

KNYSNA LOCAL MUNICIPALITY

Notice is hereby given of a
COMMUNITY SERVICES COMMITTEE MEETING

which will be held on

Tuesday, 17 February 2026
at

09:00

in the Council Chamber
to consider the following items

MUNICIPAL OFFICES
KNYSNA

DR. RICHARD MARTIN
ACTING MUNICIPAL MANAGER

A G E N D A

Chairperson: Cllr P Petros
Members: Cllr B Charlie
Cllr L Nohana
Cllr M Gericke
Cllr A Van Schalkwyk
Cllr C Vanston
Cllr R Arends

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

TABLE OF CONTENTS

1.	OPENING AND WELCOME	3
2.	ATTENDANCE:	3
2.1	MEMBERS: PRESENT	3
2.2	MEMBERS: ABSENT WITH LEAVE	3
2.3	MEMBERS: ABSENT WITHOUT LEAVE	3
2.4	Other Councilor's Present	3
2.5	Officials Present	3
2.6	Members of the Audit Committee Present	3
2.7	Members of the Public Present	3
3.	NOTING THE PROVISIONS OF SCHEDULE 1 (CODE OF CONDUCT FOR COUNCILLORS) OF THE LOCAL GOVERNMENT MUNICIPAL SYSTEMS ACT, 32 OF 2000 AND CODE FOR ETHICAL LEADERSHIP AS ADOPTED BY COUNCIL	3
3.1	PRESENTATION: TRANSET PROPERTIES BY MR. A Mc VITTY	3
4.	CONFIRMATION OF THE MINUTES	
4.1	MINUTES OF PREVIOUS MEETING: 5 NOVEMBER 2025	4
5.	MATTERS SUBMITTED BY THE ACTING MUNICIPAL MANAGER	
5.1	COMMUNITY SERVICES: REPORT ON MUNICIPAL HEALTH AND ENVIRONMENTAL SERVICES FOR: OCTOBER 2025, NOVEMBER 2025 AND DECEMBER 2025	11
5.2	SOLID WASTE MANAGEMENT UNIT REPORT - FEBRUARY 2026	39
5.3	PUBLIC SAFETY MONTHLY REPORT DECEMBER 2025- JANUARY 2026	51
5.4	RELOCATION OF DRIVERS LICENSE TESTING GROUNDS	54
5.5	REPORT OF THE LIBRARIES OCTOBER TO DECEMBER 2026	56
5.6	GREATER KNYSNA MUNICIPAL DISASTER MANAGEMENT PLAN 2025/206	61
5.7	FIRE SERVICE MONTHLY REPORTS (OCTOBER 2025 – DECEMBER 2025)	63
5.8	LIFESAVING FUNCTION UPDATE	86
5.9	SOCIAL DEVELOPMENT SECTION MONTHLY REPORT	101
6.	CLOSURE	108

A G E N D A

1. Opening and Welcome
2. Attendance (as per attendance register)
 - 2.1 Members: Present
 - 2.2 Members: Absent with Leave
 - 2.3 Members: Absent Without Leave
 - 2.4 Other Councillors Present
 - 2.5 Officials Present
 - 2.6 Members of the Audit Committee Present
 - 2.7 Members of the Public Present
3. Noting the Provisions of Schedule 1 (Code of Conduct for Councillors) of the Local Government Municipal System Act, 32 of 2000 and Code for Ethical Leadership as adopted by the Council.
 - 3.1 **PRESENTATION: TRANSET PROPERTIES BY MR. A Mc VITTY**

4. **MINUTES OF THE PREVIOUS MEETING**

4.1 **COMMUNITY SERVICES COMMITTEE MEETING: 5 NOVEMBER 2025**

RECOMMENDATION

That the minutes of the Community Services Committee meeting held on 5 November 2025, be confirmed.

KNYSNA LOCAL MUNICIPALITY

MINUTES

of a meeting of the

COMMUNITY SERVICES COMMITTEE

held in the Council Chamber on

Wednesday, 5 November 2025

at

09:00

1. Opening and Welcoming

The Chairperson opened the meeting and also welcomed Councillors and officials that are present in the meeting.

