL HUB OPENING HOURS

Fri 3 July	10:00–22:00	Wed 8 July	10:00–22:00
Sat 4 July	07:00–22:00	Thu 9 July	10:00–20:00
Sun 5 July	08:00–18:00	Fri 10 July	08:00–22:00
Mon 6 July	10:00–17:00	Sat 11 July	08:00–22:00
Tue 7 July	10:00–22:00	Sun 12 July	07:00–17:00

**Look out for
the Stella
Artois Oyster
Hot Spots!**



EMERGENCY PROCEDURES & CONTACTS
First Aid is available at the Festival Hub. All headline events have paramedics on standby.

LIFE KNYSNA PRIVATE HOSPITAL 044 302 5201 | **NSRI** 082 990 5956 | **PROVINCIAL AMBULANCE** 10177 or 112 | **PROVINCIAL HOSPITAL** 044 302 8400 | **PROVINCIAL TRAFFIC** 044 382 5525 | **SA POLICE** 10111 | **MUNICIPAL EMERGENCY** 24 hours 044 302 8911

The programme is subject to change without notice.

Disclaimer: Knysna Municipality, Visit Knysna, the Knysna Oyster Festival and their sponsors will not be liable for any damage, loss or injury sustained during the festival.

www.knysnaoysterfestival.co.za




COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
21 JULY 2026

KNYSNA LOCAL MUNICIPALITY

Notice is hereby given of a

COMMUNITY SERVICES COMMITTEE MEETING

which will be held on

Tuesday, 21 July 2026
at

09:00

in the Council Chamber
to consider the following items

MUNICIPAL OFFICES
KNYSNA

ACTING MUNICIPAL MANAGER

A G E N D A

Chairperson:	Cllr P Petros
Members:	Cllr B Charlie
	Cllr L Nohana
	Cllr M Gericke
	Cllr A Van Schalkwyk
	Cllr C Vanston
	Cllr R Arends

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
21 JULY 2026

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2.6	Members of the Audit Committee Present	3
2.7	Members of the Public Present	3
3.	NOTING THE PROVISIONS OF SCHEDULE 1 (CODE OF CONDUCT FOR COUNCILLORS) OF THE LOCAL GOVERNMENT MUNICIPAL SYSTEMS ACT, 32 OF 2000 AND CODE FOR ETHICAL LEADERSHIP AS ADOPTED BY COUNCIL	3
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PLANNING, ECONOMIC DEVELOPMENT AND TOURISM COMMITTEE MEETING
AGENDA
22 JULY 2026

KNYSNA LOCAL MUNICIPALITY

Notice is hereby given of a

**PLANNING, ECONOMIC DEVELOPMENT & TOURISM
COMMITTEE MEETING**

which will be held on

Wednesday, 22 July 2026

at

09:00

in the Council Chamber
to consider the following items

MUNICIPAL OFFICES
KNYSNA

MR BOY NGUBO
ACTING MUNICIPAL MANAGER

A G E N D A

Chairperson:	Cllr M Gericke
Members:	Cllr P Petros
	Cllr N Louw
	Cllr JG White
	Cllr S Sabbagh
	Cllr S Campbell
	Cllr R Kakora

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

PLANNING, ECONOMIC DEVELOPMENT AND TOURISM COMMITTEE MEETING
AGENDA
22 JULY 2026

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2.3	MEMBERS: ABSENT WITHOUT LEAVE	3
2.4	Other Councillors Present	3
2.5	Officials Present	3
2.6	Members of the Audit Committee Present	3
2.7	Members of the Public Present	3
3.	NOTING THE PROVISIONS OF SCHEDULE 1 (CODE OF CONDUCT FOR COUNCILLORS) OF THE LOCAL GOVERNMENT MUNICIPAL SYSTEMS ACT, 32 OF 2000 AND CODE FOR ETHICAL LEADERSHIP AS ADOPTED BY COUNCIL	3
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11.3 REPORTS FROM REPRESENTATIVES ON THE GARDEN ROUTE DISTRICT MUNICIPALITY

No reports were received at the time of compilation of the agenda.

11.4 REPORTS FROM REPRESENTATIVES ON THE SALGA WORKING GROUPS

No reports were received at the time of compilation of the agenda.

11.5 REPORTS FROM COUNCILLORS REPRESENTING OUTSIDE BODIES AND ORGANISATIONS

No reports were received at the time of compilation of the agenda.

12. ITEMS FOR CONSIDERATION

12.1 RECOMMENDATIONS FROM THE MAYORAL COMMITTEE: 15 SEPTEMBER 2026

ITEMS SUBMITTED TO THE COMMUNITY SERVICES COMMITTEE MEETING HELD ON 21 JULY 2026

C06/07/26 GRASS CUTTING DURING THE 2025/2026 FINANCIAL YEAR

UNANIMOUSLY RECOMMENDED

- [a] That Council notes the grass cutting cycles implemented by the Parks Department during the 2025/2026 financial year;
- [b] That Council notes that, due to limited budget allocations, the Department implemented a bi-monthly grass cutting cycle whereby grass was cut every second month;
- [c] That Council notes the operational and financial challenges experienced by the Department and contracted service providers as a result of the reduced maintenance frequency; and
- [d] That Council considers the need for increased budget allocations for parks maintenance in future financial years to improve grass cutting frequencies and maintain acceptable service delivery standards.
File Number: 9/1/2/5
Execution: Director: Community Services

C09/07/26 FUNDING REQUEST FOR VARIOUS LIBRARY PROJECTS

UNANIMOUSLY RECOMMENDED

- [a] That Council notes the report;
- [b] That Council allocates R350,000.00 for the building of a perimeter fence and a staff toilet at the Kalender street satellite;
- [c] That Council allocates R150,000.00 for the building of a perimeter fence at the old gaol; and
- [d] That Council allocates R105,000.00 for the replacement of the Knysna library lift's electronic control panel.

File Number: 9/1/2/5
Execution: Director: Community Services
Acting Director: Financial Services
Manager: Libraries

**ITEMS SUBMITTED TO THE PLANNING, ECONOMIC DEVELOPMENT & TOURISM
COMMITTEE MEETING HELD ON 22 JULY 2026**

**P03/07/26 ENVIRONMENTAL MANAGEMENT DIVISION PERFORMANCE REPORT
FOR QUARTER 4: APRIL – JUNE 2026**

UNANIMOUSLY RECOMMENDED

- [a] That the Environmental Management Department Performance Report for the period of Quarter 4 (April – June 2026), be noted; and
- [b] That a Public Awareness Campaign in consultation with the Integrated Human Settlements Department be conducted to inform the public about the dangers of building structures on the riverbank.

File Number: 9/1/2/5

Execution: Acting Municipal Manager
Director Planning, Economic Development & Tourism
Director: Integrated Human Settlements
Manager: Environmental Management
Manager: Integrated Human Settlements

**P04/07/26 FEEDBACK REPORT: THE PROPOSED DEVELOPMENT OF THE SANLAM
/ NEKKIES NODE**

UNANIMOUSLY RECOMMENDED

That the Item on the Feedback Report: The Proposed Development of the Sanlam / Nekkies Node be withdrawn and submitted to the Finance and Governance Committee Meeting (Corporate Items), for consideration.

**P05/07/26 ENVIRONMENTAL REPORT INVASIVE ALIEN SPECIES MONITORING,
CONTROL AND ERADICATION PLAN (IASMC&EP) FOR KNYSNA
MUNICIPALITY DFFE APPROVAL**

UNANIMOUSLY RECOMMENDED

That the Invasive Alien Species Monitoring, Control and Eradication Plan approval by DFFE be noted.

File Number: 9/1/2/5

Execution: Acting Municipal Manager
Director Planning, Economic Development & Tourism
Manager: Environmental Management

**P06/07/26 ECONOMIC DEVELOPMENT DEPARTMENT PERFORMANCE REPORT:
APRIL-JUNE 2026**

UNANIMOUSLY RECOMMENDED

- [a] That the Economic Development Department Performance Report, be noted;
- [b] That the following amendments to the Informal Trading By-Law be submitted to a Workshop arranged by the Speaker :
 - [i] Whereby if a trader do not renew his/her permit for more than a month, that the person should vacate the area with immediate effect. (This way the Department can ensure that all informal traders get the opportunity to trade and still be able to collect revenue);*
 - [ii] The trading space at Cathy's Park to be extended to an informal trading area whereby we can host at least 10 traders for a variety of trading commodities example, Art & Craft, Paintings, small trailers with coffee, muffins etc;*
 - [iii] Nelson Street is formalised as an informal trading area as there are currently existing traders trading on the road reserve. However, a proper demarcation should be done.*
- [c] That the Planning, Economic Development and Tourism Committee conduct site visits to Nelson Street Taxi Rank and Cathy's Park Informal Trading areas, prior to the Workshop mentioned in [b] above, before demarcation of the areas, be concluded.

File Number: 9/1/2/5

Execution: Acting Municipal Manager
Director Planning, Economic Development & Tourism
Manager: Economic Development

P09/07/26 ECONOMIC DEVELOPMENT DESTINATION MARKETING PLAN

UNANIMOUSLY RECOMMENDED

- [a] That the Presentation by Chanel Barnard from Tourism Destination Marketing Plan, be noted; and
- [b] That the Committee notes the draft Destination Marketing Plan as well as the Implementation Plan and to be further processed for approval by Council.

File Number : 9/1/2/13

Execution : Director : Planning & Economic Development
Manager : Economic Development

ITEMS SUBMITTED TO THE STRATEGIC SERVICES AND INTEGRATED HUMAN SETTLEMENTS COMMITTEE MEETING HELD ON 29 JULY 2026

IHS01/07/26 INTEGRATED HUMAN SETTLEMENTS MONTHLY REPORT ON PROJECT IMPLEMENTATION: TILL END OF JUNE 2026

UNANIMOUSLY RECOMMENDED

- [a] That the contents of the report be noted in respect of related project implementation for the period till end of end June 2026 relative to the approved WCDHS Business Plan 2025/26 financial year; and
- [b] That a report on the possible appointment of a professional service / structural engineer to investigate the rectification of houses in the Greater Knysna Area, be submitted to the next Strategic Services and Integrated Human Settlements Committee Meeting, for consideration.

File Number: 9/1/2/15

Execution: Director: Integrated Human Settlements

IHS02/07/26 SUBMISSION OF THE BUSINESS PLAN FOR 2026/27 FINANCIAL YEAR

UNANIMOUSLY RECOMMENDED

- [a] That Council takes note of the business plan for the 2026/27 financial year; and
- [b] That Council takes note of the appointment of nine (9) contractors from the previous housing tender.

File Number: 9/1/2/15

Execution: Project Coordinator: Integrated Human Settlements

IHS03/07/26 SUBMISSION OF THE BUSINESS PLAN FOR 2025/26 FINANCIAL YEAR: JUNE 2026 TILL DECEMBER 2026

UNANIMOUSLY RECOMMENDED

That Council take note of the business plan for the 2025/26 financial year and submitted claims to the Department of Infrastructure till end of February 2026.

File Number: 9/1/2/15

Execution: Project Coordinator: Integrated Human Settlements

IHS04/07/26 SUBMISSION OF THE HUMAN SETTLEMENTS SECTOR PLAN FOR CONSIDERATION AND ADOPTION

UNANIMOUSLY RECOMMENDED

- [a] That the Human Settlements Sector Plan as a guiding framework for human settlements planning and development within the municipality, be approved; and

- [b] That Council mandates relevant municipal departments to align their operational and capital planning with the approved sector plan.

File Number: 9/1/2/15

Execution: Director: Integrated Human Settlements

IHS05/07/26 PROGRESS REPORT ERF 4712- HORNLEE

UNANIMOUSLY RECOMMENDED

- [a] That the progress made with the implementation of the Erf 4712 Hornlee Land Allocation Project, be noted;
- [b] That it be noted that the Municipality has adopted an interim land management approach to protect municipal land from illegal occupation while the statutory planning and township establishment processes still needs to commence;
- [c] That it be noted that the Housing Department will temporarily demarcate and allocate residential sites to approved and registered beneficiaries pending the completion of statutory planning processes and the approval of Provincial funding for the formal development of the project;
- [d] That Council supports the continued implementation of proactive measures to prevent illegal occupation, safeguard municipal infrastructure and ensure the orderly allocation of municipal land;
- [e] That Council notes that the temporary allocation of sites does not confer ownership or permanent tenure rights and will not prejudice the future township establishment process or the implementation of the approved township layout once all statutory approvals and Provincial funding have been secured.

File Number: 9/1/2/15

Execution: Director: Integrated Human Settlements

IHS06/07/26 PROPOSED STRATEGIC PARTNERSHIP BETWEEN KNYSNA MUNICIPALITY & THE HOUSING DEVELOPMENT AGENCY (HAD) TO ACCELERATE HUMAN SETTLEMENTS DELIVERY

UNANIMOUSLY RECOMMENDED

- [a] That Council approves, in principle, the establishment of a strategic partnership between Knysna Municipality and the Housing Development Agency (HDA);
- [b] That Council authorises the Municipal Manager to negotiate and conclude a Memorandum of Agreement with the HDA, subject to legal review;

- [c] That Council mandates the Director: Human Settlements to identify strategic housing projects, including for implementation under the partnership;
- [d] That Council requires that any project-specific implementation agreements with associated financial commitments be submitted to Council for approval before commencement;
- [e] That Council agrees that the annual Grant Funding for low-income housing delivery will continue to be managed and delivered by the Directorate Integrated Human Settlements; and
- [f] That Council requests the HDA to provide technical, planning, project management and implementation support to accelerate housing delivery and maximise the development potential of strategic municipal land holdings.

File Number: 9/1/2/15

Execution: Director: Integrated Human Settlements

IHS07/07/26

PERMANENT HOUSING SOLUTION FOR HOUSEHOLD DISPLACED BY WEATHER- RELATED DISASTER AT FREDERICKS STREET, HORNLEE

UNANIMOUSLY RECOMMENDED

It is recommended that Council:

- [a] That Council notes the damage to the privately owned dwelling caused by the June 2026 severe weather disaster and the subsequent geotechnical recommendation that the dwelling be condemned and demolished;
- [b] That Council notes that the affected household has been relocated to temporary accommodation for a period of approximately three to six months to enable works to be undertaken on the access road serving neighbouring informal households;
- [c] That Council approves in principle that the affected household be considered for a replacement BNG (RDP) housing opportunity on a suitable municipal residential erf, subject to all applicable housing programme requirements;
- [d] That in the alternative municipal funding be used to the replacement of the dwelling;
- [e] That Council approves that the Director: Infrastructure, Human Settlements and Services identify an appropriate municipal erf for the development of the replacement dwelling; and
- [f] That Council approves that, prior to allocation of the replacement property, the owner concludes an agreement with the Municipality surrendering ownership of the damaged erf to the Municipality, subject to all applicable legal processes.

File Number: 9/1/2/15
Execution: Director: Integrated Human Settlements

IHS08/07/26 TRANSFER OF OWNERSHIP OF THE SEVEN (7) MUNICIPAL SITUATED IN WELSYSNDORP, KARATARA

UNANIMOUSLY RECOMMENDED

- [a] That Council approves the transfer of the seven (7) municipal erven situated in Welsynsdorp, Karatara, to the respective beneficiaries subject to the applicable legislative requirements.
- [b] That Council authorises the Municipal Manager to take all necessary administrative and legal steps to effect registration and transfer of ownership of the properties into the names of the approved beneficiaries.
- [c] That Council confirms that the approval is based on the exceptional circumstances arising from the 2017 Knysna fires, the subsequent court proceedings, the long-term occupation of the erven by the beneficiaries.

File Number: 9/1/2/15
Execution: Director: Integrated Human Settlements

IHS09/07/26 DISPOSAL OF ERF 109, KARATARA FOR HUMAN SETTLEMENT PURPOSES - MR BENJAMIN DANIELS

UNANIMOUSLY RECOMMENDED

- [a] That the report regarding the disposal of Erf 109, Karatara be noted;
- [b] That Council notes that the intended alienation of Erf 109, Karatara was advertised for public comment in accordance with the Municipal Asset Transfer Regulations;
- [c] That Council notes that no comments or objections were received during the public participation process;
- [d] That Council confirms that Erf 109, Karatara is not required to provide the minimum level of basic municipal services as contemplated in Section 14 of the Local Government: Municipal Finance Management Act, 2003;
- [e] That Council approves the disposal of Erf 109, Karatara to Mr Benjamin Daniels at fair market value as determined by a registered professional valuer;
- [f] That the purchaser be responsible for all valuation, survey, conveyancing, transfer and registration costs associated with the transaction; and

- [g] That the Municipal Manager (Director : Corporate Services (Properties)) conclude and sign the Deed of Sale and all documentation necessary to give effect to the transfer of Erf 109, Karatara to Mr Benjamin Daniels.

File Number: 9/1/2/15

Execution: Director: Integrated Human Settlements

IHS10/07/26 REPORT ON DISASTER RESPONSE INTERVENTIONS FOLLOWING THE MAY 2026 SEVERE WEATHER EVENT - EMERGENCY HOUSING ASSISTANCE AND RETAINING WALL REPAIRS

UNANIMOUSLY RECOMMENDED

- [a] That Council notes the report on disaster response interventions undertaken by the Directorate: Integrated Human Settlements following the declaration of the Local State of Disaster;
- [b] That Council notes the successful procurement and distribution of emergency housing materials to verified qualifying beneficiaries across the affected wards;
- [c] That Council Notes the progress made in the emergency repair and reconstruction of collapsed retaining walls and associated slope stabilisation works;
- [d] That Council notes that further retaining wall repairs remain outstanding due to funding constraints and will be completed subject to the availability of approved funding; and
- [e] That Council supports the Directorate's continued engagement with the Provincial and National Departments of Human Settlements to secure additional disaster recovery funding for the completion of outstanding recovery projects.

File Number: 9/1/2/15

Execution: Director: Integrated Human Settlements
Acting Manager: IHS
Senior Human Settlement Officer
Human Settlement Liaison Officer

ITEMS SUBMITTED TO THE FINANCE & GOVERNANCE COMMITTEE MEETING HELD ON 1 SEPTEMBER 2026 (FINANCE ITEMS)

F&G01/09/26 CONSIDERATION OF REQUESTS FOR FINANCIAL RELIEF / WRITE-OFF OF MUNICIPAL DEBT RECEIVED FROM CHURCHES

UNANIMOUSLY RECOMMENDED

- [a] That Council note the requests for financial relief and/or write-off received from the following churches:
- Zion Spiritual Healing Church;
 - VGKSA Knysna;
 - Grace Fellowship Sedgfield; and
 - St Peter's Anglican Church;
- [b] That Council considers each application on its own merits in accordance with the Municipality's Write-off Policy; and
- [c] That the Municipality approve the write-off of the outstanding municipal debts owed by the identify churches, the Municipality shall, in future, not consider or approve any further write-off of municipal debts owed by these churches.

