



Knysna

Municipality || Munisipaliteit || uMasipala

inclusive || innovative || inspired

KNYSNA MUNICIPALITY

Applications are hereby invited from suitably qualified individuals with enthusiasm for the following career opportunity in our dynamic organisation:

SENIOR ENVIRONMENTAL OFFICER
DIRECTORATE: PLANNING AND ECONOMIC DEVELOPMENT
Task Level 12: R430 992 to R559 272 (Basic Salary)
R643 098 to R808 972 (Total Cost to Council Package)
(PERMANENT APPOINTMENT)
Applicable Municipal benefits will apply.

MINIMUM QUALIFICATIONS & REQUIREMENTS:

- Tertiary qualification (Degree/ National Diploma) in Environmental Management, Environmental Sciences and/ or related studies (e.g. Nature Conservation, Forestry, Sustainability, Climate Change, Water Management/ Hydrology etc)
- 5 - 8 years' experience in the related field of air quality management/ climate change/ sustainable energy and environmental health/ management with two (2) years at supervisory level.
- Post-graduate qualification in Environmental Management/ related field will be an added advantage
- In depth understanding and application of the procedures, laws and by-laws applicable to the functionality.
- Environmental Management Inspector's Certificate
- Own vehicle and valid driver's license
- GIS knowledge and experience will be an added advantage
- Registered with a relevant professional body
- Valid Code EB Driver's License
- Computer Literacy: MS Office
- Willing to work overtime and/ or to attend meetings after normal office hours and/ or outside of the office environment when required
- Proficient in at least two of the official languages of the Western Cape

KEY PERFORMANCE AREAS:

- Implementing the operational aspects of invasive alien plant management and the rehabilitation and restoration of freshwater system (including rivers and wetlands).
- Implement and maintain purposeful and focussed environmental education and awareness programmes with the public and civil society stakeholders.
- Identify and recommend new technologies and approaches in the environmental management field.
- Building a skills base in the Greater Knysna Municipal area for the implementation of environmental programmes.
- Enforcement of relevant environmental legislation.
- Facilitate the participation of Knysna Municipality in Regional, Provincial and National climate change adaptation and mitigation strategies.
- Monitor compliance with environmental legislation by other Municipal departments.
- Monitoring and enforcing compliance with the Outeniqua Sensitive Coastal Area Regulations (OSCAER), relevant policies and legislation as well as maintaining Blue Flag and Green Coast Standards.
- Assisting with the identification of all funding opportunities and procurement of funding on behalf of the Municipality.
- Commenting on and participate in EIA processes.
- Evaluating EIR,s and EMP,s for proposed developments.
- Executing tasks associated with administration and reporting.
- The duties listed in this job description are not exhaustive, and the employer is entitled to instruct the employee at any time to carry out additional duties which are in line with the job description, or in accordance with operational requirements.

COMPETENCIES

CORE PROFESSIONAL COMPETENCIES

- *Organisational Awareness; Project Management; Financial Management; Planning and Organising; Attention to Detail, Analytical Skills, Communication Skill (Two Languages), Computer Literacy, Conflict Resolution Skills, Facilitation Skills.*

All applications will be considered, but in terms of its Employment Equity Target, the Municipality would prefer to appoint an African Male. Should a suitable candidate in that category not be identified, white females or coloured females will be considered.

PLEASE NOTE: (Failure to comply with the below will result in disqualification)

- All applications MUST be on a Knysna Municipal Application form (<https://www.knysna.gov.za/wp-content/uploads/2022/09/Knysna-Municipality-New-Job-Application-Form.pdf>) accompanied by a comprehensive CV with certified copies of qualifications (not older than 6 months), copy of ID, copies of training, experience, competency and previous employment record must accompany applications.
- Application forms are obtainable from the Municipal website: www.knysna.gov.za. Completed applications should be forwarded to the Human Resources Department, P O Box 21, Knysna, 6570 or email: vacanciesplanning@knysna.gov.za
- Correspondence will ONLY be entered into with shortlisted candidates. Should candidates not be contacted within three months after the closing date, they may accept their application as unsuccessful.
- For enquiries, contact the Human Resources Office at 044 302 6418 or 044 302 6419 or on email address: lphillips@knysna.gov.za

Canvassing for appointment is strictly prohibited and any confirming thereof will disqualify the candidate.

CLOSING DATE: 14 MARCH 2026

DR RICHARD MARTIN

ACTING MUNICIPAL MANAGER

The Municipality reserves the right not to make an appointment.