2. Attendance of Members:

2.1 Members Present

Cllr P Petros (Chairperson)
Cllr R Arends
Cllr B Charlie (at 09:05)
Cllr M Gericke
Cllr C Vanston
Cllr A Van Schalkwyk

2.2 Members Absent with leave

None

2.3 Members Absent without leave

None

2.4. Other Councillors Present

Cllr J White
Cllr S Sabbagh
Cllr N Louw
Cllr W Grootboom
Cllr A Tsengwa (from 12:00)
Cllr M Khumelwana (from 09:20)
Cllr K Andrews (joined on teams)
Cllr L Nohana (joined on teams)

2.5 Officials Present

Mapholoba, L	Municipal Manager (On Teams)
Douglas, J	Director: Community Services
Martin, R	Director: Integrated Human Settlements (from 09:47)
Boyce, M	Director: Corporate Services
Frans, X	Manager: Libraries
Sigula, S	Acting Manager: Social Development
Mckenzie, E	Acting Manager Solid Waste
Botha, C	Acting Manager: IDP/PMS/IGR
October, J	Acting Traffic Chief
Bezuidenhout, I	Fire Chief
Lakay, J	Head: Council Committees and Councillor Support
Xibiya, N	Senior Clerk: Committee Officer

2.6 Members of the Audit Committee Present

The meeting was live streamed on Youtube.

2.7 Members of the Public Present

The meeting was live streamed on Youtube.

3. **NOTING THE PROVISIONS OF SCHEDULE 1 (CODE OF CONDUCT FOR COUNCILLORS) OF THE LOCAL GOVERNMENT MUNICIPAL SYSTEMS ACT, 32 OF 2000 AND CODE FOR ETHICAL LEADERSHIP AS ADOPTED BY COUNCIL**

RESOLVED

- [a] That the Noting the Provisions of Schedule 1 (Code of Conduct for Councillors) of the Local Government Municipal Systems act, 32 of 2000 and Code for Ethical Leadership as adopted by Council be noted; and
- [b] That it be noted that no Councillor declared any interest in any matter on the agenda.

4. **MINUTES OF THE PREVIOUS MEETING**

4.1 **COMMUNITY SERVICES COMMITTEE MEETING: 13 AUGUST 2025**

RESOLVED

That the minutes of the Community Services Committee meeting held on 13 August 2025, be confirmed.

5. **MATTERS SUBMITTED BY THE MUNICIPAL MANAGER**

C01/11/25 **REPORT ON MUNICIPAL HEALTH AND ENVIRONMENTAL SERVICES FOR AUGUST AND SEPTEMBER 2025**

UNANIMOUSLY RESOLVED

That the Report on Municipal Health and Environmental Services for August 2025 and September 2025, be noted.

File Number: 9/1/2/5

Execution: Director: Community Services

C02/11/25 INTEGRATED SEASONAL READINESS PLAN 2025/2026 (ISRP) REPORT

UNANIMOUSLY RECOMMENDED

- [a] That the report and contents pertaining to the Integrated Seasonal Readiness Plan, (ISRP) situation report, be noted;
- [b] That the resource allocation per department be included in the seasonal readiness plan.

File Number:

Execution: Director Community

C03/11/25 SEDGEFIELD - ESTABLISHMENT OF THE WASTE FORUM

UNANIMOUSLY RECOMMENDED

- [a] That Council notes the report on the establishment and inauguration of the Sedgefield Waste Forum on 26 August 2025, and the workshops held;
- [b] That Council supports the functioning of the forum as a community-based platform for enhancing waste management awareness, stakeholder engagement, and compliance monitoring in Sedgefield.
- [c] That recycling bins be introduced for all public open spaces including community halls, across the Greater Knysna area, commencing with Ward 1 and 2.

File Number:

Execution: Acting Manager: Waste Management

C04/11/25 ILLEGAL DUMPING WITHIN THE GREATER KNYSNA

UNANIMOUSLY RECOMMENDED

- [a] That the report on Illegal Dumping, be noted.
- [b] That budget of 2026/2027 to be allocated to a more educational awareness clean-up campaign within the identified wards as a more effective alternative strategy.

File Number:

Execution: Director: Community Services
 Acting Manager: Solid Waste

C05/11/25 PROGRESS ON GRASS CUTTING PER WARD IN GREATER KNYSNA MUNICIPAL AREA

UNANIMOUSLY RECOMMENDED

That the progress report to inform Council on the grass cutting per ward in Greater Knysna Municipal Area be noted.