File Number: 9/1/2/10

Execution: Acting Director: Financial Services
Senior Manager: Revenue Services

F&G02/09/26 QUARTERLY INSURANCE REPORT – QUARTER 4 OF 2025/2026

UNANIMOUSLY RECOMMENDED

- [a] That the Quarterly Insurance Report for the quarter ending June 2026 be noted; and
- [b] That the item on Quarterly Insurance Report – Quarter 4 Of 2025/2026 be submitted at the next Mayco meeting for consideration.
- File Number: 9/1/2/10
- Execution: Acting Director: Financial Services

F&G03/09/26 REPORT ON DEBT WRITE-OFF AS DELEGATED TO CFO AND MM 30 JUNE 2026

UNANIMOUSLY RECOMMENDED

- [a] That Council note the total amount written-off in terms of Chief Financial Officer delegation amounts to R11 444.37 as at 30 June 2026; and
- [b] That Council note the total amount written-off by the Acting municipal Manager equates to R114 381.03 between 1 February 2026 to 30 June 2026.

File Number: 9/1/2/10
Execution: Acting Director: Financial Services
Senior Manager: Revenue Services

F&G04/09/26 REPORT ON FRUITLESS AND WASTEFUL EXPENDITURE FOR JULY 2025 TO JUNE 2026

UNANIMOUSLY RECOMMENDED

That the Finance and Governance Committee (Finance Portfolio) note the report for fruitless and wasteful expenditure.

File Number: 9/1/2/10
Execution: Acting Municipal Manager
Acting Director: Financial Services
Manager Expenditure

F&G05/09/26 WRITING-OFF OUSTANDING DEBT 50% INCENTIVES 30 JUNE 2026

UNANIMOUSLY RECOMMENDED

- [a] That the Finance Portfolio Committee and Council note the implementation of the 50% Debt Incentive Scheme in terms of the Writing-off of Irrecoverable Debt Policy 2025/2026; and
- [b] That Financial Portfolio Committee and Council note the total amount of R2 055 707.39 written off in respect of qualifying residential consumers who complied with the approved requirements of the Scheme.

File Number: 9/1/2/10
Execution: Acting Director: Financial Services
Acting Municipal Manager
Senior Manager: Revenue Services

F&G06/09/26 MONTHLY BUDGET STATEMENT – JUNE 2026

UNANIMOUSLY RECOMMENDED

- [a] The Finance and Governance Committee notes the Section 71 Monthly Budget Statement as at 30 June 2026;
- [b] The Finance and Governance Committee notes that the Section 71 Monthly Budget Statement as at 30 June 2026 was submitted to the Executive Mayor, the National Treasury and the Western Cape Provincial Treasury on 14 July 2026, being the 10th working day after the end of June 2026; and
- [c] The Finance and Governance Committee notes that the Section 71 Monthly Budget Statement as at 30 June 2026 has been published on the municipal website.

File Number: 9/1/2/10

Execution: Acting Director: Financial Services

F&G07/09/26 MONTHLY BUDGET STATEMENT – MAY 2026

UNANIMOUSLY RECOMMENDED

- [a] The Finance and Governance Committee notes the Section 71 Monthly Budget Statement as at 31 May 2026;
- [b] The Finance and Governance Committee notes that the Section 71 Monthly Budget Statement as at 31 May 2026 was submitted to the Executive Mayor, the National Treasury and the Western Cape Provincial Treasury on 12 June 2026, being the 10th working day after the end of May 2026; and
- [c] The Finance and Governance Committee notes that the Section 71 Monthly Budget Statement as at 31 May 2026 has been published on the municipal website.

File Number: 9/1/2/10

Execution: Acting Director: Financial Services

F&G08/09/26 MONTHLY BUDGET STATEMENT – APRIL 2026

UNANIMOUSLY RECOMMENDED

- [a] The Finance and Governance Committee notes the Section 71 Monthly Budget Statement as at 30 April 2026;
- [b] The Finance and Governance Committee notes that the Section 71 Monthly Budget Statement as at 30 April 2026 was submitted to the Executive Mayor, the National Treasury and the Western Cape Provincial Treasury on 14 May 2026, being the 10th working day after the end of April 2026; and
- [c] The Finance and Governance Committee notes that the Section 71 Monthly Budget Statement as at 30 April 2026 has been published on the municipal website.

File Number: 9/1/2/10

Execution: Acting Director: Financial Services

F&G09/09/26 WRITE-OFF OF INDIGENT DEBT AS AT 30 JUNE 2026

UNANIMOUSLY RECOMMENDED

That Council notes that the total amount written-off in relation to indigent households for the 2025/26 financial year amounts to R 21 334 657.00

File Number: 9/1/2/10

Execution: Acting Director: Financial Services
Senior Manager: Revenue Services

13. REPORTS SUBMITTED DIRECTLY TO THE MAYORAL COMMITTEE

**M01/09/26 PREPARATION FOR THE INCOMING MUNICIPAL COUNCIL: APPROVAL
TO INCUR UNBUDGETED CAPITAL EXPENDITURE FROM BUDGETED
OPERATING EXPENDITURE SAVINGS**

UNANIMOUSLY RECOMMENDED

- [a] That Council notes the contents of the report and the need to prepare the Municipality for the incoming Municipal Council following the Local Government Elections scheduled for 04 November 2026;
- [b] That Council approves the incurrence of Capital Expenditure of approximately R2,600,000 not provided for in the approved 2026/2027 Capital Expenditure Budget, subject to compliance with all the applicable legislative, budgetary, procurement and delegated-authority requirements;
- [c] That Council approves the creation of the required Capital Expenditure votes;
- [d] That Council approves a total budget over-ride of R2,600,000 on these new Capital Expenditure votes;
- [e] That Council approves a total amount of R2,600,000 to be ring-fenced by applying a freeze/block against the identified Operating Expenditure Budget vote (Properties Administration), which will be utilised to fund the R2,600,000 Capital Expenditure;
- [f] That Council approves that the necessary adjustment to the Operating and Capital Expenditure Budgets be incorporated into the February 2027 Mid-Year Adjustments Budget, subject to the requirements of the MFMA and applicable regulations;
- [g] That Council directs the Acting Municipal Manager, or duly authorised official, to ensure that all procurement arising from this approval is undertaken in strict compliance with the Municipality's Supply Chain Management Policy and applicable legislation; and
- [h] That Council authorises the Acting Municipal Manager, in consultation with the Acting Chief Financial Officer and relevant Directors, to take all consequential administrative and financial steps necessary to give effect to the above resolutions.

File Number: 5/3

Execution: Acting Director: Corporate Services

M02/09/26 REPORT ON THE CO-SIGNING AND EXECUTION OF COMMUNITY PARTNERSHIP MEMORANDA OF UNDERSTANDING (MOUs) UNDER THE NEW COMMUNITY PARTNERSHIP POLICY

UNANIMOUSLY RECOMMENDED

- [a] That the Report on the progress made in implementing the Community Partnership Policy, be noted;
- [b] That the signed Memorandum of Understanding (MOUs) with Knysna Infrastructure Group, AfriForum, Revive Sedgefield Community and the Development Action Group, be reviewed; and
- [c] That the administration provides bi-annual progress reports on the specific project outputs emerging from these partnerships.

File Number: 9/1/2/14

Execution: Acting Municipal Manager

Acting Manager: Legal Services

M03/09/26 APPLICATION TO PURCHASE ERVEN 213, 214 & 215, KARATARA – LIEZEL BRAZIER

UNANIMOUSLY RECOMMENDED

That the report on the Application to Purchase Erven 213, 214 & 215, Karatara – Liezel Brazier, be referred back to the next Finance and Governance Committee Meeting (Corporate).

M04/09/26 APPLICATION TO PURCHASE ERF 7318, KNYSNA – LESEGO MOTEANE

UNANIMOUSLY RECOMMENDED

- [a] That the report and annexure's regarding the alienation of Erf 7318, Knysna, be noted;
- [b] That the comments received from other Municipal Departments be noted, particularly those of the Director: Infrastructure Services;
- [c] That all municipal services situated on portion of Erf 7318, Knysna be protected by the registration of a servitude in favour of the Knysna Municipality, at the applicant / purchaser's cost;
- [d] That the applicant be informed that the proposed alienation is subject to the registration of a servitude in favour of the Municipality, but all costs associated with the registration, therefore, be for the applicant / purchaser;
- [e] That it be noted that in terms of the Knysna Municipality Management of Immovable Property Policy, Erf 7318, Knysna as applied for by the applicant, Lesego Moteane, is classified as viable property;
- [f] That _____ in _____ terms of Section 14.6 of the Local Government Municipal Finance

Management Act of 2003, the Municipal Council confirmed that Erf 7318, Knysna applied for a non-exemption capital asset;

- [g] That in terms of Regulations 512 of the Local Government Municipality Finance Management Act of 56, 2003 Municipal Asset Transfer Regulations 2008, the Municipal Council confirmed that Erf 7318 Knysna as noted, is not a high value asset and that the public participation process should be followed, although not mandatory;
- [h] That the Municipal Council approve the advertising of the intended alienation of Erf 7318, Knysna at the applicant's cost and
- [i] That after the advertising period the matter be submitted to the next Finance and Governance Committee Meeting, for further consideration.

File Number: 7/2/1/2

Execution: Acting Municipal Manager

Acting Director: Corporate Services

**M05/09/26 APPLICATION TO PURCHASE A PORTION OF ERF 10479, KNYSNA –
NOMTHANDAZA MHLUZANA**

UNANIMOUSLY RECOMMENDED

- [a] That the report and annexure's regarding the alienation of a portion of Erf 10479, Knysna, be noted;
- [b] That in terms of the Knysna Municipality's Management of Immovable Property Policy, the portion of Erf 10479, Knysna as applied for by Me. Nomthandaza Mhluzana is classified as viable property;
- [c] That in terms of Section 14(6) of the Local Government: Municipal Finance Management Act, 2003, the Municipal Council confirms that the portion of Erf 10479, Knysna, applied for is a non-exempted capital asset;
- [d] That in terms of Regulation 5(2) of the Local Government: Municipal Finance Management Act, 56/2003: Municipal Asset Transfer Regulations, 2008, the Municipal Council confirms that Erf 10479, Knysna is not a "high value" asset and that a public participation should be followed although not mandatory;
- [e] That the Municipal Council approves the advertising of the intended alienation of a portion of Erf 10479, Knysna (at the applicants cost);
- [f] That the Municipal Manager should be instructed to appoint a Registered Professional Valuer to determine the fair market value of the portion of Erf 10479, Knysna, the cost should be for the applicant (at the applicants cost)

[g] That the allocation of Erf 10479, Knysna be investigated to determine if property was properly allocated to a Church; and

[h] That after the advertising period the matter must be resubmitted to the next section 80 (Corporate Service Committee).

File Number: 7/2/1/2

Execution: Acting Municipal Manager

Acting Director: Corporate Services

M06/09/26 APPLICATION TO PURCHASE A PORTION OF ERF 5005, KNYSNA – OWNER ERF 5002, KNYSNA

UNANIMOUSLY RECOMMENDED

[a] That the report and annexure's regarding the alienation of a portion of Erf 5005, Knysna, be noted;

[b] That in terms of the Knysna Municipality's Management of Immovable Property Policy, the portion of Erf 5005, Knysna as applied for by Mrs. Avitha Jagaysor is classified as viable property;

[c] That in terms of Section 14(6) of the Local Government: Municipal Finance Management Act, 2003, the Municipal Council confirms that the portion of Erf 5005, Knysna, applied for is a non-exempted capital asset;

[d] That in terms of Regulation 5(2) of the Local Government: Municipal Finance Management Act, 56/2003: Municipal Asset Transfer Regulations, 2008, the Municipal Council confirms that Erf 5005, Knysna is not a "high value" asset and that a public participation should be followed although not mandatory;

[e] That the Municipal Council approves the advertising of the intended alienation of a portion of Erf 5005, Knysna (at the applicants cost);

[f] That the Acting Municipal Manager finalise the matter pertaining to the breach of contract in respect of the lease agreement relating to the structures situated on a portion of Erf 5005, Knysna, occupied by the Schoongezicht Home Owners Association;

[g] That the Acting Municipal Manager should be instructed to appoint a Registered Professional Valuer to determine the fair market value of the portion of Erf 5005, Knysna, the cost should be for the applicant (at the applicants cost); and

[h] That after the advertising period the matter must be resubmitted to the next section 80 (Corporate Service Committee).

File Number: 7/2/1/2

Execution: Acting Municipal Manager

Acting Director: Corporate Services

M07/09/26 APPLICATION FOR A LEASE AGREEMENT ON ERVEN 19390 & 19391, KNYSNA (DAM-SE-BOS) – ISISEKO EDUCARE CENTRE

UNANIMOUSLY RECOMMENDED

- [a] That the report and annexure's regarding the request to consider a long-term lease agreement for erven 19390 & 19391, Knysna (Dam-se-Bos), be noted;
- [b] That a rental amount between 10% and 25% of the rental market value be charged be determined, as Isiseko Educare Centre is a Social Care User;
- [c] That the Acting Municipal Manager advertise the intended leasing of erven 19390 & 19391, Knysna (Dam-se-Bos) for Childcare Facility purposes;
- [d] That in terms of Section 14(2)(a) of the Local Government: Municipal Finance Management Act, 2003, and on reasonable grounds, the Municipal Council confirms that erven 19390 & 19391, Knysna (Dam-se-Bos), is deemed not needed to provide the minimum level of basic Municipal Services;
- [e] That the applicant be responsible for all costs related to leasing of erven 19390 & 19391, Knysna (Dam-se-Bos); and
- [f] That a follow up item be submitted after the public participation process.

File Number: C.166
Execution: Acting Municipal Manage
Acting Director: Corporate Service

M08/09/26 REPORT BACK ON THE ALLOCATION OF A PORTION OF ERF 3801 & ERF 3805, KNYSNA AS A SKILLS DEVELOPMENT CENTRE TO SOUTH CAPE COLLEGE

UNANIMOUSLY RECOMMENDED

- [a] That the report and annexures regarding the allocation of a portion of Erf 3801, Knysna as a skills development center for South Cape College, be noted;
- [b] That the advertising of the intended alienation of a portion of Erf 3801 Erf 3805, Knysna by way of donation to South Cape College, be noted;
- [c] That it be noted that no comments or objections were received during the advertising period;
- [d] That in terms of Section 14(6) of the Local Government: Municipal Finance Management Act, 2003, the Municipal Council confirms that the portion of Erf 3801 & Erf 3805, Knysna, are non-exempted capital assets;

[e] That the Acting Municipal Manager be authorised to enter into and sign a donation agreement with South Cape College for the establishment of a skills development centre on a portion of Erf 3801 and Erf 3805, Knysna; and

[f] All costs will be borne by the South Cape College.

File Number: 7/2/1/2

Execution: Acting Municipal Manager

Acting Director: Corporate Services

M09/09/26

**REPORT BACK ON APPLICATION TO RENEW LEASE AGREEMENT OF
KNYSNA BOWLING CLUB – A PORTION OF ERF 211, KNYNSA**

UNANIMOUSLY RECOMMENDED

[a] That the report and annexure's regarding the request for the renewal of the lease agreement entered into by and between Knysna Municipality and Knysna Bowling Club for the leasing of a portion of Erf 211, Knysna, be noted;

[b] That the advertising of the intended leasing of a portion of Erf 211, Knysna to the Knysna Bowling Club be noted;

[c] That it be noted that no comments or objections were received during the advertising period;

[d] That in terms of Section 14(2)(a) of the Local Government: Municipal Finance Management Act, 2003, and on reasonable grounds, the Municipal Council confirms that the area in question, on a portion of Erf 211, Knysna, is deemed not needed to provide the minimum level of basic Municipal Services;

[e] That the Acting Municipal Manager be authorised to conclude a three (3) year lease agreement with the Knysna Bowling Club at a below market-related rental of R120 per month, with an annual escalation of 6%; and

[f] That the applicant be responsible for all costs related to leasing of a portion of Erf 211, Knysna.

File Number: C.02

Execution: Acting Municipal Manager

Acting Director: Corporate Service

M10/09/26 REPORT BACK ON THE USE OF REMAINDER OF ERF 1343, KNYSNA (MILKWOOD FLATS) FOR TEMPORARY HOMELESS SHELTER

UNANIMOUSLY RECOMMENDED

- [a] That the request to the Municipal Council to consider using the remainder of Erf 1343, Knysna (Milkwood Flats) as a temporary Homeless Shelter, be noted;
- [b] That the advertising of the intended utilization of the remainder for Erf 1343, Knysna for temporary homeless shelter be noted;
- [c] That it be noted that we received strong objections during the advertising period;
- [d] That the request to consider the remainder of Erf 1343, Knysna (Milkwood Flats) as temporary Homeless Shelter, be approved;
- [e] That the user department must fence the property to ensure the safeguard of municipal assets; and
- [f] That the Department of Social Services be instructed to inspect the property and provide feedback.

File Number: 7/1/2/5

Execution: Acting Municipal Manager

Acting Director: Corporate Services

M11/09/26 PROGRESS REPORT ON THE 2025 WATER INDABA RESOLUTIONS

UNANIMOUSLY RECOMMENDED

That the Progress Report on the 2025 Water Indaba Resolutions, be noted.

File Number: 9/1/2/1

Execution: Manager: Water & Sewer

M12/09/26 REPORT ON EXPENDITURE OF GRANT FUNDING 2025/2026 FINANCIAL YEAR – JUNE 2026

UNANIMOUSLY RECOMMENDED

That the summary report on expenditure of Infrastructure Development Grants allocated to Knysna Municipality within the 2025/2026 financial year, be noted.

File Number: 9/1/2/1

Execution: Manager: PMU

M13/09/26 REPORT ON THE IMPLEMENTATION OF WATER AND WASTEWATER SERVICES OPERATIONAL BUDGET 2025/2026 (APRIL 2026 – JUNE 2026)

UNANIMOUSLY RECOMMENDED

That the Report on the Implementation of Water and Wastewater Services Operational Budget for the 2025/2026 financial year (April 2026 – June 2026), be noted.

File Number: 9/1/2/1
Execution: Manager: Water & Sewer

M14/09/26 REPORT ON PROCUREMENT PLAN AND PROGRESS FOR INFRASTRUCTURE CAPITAL PROJECTS APRIL TO JUNE 2026

UNANIMOUSLY RECOMMENDED

That Council notes the procurement plan and progress on capital projects for Quarter 4 of 2025/2026 financial year.

File Number: 9/1/2/1
Execution: Manager: PMU

M15/09/26 STATUS QUO REPORT ON WATER SUPPLIES FOR THE GREATER KNYSNA – APRIL TO JUNE 2026

UNANIMOUSLY RECOMMENDED

That the Status Quo Report on Water Supplies for the Greater Knysna for the period April to June 2026, be noted.

File Number: 9/1/2/1
Execution: Manager: Water & Sewer

M16/09/26 WATER AND SEWER QUALITY REPORT – APRIL TO JUNE 2026

UNANIMOUSLY RECOMMENDED

That the Water and Sewer Quality Report for the period April to June 2026, be noted.