C06/11/25 SOLID WASTE MANAGEMENT MONTHLY REPORT: SEPTEMBER 2025

UNANIMOUSLY RESOLVED

That the monthly report on the Solid Waste Management Unit, be noted.

C07/11/25 REPORT ON TRAFFIC & LAW ENFORCEMENT

UNANIMOUSLY RECOMMENDED

- [a] That council prioritise the budget to deal with stray livestock and impoundment.
- [b] That a comprehensive progress report regarding the operations and engagement with the Provincial and National Departments of the Steering Committee for roaming animals, be submitted to the next Community Services Committee meeting, for consideration

C08/11/25 FIRE SERVICE MONTHLY REPORTS: JULY & AUGUST 2025

UNANIMOUSLY RESOLVED

That the monthly Fire Service report for the period July and August 2025, be noted.

File Number: 9/1/2/5

Execution: Director: Community Services

C09/11/25 DEPARTMENTAL REPORT: SOCIAL DEVELOPMENT AND SPECIAL PROGRAMMES FOR THE PERIOD OF AUGUST- OCTOBER 2025

UNANIMOUSLY RESOLVED

That the report on the programmes for the department Social development & Special programmes for the period from August 2025 - October 2025, be noted.

C10/11/25 REPORT OF THE LIBRARIES AND MUSEUMS: SEPTEMBER 2025

UNANIMOUSLY RESOLVED

That the report on the libraries and museums for September 2025, be noted.

File Number: 9/1/2/5

Execution: Director: Community Services

CLOSURE

The Chairperson thanked everybody present for their contribution and the meeting terminated at 12:20.

Approved

.....
Chairperson: Cllr P Petros

.....
Date

-oOo-

5. MATTERS SUBMITTED BY THE ACTING MUNICIPAL MANAGER

5.1

C01/02/26	REPORT ON MUNICIPAL HEALTH AND ENVIRONMENTAL SERVICES FOR: OCTOBER 2025, NOVEMBER 2025 AND DECEMBER 2025
------------------	---

REPORT FROM THE DIRECTOR: WASTE MANAGEMENT

PURPOSE OF THE REPORT

- For Council to note and comment on the reports from Garden Route District Municipality

BACKGROUND

ORDINARY COUNCIL MEETING
MINUTES
11 DECEMBER 2025

C01/11/25 **REPORT ON MUNICIPAL HEALTH AND ENVIRONMENTAL SERVICES FOR AUGUST AND SEPTEMBER 2025**

UNANIMOUSLY RESOLVED

That the Report on Municipal Health and Environmental Services for August 2025 and September 2025, be noted.

File Number: 9/1/2/5

Execution: Director: Community Services

RECOMMENDATION OF THE MUNICIPAL MANAGER

That Council notes the report on Municipal Health and Environmental Services for: October 2025, November 2025 and December 2025.

APPENDIX / ADDENDUM

1. REPORT ON MUNICIPAL HEALTH AND ENVIRONMENTAL SERVICES FOR:
OCTOBER 2025
2. REPORT ON MUNICIPAL HEALTH AND ENVIRONMENTAL SERVICES FOR:
NOVEMBER 2025
3. REPORT ON MUNICIPAL HEALTH AND ENVIRONMENTAL SERVICES FOR:
DECEMBER 2025

File Number: 9/1/2/5

Execution: Director Community Services



REPORT ON MUNICIPAL HEALTH AND ENVIRONMENTAL SERVICES FOR OCTOBER 2025

03 NOVEMBER 2025

**REPORT FROM EXECUTIVE MANAGER: COMMUNITY SERVICES (NTHABELENG
RAISA-MLANDU) CHIEF MUNICIPAL HEALTH (J.P MCCARTHY) KNYSNA OFFICE**

PURPOSE OF THE REPORT

To inform the committee in regard to the Key Performance Areas and main functions of the Municipal Health Section and to inform the committee on activities performed by Environmental Health Practitioners for the month of October 2025.

BACKGROUND / DISCUSSION

The Garden Route District Municipality is a municipality in terms of the Municipal Systems Act of 2000. According to Section 84(1) (l) of the Municipal Structures Act, Act 117 of 1998, one of the core functions of a district municipality is Municipal Health Services. Section 24 of the Constitution of the Republic of South Africa entrenches the right of all citizens to live in an environment that is not harmful to their health and well-being. Section 1 of the National Health Act, 2003 (Act 61 of 2003), defines municipal health services and Section 83 clearly stipulates the responsibilities of municipalities in the performance of such services.

In order to fulfil its constitutional and legal obligations, the Garden Route District Municipality Municipal Health Services fulfils its mandate through highly qualified and skilled environmental health practitioners (EHPs). They provide and facilitate comprehensive, pro-active and need-related services to ensure a safe, healthy and clean environment, thereby preventing and eliminating sources of disease. Environmental Health comprises those aspects of human health, including quality of life, that are determined by physical, chemical, biological, social and psycho-social factors in the environment.

It also refers to the theory and practice of assessing, correcting, controlling and preventing factors in the environment that can adversely affect the health of present and future generations. Environmental health services are services that implement environmental policies through monitoring and controlling, which

improve environmental parameters and encourage the use of environmentally friendly and healthy technologies and behaviour's. (These definitions are in line with the definitions of the World Health Organization). Controlling and monitoring also play a leading role in suggesting and developing new policy areas.

THE ROLE AND FUNCTION OF THE MUNICIPAL HEALTH SERVICES.

Health Surveillance of Premises

Residential, business and public premises are regularly monitored to ensure that there are no health nuisances. This is done to ensure compliance with the applicable legislation, the principles of Agenda 21 and the "Healthy Cities" approach, and the minimization of any detrimental environmental health risk.

Key Performance Areas

- ❖ Chemical Safety.
- ❖ Disposal of the dead.
- ❖ Environmental Pollution Control.
- ❖ Food Control.
- ❖ Health Surveillance of Premises.
- ❖ Surveillance and Prevention of Communicable Diseases.
- ❖ Vector Control/Monitoring.
- ❖ Waste Management.
- ❖ Water Quality Monitoring.
- ❖ Administration-general

Main Functions

- ❖ Monitoring of water reticulation
- ❖ Protection of water sources by enforcement of laws and regulations.
- ❖ Introduction of corrective and preventative actions.
- ❖ Implementation of Health and Hygiene Awareness.
- ❖ Control of Food Premises by issuing Compliance Certificates to Food Premises.
- ❖ Ensure that food is safe and healthy for human consumption by the enforcement of Laws and Regulations.
- ❖ The monitoring of the storage, treatment, collection, handling and disposal of the various categories of waste.
- ❖ The identification, monitoring and evaluation of health risks, nuisances and hazards.

- ❖ The promotion of health and hygiene aimed at preventing the incidence of environmental conditions that will result in contagious diseases.
- ❖ Monitoring, identification, evaluation to ensure the prevention of vectors.
- ❖ The identification, evaluation, monitoring and prevention of the pollution of soil, water and air.
- ❖ Monitoring of cemeteries, crematoriums and other facilities for the disposal of corpses.
- ❖ The monitoring, identification, evaluation and prevention of risks relating to chemicals hazardous to humans.

INFORMATION BOX	ABBREVIATIONS
Comply	C
Non-compliance	NC
Health & Hygiene education	H&H
Notice of Non-Compliance	Non
Final Notice of Non-Compliance	F.Non
Follow-up sample	F.u S
Fine/ Prohibition	F/P

A. FOOD CONTROL

Chemical food sampling

Sample information				Remedial actions					Results
Sample Type	No of samples	C	N/C	H & H	Non	F.Non	F.u S	F/P	
0									
Comments: 14 samples of identified foodstuffs procured from various spaza shops within the Greater Knysna area, awaiting results.									