File Number: 9/1/2/1
Execution: Manager Water & Sewer

**M17/09/26 ELECTRICAL & MECHANICAL SERVICES KNYSNA MUNICIPAL FLEET
FROM APRIL TO JUNE 2026**

UNANIMOUSLY RECOMMENDED

That the Electrical and Mechanical Services Knysna Municipal Fleet Report for the period April to June 2026, be noted.

File Number: 9/1/2/1

Execution: Manager: Electro Technical

**M18/09/26 REPORT ON THE ELECTRICAL & MECHANICAL DEPARTMENT CAPITAL
PROJECTS FROM APRIL TO JUNE 2026**

UNANIMOUSLY RECOMMENDED

That the Report on the Electrical and Mechanical Department Capital Projects for the period April to June 2026, be noted.

File number: 9/1/2/1

Execution: Manager Electro Technical

**M19/09/26 REPORT OF THE ROADS, TRANSPORT & STORM WATER & BUILDINGS
MAINTENANCE DIVISION (RTSBMD) FOR QUARTER 4 (25/26)**

UNANIMOUSLY RECOMMENDED

That the Report on the Roads, Transport & Storm Water & Buildings Maintenance Division (RTSBMD) for Quarter 4 (25/26), be noted.

File Number: 9/1/2/1

Execution: Manager: Public Works

M20/09/26 AMENDMENT OF THE GREATER KNYSNA WATER RESTRICTIONS

This matter was dealt with at the Special Council Meeting held on 11 August 2026.

M21/09/26 ANNUAL RISK ASSESSMENT – REVIEWED RISK REGISTER

UNANIMOUSLY RECOMMENDED

[a] That the Risk Management Minutes, be noted; and

[b] That the 2024|2025 Strategic Risk Register to be approved by the Municipal Council.

File Number: 9/1/2/14

Execution: Chief Risk Officer

**M22/09/26 REPORT BACK ON APPLICATION FOR LEASE AGREEMENT – FOR A
PORTION OF ERF 1316, KNYSNA BUTTING ERF 3556, KNYSNA**

UNANIMOUSLY RECOMMENDED

- [a] That the report and additional annexure's regarding the request for lease agreement on a portion of Erf 1316, Knysna, be noted;
- [b] That the report from the report from the National Department: Forest, Fisheries and the Environment, be noted;
- [c] That in terms of Section 14(2)(a) of the Local Government: Municipal Finance Management Act, 2003, and on reasonable grounds, the Municipal Council confirms a portion of Erf 1316, Knysna is deemed not needed to provide the minimum level of basic Municipal Services;
- [d] That the Acting Municipal Manager be authorised to enter into and sign a 9-year 11 months market related lease agreement with Owls Head (Pty) Ltd for a portion of Erf 1316, Knysna;
- [e] That the rental be R4000.00 per month with 8% annual escalation as determined by CDV Waardeerders; and
- [f] That should Owls Head Pty Ltd not comply with environmental legislation the lease will be terminated.

File Number: 7/1/2/5

Execution: Acting Municipal Manager
 Acting Director: Corporate Services

13. NEW MATTERS SUBMITTED BY THE ACTING MUNICIPAL MANAGER

13.1

C01/09/26 APPOINTMENT OF AUDIT COMMITTEE CHAIRPERSON
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REPORT FROM THE ACTING MUNICIPAL MANAGER

PURPOSE OF THE REPORT

The purpose of this report is to obtain the Council's approval for the appointment of the Audit Committee Chairperson.

RELEVANT LEGISLATION

The Municipal Finance Management Act, Act no 56 of 2003, Section 166 (5) states that: The members of an audit committee must be appointed by the council of the municipality or, in the case of a municipal entity, by the council of the parent municipality. One of the members who is not in the employ of the municipality or municipal entity, must be appointed as the chairperson of the committee. No councillor may be a member of an audit committee.

Section 6 of the Audit Committee Charter approved for 2025/2026 and 2026/2027 reads as follow:

Council shall appoint the members of the Audit Committee and the Chairperson thereof.

PREVIOUS RESOLUTIONS

C05/03/26 AUDIT COMMITTEE MEMBERS TERM EXPIRATIONS

UNANIMOUSLY RESOLVED

- [a] That Council notes the contract expiration dates of Mr. Jacobs and Adv. Blok;*
- [b] That the term of Adv. Blok, be extended for a further 3 year period from 06 June 2026 to 05 June 2029;*
- [c] That the vacancy for the Chairperson of the Audit Committee be advertised;*
- [d] That the Chairperson of the Finance and Governance Committee and Chairperson of MPAC, together with the Municipal Manager be mandated to proceed with the recruitment process;*
- [e] That a report be tabled to Council with an appointment recommendation within 3 months; and*
- [f] That Ms. Ronel Shaw be appointed as the Acting Chairperson, upon the term expiration of Mr. Jacobs until the vacancy is filled.*

File Number: 9/1/2/10/4
Execution: Acting Municipal Manager
Chief Audit Executive

DISCUSSION

Advert

The vacancy was advertised in the Knysna- Plett Herald on 07 May 2026 and on the Public sector audit committee forum, coordinated by National Treasury. Refer to attached record of advert "Appendix A"

Shortlisting

A total of 25 applications were received and the selection panel agreed to shortlist three candidates for interviews. Refer to attached shortlisting report "Appendix B"

Interviews

The interviews were held on 16 September 2026 and attended by:

Mr.Boy.Ngubo	Acting Municipal Manager (scoring panellist)
Councillo.Kay.Andrews	MMC Governance and Finance (scoring panellist)
Councillor.Susan.Campbell	MPAC chairperson (scoring panellist)
Ms.Ronel.Shaw	Interim audit committee chairperson (observer)
Mr.Cedric Herrendoerfer	Provincial Treasury (observer)
Astrid Louw	CAE (secretarial)

Refer to attached interview report "Appendix C"

Vetting

The shortlisted candidates were all vetted for qualification and criminal records. All reports were returned with positive/successful outcomes.

Refer to attached vetting records "Appendix D"

FINANCIAL IMPLICATIONS

A monthly stipend will be payable to the Chairman in line with the approved rates, previously determined by Council. This has been budgeted for in the 2026/2027 to 2028/2029 MTREF.

No further financial implications exists as the recommended candidate is a resident of Knysna and will therefore not need to be reimbursed for travelling, accommodation and subsistence.

RECOMMENDATION OF THE ACTING MUNICIPAL MANAGER

- [a] That Council notes the recruitment and selection report for the vacancy of Audit committee chairperson.
- [b] That the Council appoints Mr. Michael Frederick Hennessy as the audit committee Chairperson for a period of three years from 01 October 2026 to 30 September 2029.

- [c] That should the appointment not be accepted by Mr. Michael Frederick Hennessy the second highest scoring candidate be appointed.

APPENDIX / ADDENDUM

Appendix A: Advert

Appendix B: Shortlisting report

Appendix C: Interview report

Appendix D: Vetting reports

Annexures will be circulated separately

File Number: 9/1/2/10/4

Execution: Acting Municipal Manager

13.2

C02/09/26	ESTABLISHMENT OF WARD COMMITTEES FOR THE NEW TERM OF OFFICE OF COUNCIL
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REPORT FROM THE DIRECTOR CORPORATE SERVICES

PURPOSE OF THE REPORT

To inform Knysna Municipal Council of Administration's intention of embarking on a process to establish ward committees after the Municipal Elections on 4 November 2026.

BACKGROUND

The main object of the introduction of the ward participatory system through ward committees is to enhance democracy at Local Government level. Central to this is the facilitation and mobilization of the community to be involved in Municipal issues that affect them. Despite the good intentions, ward committees have been confronted by functionality challenges, particularly in ensuring that ward committee members are accountable to the sectors or interest groups or geographical areas they represent.

As per Sections 24 and 75 of the Local Government Municipal Structures Act, members of a ward committee are elected for a term that corresponds with the term of Council. Knysna Municipal Council's term is ending on the 4 November 2026, which in turn imply that the current term of the existing ward committees will end on the same date. As the Local Government elections are fast approaching, the Western Cape Government has provided guidance and support to local municipalities in form of a toolkit to assist municipalities to establish ward committees within 120 days after the inauguration of the Municipal Council.

The establishment process consists of 3 phases

- 1) Pre-Establishment,**
- 2) Establishment and**
- 3) Post Establishment**

Phase 1: Pre-Establishment

The pre-establishment of ward committees requires the municipality to embark on an awareness campaign, encouraging relevant stakeholders including geographical and sector representation, NGO's and CBO's to participate in the ward committee establishment process.

The following should be undertaken during the pre-establishment process:

Municipality through the CDWs is to embark upon an awareness programme focusing on the importance of ward committees in the community and to explain the ward committee establishment process;

- Sectors and geographic/block awareness is to take place prior to the establishment process. This is to enhance proper and credible sector or geographic representation and accountability.
- Sectors/organizations should be in existence at least for one year.

Publicity:

A variety of mechanism can be used to inform the community about council's intentions:

- Newsletters
- Ward Committee awareness campaigns
- Advertisement in the local media, on the notice boards and posters
- Consultative meetings with geographical areas, sectors, interest groups in a ward
- Community meetings. This is undertaken to determine which community structures/sectors qualify to participate in the ward committee establishment process (as per schedule 1 of the Knysna Ward Committee Constitution).

Phase 2: Establishment process

As per the provincial guidelines, the establishment process must take place within 4 months (120 days) after the inauguration of the new Municipal Council. According to Knysna Municipality's Ward Committee Policy, Schedule 1: Procedure to Elect a Ward Committee, the Ward Councillor and Speaker play a vital role in the establishment of Ward Committees. The Speaker chairs all community meetings leading up to the establishment of Ward Committees. The Speaker who is the custodian of public participation considers the Ward Committee nominations, the comments made and recommendation of the ward councillor/ public meeting.

- Municipalities must develop a schedule, with dates and the address of the venues for the establishment process (information must be published);
- To expedite the filling of vacancies, each block / geographical or sector must nominate 2-3 representatives;
- A maximum of 10 members may be elected on the ward committee;
- A Code of Conduct must be signed by ward committee members immediately after their inaugurations and induction;
- The Municipality is to develop a Ward Committee Database/Skills Audit of all ward committee members.

Phase 3: Post Establishment

The post ward committee establishment phase entails the following:

Ward committees must operate under the municipal administration with the Speaker having an oversight role;

Capacity building/training is to be conducted immediately after the establishment ;

Ward Councillors must be compelled to attend training with ward committees and the training should be based on the following:

- Municipal Processes;
- Roles and responsibilities of Ward Committee and meeting procedures;

Roll-out of community awareness on the roles and responsibilities of ward committees should be undertaken. Know Your Ward Councillor and Ward Committee and CDW campaign should be rolled out.

FINANCIAL IMPLICATIONS

Funded through DORA and Knysna Municipality's own funding.

RELEVANT LEGISLATION

Local Government Municipal Structures Act and Municipal Systems Act
Knysna Municipality Ward Committee Policy

RECOMMENDATION OF THE ACTING MUNICIPAL MANAGER

- [a] That the report on the establishment of ward committees for the new term of the Knysna Municipal Council, be noted;
- [b] That the establishment process only be embarked upon within 120 days after the inauguration of the new Municipal Council.

APPENDIX / ADDENDUM

Draft Schedule of Ward Committee Establishment Meetings

File Number: 9/1/2/9

Execution: Director: Corporate Services



Knysna

Municipality || Munisipaliteit || uMasipala

inclusive || innovative || inspired

NOTICE:

INVITATION TO SERVE ON THE WARD COMMITTEES

In terms of Section 73 of the Municipal Structures Act 117 of 1998, sectors / geographical areas within the Knysna Municipal area are hereby invited to a meeting for the establishment of the Ward Committees.

Sectors as well as representatives from the geographic areas are hereby invited to participate for representation on Ward Committees.

The meeting for the establishment of Ward Committees will take place in the following wards:

Ward	Councillor	Date	Venue	Time
1	TBC	08 Dec 2026	Smutsville/Sizamile Hall	19:00
2	TBC	10 Dec 2026	Sedgefield Town Hall	16:00
			Protea Hall - Karatara	19:00
3	TBC	19 Nov 2026	Chris Hani Hall	18:00
4	TBC	17 Nov 2026	White Location Multi-Purpose Centre	18:00
5	TBC	07 Dec 2026	Rheenendal Community Hall	19:00
6	TBC	23 Nov 2026	Hornlee Community Hall	19:00
7	TBC	24 Nov 2026	Khayaletu Community Hall	18:00
8	TBC	26 Nov 2026	Apostolic Faith Mission (AFM) Concordia	18:00
9	TBC	01 Dec 2026	Cearn Hall – Leisure Island	18:00
10	TBC	03 Dec 2026	Council Chambers	17:00
11	TBC	30 Nov 2026	Sunridge Primary School	19:00

The representatives of the registered sectors/geographical area will qualify for election to ward committees provided that the sector/geographical area has been in existence for a period of at least 1 year. The representative must reside and be active in the ward.

Enquiries can be directed to Mr Brian Cornelius, Coordinator: Public Participation at bcomelius@knysna.gov.za or alternatively to Ms. Nontlonipho Skosana, Senior Clerk: Public Participation at nskosana@knysna.gov.za or telephone no: (044) 302-6345.

BOY NGUBO
ACTING MUNICIPAL MANAGER
CLYDE STREET
KNYSNA, 6570

13.3

C03/09/26	MUNICIPAL MANAGER & DIRECTORS' REMUNERATION: VARIOUS MATTERS
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REPORT FROM THE ACTING MUNICIPAL MANAGER

PURPOSE OF THE REPORT

This report informs Council of the voluntary corrective measure taken by Senior Managers regarding their remuneration packages.

PREVIOUS RESOLUTIONS

C11/06/26

SC03/07/26

BACKGROUND & DISCUSSION

When Council appointed the Directors, it exercised its discretion to do so at the maximum remuneration allowed under the applicable Government Gazette at the time governing the appointment of Municipal Managers and Senior Managers directly accountable to Municipal Managers (Directors). Administration did not apply to COGTA for what was essentially a waiver to be appointed at the maximum permissible remuneration package. Both Honourable Minister Hlabisa and MEC Bredell highlighted this.

As a result, the Directors held a virtual meeting to discuss this and other matters relating to their remuneration packages. The Directors present agreed to voluntarily reduce their remuneration packages to the minimum notch of R1,419,621-00 for Directors and R1,887,050-00 for the Municipal Manager, from the date of appointment, which the Acting Municipal Manager approved, communicated to the Finance Directorate, and implemented accordingly.

Council also resolved on 14 July 2026 as follows:

- [a] That the content of the report on the Upper Limits of Total Remuneration packages Payable to Municipal Manager and Managers Directly accountable to Municipal Managers addressing the "Salary Creep", be noted;*
- [b] That Council mandates the Acting Municipal Manager to formally consult with Western Cape MEC for Local Government, Environmental Affairs & Development Planning, Mr Anton Bredell, (as required by Item 14(6) of the Notice) to finalise the correction of the salary scale creep, and to ensure that the proposed T21 (minimum notch) for the Municipal Manager and T19 (minimum notch) for Directors are in full compliance with the Notice.*
- [c] That the Municipal Manager tables the written outcome of the consultation with the MEC to Council for ratification, before the final implementation of the salary creep correction.*

In this respect, Council's resolution was officially communicated to MEC Bredell, with no response having been received yet, other than acknowledgement of receipt.

FINANCIAL IMPLICATIONS

MTREF

RELEVANT LEGISLATION

Local Government: Municipal Systems Act

Local Government: Municipal Finance Management Act

Local Government: Regulations on the Appointment and Conditions of Employment of Senior Managers

RECOMMENDATION OF THE ACTING MUNICIPAL MANAGER

- [a] That Council note this report and the voluntary reduction in remuneration packages.
- [b] That Council approves the implementation of Government Gazette No. 54505 on the minimum package.

APPENDIX / ADDENDUM

1. Government Gazette 54505.

File Number: 9/1/2/13

Execution: Acting Director Corporate Services
Acting Chief Financial Officer

GOVERNMENT NOTICES • GOEWERMENTSKENNISGEWINGS

DEPARTMENT OF CO-OPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS

NO. 7368

14 April 2026

LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT, 2000
(ACT NO. 32 OF 2000)

UPPER LIMITS OF TOTAL REMUNERATION PACKAGES
OF MUNICIPAL MANAGERS AND
MANAGERS DIRECTLY ACCOUNTABLE TO MUNICIPAL MANAGERS

Under the powers vested in me by section 72(2A) of the *Local Government: Municipal Systems Act, 2000* (Act No. 32 of 2000) read in conjunction with the *Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers*, issued in terms of Government Notice No. 21 as published under *Government Gazette* No. 37245 of 17 January 2014, I, Velenkosini Hlabisa, the Minister for Cooperative Governance and Traditional Affairs, hereby after –

- (a) consultation with the bargaining council established for municipalities, Minister of Finance, Minister for Public Service and Administration, MECs for local government, and organised local government; and
- (b) taking into consideration the matters as set out in regulation 35 of the Regulations,

determine the upper limits of the total remuneration packages payable to municipal managers and managers directly accountable to municipal managers as set out in the Schedule.



MR VELENKOSINI HLABISA, MP

MINISTER FOR COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS

DATE: 10/04/2026

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

4 No. 54505

GOVERNMENT GAZETTE, 14 APRIL 2026

SCHEDULE

Preamble

Having regard to the upper limits of salaries of senior managers as set out below, the need to prioritise service delivery to communities and to sustain viable local government and the fiscal capacity of different categories of municipalities, this Notice provides a strategic framework for remuneration of senior managers across all municipalities.

The development of this Notice took into consideration the core reward principles aimed at ensuring an appropriate remuneration mix and sought to ensure that the remuneration of senior managers is cost-effective, consistent, internally equitable, externally competitive and aligned to the achievement of the objectives of municipalities while providing a uniform remuneration framework for local government.

The upper limits constitute an integral part of the human resource value chain in building resilient administrative institutions underpinned by the intent to enable municipalities to attract, appoint and retain suitably qualified and competent senior managers necessary for effective performance of their functions.

To strengthen the capacity of municipalities, this Notice reinforces the statutory obligation binding on municipalities to appoint senior managers who meet the minimum prescribed competencies, higher education qualifications, work experience and knowledge as provided for in *Government Gazette* No. 37245.

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

STAATSKOERANT, 14 APRIL 2026

No. 54505 5

Definitions

1. In this Schedule, unless the context indicates otherwise, a word or phrase to which a meaning has been assigned in the *Local Government: Municipal Systems Act*, 2000 (Act No. 32 of 2000) as amended (hereafter referred to as "the Act") and *Government Gazette* No. 37245 has that meaning –

"in-job" means the number of years in-job in the same position in the same municipality;

"job evaluation" means the systematic process of assessing the job content and ranking jobs according to a consistent set of job characteristics to create a job worth hierarchy that determines and illustrates where each job fits in the municipality relative to other jobs in the municipality;

"Immediately" means in this context within a period of six months after lapsing of the employment contract;

"Municipal categorisation" or **"municipal grade"** means the grade assigned to a municipality in terms of this Notice, and both terms shall be interpreted as having the same meaning. For the avoidance of doubt, these terms do not refer to the grading or evaluation of individual posts of employees;

"notch" means an incremental point within a salary scale for a post, reflecting a predetermined remuneration amount within the same salary level or grade, and forming the basis for pay progression subject to the prescribed criteria;

"pay progression" means the structured movement of a senior manager from one salary notch to a higher salary notch within the same salary level or grade, in accordance with this Notice and subject to the senior manager meeting the prescribed performance and eligibility requirements;

"personal-to-incumbent" means the protection of current contractual terms and conditions applicable to an employee, including benefits, who has accepted a specific remuneration package, where that package may not conform to all aspects of the Remuneration Policy or any applicable determinations;

"Regulations" means the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers issued in terms of Government Notice No. 21 as published under *Government Gazette* No. 37245 of 17 January 2014;

"remote allowance" means a non-pensionable allowance, determined through the remoteness index, payable by a municipality to attract and retain suitably qualified and competent senior managers to a geographically remote area where the approved pay scales are not sufficient to attract such managers;

"remoteness index" means the directory of all municipalities providing a relative weight in terms of the remoteness of each municipality in relation to another as measured in terms of access to a range of public and private services, including livelihood opportunities;

"salary level or grade" means the level determined for a post in terms of an approved job evaluation system, representing the relative value of that post within the municipality and forming the basis upon which the applicable salary scale or total remuneration package is determined;

"salary scale" means the structured range of consisting of a minimum, lower, midpoint, upper maximum and, where applicable, incremental salary notches, within which a senior manager

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ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

6 No. 54505

GOVERNMENT GAZETTE, 14 APRIL 2026

may be remunerated in accordance with the Notice;

“senior manager” means a senior manager as defined in regulation 1 of the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers issued in terms of Government Notice No. 21 as published under *Government Gazette* No. 37245 of 17 January 2014;

“total remuneration package” means the total annual guaranteed pay of a Senior Manager, including the basic salary, housing, motor vehicle, pension contributions, medical aid contributions but excludes a variable pay;

“total municipal equitable share” means the equitable share of revenue that is provided to a metropolitan, district or local municipality for the 2023/24 financial year in terms of section 227(1) of the Constitution of the Republic of South Africa, 1996, to enable the municipality to provide basic services and perform the functions assigned to it, but excludes the regional services council replacement grant for district municipalities;

“total municipal income” means the gross income in respect of a metropolitan, district or local municipality based on actual income as stated in the audited financial statements of that municipality for the 2023/24 financial year. For the purpose of this meaning—

- (a) The gross income for a municipality includes the following:
 - (i) rates on property;
 - (ii) fees for services rendered by the municipality or on its behalf by a municipal entity;
 - (iii) surcharges;
 - (iv) other authorised taxes;
 - (v) levies and duties;
 - (vi) income from fines for traffic offences and contravention of municipal by-laws or legislation assigned to the local sphere of government;
 - (vii) regional services council replacement grant for district municipalities;
 - (viii) interest earned on invested funds other than national and provincial conditional grants;
 - (ix) rental for the use of municipal movable or immovable property; and
 - (x) amounts received as agent for other spheres of government.
- (b) The gross income excludes:
 - (i) transfers and / or grants from the national fiscus and provincial fiscus, with the exception of the regional services council replacement grant for district municipalities; and
 - (ii) all value added tax (VAT) refunds.

“total population” means the official statistics of the population residing in the area of jurisdiction of a metropolitan, district or local municipality, as determined by the Statistician-General for the 2022 Census, in terms of section 14(7) of the *Statistics Act*, 1999 (Act No. 6 of 1999); and

“upper limits” means the applicable total remuneration package values as contained in the Notice.

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

STAATSKOERANT, 14 APRIL 2026

No. 54505 7

Allocation of number of points for total municipal income

2. The number of points allocated for the total municipal income of a municipality is as follows:

TOTAL MUNICIPAL INCOME		
From	To	Number of Points
R-	R16 191 729	1
R16 191 730	R17 340 223	2
R17 340 224	R19 543 694	3
R19 543 695	R20 983 057	4
R20 983 058	R24 186 473	5
R24 186 474	R26 064 462	6
R26 064 463	R27 963 778	7
R27 963 779	R30 407 638	8
R30 407 639	R33 041 897	9
R33 041 898	R35 937 753	10
R35 937 754	R37 600 145	11
R37 600 146	R42 504 132	12
R42 504 133	R46 688 485	13
R46 688 486	R49 395 675	14
R49 395 676	R53 251 596	15
R53 251 597	R57 018 571	16
R57 018 572	R60 784 958	17
R60 784 959	R65 997 867	18
R65 997 868	R73 227 876	19
R73 227 877	R74 776 061	20
R74 776 062	R78 207 438	21
R78 207 439	R88 979 181	22
R88 979 182	R90 022 960	23
R90 022 961	R99 084 223	24
R99 084 224	R109 014 174	25
R109 014 175	R119 125 892	26
R119 125 893	R126 002 993	27
R126 002 994	R131 165 051	28
R131 165 052	R143 054 606	29
R143 054 607	R155 508 336	30
R155 508 337	R162 789 950	31
R162 789 951	R169 023 178	32
R169 023 179	R183 521 758	33
R183 521 759	R191 472 483	34
R191 472 484	R208 127 074	35
R208 127 075	R213 998 719	36
R213 998 720	R219 870 361	37
R219 870 362	R226 230 306	38
R226 230 307	R237 413 157	39
R237 413 158	R255 225 522	40
R255 225 522	R278 569 199	41
R278 569 200	R315 819 987	42
R315 819 988	R343 290 524	43
R343 290 525	R367 775 062	44
R367 775 063	R405 607 737	45
R405 607 737	R440 888 165	46
R440 888 166	R479 237 339	47

ORDINARY MUNICIPAL COUNCIL MEETING
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30 SEPTEMBER 2026

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GOVERNMENT GAZETTE, 14 APRIL 2026

TOTAL MUNICIPAL INCOME		
From	To	Number of Points
R479 237 340	R520 922 187	48
R520 922 188	R566 232 852	49
R566 232 853	R669 020 578	50
R669 020 578	R790 467 270	51
R790 467 271	R859 223 405	52
R859 223 406	R1 417 005 983	53
R1 417 005 984	R1 103 500 974	54
R1 103 500 975	R1303 818 489	55
R1 303 818 490	R1 768 489 347	56
R1 768 489 348	R2 839 049 994	57
R2 839 049 995	R5 379 509 951	58
R5 379 509 952	R10 246 229 202	59
R10 246 229 203	Above	60

Allocation of number of points for total population

3. The number of points allocated for the total population of a municipality is as follows:

TOTAL POPULATION		
From	To	Number of Points
	78269	1
78270	92082	2
92083	103596	3
103597	117593	4
117594	132991	5
132992	145589	6
145590	159587	7
159588	173584	8
173585	188982	9
188983	209977	10
209978	233774	11
233775	261770	12
261771	295363	13
295364	331757	14
331758	382149	15
382150	440939	16
440940	510928	17
510929	593513	18
593514	690097	19
690098	804877	20
804878	937854	21
937855	1093229	22
1093230	1283597	23
1283598	1503361	24
1503362	1787513	25
1787514	2155650	26
2155651	2602176	27
2602177	3127087	28
3127088	4507475	29
4507476	above	30

ORDINARY MUNICIPAL COUNCIL MEETING
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30 SEPTEMBER 2026

STAATSKOERANT, 14 APRIL 2026

No. 54505 9

Allocation of number of points for total municipal equitable share

4. The number of points allocated for the total municipal equitable share of a municipality is as follows:

TOTAL MUNICIPAL EQUITABLE SHARE		
From	To	Number of Points
R0	R28 674 697	1
R28 674 698	R43 161 779	2
R43 161 780	R56 423 172	3
R56 423 173	R66 219 670	4
R66 219 671	R81 177 329	5
R81 177 330	R114 864 016	6
R114 864 017	R181 669 184	7
R181 669 185	R399 161 028	8
R399 161 029	R2 593 938 739	9
R2 593 938 740	above	10

Determination of grade of municipality

5. The total number of points allocated to a municipality, in terms of items 2, 3, and 4 respectively, determines the grade of such municipality, in accordance with the following table:

GRADE OF MUNICIPALITIES		
Grade	From	To
1	1	26
2	27	47
3	48	60
4	61	70
5	71	78
6	79	85
7	86	91
8	92	96
9	97	98
10	99	100

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

10 No. 54505

GOVERNMENT GAZETTE, 14 APRIL 2026

Annual total remuneration packages of municipal managers

6. The upper limits of the annual total remuneration packages for municipal managers are as follows:

MUNICIPAL GRADE	MINIMUM	LOWER	MIDPOINT	UPPER	MAXIMUM
1	R1,419,659	R1,453,731	R1,488,620	R1,524,347	R1,560,932
2	R1,560,932	R1,598,394	R1,636,755	R1,676,038	R1,716,262
3	R1,716,262	R1,757,453	R1,799,632	R1,842,823	R1,887,050
4	R1,887,050	R1,932,340	R1,978,716	R2,026,205	R2,074,834
5	R2,074,834	R2,124,630	R2,175,621	R2,227,836	R2,281,304
6	R2,281,304	R2,336,055	R2,392,121	R2,449,532	R2,508,320
7	R2,508,320	R2,568,520	R2,630,165	R2,693,288	R2,757,927
8	R2,757,927	R2,824,118	R2,891,896	R2,961,302	R3,032,373
9	R3,032,373	R3,105,150	R3,179,674	R 3,255,986	R3,334,130
10	R3,334,130	R3,414,149	R3,496,088	R 3,579,994	R3,665,914

Annual total remuneration packages of managers directly accountable to municipal managers

7. The upper limits of the annual total remuneration packages for managers directly accountable to municipal managers are as follows:

MUNICIPAL GRADE	MINIMUM	LOWER	MIDPOINT	UPPER	MAXIMUM
1	R1,068,004	R1,093,636	R1,119,883	R1,146,761	R1,174,283
2	R1,174,283	R1,202,466	R1,231,325	R1,260,877	R1,291,138
3	R1,291,138	R1,322,125	R1,353,856	R1,386,348	R1,419,621
4	R1,419,621	R1,453,692	R1,488,580	R1,524,306	R1,560,890
5	R1,560,890	R1,598,351	R1,636,711	R1,675,992	R1,716,216
6	R1,716,216	R1,757,405	R1,799,583	R1,842,773	R1,887,000
7	R1,887,000	R1,932,288	R1,978,663	R2,026,151	R2,074,778
8	R2,074,778	R2,124,573	R2,175,563	R2,227,776	R2,281,243
9	R2,281,243	R2,335,993	R2,392,056	R2,449,466	R2,508,253
10	R2,508,253	R2,568,451	R2,630,094	R2,693,216	R2,757,853

Offer of remuneration on appointment

8. (1) The offer of remuneration on appointment to a senior manager will be determined by the qualifications, experience, knowledge of the candidate considered for appointment and performance track record, where applicable.

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(2) A municipal council must apply the criteria as set out below to determine the offer of remuneration on appointment:

TOTAL REMUNERATION PACKAGE	CRITERIA
MINIMUM	- Meets the prescribed minimum qualifications in terms of the Regulations; - Has at least five (5) years' relevant experience as required; and - Has demonstrated exposure to strategic leadership responsibilities at a comparable municipal scale.
LOWER	- Meets the prescribed minimum qualifications; - Has between five (5) and seven (7) years' relevant experience; and - Demonstrates emerging strategic management capability with measurable performance outputs in a similar environment.
MIDPOINT	- Meets the prescribed minimum qualifications; - Has between seven (7) and ten (10) years' relevant experience; - Has demonstrable experience in managing complex institutional programmes, budgets and multidisciplinary teams; and - Has a proven record of achieving performance targets and maintained an effective individual performance at a senior management level.
UPPER	- Meets the prescribed minimum qualifications and possesses additional relevant postgraduate or specialist qualifications; - Has more than ten (10) years' relevant senior management experience; - Has demonstrated sustained institutional performance improvement, governance strengthening, or turnaround capability; - Has a proven record of achieving performance targets and maintained an effective individual performance at a senior management level; and - Has experience operating within highly complex or distressed municipal or institutional environments. The Municipal Council must record written reasons justifying placement at the upper notch.
MAXIMUM	- Meets the prescribed minimum qualifications and possesses additional advanced or specialist qualifications; - Has extensive senior management experience exceeding ten (10) years at comparable or higher institutional complexity; - Has demonstrated exceptional leadership, institutional reform, financial stabilisation, or service delivery turnaround achievements; - Has a proven record of achieving performance targets and maintained an effective individual performance at a senior management level; and - Provides scarce or critical skills that are demonstrably difficult to recruit within the municipal labour market and record is available to indicate such. The Municipal Council must record written reasons justifying placement at the Maximum notch.

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(3) Where a senior manager, immediately following the expiry or termination of a contract, is appointed to the same position in the same municipality, or to an equivalent position in another municipality of the same municipal grade, the senior manager may be appointed at the salary notch applicable at the time of termination or departure, subject to the applicable upper limits, provided that good cause for such salary placement is demonstrated and formally recorded.

(4) For purposes of sub-item (3) above, good cause shall include demonstrated operational necessity, institutional continuity, retention of skills, recruitment constraints or other objectively justifiable reasons recorded by the municipal council.

Pay Progression

9. The following criteria apply in determining pay progression from one notch to another:

MINIMUM	LOWER	MIDPOINT	UPPER	MAXIMUM
New appointment	1-2 yrs in job	3+ yrs in job	4+ yrs in job	5+ yrs in job
	Achieved performance rating of 3 and above	Achieved performance rating of 3 and above	Achieved performance rating of 3 and above	Achieved performance rating of 3 and above

Upper limits of cell phone allowance and data for municipal managers and managers directly accountable to municipal managers

10. A senior manager may, in addition to the annual total remuneration packages provided for in terms of items 6 and 7 respectively, be paid a cell phone allowance and data not exceeding R2500.00 per month, in accordance with the applicable municipal council policy.

Payment of remote allowance

11. (1) A senior manager may be paid a remote allowance not exceeding the percentage of the total annual remuneration package applicable to the relevant senior manager, as provided in **Annexure A** to this Notice.

(2) A senior manager who receives a market premium allowance, rural or scarce skills allowance in terms of Notice No. 225 as published in *Government Gazette* No. 37500 of 29 March 2014 or Notice No. 578 as published in *Government Gazette* No. 38946 of 1 July 2015 is not eligible for the remote allowance contemplated in sub-item (1).

(3) A remote allowance referred to in sub-item (1) terminates when –
(a) the employment contract of a senior manager lapses or is terminated; or
(b) the senior manager vacates office for any reason before the date of expiry of the employment contract, including but not limited to transfer,

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promotion, dismissal for misconduct, incapacity, operational requirements and retirement.

Overpayment

12. (1) A municipality must remunerate its senior managers only within the framework of the Act and this Notice, setting out the upper limits of the total remuneration packages payable to senior managers.

(2) Any remuneration paid to a senior manager other than in accordance with sub-item (1) or any benefit, is an irregular expenditure and the municipality must recover that remuneration and benefits from the senior manager concerned.

(3) A municipality that remunerated a senior manager in contravention of the criteria governing the offer of remuneration on appointment, and in the absence of a waiver granted by the Minister, must correct the total remuneration package and recover any resultant overpayment in accordance with section 32 of the Municipal Finance Management Act, 2003 and other applicable legislation and legal principles governing the recovery of debts.

Furnishing of information to Minister

13. (1) A municipal council is required in terms of section 107 of the Act, to compile the following information for senior managers as at 1 July 2024 and submit same to the MEC for local government in the province:

- (a) Total approved posts;
- (b) Total filled posts;
- (c) Total vacant posts;
- (d) Name of incumbent;
- (e) Designation;
- (f) Gender;
- (g) Nature of contract (either permanent or fixed term contract);
- (h) Date of appointment;
- (i) Date of expiry of contract;
- (j) Total remuneration packages and any allowances that are payable to senior managers and divisional managers (third level managers) for the 2024/ 25 municipal financial year, including the T-scale levels where applicable; and
- (k) Municipal grade for the 2024/25 municipal financial year.
- (l) Total municipal income;
- (m) Total population; and
- (n) Total municipal equitable share.

(2) The information contemplated in sub-item (1) must be submitted to the MEC for local government in the province within 60 days from the date of publication of this Notice on an official letterhead of the municipality, signed by the executive mayor or mayor.

(3) The MEC for local government must analyse, verify and submit consolidated information for all municipalities in the province to the Minister within 90 days from the of publication of this Notice.

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Transitional provisions

14. (1) A municipal council may apply in writing to the Minister for exemption, using an application form which corresponds with **Annexure B**, after consultation with the MEC for local government if the municipality cannot afford to implement item 6 and 7 as set out in this Notice. The Minister will consider each application on merit, based on circumstances and motivation provided by the municipalities.

(2) If the remuneration of a senior manager is higher than the applicable pay scales determined in Items 6 and 7 the personal-to-incumbent will apply. In such cases, the senior manager shall retain his or her current total remuneration package and benefits; however, the senior manager shall not be eligible for pay progression and any adjustments to the remuneration package shall be limited to the cost-of-living adjustments determined by the Minister, until the applicable salary scale is aligned through the normal determination of upper limits.

(3) A senior manager who was remunerated at the midpoint or maximum in terms of the previous Notices, or whose remuneration falls between the notches prescribed in this Notice, must be placed, for purposes of this Notice, at the closest matching notch, being the nearest higher notch. A senior manager who was remunerated at a minimum in terms of the previous Notices, shall be placed at the minimum of this Notice.

(4) For a senior manager to qualify for pay progression he/she must have completed full cycle of performance management system for 2024/25 financial year, signed performance agreement, being assessed for the 2024/25 financial year and complied with all requirements in terms of the Local Government: Municipal Performance Regulations for municipal managers and managers directly accountable to municipal managers, 2006.

(5) Item 10 does not affect the existing cellphone and data contract of a senior manager entered into before the date of this Notice.

(6) Despite every effort taken to address scale creep, if such an eventuality occurs where there is still a salary creep, the municipal council must in consultation with the MEC for local government correct it by paying the municipal manager four salary levels or grades, at the minimum notch, above the highest paid third level managers, in case of manager directly accountable to municipal manager two salary levels or grades, at the minimum notch, above the highest paid third level managers in the department or directorate to which the manager directly accountable to the municipal manager is appointed to, subject to the following criteria:

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CRITERIA	DESCRIPTION
Job Evaluation	The positions of the third-level manager, the manager directly accountable to the municipal manager in that department or directorate, and the municipal manager have been evaluated in accordance with the Municipal Staff Regulations, 2021 and council policy, and the job-evaluation results have been audited and approved in terms of the council's delegations.
MTREF	Determine whether the budget is funded or unfunded and affordability.
Senior Manager's costed remuneration	Assess whether the current remuneration of the senior managers complies with Notice on upper limits of the total remuneration packages payable to municipal managers and managers directly accountable to municipal managers.
Remuneration ratio	Assess whether the employee related costs and councillors remuneration expenditure of a municipality is within the prescribed norm of 25% and 40% of the total operating budget with a view to free budget earmarked for service delivery for what it is intended for.
Sustainability ratio	Assess whether the municipality has the ability to overcome economic and external shocks by utilising its reserves.
Liquidity- Current Ratio	Assess whether the municipality is able to pay back its short- term liabilities (debt and payables) with its short-term assets (cash, Inventory and receivables).
Collection rate	Assess whether the municipality has the ability to collect revenue owed to it, including the effectiveness of its credit control and revenue management.
Cash/ Cost coverage ratio	Assess whether the municipality has the ability to meet its monthly fixed operating commitments from cash and short- term investment.