Bacteriological food sampling

Sample Type	No of Samples	C	N/C	H & H	Non	F.No n	F.u S	F/P	Results
Meat sausage	1	1	0	-	-	-	-	-	
Cheddar Cheese	1	1	0	-	-	-	-	-	
Mince	2	2	0	-	-	-	-	-	

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

Milk	1	1	0	-	-	-	-	-	
Cooked Chicken	1	1	0	-	-	-	-	-	
Spice	1	1	0	-	-	-	-	-	
Comments: All samples complied									

B. INSPECTION OF FOOD PREMISES

Formal & Informal food premises

Inspection information				Remedial actions			
Premises type	No of premises inspected	C	N/C	H & H	Non	F.Non	F/P
Formal Food premises	37	26	11	11	11	2	-
Spaza shops	9	5	4	4	4	1	-
Informal Food premises	3	2	1	1	1	-	-
Dairy farms	1	0	1	1	1	-	-

Comments:

- The present status of the following areas where food is being prepared, stored and sold to the general public has remained unchanged and currently constitutes a severe public health nuisance:
 - Knysna Taxi rank within the CBD of Town
 - Qolweni informal business sector
 - Masakhane Mall
- Monitoring and related Health and Hygiene awareness sessions were undertaken at informal food preparation stalls in the Knysna taxi rank by the Garden Route Municipal Health section.
- However, collective actions by all relevant stakeholders must be implemented to ensure compliance and minimize the current public health challenges.
- Health and Hygiene sessions regarding the disposal of oil / waste material were undertaken at all surrounding formal food premises within the Knysna CBD/Waterfront.
- Inspections /surveillance of formal food premises /shopping malls to be undertaken prior to the annual holiday season

C. CERTIFICATE OF ACCEPTABILITY

No	Business Name	Owner Name	Collab No	Reference no
----	---------------	------------	-----------	--------------

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

1.	Kloppers Winkel Pty Ltd	Gideon Jacobus Kloppers	46503950	0234792526
2.	Evergreen Eats Pty Ltd	Wade Lees	46499439	0234662526
3.	Superspar Knysna	Andrea Georgiou	46496956	0234862526
4.	Goodstuv Company Pty Ltd	Lana Smit	46455547	0234892526
5.	Gelato Manufactory Knysna Pty Ltd	Vincenzo Bruno	46599152	0235142526
6.	Nico's Cafe	CG Terblanche	46615473	0235242526
7.	Ithalethu Services	Vuyiseka Fisa	46629262	0235212526
8.	Merle Event Management Corporation Pty Ltd	Merle Phillips	46674160	0235322526
9.	Coffee Junkie T/A Seattle Coffee Co	Hein Giliomee	46657418	0235282526
10.	Maca Magic	Wayne Wostenholm	46674449	0235332526

D. HEALTH SURVEILLANCE OF PREMISES

Inspections were performed at the following premises:

Inspection information				Remedial actions			
Premises type	No of premises inspected	C	N/C	H & H	Non	F.No n	F/P
Public Toilets	2	2	0	-	-	-	-
Tobacco Premises	17	13	4	4	4	-	-
Vector control	34	23	11	11	11	-	-
Labelling of food stuffs	8	8	0	-	-	-	-
Accommodation establishments	3	3	0	-	-	-	-
Informal settlements	5	0	5	5	5	-	-
Places of care (creche)	20	11	9	9	9	1	-
Comments: The systematic health certification of all accommodation establishments are being undertaken.							

- The current condition of identified public toilets within the Greater Knysna area constitutes a serious municipal health nuisance.
These facilities includes the following areas :
 - Sizamele communal toilets
 - Lapland informal settlement (Keurhoek)
 - Flenters informal settlement
 - Masakhane Mall public toilets (Nekkies)
- The continued illegal dumping within identified informal settlements remains an huge environmental health challenge.
- The "Green waste (Garden refuse dump site) poses a serious environmental /public health risk
- General surveillance of Places of care (creche's) being undertaken within the Greater Knysna area.

E. WATER QUALITY MONITORING

DRINKING WATER

Water Service Authority Reservoirs

Sample information									Results
Sample point	No of samples	C	N/C	H & H	No n	F.Non	F.u S	F/P	
Rheenendal	1	1	0	-	-	-	-	-	
Knysna	2	2	0	-	-	-	-	-	
Buffalo Bay	1	1	0	-	-	-	-	-	
Sedgefield	3	3	0	-	-	-	-	-	
Karatara	1	1	0	-	-	-	-	-	
Brenton on sea	1	0	1						Coliforms > 13

Comment:

- Follow up sample to be undertaken at Brenton on sea prior to the annual holiday season.