(7) The MEC for local government in the province must, without delay, notify the Minister of any determination, approval, or corrective measure made in terms of item 14(6), including the grounds on which such decision was taken and the municipality's historical compliance with previous determinations on upper limits and waiver approvals;

(8) A senior manager to whom a waiver was granted at the midpoint, or maximum must be placed at the closest matching notch in terms of this Notice. No waiver shall apply where a person commences a new position in the same municipality.

(9) Where a senior manager has been granted a remuneration waiver resulting in placement one or two notches above the highest-paid third-level managers, the municipal council must, in consultation with the MEC for local government in the province, correct such disparity in accordance with the principle and criteria set out in sub-item 14(6).

(10) If the grade of a municipality is lower than the previous categorisation as determined in terms of this Notice, the municipality shall retain the categorisation prescribed in the previous Notice and a senior manager –

- (a) who is appointed as at 30 June 2024, will be remunerated in terms of this Notice as per item 7 and 8 in accordance with the categorisation determined in terms of Government Notice No. 4897, Government Gazette No. 50787 of 30 May 2024. Provided that the data used by the municipality for determination of the grade of a municipal council is correct; and

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(b) is entitled to the applicable cost of living adjustment entitled to cost-of-living adjustments aligned to the Minister's determination: Provided that the data used by the municipality for determination of the grade of a municipality is correct.

(11) The criteria as contained in Item 9 shall apply with effect 1 July 2024.

(12) Any council resolution, remuneration adjustment, or other administrative decision lawfully implemented in reliance on Government Gazette No. 53882, as published on 18 December 2025, prior to the publication of this Amendment Notice, and which was lawful and in compliance with the said Notice, shall remain valid.

Short title and commencement

15. (1) This Notice is called the Upper Limits of Total Remuneration Packages of Municipal Managers and Managers Directly Accountable to Municipal Managers.

(2) This Notice takes effect from 1 July 2024 and replaces Government Gazette No. 53882, as published on 18 December 2025.

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ANNEXURE A

PROVINCE	DISTRICT CODE	MUNICIPAL CODE	MUNICIPALITY	%
Eastern Cape	DC10	EC102	Blue Crane Route	4%
Eastern Cape	DC10	EC106	Sundays River Valley	4%
Eastern Cape	DC10	EC109	Kou-Kamma	4%
Eastern Cape	DC12	EC129	Raymond Mhlaba	4%
Eastern Cape	DC13	EC131	Inxuba Yethemba	4%
Eastern Cape	DC13	EC135	Intsika Yethu	4%
Eastern Cape	DC13	EC137	Engcobo	4%
Eastern Cape	DC13	EC138	Sakhisizwe	4%
Eastern Cape	DC13	EC139	Enoch Mgijima	4%
Eastern Cape	DC14	EC141	Elundini	4%
Eastern Cape	DC15	EC153	Inguza Hill	4%
Eastern Cape	DC44	EC443	Winnie Madikizela-Mandela	4%
Eastern Cape	DC15	EC154	Port St Johns	4%
Eastern Cape	DC44	EC442	Umzimvubu	4%
Eastern Cape	DC44	EC444	Ntabankulu	4%
Eastern Cape	DC14	DC14	Joe Gqabi	4%
Eastern Cape	DC44	DC44	Alfred Nzo	4%
Free State	DC16	FS161	Letsemeng	4%
Free State	DC16	FS162	Kopanong	4%
Free State	DC18	DC183	Tswelopele	4%
Free State	DC19	FS191	Setsoto	4%
Free State	DC19	FS196	Mantsopa	4%
Free State	DC20	FS205	Mafube	4%
Free State	DC20	FS204	Metsimaholo	4%
Free State	DC16	DC16	Xhariep	4%
Free State	DC20	DC20	Fezile Dabi	4%
KwaZulu Natal	DC21	KZN214	UMuziwabantu	4%
KwaZulu Natal	DC22	KZN224	Impendle	4%
KwaZulu Natal	DC23	KZN235	Okhahlamba	4%
KwaZulu Natal	DC24	KZN245	Umvoti	4%
KwaZulu Natal	DC24	KZN244	Msinga	4%
KwaZulu Natal	DC26	KZN261	eDumbe	4%
KwaZulu Natal	DC26	KZN262	UPhongolo	4%
KwaZulu Natal	DC26	KZN265	Nongoma	4%
KwaZulu Natal	DC26	KZN266	Ulundi	4%
KwaZulu Natal	DC27	KZN276	Big Five Hlabisa	4%
KwaZulu Natal	DC28	KZN285	Mthonjaneni	4%
KwaZulu Natal	DC28	KZN286	Nkandla	4%
KwaZulu Natal	DC43	KZN433	Greater Kokstad	4%
KwaZulu Natal	DC43	KZN434	Ubuhlebezwe	4%
KwaZulu Natal	DC43	KZN435	Umzimkhulu	4%
KwaZulu Natal	DC26	DC26	Zululand	4%
KwaZulu Natal	DC43	DC43	Harry Gwala	4%
Limpopo	DC33	LIM331	Greater Giyani	4%
Limpopo	DC34	LIM341	Musina	4%
Limpopo	DC35	LIM351	Blouberg	4%
Limpopo	DC35	LIM353	Molemole	4%
Limpopo	DC36	LIM361	Thabazimbi	4%
Limpopo	DC47	LIM473	Makhuduthamaga	4%
Limpopo	DC47	LIM476	Greater Tubatse/Fetakgomo	4%
Mpumalanga	DC30	MP301	Albert Luthuli	4%
Mpumalanga	DC30	MP303	Mkhondo	4%

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PROVINCE	DISTRICT CODE	MUNICIPAL CODE	MUNICIPALITY	%
Mpumalanga	DC30	MP304	Dr Pixley Ka Isaka Seme	4%
Mpumalanga	DC32	MP321	Thaba Chweu	4%
Mpumalanga	DC 32	MP324	Nkomazi	4%
North West	DC37	NW375	Moses Kotane	4%
North West	DC38	NW381	Ratlou	4%
North West	DC38	NW382	Tswaing	4%
North West	DC38	NW385	Ramotshere Moiloa	4%
North West	DC39	NW392	Naledi (NW)	4%
North West	DC39	NW393	Mamusa	4%
North West	DC39	NW394	Greater Taung	4%
North West	DC39	NW396	Lekwa-Teemane	4%
North West	DC40	NW404	Maquassi Hills	4%
North West	DC39	DC39	Dr Ruth Segomotsi Mompati	4%
Northern Cape	DC8	NC084	IKheis	4%
Northern Cape	DC7	NC078	Siyancuma	4%
Northern Cape	DC7	NC076	Thembelihle	4%
Northern Cape	DC9	NC093	Magareng	4%
Northern Cape	DC9	NC094	Phokwane	4%
Western Cape	DC1	WC013	Bergvliet	4%
Western Cape	DC1	WC015	Swartland	4%
Western Cape	DC3	WC032	Overstrand	4%
Western Cape	DC3	WC034	Swellendam	4%
Western Cape	DC3	WC031	Theewaterskloof	4%
Western Cape	DC4	WC042	Hessequa	4%
Western Cape	DC4	WC041	Kannaland	4%
Western Cape	DC5	WC051	Laingsburg	4%
Western Cape	DC5	WC052	Prince Albert	4%
Western Cape	DC1	DC1	West Coast	4%
Eastern Cape	DC10	EC101	Dr Bayers Naude	7%
Eastern Cape	DC14	EC142	Sengu	7%
Eastern Cape	DC14	EC145	Walter Sisulu	7%
Eastern Cape	DC44	EC441	Matatiele	7%
Free State	DC16	FS163	Mohokare	7%
KwaZulu Natal	DC27	KZN272	Jozini	7%
KwaZulu-Natal	DC27	DC27	Umkhanyakude	7%
KwaZulu-Natal	DC43	KZN436	Dr Nkosazana Dlamini Zuma	7%
Limpopo	DC36	LIM362	Lephalale	7%
Northern Cape	DC6	NC067	Khai-Ma	7%
Northern Cape	DC7	NC072	Umsobomvu	7%
Northern Cape	DC7	NC075	Renosterberg	7%
Northern Cape	DC8	NC085	Tsantsabane	7%
Northern Cape	DC8	NC086	Kgatelopele	7%
Northern Cape	DC45	NC453	Gamagara	7%
Northern Cape	DC45	NC452	Ga-Segonyana	7%
Northern Cape	DC45	DC45	John Taolo Gaetsewe	7%
Western Cape	DC1	WC012	Cederberg	7%
Western Cape	DC3	WC033	Cape Agulhas	7%
Western Cape	DC5	WC053	Beaufort West	7%
Western Cape	DC3	DC3	Overberg	7%
Western Cape	DC5	DC5	Central Karoo	7%
KwaZulu Natal	DC27	KZN271	Umlabuyalingana	10%
North West	DC39	NW397	Kagisano/Molopo	10%
Northern Cape	DC6	DC6	Namakwa	10%
Northern Cape	DC6	NC061	Richtersveld	10%

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PROVINCE	DISTRICT CODE	MUNICIPAL CODE	MUNICIPALITY	%
Northern Cape	DC6	NC062	Nama Khoi	10%
Northern Cape	DC6	NC064	Kamiesberg	10%
Northern Cape	DC6	NC065	Hantam	10%
Northern Cape	DC6	NC066	Karoo Hoogland	10%
Northern Cape	DC7	DC7	Pixley Ka Seme	10%
Northern Cape	DC7	NC073	Emthanjeni	10%
Northern Cape	DC7	NC071	Ubuntu	10%
Northern Cape	DC7	NC074	Kareeberg	10%
Northern Cape	DC7	NC077	Siyathemba	10%
Northern Cape	DC45	NC451	Joe Morolong	10%
Western Cape	DC1	WC011	Matzikama	10%

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ANNEXURE B

APPLICATION FOR EXEMPTION FROM THE NOTICE ON UPPER LIMITS OF TOTAL REMUNERATION PACKAGES OF MUNICIPAL MANAGERS AND MANAGERS DIRECTLY ACCOUNTABLE TO MUNICIPAL MANAGERS

This form must be completed by a municipality applying to the Minister for exemption from the implementation of the Notice on Upper Limits of Total Remuneration Packages of Municipal Managers and Managers Directly Accountable to Municipal Managers. The application must be approved by the Municipal Council and submitted by the Mayor or Executive Mayor.

PART A: SUBMISSION CHECKLIST

- ☐ Council Resolution approving the exemption application
- ☐ Municipal Budget and MTREF showing affordability constraints
- ☐ Latest Audited Annual Financial Statements
- ☐ Organisational Structure indicating senior management posts
- ☐ Current remuneration packages of affected senior managers
- ☐ Motivation report explaining financial constraints
- ☐ Any other relevant supporting documentation

PART B: MUNICIPALITY DETAILS

Name of Municipality	
Municipal Code	
Province	
District Municipality (if applicable)	
Physical Address	
Postal Address	
Telephone	
Email Address	

PART C: AUTHORISED APPLICANT (ON BEHALF OF COUNCIL)

Name	
Designation (Mayor / Executive Mayor)	
Contact Number	
Email Address	

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PART D: DETAILS OF THE EXEMPTION REQUEST

Positions for which exemption is sought:

Position	Number of Posts	Current Remuneration	Proposed Remuneration
Municipal Manager			
Manager directly accountable to Municipal Manager			

Provision(s) of the Notice for which exemption is sought:

- ☐ Upper limit of remuneration package
☐ Pay progression requirement
☐ Placement within salary notch framework
☐ Other (specify)

Relevant clause(s) of the Notice: _____

PART E: MUNICIPALITY CLASSIFICATION

Provide the following information used to determine the municipal grade:

Indicator	Value	Source
Total Municipal Income		
Total Population		
Municipal Equitable Share		
Total Points		
Municipal Grade		

PART F: REASONS FOR REQUESTING EXEMPTION

Explain why the municipality cannot implement the Notice:

- ☐ Financial constraints / affordability
☐ Unfunded budget
☐ Service delivery impact
☐ Other (specify)

Detailed motivation:

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PART G: PERIOD OF EXEMPTION REQUESTED

- ☐ One financial year
☐ Two financial years
☐ Other (specify) _____

Proposed start date: _____

Proposed end date: _____

PART H: FINANCIAL INFORMATION

Provide summary financial indicators:

Indicator	Value
Total Operating Budget	
Employee Related Costs	
Cash Coverage Ratio	
Liquidity Ratio	
Collection Rate	
Whether Budget is Funded/Unfunded	

Attach supporting documentation where applicable.

PART I: DECLARATION

I hereby certify that:

- The information provided in this application is true and correct.
- The Municipal Council has approved the submission of this application.
- All supporting documentation has been attached.

Name: _____

Designation: _____

Signature: _____

Date: _____

PART J: MUNICIPAL COUNCIL CONFIRMATION

Council Resolution Number: _____

Date of Council Resolution: _____

Certified by:

Municipal Manager/Delegated Authority: _____

Signature: _____

13.4

C04/09/26	REPORT: ON THE CORRESPONDENCE RECEIVED FROM MEC BREDELL REGARDING ENQUIRIES RELATING TO MR BOY NGUBO: ALLEGED BREACH OF THE CODE OF CONDUCT FOR STAFF MEMBERS AND SECTION 71B OF THE MUNICIPAL SYSTEMS ACT
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REPORT FROM THE ACTING DIRECTOR CORPORATE SERVICES

PURPOSE OF THE REPORT

The purpose of the report is to inform Council of the official correspondence received from the Western Cape MEC for Local Government, Mr Anton Bredell. The correspondence request urgent responses and interventions regarding allegations of misconduct and breach of the statutory provisions by the Acting Municipal Manager, Mr Boy Ngubo. A copy of the correspondence is hereby attached, marked **A**.

BACKGROUND

Mr Boy Ngubo is currently employed as the Acting Municipal Manager within the municipality. The Office of the MEC has directed correspondence highlighting formal complaints and allegations lodged against Mr Ngubo regarding his statutory and ethical obligations as a municipal staff member. The allegations center around a failure to disclose financial interests and his continued active involvement in a political structure, which allegedly constitutes a direct breach of Section 71B of the Local Government: Municipal Systems Act 32 of 2000(as amended).

The Executive Mayor engaged with Mr Ngubo regarding the correspondence from the MEC. To this end the Executive Mayor addressed a letter in reply to the MEC, a copy which is attached hereto, marked **B**.

RECOMMENDATION

- [a] That Council notes the report and the correspondence received from MEC, Mr Anton Bredell regarding the alleged breach of the Code of Conduct for Staff Members as well as the alleged breach of the Section 71 B of the Municipal Systems Act 32 of 2000 (as amended);
- [b] That Council notes the correspondence from the Executive Mayor in response to letter from MEC Bredell.

APPENDIX / ADDENDUM

Annexure A:

File Number: 9/1/2/14

Execution: Acting Director: Corporate Services

A



Western Cape
Government

Ministry of Local Government,
Environmental Affairs & Development Planning

Tel: +27 21 483 3915
Fax: +27 21 483 6081

REFERENCE: 13/3/1/2/K12

The Executive Mayor
Knysna Municipality
PO Box 21
KNYSNA
6570
Per email: tmatika@knysna.gov.za

Dear Councillor Matika

**ENQUIRIES RELATING TO MR BOY NGUBO-CODE OF CONDUCT FOR MUNICIPAL STAFF MEMBERS
AND SECTION 71B OF THE MUNICIPAL SYSTEMS ACT**

1. I refer to the above and advise that it has been brought to my attention that Mr Boy Ngubo, the purported Acting Municipal Manager of Knysna Municipality holds various Non-Executive Director positions in companies as enlisted within his Curriculum Vitae (CV), together with the position of Managing Director within a company known as Cresita Energy and Municipal Solutions.
2. As you may be aware, Item 4(2)(c) of the Code of Conduct for Municipal Staff Members as contained in Schedule 2 of the Municipal Systems Act, 32 of 2000 (herein after referred to as 'the Code of Conduct for Municipal Staff Members') prescribes that *"Except with the prior consent of the council of a municipality a staff member of the municipality may not be engaged in any business, trade or profession other than the work of the municipality."*
3. The Code of Conduct for Municipal Staff Members furthermore requires by virtue of Item 5A(1) that "A person appointed in terms of section 56 or a municipal manager must within 60 days after his or her appointment declare in writing to the chairperson of the municipal council the following interests held by that person or municipal manager: (a) shares and securities in any company; (b) membership of any close corporation; (c) interest in any trust; (d) directorships; (e) partnerships; (f) other financial interests in any business undertaking; (g) interest in property; and (h) subsidies, grants and sponsorships by any organisation.



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4. As per section 1 of the Municipal Systems Act, 32 of 2000 ("the Act"), "staff" in relation to a municipality, means the employees of the municipality, including the municipal manager. Whilst "municipal manager" means a person appointed in terms of section 54A of the Act. In the case of the latter this includes an acting municipal manager appointed by Council in terms of section 54A(1)(b) of the Act.
5. In *South African Municipal Workers Union v Minister of Cooperative Governance and Traditional Affairs and Another*¹ (SAMWU Judgment), the Constitutional Court confirmed the Order of the Labour Court of South Africa, Johannesburg to the extent that the inclusion of the phrase "staff member" in section 71B of the Municipal Systems Act is unconstitutional and therefore invalid. However, notwithstanding the latter, the Constitutional Court did order that section 71B of the Municipal Systems Act is to be read to provide as follows: "71B Limitation of political rights— (1) A municipal manager or manager directly accountable to a municipal manager may not hold political office in a political party, whether in a permanent, temporary or acting capacity. (2) A person who has been appointed as a municipal manager or manager directly accountable to the municipal manager before subsection (1) takes effect, must comply with subsection (1)."
6. The intention of outlining the reading of section 71B of the Municipal Systems Act as per the Constitutional Court in the SAMWU judgment, is as it has been brought to my attention that Mr Ngubo is a Member of the African National Congress (ANC) Western Cape Provincial Task Team established in positioning the ANC in preparations towards the 2026 Local Government Elections.
7. Through the exercise of my Constitutional role in terms of section 155(6)(a) of the Constitution², it was therefore imperative that I bring to your attention the above-mentioned factors, so as to ensure adherence and compliance with the required statutory prescripts as enunciated above.
8. In light of the above, you are therefore requested to respond by or before **Wednesday, 09 September 2026 at 17h00** to provide me with your responses to the following pertinent questions:
 - 8.1 Has Mr Boy Ngubo received the consent of Council at the time of his appointment as Acting Municipal Manager to simultaneously hold office as per his CV of Non-Executive Director: Nutritional Holdings Ltd; since May 2023 – Current, Johannesburg; Non-Executive Director: Ithala IDFC, since June 2022- Current, Durban; Non-Executive Director: PSV Holdings Ltd, since 2020-Current, Johannesburg and Managing Director: Cresita Energy and Municipal Solutions, since May 2023 – Current, Hermanus, WC ?;

¹ (334/23) [2025] ZACC 4 (9 April 2025)

² Constitution of the Republic of South Africa, 1996

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

- 8.2 Has such interests in companies been declared to the Chairperson of Council within 60 days after his appointment as Acting Municipal Manager?
- 8.3 Was the Municipal Council aware of such political office held by Mr Boy Ngubo in the African National Congress?
- 8.4 What will be the resolve of Council in light of Mr Boy Ngubo holding such political office?

In the interests of good governance and accountability, I trust that you will address these questions in an ethical and transparent manner.

Sincerely,



A BREDELL

MINISTER

DATE: 08 09 2026

ENDORSEMENT

Councillor Mark Willemse	mwillemse@knysna.gov.za
Councillor Morton Gericke	mgericke@knysna.gov.za
Councillor Beauty Charlie	bcharlie@knysna.gov.za
Councillor Kay Andrews	kandrews@knysna.gov.za
Councillor Russel Arends	rarends@knysna.gov.za
Councillor Richard Kakora	rkakora@knysna.gov.za
Councillor Cleone Vanston	cvanston@knysna.gov.za
Councillor Mboneli Khumelwana	mkhumelwana@knysna.gov.za
Councillor Neil Louw	nlouw@knysna.gov.za
Councillor Sharon Sabbagh	ssabbagh@knysna.gov.za
Councillor Pindile Petros	ppetros@knysna.gov.za
Councillor Hilton Stroebe	hstroebe@knysna.gov.za
Councillor Jason White	jwhite@knysna.gov.za
Councillor Levael Davis	ldavis@knysna.gov.za
Councillor Luzuko Tyokolo	ltokolo@knysna.gov.za
Councillor Peter Bester	pbester@knysna.gov.za
Councillor Susan Campbell	sucam@mweb.co.za
Councillor Likhanyiso Nohana	lnohana@knysna.gov.za
Councillor Andre van Schalkwyk	avanschalkwyk@knysna.gov.za

B

Collab: 3054306
File Ref: Sp. NGUBO, BM

Your Ref: 13/3/1/2/K12

2026-09-16



Ministry of Local Government, Environmental Affairs & Development Planning
9th Floor
1 Dorp Street
CAPE TOWN
8001

Email: anton.bredell@westerncape.gov.za
Azaria.babu-Rosekrans@westerncape.gov.za

Dear MEC Bredell

ENQUIRIES RELATING TO MR BOY NGUBO-CODE OF CONDUCT FOR MUNICIPAL STAFF MEMBERS AND SECTION 71B OF THE MUNICIPAL SYSTEMS ACT

1. We refer to the above matter, and your correspondence dated 9 and 11 September 2026.
2. Firstly, we wish to confirm unequivocally that upon Mr. Ngubo's appointment as the Acting Municipal Manager, Mr. Ngubo completed and submitted all requisite statof and financial disclosure forms as prescribed by the relevant local government regulations. The municipality satisfied itself that these administrative compliance measures were fully met at the inception of his term. Copies of the required disclosures are attached herewith.
3. Secondly, regarding the allegation that Mr. Ngubo's presence on the ANC Western Cape Provincial Task Team constitutes a breach of statutory prohibitions against municipal managers holding political office, we submit that this interpretation is legally flawed.
4. Section 71B(1) of the *Local Government: Municipal Systems Act, 32 of 2000* provides that:
"A municipal manager or manager directly accountable to a municipal manager may not hold political office in a political party, whether in a permanent, temporary or acting capacity."
5. Section 1 of the *Municipal Systems Act* explicitly defines "political office" in relation to a political party or structure thereof, means-
 - (a) the position of chairperson, deputy chairperson, secretary, deputy secretary or treasurer or an elected or appointed decision-making position of the party nationally or in any province, region or other area in which the party operates; or
 - (b) any position in the party equivalent to a position referred to in paragraph (a), irrespective of the title designated to the position."

Please address all correspondence to the Municipal Manager and quote the above reference
P O Box 21 • Knysna • 6570 • Tel: 044 302 6300 • Fax: 044 302 6333 • E-mail: knysna@knysna.gov.za

ORDINARY MUNICIPAL COUNCIL MEETING
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30 SEPTEMBER 2026



6. As established by the Constitutional Court, the legislative intent of this section is narrowly tailored to target specific executive or administrative "office bearers"- namely the core office bearers who act as the primary executive or financial heads of a political party.
7. A Provincial Task Team (PTT) is an ad hoc, temporary, and collective structural body. Membership within the collective task team does not equate to occupying a singular "political office" or holding the position of an executive office bearer as contemplated in Section 71B of the Act.
8. Mr. Ngubo does not serve as the Convener, Coordinator, or Treasure of the PTT, nor does he hold any equivalent executive office within the ANC Western Cape structure. He is merely associated as a member of a broad, non-executive transitional collective.
9. Consequently, his role on the PTT falls entirely outside the statutory definitions of "political office" laid out in Section 1 of the Act. There is no legal conflict between his interim municipal deployment and his non-executive political party membership.
10. Knysna Municipality remains committed to upholding the rule of law, protecting administrative stability, and ensuring rigorous compliance with all local government legislative frameworks. We trust that this explanation clarifies the matter fully and addresses any concerns raised by your department.

Yours sincerely



THANDO MATIKA
EXECUTIVE MAYOR

Please address all correspondence to the Municipal Manager and quote the above reference
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ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026



KNYSNA
Municipality
Munisipaliteit
uMasipala

DISCLOSURE FORM FOR BENEFITS AND INTERESTS

I, the undersigned (Surname and initials) Bm Naubo
(Postal Address) 8031 Schoongezicht, Plettenberg Bay,
(Residential Address) 8031 Schoongezicht, Plettenberg Bay
(Position Held)
(Name of Municipality) Knysna Municipality
Tel: _____ Fax: _____
Hereby certify that the following information is complete and correct to the best of my knowledge:

1. Shares, securities and other financial interests (Not bank accounts with financial institutions.)			
Number of shares/extent of financial interest	Nature	Nominal Value	Name of Company/Entity
Refer to attachment.			

2. Interest in a trust	
Name of trust	Amount of Remuneration/Income
Refer to attachment.	

3. Membership, directorship and partnerships		
Name of corporate entity, partnership or firm	Type of business	Amount of Remuneration /Income
Refer to attachment.		

4. Remunerated work outside the Municipality (must be sanctioned by Council.)		
Name of Employer	Type of Work	Amount of remuneration /Income
Refer to attachment.		

CONFIDENTIAL

Council _____

Signature by Mayor or Designa V. Combrin Date: 7/8/26

5. Consultancies, Retainership and Relationships			
Name of Client	Nature	Type of Business Activity	Value of any benefits received
N/A	N/A	N/A	N/A

Please address all correspondence to the Municipal Manager and quote the above reference
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ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

Director

NGUBO, BOY MANQOBA, 9001075902089

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DIRECTOR SUMMARY (2)

BOY MANQOBA NGUBO, 9001075902089

Directorship	Registration Number	Director Type	Director Status
BENZA PROJECTS	2004/054808/23	MEMBER	RESIGNED
CELEBRATE MPILO	2021/357807/07	DIRECTOR	ACTIVE
CRESITA	2017/394406/07	DIRECTOR	ACTIVE
KWAZULU NATAL PROPERTY DEVELOPMENT HOLDINGS	2005/022550/30	DIRECTOR	ACTIVE
M AND N LOGISTICS	2014/267294/07	DIRECTOR	ACTIVE
MHLONGO AND NGUBO FOODS	2014/243973/07	DIRECTOR	ACTIVE
NGUBO SECURITY	2014/245054/07	DIRECTOR	ACTIVE
PEMBURY LIFESTYLE GROUP	2013/205899/06	NON EXECUTIVE DIRECTOR	RESIGNED
PSV HOLDINGS	1998/004365/06	NON EXECUTIVE INDEPENDENT DIRECTOR	ACTIVE
THE PETROLEUM OIL AND GAS CORPORATION OF SOUTH AFRICA	1970/008130/30	NON EXECUTIVE DIRECTOR	RESIGNED
VERSOUE	2014/267254/07	DIRECTOR	ACTIVE

BOY MANQOBA NGUBO, 9001075902089

Directorship	Registration Number	Director Type	Director Status
AMABUBO INVESTMENT	2011/011489/07	DIRECTOR	ACTIVE

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ORDINARY MUNICIPAL COUNCIL MEETING
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DIRECTORSHIP DETAILS (12)

Company: BENZA PROJECTS, 2004/054808/23		1 of 12 Directors	
Name	BOY MANQOBA NGUBO	Company Name	BENZA PROJECTS
ID Number	9001075902089	Registration Number	2004/054808/23
Director Status	RESIGNED	Company Status	ANNUAL RETURN FINAL DEREGISTRATION
Director Type	MEMBER	Appointment Date	2004/06/09
Date of Birth	-	Resignation Date	2006/05/09
Prev. Surname	-	Executor	-
Profession	-	Executor Appointment Date	-
Occupation	-	Trustee of	-
Designation	-	Estate	-
Nationality	-	Nature of Change	-
Country	SOUTH AFRICA	CM29 Date Lodged	-
South-African Resident	YES	CM29 Date Recorded	2006/05/09
Contribution Amount (R)	-	CK 1/2 Date	-
Contribution Type	-	Status Date	-
Contribution (%)	-	Business Address	-
Residential Address	27 KEERATH STREET ISIPINGO 4110		
Postal Address	27 KEERATH STREET ISIPINGO 4110		
Company: CELEBRATE MPILO, 2021/357807/07		2 of 12 Directors	
Name	BOY MANQOBA NGUBO	Company Name	CELEBRATE MPILO
ID Number	9001075902089	Registration Number	2021/357807/07
Director Status	ACTIVE	Company Status	IN BUSINESS
Director Type	DIRECTOR	Appointment Date	2025/04/22
Date of Birth	-	Resignation Date	-
Prev. Surname	-	Executor	-
Profession	-	Executor Appointment Date	-
Occupation	-	Trustee of	-
Designation	-	Estate	-
Nationality	-	Nature of Change	APPOINT
Country	SOUTH AFRICA	CM29 Date Lodged	-
South-African Resident	YES	CM29 Date Recorded	-
Contribution Amount (R)	-	CK 1/2 Date	-

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ORDINARY MUNICIPAL COUNCIL MEETING
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DIRECTORSHIP DETAILS (12)			
Company: BENZA PROJECTS, 2004/054808/23		1 of 12 Directors	
Contribution Type	-	Status Date	2025/04/22
Contribution (%)	-	Business Address	-
Residential Address	49 MAREMMANA ESTATE BOT RIVER CALEDON GAUTENG 7185		
Postal Address	49 MAREMMANA ESTATE BOT RIVER CALEDON GAUTENG 7185		
Company: CRESITA, 2017/394406/07		3 of 12 Directors	
Name	BOY MANQOBA NGUBO	Company Name	CRESITA
ID Number	9001075902089	Registration Number	2017/394406/07
Director Status	ACTIVE	Company Status	ANNUAL RETURN FINAL DEREGISTRATION
Director Type	DIRECTOR	Appointment Date	2017/09/04
Date of Birth	-	Resignation Date	-
Prev. Surname	-	Executor	-
Profession	-	Executor Appointment Date	-
Occupation	-	Trustee of	-
Designation	-	Estate	-
Nationality	-	Nature of Change	-
Country	SOUTH AFRICA	CM29 Date Lodged	-
South-African Resident	YES	CM29 Date Recorded	-
Contribution Amount (R)	-	CK 1/2 Date	-
Contribution Type	-	Status Date	-
Contribution (%)	-	Business Address	UNIT E4 NORTHERN ACRES 5 LOUDOUN ROAD SANDTON GAUTENG 2196
Residential Address	UNIT E4 NORTHERN ACRES 5 LOUDOUN ROAD SANDTON GAUTENG 2196		

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ORDINARY MUNICIPAL COUNCIL MEETING
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DIRECTORSHIP DETAILS (12)

Company: BENZA PROJECTS, 2004/054808/23

1 of 12 Directors

Postal Address	UNIT E4 NORTHERN ACRES 5 LOUDOUN ROAD SANDTON GAUTENG 2196
----------------	--

Company: KWAZULU NATAL PROPERTY DEVELOPMENT HOLDINGS, 2005/022550/30

4 of 12 Directors

Name	BOY MANQOBA NGUBO	Company Name	KWAZULU NATAL PROPERTY DEVELOPMENT HOLDINGS
ID Number	9001075902089	Registration Number	2005/022550/30
Director Status	ACTIVE	Company Status	IN BUSINESS
Director Type	DIRECTOR	Appointment Date	2023/04/05
Date of Birth	-	Resignation Date	-
Prev. Surname	-	Executor	-
Profession	DIRECTOR	Executor Appointment Date	-
Occupation	-	Trustee of	-
Designation	0	Estate	-
Nationality	-	Nature of Change	-
Country	SOUTH AFRICA	CM29 Date Lodged	-
South-African Resident	YES	CM29 Date Recorded	-
Contribution Amount (R)	-	CK 1/2 Date	-
Contribution Type	-	Status Date	-
Contribution (%)	-	Business Address	UNIT E4 NORTHERN ACRES 5 LOUDOUN ROAD SANDTON GAUTENG 2196
Residential Address	UNIT E4 NORTHERN ACRES 5 LOUDOUN ROAD SANDTON GAUTENG 2196		
Postal Address	UNIT E4 NORTHERN ACRES 5 LOUDOUN ROAD SANDTON GAUTENG 2196		

Company: M AND N LOGISTICS, 2014/267294/07

5 of 12 Directors

Name	BOY MANQOBA NGUBO	Company Name	M AND N LOGISTICS
ID Number	9001075902089	Registration Number	2014/267294/07
Director Status	ACTIVE	Company Status	ANNUAL RETURN FINAL DEREGISTRATION

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ORDINARY MUNICIPAL COUNCIL MEETING
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DIRECTORSHIP DETAILS (12)

Company: BENZA PROJECTS, 2004/054808/23		1 of 12 Directors	
Director Type	DIRECTOR	Appointment Date	2015/03/12
Date of Birth	-	Resignation Date	-
Prev. Surname	-	Executor	-
Profession	-	Executor Appointment Date	-
Occupation	-	Trustee of	-
Designation	-	Estate	-
Nationality	-	Nature of Change	-
Country	SOUTH AFRICA	CM29 Date Lodged	-
South-African Resident	YES	CM29 Date Recorded	-
Contribution Amount (R)	-	CK 1/2 Date	-
Contribution Type	-	Status Date	-
Contribution (%)	-	Business Address	27 KEERATH ROAD ISIPINGO HILLS ISIPINGO HILLS KWA-ZULU NATAL 4133
Residential Address	27 KEERATH ROAD ISIPINGO HILLS ISIPINGO HILLS KWA-ZULU NATAL 4133		
Postal Address	21 KISSIN LANE AMANZIMTOTI AMANZIMTOTI KWA-ZULU NATAL 4126		
Company: MHLONGO AND NGUBO FOODS, 2014/243973/07		6 of 12 Directors	
Name	BOY MANQOBA NGUBO	Company Name	MHLONGO AND NGUBO FOODS
ID Number	9001075902089	Registration Number	2014/243973/07
Director Status	ACTIVE	Company Status	ANNUAL RETURN FINAL DEREGISTRATION
Director Type	DIRECTOR	Appointment Date	2014/11/28
Date of Birth	-	Resignation Date	-
Prev. Surname	-	Executor	-
Profession	-	Executor Appointment Date	-
Occupation	-	Trustee of	-
Designation	-	Estate	-
Nationality	-	Nature of Change	-
Country	SOUTH AFRICA	CM29 Date Lodged	-

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DIRECTORSHIP DETAILS (12)

Company: BENZA PROJECTS, 2004/054808/23		1 of 12 Directors	
South-African Resident	YES	CM29 Date Recorded	-
Contribution Amount (R)	-	CK 1/2 Date	-
Contribution Type	-	Status Date	-
Contribution (%)	-	Business Address	27 KEERATH ROAD ISIPINGO HILLS ISIPINGO HILLS KWA-ZULU NATAL 4133
Residential Address	27 KEERATH ROAD ISIPINGO HILLS ISIPINGO HILLS KWA-ZULU NATAL 4133		
Postal Address	21 KISSIN LANE AMANZIMTOTI AMANZIMTOTI KWA-ZULU NATAL 4126		
Company: NGUBO SECURITY, 2014/245054/07		7 of 12 Directors	
Name	BOY MANQOBA NGUBO	Company Name	NGUBO SECURITY
ID Number	9001075902089	Registration Number	2014/245054/07
Director Status	ACTIVE	Company Status	ANNUAL RETURN FINAL DEREGISTRATION
Director Type	DIRECTOR	Appointment Date	2014/12/01
Date of Birth	-	Resignation Date	-
Prev. Surname	-	Executor	-
Profession	-	Executor Appointment Date	-
Occupation	-	Trustee of	-
Designation	-	Estate	-
Nationality	-	Nature of Change	-
Country	SOUTH AFRICA	CM29 Date Lodged	-
South-African Resident	YES	CM29 Date Recorded	-
Contribution Amount (R)	-	CK 1/2 Date	-
Contribution Type	-	Status Date	-
Contribution (%)	-	Business Address	27 KEERATH ROAD ISIPINGO HILLS ISIPINGO KWA-ZULU NATAL 4133

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DIRECTORSHIP DETAILS (12)

Company: BENZA PROJECTS, 2004/054808/23

1 of 12 Directors

Residential Address

27 KEERATH ROAD
ISIPINGO HILLS
ISIPINGO
KWA-ZULU NATAL
4133

Postal Address

21 KISSIN LANE
AMANZIMTOTTI
AMANZIMTOTTI
KWA-ZULU NATAL
4126

Company: PEMBURY LIFESTYLE GROUP, 2013/205899/06

8 of 12 Directors

Name

BOY MANQOBA NGUBO

ID Number

9001075902089

Director Status

RESIGNED

Director Type

NON EXECUTIVE DIRECTOR

Date of Birth

-

Prev. Surname

-

Profession

-

Occupation

-

Designation

-

Nationality

-

Country

SOUTH AFRICA

South-African Resident

YES

Contribution Amount (R)

-

Contribution Type

-

Contribution (%)

-

Residential Address

6185 LEOPARDS REST ESTATE
ALBERTON
JOHANNESBURG
GAUTENG
1448

Postal Address

6185 LEOPARDS REST ESTATE
ALBERTON
JOHANNESBURG
GAUTENG
1448

Company Name

PEMBURY LIFESTYLE GROUP

Registration Number

2013/205899/06

Company Status

ANNUAL RETURN FINAL
DEREGISTRATION

Appointment Date

2021/08/25

Resignation Date

2021/10/22

Executor

-

Executor Appointment Date

-

Trustee of

-

Estate

-

Nature of Change

-

CM29 Date Lodged

-

CM29 Date Recorded

-

CK 1/2 Date

-

Status Date

-

Business Address

6185 LEOPARDS REST
ESTATE
ALBERTON
JOHANNESBURG
GAUTENG
1448

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DIRECTORSHIP DETAILS (12)			
Company: BENZA PROJECTS, 2004/054808/23		1 of 12 Directors	
Company: PSV HOLDINGS, 1998/004365/06		9 of 12 Directors	
Name	BOY MANQOBA NGUBO	Company Name	PSV HOLDINGS
ID Number	9001075902089	Registration Number	1998/004365/06
Director Status	ACTIVE	Company Status	FINAL LIQUIDATION
Director Type	NON EXECUTIVE INDEPENDENT DIRECTOR	Appointment Date	2019/11/01
Date of Birth	-	Resignation Date	2019/08/14
Prev. Surname	-	Executor	-
Profession	DIRECTOR	Executor Appointment Date	-
Occupation	-	Trustee of	-
Designation	-	Estate	-
Nationality	-	Nature of Change	-
Country	SOUTH AFRICA	CM29 Date Lodged	-
South-African Resident	YES	CM29 Date Recorded	-
Contribution Amount (R)	-	CK 1/2 Date	-
Contribution Type	-	Status Date	-
Contribution (%)	-	Business Address	93 FLEET STREET FERNDAL 2193
Residential Address	3 DALE LACE VILLAGE 21 LAWRENCE ROAD WESTCLIFF 2193		
Postal Address	3 DALE LACE VILLAGE 21 LAWRENCE ROAD WESTCLIFF 2193		
Company: THE PETROLEUM OIL AND GAS CORPORATION OF SOUTH AFRICA, 1970/008130/30		10 of 12 Directors	
Name	BOY MANQOBA NGUBO	Company Name	THE PETROLEUM OIL AND GAS CORPORATION OF SOUTH AFRICA
ID Number	9001075902089	Registration Number	1970/008130/30
Director Status	RESIGNED	Company Status	IN BUSINESS
Director Type	NON EXECUTIVE DIRECTOR	Appointment Date	2017/07/05
Date of Birth	-	Resignation Date	2019/01/08
Prev. Surname	-	Executor	-
Profession	-	Executor Appointment Date	-
Occupation	-	Trustee of	-

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ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

DIRECTORSHIP DETAILS (12)

Company: BENZA PROJECTS, 2004/054808/23		1 of 12 Directors	
Designation	0	Estate	-
Nationality	-	Nature of Change	-
Country	SOUTH AFRICA	CM29 Date Lodged	-
South-African Resident	YES	CM29 Date Recorded	-
Contribution Amount (R)	-	CK 1/2 Date	-
Contribution Type	-	Status Date	2019/01/08
Contribution (%)	-	Business Address	UNIT E4 NORTHERN ACRES 5 LOUDOUN ROAD SANDTON GAUTENG 2196
Residential Address	UNIT E4 NORTHERN ACRES 5 LOUDOUN ROAD SANDTON GAUTENG 2196		
Postal Address	PO BOX 10238 MARINE PARADE KWA-ZULU NATAL KWAZULU-NATAL 4056		
Company: VERSOUE, 2014/267254/07		11 of 12 Directors	
Name	BOY MANQOBA NGUBO	Company Name	VERSOUE
ID Number	9001075902089	Registration Number	2014/267254/07
Director Status	ACTIVE	Company Status	ANNUAL RETURN FINAL DEREGISTRATION
Director Type	DIRECTOR	Appointment Date	2015/03/12
Date of Birth	-	Resignation Date	-
Prev. Surname	-	Executor	-
Profession	-	Executor Appointment Date	-
Occupation	-	Trustee of	-
Designation	-	Estate	-
Nationality	-	Nature of Change	-
Country	SOUTH AFRICA	CM29 Date Lodged	-
South-African Resident	YES	CM29 Date Recorded	-
Contribution Amount (R)	-	CK 1/2 Date	-
Contribution Type	-	Status Date	-

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ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

DIRECTORSHIP DETAILS (12)

Company: BENZA PROJECTS, 2004/054808/23		1 of 12 Directors	
Contribution (%)	-	Business Address	27 KEERATH ROAD ISIPINGO HILLS ISIPINGO HILLS KWA-ZULU NATAL 4133
Residential Address	27 KEERATH ROAD ISIPINGO HILLS ISIPINGO HILLS KWA-ZULU NATAL 4133		
Postal Address	21 KISSIN LANE AMANZIMTOTI AMANZIMTOTI KWA-ZULU NATAL 4126		
Company: AMABUBO INVESTMENT, 2011/011489/07		1 of 12 Directors	
Name	BOY MANQOBA NGUMBO	Company Name	AMABUBO INVESTMENT
ID Number	9001075902089	Registration Number	2011/011489/07
Director Status	ACTIVE	Company Status	ANNUAL RETURN FINAL DEREGISTRATION
Director Type	DIRECTOR	Appointment Date	2011/05/19
Date of Birth	-	Resignation Date	-
Prev. Surname	-	Executor	-
Profession	STUDENT	Executor Appointment Date	-
Occupation	-	Trustee of	-
Designation	-	Estate	-
Nationality	-	Nature of Change	-
Country	SOUTH AFRICA	CM29 Date Lodged	-
South-African Resident	YES	CM29 Date Recorded	-
Contribution Amount (R)	-	CK 1/2 Date	-
Contribution Type	-	Status Date	-
Contribution (%)	-	Business Address	50 MEMVIELLE PLACE REVIELLE CRESCENT GENERAL DE WET BLOEMFONTEIN 9301
Residential Address	27 KEERATH ROAD ISIPINGO HILLS DURBAN 4133		

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ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

DIRECTORSHIP DETAILS (12)		
Company: BENZA PROJECTS, 2004/054808/23		1 of 12 Directors
Postal Address	P O BOX 10238 MARINE PARADE DURBAN 4056	
OTHER POSSIBLE MATCHES		
No other possible matches to display		

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ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026



KNYSNA
Municipality
Munisipaliteit
uMasipela

DISCLOSURE FORM FOR BENEFITS AND INTERESTS

I, the undersigned (Surname and initials) BM Naubo
(Postal Address) 8031 Schoongezicht, Plettenberg Bay,
(Residential Address) 8031 Schoongezicht, Plettenberg Bay
(Position Held)
(Name of Municipality) Knysna Municipality
Tel: Fax:
Hereby certify that the following information is complete and correct to the best of my knowledge:

1. Shares, securities and other financial interests (Not bank accounts with financial institutions.)			
Number of shares/extent of financial interest	Nature	Nominal Value	Name of Company/Entity
Refer to attachment.			

2. Interest in a trust	
Name of trust	Amount of Remuneration/Income
Refer to attachment.	

3. Membership, directorship and partnerships		
Name of corporate entity, partnership or firm	Type of business	Amount of Remuneration/Income
Refer to attachment.		

4. Remunerated work outside the Municipality (must be sanctioned by Council.)		
Name of Employer	Type of Work	Amount of remuneration/Income
Refer to attachment.		

CONFIDENTIAL

Council

Signature by Mayor or Designate V. Coma Date: 7/8/26

5. Consultancies, Retainership and Relationships			
Name of Client	Nature	Type of Business Activity	Value of any benefits received
N/A	N/A	N/A	N/A

Please address all correspondence to the Municipal Manager and quote the above reference
P O Box 21 • Knysna • 6570 • Tel: 044 302 6300 • Fax: 044 302 6333 • E-mail: knysna@knysna.gov.za

ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

Director

NGUBO, BOY MANQOBA, 9001075902089

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Any personal information obtained from this search will only be used for the Terms and Conditions agreed to and in accordance with applicable data protection laws including the Protection of Personal Information Act, 2013 (POPIA) and shall not be used for marketing purposes.

DIRECTOR SUMMARY (2)

BOY MANQOBA NGUBO, 9001075902089

Directorship	Registration Number	Director Type	Director Status
BENZA PROJECTS	2004/054808/23	MEMBER	RESIGNED
CELEBRATE MPILO	2021/357807/07	DIRECTOR	ACTIVE
CRESITA	2017/394406/07	DIRECTOR	ACTIVE
KWAZULU NATAL PROPERTY DEVELOPMENT HOLDINGS	2005/022550/30	DIRECTOR	ACTIVE
M AND N LOGISTICS	2014/267294/07	DIRECTOR	ACTIVE
MHLONGO AND NGUBO FOODS	2014/243973/07	DIRECTOR	ACTIVE
NGUBO SECURITY	2014/245054/07	DIRECTOR	ACTIVE
PEMBURY LIFESTYLE GROUP	2013/205899/06	NON EXECUTIVE DIRECTOR	RESIGNED
PSV HOLDINGS	1998/004365/06	NON EXECUTIVE INDEPENDENT DIRECTOR	ACTIVE
THE PETROLEUM OIL AND GAS CORPORATION OF SOUTH AFRICA	1970/008130/30	NON EXECUTIVE DIRECTOR	RESIGNED
VERSOUE	2014/267254/07	DIRECTOR	ACTIVE

BOY MANQOBA NGUMBO, 9001075902089

Directorship	Registration Number	Director Type	Director Status
AMABUBO INVESTMENT	2011/011489/07	DIRECTOR	ACTIVE

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ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

DIRECTORSHIP DETAILS (12)

Company: BENZA PROJECTS, 2004/054808/23		1 of 12 Directors	
Name	BOY MANQOBA NGUBO	Company Name	BENZA PROJECTS
ID Number	9001075902089	Registration Number	2004/054808/23
Director Status	RESIGNED	Company Status	ANNUAL RETURN FINAL DEREGISTRATION
Director Type	MEMBER	Appointment Date	2004/06/09
Date of Birth	-	Resignation Date	2006/05/09
Prev. Surname	-	Executor	-
Profession	-	Executor Appointment Date	-
Occupation	-	Trustee of	-
Designation	-	Estate	-
Nationality	-	Nature of Change	-
Country	SOUTH AFRICA	CM29 Date Lodged	-
South-African Resident	YES	CM29 Date Recorded	2006/05/09
Contribution Amount (R)	-	CK 1/2 Date	-
Contribution Type	-	Status Date	-
Contribution (%)	-	Business Address	-
Residential Address	27 KEERATH STREET ISIPINGO 4110		
Postal Address	27 KEERATH STREET ISIPINGO 4110		
Company: CELEBRATE MPILO, 2021/357807/07		2 of 12 Directors	
Name	BOY MANQOBA NGUBO	Company Name	CELEBRATE MPILO
ID Number	9001075902089	Registration Number	2021/357807/07
Director Status	ACTIVE	Company Status	IN BUSINESS
Director Type	DIRECTOR	Appointment Date	2025/04/22
Date of Birth	-	Resignation Date	-
Prev. Surname	-	Executor	-
Profession	-	Executor Appointment Date	-
Occupation	-	Trustee of	-
Designation	-	Estate	-
Nationality	-	Nature of Change	APPOINT
Country	SOUTH AFRICA	CM29 Date Lodged	-
South-African Resident	YES	CM29 Date Recorded	-
Contribution Amount (R)	-	CK 1/2 Date	-

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ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

DIRECTORSHIP DETAILS (12)			
Company: BENZA PROJECTS, 2004/054808/23		1 of 12 Directors	
Contribution Type	-	Status Date	2025/04/22
Contribution (%)	-	Business Address	-
Residential Address	49 MAREMMANA ESTATE BOT RIVER CALEDON GAUTENG 7185		
Postal Address	49 MAREMMANA ESTATE BOT RIVER CALEDON GAUTENG 7185		
Company: CRESITA, 2017/394406/07		3 of 12 Directors	
Name	BOY MANQOBA NGUBO	Company Name	CRESITA
ID Number	9001075902089	Registration Number	2017/394406/07
Director Status	ACTIVE	Company Status	ANNUAL RETURN FINAL DEREGISTRATION
Director Type	DIRECTOR	Appointment Date	2017/09/04
Date of Birth	-	Resignation Date	-
Prev. Surname	-	Executor	-
Profession	-	Executor Appointment Date	-
Occupation	-	Trustee of	-
Designation	-	Estate	-
Nationality	-	Nature of Change	-
Country	SOUTH AFRICA	CM29 Date Lodged	-
South-African Resident	YES	CM29 Date Recorded	-
Contribution Amount (R)	-	CK 1/2 Date	-
Contribution Type	-	Status Date	-
Contribution (%)	-	Business Address	UNIT E4 NORTHERN ACRES 5 LOUDOUN ROAD SANDTON GAUTENG 2196
Residential Address	UNIT E4 NORTHERN ACRES 5 LOUDOUN ROAD SANDTON GAUTENG 2196		

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ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

DIRECTORSHIP DETAILS (12)

Company: BENZA PROJECTS, 2004/054808/231 of 12 Directors

Postal Address

UNIT E4 NORTHERN ACRES
5 LOUDOUN ROAD
SANDTON
GAUTENG
2196

Company: KWAZULU NATAL PROPERTY DEVELOPMENT HOLDINGS, 2005/022550/304 of 12 Directors

Name

BOY MANQOBA NGUBO

Company Name

KWAZULU NATAL PROPERTY DEVELOPMENT HOLDINGS

ID Number

9001075902089

Registration Number

2005/022550/30

Director Status

ACTIVE

Company Status

IN BUSINESS

Director Type

DIRECTOR

Appointment Date

2023/04/05

Date of Birth

-

Resignation Date

-

Prev. Surname

-

Executor

-

Profession

DIRECTOR

Executor Appointment Date

-

Occupation

-

Trustee of

-

Designation

0

Estate

-

Nationality

-

Nature of Change

-

Country

SOUTH AFRICA

CM29 Date Lodged

-

South-African Resident

YES

CM29 Date Recorded

-

Contribution Amount (R)

-

CK 1/2 Date

-

Contribution Type

-

Status Date

-

Contribution (%)

-

Business Address

UNIT E4 NORTHERN ACRES
5 LOUDOUN ROAD
SANDTON
GAUTENG
2196

Residential Address

UNIT E4 NORTHERN ACRES
5 LOUDOUN ROAD
SANDTON
GAUTENG
2196

Postal Address

UNIT E4 NORTHERN ACRES
5 LOUDOUN ROAD
SANDTON
GAUTENG
2196

Company: M AND N LOGISTICS, 2014/267294/075 of 12 Directors

Name

BOY MANQOBA NGUBO

Company Name

M AND N LOGISTICS

ID Number

9001075902089

Registration Number

2014/267294/07

Director Status

ACTIVE

Company Status

ANNUAL RETURN FINAL DEREGISTRATION

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ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

DIRECTORSHIP DETAILS [12]			
Company: BENZA PROJECTS, 2004/054808/23		1 of 12 Directors	
Director Type	DIRECTOR	Appointment Date	2015/03/12
Date of Birth	-	Resignation Date	-
Prev. Surname	-	Executor	-
Profession	-	Executor Appointment Date	-
Occupation	-	Trustee of	-
Designation	-	Estate	-
Nationality	-	Nature of Change	-
Country	SOUTH AFRICA	CM29 Date Lodged	-
South-African Resident	YES	CM29 Date Recorded	-
Contribution Amount (R)	-	CK 1/2 Date	-
Contribution Type	-	Status Date	-
Contribution (%)	-	Business Address	27 KEERATH ROAD ISIPINGO HILLS ISIPINGO HILLS KWA-ZULU NATAL 4133
Residential Address	27 KEERATH ROAD ISIPINGO HILLS ISIPINGO HILLS KWA-ZULU NATAL 4133		
Postal Address	21 KISSIN LANE AMANZIMTOTTI AMANZIMTOTTI KWA-ZULU NATAL 4126		
Company: MHLONGO AND NGUBO FOODS, 2014/243973/07		6 of 12 Directors	
Name	BOY MANQOBA NGUBO	Company Name	MHLONGO AND NGUBO FOODS
ID Number	9001075902089	Registration Number	2014/243973/07
Director Status	ACTIVE	Company Status	ANNUAL RETURN FINAL DEREGISTRATION
Director Type	DIRECTOR	Appointment Date	2014/11/28
Date of Birth	-	Resignation Date	-
Prev. Surname	-	Executor	-
Profession	-	Executor Appointment Date	-
Occupation	-	Trustee of	-
Designation	-	Estate	-
Nationality	-	Nature of Change	-
Country	SOUTH AFRICA	CM29 Date Lodged	-

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ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

DIRECTORSHIP DETAILS (12)

Company: BENZA PROJECTS, 2004/054808/23		1 of 12 Directors	
South-African Resident	YES	CM29 Date Recorded	-
Contribution Amount (R)	-	CK 1/2 Date	-
Contribution Type	-	Status Date	-
Contribution (%)	-	Business Address	27 KEERATH ROAD ISIPINGO HILLS ISIPINGO HILLS KWA-ZULU NATAL 4133
Residential Address	27 KEERATH ROAD ISIPINGO HILLS ISIPINGO HILLS KWA-ZULU NATAL 4133		
Postal Address	21 KISSIN LANE AMANZIMTOTI AMANZIMTOTI KWA-ZULU NATAL 4126		
Company: NGUBO SECURITY, 2014/245054/07		7 of 12 Directors	
Name	BOY MANQOBA NGUBO	Company Name	NGUBO SECURITY
ID Number	9001075902089	Registration Number	2014/245054/07
Director Status	ACTIVE	Company Status	ANNUAL RETURN FINAL DEREGISTRATION
Director Type	DIRECTOR	Appointment Date	2014/12/01
Date of Birth	-	Resignation Date	-
Prev. Surname	-	Executor	-
Profession	-	Executor Appointment Date	-
Occupation	-	Trustee of	-
Designation	-	Estate	-
Nationality	-	Nature of Change	-
Country	SOUTH AFRICA	CM29 Date Lodged	-
South-African Resident	YES	CM29 Date Recorded	-
Contribution Amount (R)	-	CK 1/2 Date	-
Contribution Type	-	Status Date	-
Contribution (%)	-	Business Address	27 KEERATH ROAD ISIPINGO HILLS ISIPINGO KWA-ZULU NATAL 4133

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ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

DIRECTORSHIP DETAILS (12)

Company: BENZA PROJECTS, 2004/054808/23

1 of 12 Directors

Residential Address

27 KEERATH ROAD
ISIPINGO HILLS
ISIPINGO
KWA-ZULU NATAL
4133

Postal Address

21 KISSIN LANE
AMANZIMTOTI
AMANZIMTOTI
KWA-ZULU NATAL
4126

Company: PEMBURY LIFESTYLE GROUP, 2013/205899/06

8 of 12 Directors

Name

BOY MANQOBA NGUBO

ID Number

9001075902089

Director Status

RESIGNED

Director Type

NON EXECUTIVE DIRECTOR

Date of Birth

-

Prev. Surname

-

Profession

-

Occupation

-

Designation

-

Nationality

-

Country

SOUTH AFRICA

South-African Resident

YES

Contribution Amount (R)

-

Contribution Type

-

Contribution (%)

-

Company Name

PEMBURY LIFESTYLE GROUP

Registration Number

2013/205899/06

Company Status

ANNUAL RETURN FINAL
DEREGISTRATION

Appointment Date

2021/08/25

Resignation Date

2021/10/22

Executor

-

Executor Appointment Date

-

Trustee of

-

Estate

-

Nature of Change

-

CM29 Date Lodged

-

CM29 Date Recorded

-

CK 1/2 Date

-

Status Date

-

Business Address

6185 LEOPARDS REST
ESTATE
ALBERTON
JOHANNESBURG
GAUTENG
1448

Residential Address

6185 LEOPARDS REST ESTATE
ALBERTON
JOHANNESBURG
GAUTENG
1448

Postal Address

6185 LEOPARDS REST ESTATE
ALBERTON
JOHANNESBURG
GAUTENG
1448

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ORDINARY MUNICIPAL COUNCIL MEETING
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DIRECTORSHIP DETAILS (12)

Company: BENZA PROJECTS, 2004/054808/23		1 of 12 Directors	
Company: PSV HOLDINGS, 1998/004365/06		9 of 12 Directors	
Name	BOY MANQOBA NGUBO	Company Name	PSV HOLDINGS
ID Number	9001075902089	Registration Number	1998/004365/06
Director Status	ACTIVE	Company Status	FINAL LIQUIDATION
Director Type	NON EXECUTIVE INDEPENDENT DIRECTOR	Appointment Date	2019/11/01
Date of Birth	-	Resignation Date	2019/08/14
Prev. Surname	-	Executor	-
Profession	DIRECTOR	Executor Appointment Date	-
Occupation	-	Trustee of	-
Designation	-	Estate	-
Nationality	-	Nature of Change	-
Country	SOUTH AFRICA	CM29 Date Lodged	-
South-African Resident	YES	CM29 Date Recorded	-
Contribution Amount (R)	-	CK 1/2 Date	-
Contribution Type	-	Status Date	-
Contribution (%)	-	Business Address	93 FLEET STREET FERNDAL 2193
Residential Address	3 DALE LACE VILLAGE 21 LAWRENCE ROAD WESTCLIFF 2193		
Postal Address	3 DALE LACE VILLAGE 21 LAWRENCE ROAD WESTCLIFF 2193		
Company: THE PETROLEUM OIL AND GAS CORPORATION OF SOUTH AFRICA, 1970/008130/30		10 of 12 Directors	
Name	BOY MANQOBA NGUBO	Company Name	THE PETROLEUM OIL AND GAS CORPORATION OF SOUTH AFRICA
ID Number	9001075902089	Registration Number	1970/008130/30
Director Status	RESIGNED	Company Status	IN BUSINESS
Director Type	NON EXECUTIVE DIRECTOR	Appointment Date	2017/07/05
Date of Birth	-	Resignation Date	2019/01/08
Prev. Surname	-	Executor	-
Profession	-	Executor Appointment Date	-
Occupation	-	Trustee of	-

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ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

DIRECTORSHIP DETAILS (12)			
Company: BENZA PROJECTS, 2004/054808/23		1 of 12 Directors	
Designation	0	Estate	-
Nationality	-	Nature of Change	-
Country	SOUTH AFRICA	CM29 Date Lodged	-
South-African Resident	YES	CM29 Date Recorded	-
Contribution Amount (R)	-	CK 1/2 Date	-
Contribution Type	-	Status Date	2019/01/08
Contribution (%)	-	Business Address	UNIT E4 NORTHERN ACRES 5 LOUDOUN ROAD SANDTON GAUTENG 2196
Residential Address	UNIT E4 NORTHERN ACRES 5 LOUDOUN ROAD SANDTON GAUTENG 2196		
Postal Address	PO BOX 10238 MARINE PARADE KWA-ZULU NATAL KWAZULU-NATAL 4056		
Company: VERSOUE, 2014/267254/07		11 of 12 Directors	
Name	BOY MANQOBA NGUBO	Company Name	VERSOUE
ID Number	9001075902089	Registration Number	2014/267254/07
Director Status	ACTIVE	Company Status	ANNUAL RETURN FINAL DEREGISTRATION
Director Type	DIRECTOR	Appointment Date	2015/03/12
Date of Birth	-	Resignation Date	-
Prev. Surname	-	Executor	-
Profession	-	Executor Appointment Date	-
Occupation	-	Trustee of	-
Designation	-	Estate	-
Nationality	-	Nature of Change	-
Country	SOUTH AFRICA	CM29 Date Lodged	-
South-African Resident	YES	CM29 Date Recorded	-
Contribution Amount (R)	-	CK 1/2 Date	-
Contribution Type	-	Status Date	-

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ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

DIRECTORSHIP DETAILS (12)

Company: BENZA PROJECTS, 2004/054808/23		1 of 12 Directors	
Contribution (%)	-	Business Address	27 KEERATH ROAD ISIPINGO HILLS ISIPINGO HILLS KWA-ZULU NATAL 4133
Residential Address	27 KEERATH ROAD ISIPINGO HILLS ISIPINGO HILLS KWA-ZULU NATAL 4133		
Postal Address	21 KISSIN LANE AMANZIMTOTI AMANZIMTOTI KWA-ZULU NATAL 4126		
Company: AMABUBO INVESTMENT, 2011/011489/07		1 of 12 Directors	
Name	BOY MANQOBA NGUMBO	Company Name	AMABUBO INVESTMENT
ID Number	9001075902089	Registration Number	2011/011489/07
Director Status	ACTIVE	Company Status	ANNUAL RETURN FINAL DEREGISTRATION
Director Type	DIRECTOR	Appointment Date	2011/05/19
Date of Birth	-	Resignation Date	-
Prev. Surname	-	Executor	-
Profession	STUDENT	Executor Appointment Date	-
Occupation	-	Trustee of	-
Designation	-	Estate	-
Nationality	-	Nature of Change	-
Country	SOUTH AFRICA	CM29 Date Lodged	-
South-African Resident	YES	CM29 Date Recorded	-
Contribution Amount (R)	-	CK 1/2 Date	-
Contribution Type	-	Status Date	-
Contribution (%)	-	Business Address	50 MEMVIELLE PLACE REVIELLE CRESCENT GENERAL DE WET BLOEMFONTEIN 9301
Residential Address	27 KEERATH ROAD ISIPINGO HILLS DURBAN 4133		

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ORDINARY MUNICIPAL COUNCIL MEETING
AGENDA
30 SEPTEMBER 2026

DIRECTORSHIP DETAILS (12)		
Company: BENZA PROJECTS, 2004/054808/23		1 of 12 Directors
Postal Address	P O BOX 10238 MARINE PARADE DURBAN 4056	
OTHER POSSIBLE MATCHES		
No other possible matches to display		

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13.5

C05/09/26	REPORT: ON THE ALLEGED BREACH OF THE CODE OF CONDUCT FOR COUNCILLORS: FAILURE TO ATTEND FOUR CONSECUTIVE SPECIAL COUNCIL MEETINGS
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REPORT FROM THE SPEAKER

PURPOSE OF THE REPORT

The purpose of the report is to officially inform Council of the unauthorized absence of certain Councillors from four consecutive Special Council meetings, and to initiate the statutory processes required under Schedule 7 of the Local Government: Municipal Structures Act, 117 of 1998 (as amended).

LEGAL FRAMEWORK

- Section 160(1)(b) of the Constitution of the Republic of South Africa, 1996 dictates that a Municipal Council elects a chairperson (The Speaker).
- Schedule 7 of the Local Government: Municipal Structures Act 117 of 1998 (Code of Conduct for Councillors).
 - Item 4 (Attendance at Meetings): States that a councillor must attend each meeting of the municipal council except when leave of absence is granted or a councillor is required to withdraw.
 - Item 5(2) (Sanctions for Non-Attendance): Explicitly mandates that a councillor who is absent from three or more consecutive meetings of a municipal council or a committee which they are required to attend must be removed from office.

BACKGROUND AND DISCUSSION

The Office of the Speaker has noted with concern the repeated, unauthorized absence of the following Councillors from consecutive Special Council meetings:

1. Councillor Thando Matika (Executive Mayor)
2. Councillor Morton Gericke (Executive Deputy Mayor)
3. Councillor Neil Louw
4. Councillor Kay Andrews
5. Councillor Russel Arendse
6. Councillor Mboneli Khumelwana
7. Councillor Beauty Charlie
8. Councillor Richard Kakora
9. Councillor Phindile Petros

The records held by Committee Services confirm that the aforementioned Councillors failed to attend, and did not secure approved leave of absence for the following consecutive Special Council meetings:

- Special Council Meeting held on Monday 31 August 2026 at 16h00
- Special Council meeting held on Tuesday 1 September 2026 at 15h00
- Special Council meeting held on Wednesday 2 September 2026 at 08h00
- Failed to stay in attendance at the Special Council meeting held on Thursday 10 September 2026

Since the number of consecutive absences (four) exceeds the statutory threshold of three set out in Item 5(2) of Schedule 7, a *prima facie* breach of the Code of Conduct exists. The Speaker is required to invoke the uniformed standing procedures in Schedule 7 and the Rules of Order of Council Meetings By-Law to address the alleged breach.

PROCEDURAL PROCESS TO BE FOLLOWED

In terms of Item 15 of the Code of Conduct for Councillors, the Speaker must:

1. Authorize an investigation into the facts and circumstances of the alleged non-attendance.
2. Give the affected Councillors a reasonable opportunity to show cause/reply in writing within a specified timeframe regarding their consecutive absences.
3. Report the findings of the investigation back to Council once paragraphs (1) and (2) have been satisfied.
4. Notify the MEC for Local Government in the province regarding the outcome.
5. Due to the fact that all the councillors who are implicated will have to recuse themselves from any deliberation on this matter, it would be advisable to authorize the Speaker to formally referred the matter to the MEC for Local Government to investigate the alleged breach of the Code of Conduct for Councillors.

RECOMMENDATION

- [a] That Council notes the report regarding the failure of the identified Councillors to attend four consecutive Special Council meetings.
- [b] That Council authorise the Speaker to refer the alleged breach by the Councillors concerned to the MEC for Local Government for a full investigation in terms of item 16(5) of Schedule 7 of the Local Government: Municipal Structures Act 117 of 1998 (as amended)

APPENDIX / ADDENDUM

None

File Number: 9/1/2/14

Execution: Acting Director: Corporate Services

14. ITEMS FOR NOTING

14.1 THE MAYORAL COMMITTEE NOTED THE FOLLOWING RESOLUTIONS: 15 SEPTEMBER 2026

THE MAYORAL COMMITTEE NOTED THE FOLLOWING RESOLUTIONS

ITEMS SUBMITTED TO THE COMMUNITY SERVICES COMMITTEE MEETING HELD ON 21 JULY 2026

C01/07/26 DEPARTMENTAL REPORT: SOCIAL DEVELOPMENT & SPECIAL PROGRAMMES FOR THE MONTHS OF MAY & JUNE 2026

UNANIMOUSLY RESOLVED

That Council notes the departmental report on the programmes for Social Development & Special Programmes for May and June 2026.

File Number: 9/2/5

Execution: Director: Community Services

C02/07/26 REPORT ON MUNICIPAL HEALTH AND ENVIRONMENTAL SERVICES FOR APRIL 2026 TO JUNE 2026

UNANIMOUSLY RESOLVED

[a] That Council notes the report on Municipal Health and Environmental Services for: April 2026 to June 2026; and

[b] That an updated report from Environmental Health, Garden Route District Municipality on the preventative measures with regard to the rodent infestation be submitted to the next Community Services Committee meeting, for consideration.

File Number: 9/1/2/5

Execution: Director: Community Services

C03/07/26 TREE CUTTING IN GREATER KNYSNA MUNICIPAL AREA

UNANIMOUSLY RESOLVED

That the report to inform Council on the tree cutting in Greater Knysna Municipal Area be noted.

File Number: 9/1/2/5

Execution: Director: Community Services

C04/07/26 REPORT OF THE PARKS & RECREATION DEPARTMENT MARCH TO MAY 2026

UNANIMOUSLY RESOLVED

That Council notes the report of the Parks and Recreation Department March to May 2026.

File Number: 9/1/2/5
Execution: Director: Community Services
Manager: Parks and Recreation

C05/07/26 DIRECTORATE COMMUNITY SERVICES – FIRE SERVICES PROCUREMENT OF TWO LIGHT SINGLE CAB 4X4 FIREFIGHTING VEHICLES AND UTILITY VEHICLE

UNANIMOUSLY RESOLVED

That Council notes the successful procurement and deployment of two light single cab 4x4 firefighting vehicles and the utility vehicle as set out in this report.

File Number: 9/1/2/5
Execution: Director: Community Services

C07/07/26 FEEDBACK REPORT ON THE INCLEMENT WEATHER: 4 MAY – 13 MAY 2026

UNANIMOUSLY RESOLVED

That Council takes cognisance of the departmental feedback on the clean-up operations from the floods which occurred from 4 - 13 May 2026.

File Number: 9/1/2/5
Execution: Director: Community Services

C08/07/26 PUBLIC SAFETY MONTHLY REPORT MAY 2026-JUNE 2026

UNANIMOUSLY RESOLVED

That the report on the Public Safety Monthly Report May 2026 -June 2026 from the Director Community Services be referred to the next Community Services Committee meeting.

File Number: 9/1/2/5
Execution: Director: Community Services

C10/07/26 SOLID WASTE MANAGEMENT UNIT REPORT - JULY 2026

UNANIMOUSLY RESOLVED

That Council notes the report on the solid waste unit.

File Number: 9/1/2/5
Execution: Director: Community Services

C11/07/26 FIRE SERVICE MONTHLY REPORTS (APRIL 2026 – JUNE 2026)

UNANIMOUSLY RESOLVED

That the monthly Fire Service reports for the period April 2026, May 2026 and June 2026, be noted.

File Number: 9/1/2/5

Execution: Director: Community Services

C12/07/26 REPORT OF THE LIBRARIES APRIL TO JUNE 2026

UNANIMOUSLY RESOLVED

That the Libraries report for April to June 2026, be noted.

File Number: 9/1/2/5

Execution: Director: Community Services

Manager: Libraries

ITEMS SUBMITTED TO THE PLANNING, ECONOMIC DEVELOPMENT & TOURISM COMMITTEE MEETING HELD ON 22 JULY 2026

P01/07/26 BUILDING CONTROL REPORT FOR THE PERIOD OF APRIL - JUNE 2026

UNANIMOUSLY RESOLVED

That the Building Control Division Performance Report for the period (1 April – 30 June 2026) be noted.

File Number: 9/1/2/5

Execution: Director Planning, Economic Development & Tourism

Manager: Building Control

P02/07/26 LAND USE MANAGEMENT DIVISION : APRIL TO JUNE 2026

UNANIMOUSLY RESOLVED

That the report on the budgeted performance of the Land Use Management division for the period April to June 2026, be noted.

File Number: 9/1/2/5

Execution: Director Planning, Economic Development & Tourism

Manager: Land Use Management

P07/07/26 EXPANDED PUBLIC WORKS PROGRAMME (EPWP) QUARTERLY REPORT: APRIL-JUNE 2026

UNANIMOUSLY RESOLVED

That the Expanded Public Works Programme Report (EPWP) Quarterly Report for April 2026 to June 2026, be noted.

File Number: 9/1/2/5
Execution: Acting Municipal Manager
Director Planning, Economic Development & Tourism
Manager: Economic Development

P08/07/26 PROPOSED RE-DEVELOPMENT OF TEMPLEMAN SQUARE

UNANIMOUSLY RESOLVED

- [a] That the Item on the Proposed Re-Development of Templeman Square be withdrawn and submitted to the Finance and Governance Committee Meeting (Corporate Items);
- [b] That the applicant be advised to follow the Application to Lease process through the Properties Section in the Directorate : Corporate Services.

File Number: 9/1/2/5
Execution: Acting Municipal Manager
Director Planning, Economic Development & Tourism
Manager: Land Use Management

ITEMS SUBMITTED TO THE FINANCE AND GOVERNANCE COMMITTEE MEETING (CORPORATE ITEMS) HELD ON 1 SEPTEMBER 2026

F&G01/08/26 PUBLIC PARTICIPATION QUARTERLY REPORT APRIL, MAY AND JUNE 2026

UNANIMOUSLY RESOLVED

That the report of the Public Participation Unit for April, May & June 2026 as received from the Director: Corporate Services be noted.

File Number: 9/1/2/9
Execution: Acting Director: Corporate Services
Manager: Public Participation

F&G02/08/26 MONTHLY REPORT ON LEGAL MATTERS : QUARTER 4 REPORT 1 APRIL – 30 JUNE 2026

UNANIMOUSLY RESOLVED

That the Monthly Report on Legal Matters for the period 01 April – 30 June 2026 noted.

File Number: 9/1/2/9
Execution: Acting Director: Corporate Services
Acting Manager: Legal Services

F&G03/08/26 ICT QUARTER 4 OF 2025 2026 REPORT

UNANIMOUSLY RESOLVED

That the report on the ICT Quarter 4 of 2025/2026, be noted.

File Number: 9/1/2/10
Execution: Acting Director: Corporate Services
Manager: Information Technology

F&G04/08/26 HUMAN RESOURCE QUARTERLY REPORT FOR THE MONTHS OF MAY AND JUNE 2026

UNANIMOUSLY RESOLVED

That the Committee note the report on the Human Resource Section for May and June 2026.

File Number: 9/1/2/8
Execution: Acting Director: Corporate Services

F&G05/08/26 REPORT OF THE SECTION ADMINISTRATION SERVICES – APRIL 2026 TO JUNE 2026

UNANIMOUSLY RESOLVED

That the report from the Administration Services Section for April 2026 to June 2026, be noted.

File Number: 9/1/2/8
Execution: Acting Director: Corporate Services

F&G06/08/26 RISK MANAGEMENT PROGRESS REPORT QUARTER: 3 & 4 (JANUARY – JUNE 2026)

UNANIMOUSLY RESOLVED

That the Committee takes note and recommends to Council that the Risk Management is fully embedded in the KM.

File Number: 9/1/2/14
Execution: Acting Municipal Manager

F&G06.1/08/26 RISK MANAGEMENT ANNUAL RISK ASSESSMENT – REVIEWED RISK REGISTER

UNANIMOUSLY RESOLVED

- [a] That the Governance Committee notes the Risk Management Minutes and 2024|2025 Strategic Risk Register to be submitted to the Mayoral Committee Meeting, for consideration; and
- [b] That the 2024|2025 Strategic Risk Register be submitted to a Workshop on a date to be determined by the Speaker.

File Number: 9/1/2/14

Execution: Acting Municipal Manager

- 15. **IN COMMITTEE ITEMS (SEE SEPARATE AGENDA)**
- 16. **CONSIDERATIONS OF MOTIONS**
- 17. **CONSIDERATION OF MOTIONS OF EXIGENCY**
- 18. **ADJOURNMENT**

-oOo-