Non-Water Service Authority

Sample information									Results
Sample point	No of samples	C	N/C	H & H	No n	F.Non	F.u S	F/P	

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

Elands kraal	1	0	1	-	-	-	-	-	Coliforms> 1580 E.coli > 30
- Health and hygiene intervention by means of informing property owner regarding effective water purification methods. - Follow up sample complied.									

RECREATIONAL WATERS

Sample information					Remedial actions				
Sample point	No of samples	C	N/C	H & H	Non	F.No n	F.u S	F/P	Results (Ecoli/100 ml)
1. The Heads	1	1	0	-	-	-	-	-	
2. Green hole	1	1	0	-	-	-	-	-	
3. Bigia	1	0	1	-	-	-	-	-	E.coli >1800
4. Bollard Bay	1	1	0	-	-	-	-	-	
5. Bongani	1	0	1	-	-	-	-	-	E.coli >15700
6. Costa Sarda	1	0	1	-	-	-	-	-	E.coli >1120
7. Queen Street	1	1	0	-	-	-	-	-	
8. Long Street	1	0	1	-	-	-	-	-	E.coli >2700
9. Train Station	1	0	1	-	-	-	-	-	E.coli >23400
10.Kada	1	0	1	-	-	-	-	-	E.coli >3600000
11.Salt River	1	0	1	-	-	-	-	-	E.coli >1100
12.Lake Brenton	1	1	0	-	-	-	-	-	
13.Crabs Creek	1	1	0	-	-	-	-	-	
14.Belvidere	1	1	0	-	-	-	-	-	
Comments: - The land based water pollution entering the estuary is a cause of dire concern from an environmental health perspective. - The increased incidents of chronic pollution from compromised sewerage reticulation within the Knysna CBD, as well as various									

sites in identified residential areas is testifies to the high readings of non-compliance as mentioned above. A seasonal readiness plan to be adopted by all relevant stakeholders prior to the annual holiday season	
--	--

River Water

Sample information									Results
Sample point	No of samples	C	N/C	H & H	Non	F.Non	F.u S	F/P	
	0								
Comment: No samples were taken									

FINAL EFFLUENT – WASTE WATER TREATMENT WORKS

Municipal

Sample information				Remedial actions				Results
Sample point	No of samples	C	N/C	H & H	Non	F.Non	F.u S	
Rheenendal	1	0	1	-	-	-	-	Coliforms > 1150
Knysna	1	0	1	-	-	-	-	Coliforms > 160
Comments: Non-compliant sample results have been submitted to the relevant Directorate								

Private

Sample information				Remedial actions				
Sample point	No of samples	C	N/C	H & H	Non	F.Non	F.u S	F/P
No samples were taken				-	-	-	-	-

Swabs

Sample information				Remedial actions				
Sample point	No of samples	C	N/C	H & H	Non	F.Non	F.u S	F/P
Hand swab	1	0	1	-	-	-	-	-
				-	-	-	-	-

Comments: Applicable health and hygiene intervention at the relevant food premises

ACHIEVEMENTS – OCTOBER 2025

- Bacteriological food sampling of identified food premises.
- Bacteriological water sampling of potable water sources and reservoirs.
- Recreational water sampling of the Knysna estuary.
- Monitoring and surveillance of Places of Care (creche's) within the Greater Knysna area
- Health and hygiene education regarding the disposal of waste water with local residents in the Smutsville residential area.
- Scheduled formal health and hygiene sessions at food premises.
- Health and Hygiene awareness undertaken at various sites with various stakeholders during the annual initiation “Ulwaluko” season.

ACTION PLANS – NOVEMBER 2025

- Recreational water sampling of the Knysna estuary.
- Bacteriological food sampling of identified food premises (including soft serve and ice cream vending machines).
- Bacteriological water sampling of potable water sources and reservoirs.
- Bacteriological sampling from final effluent at wastewater sewage plants.
- Surveillance and certification of accommodation establishments.
- Surveillance and inspection of identified of schools/school food preparation areas.
- Inspections and surveillance of public amenities (including caravan parks, public toilets and other recreational areas)

James McCarthy
Chief: Municipal Health Service – Knysna Area



REPORT ON MUNICIPAL HEALTH AND ENVIRONMENTAL SERVICES FOR NOVEMBER 2025

02 DECEMBER 2025

**REPORT FROM EXECUTIVE MANAGER: COMMUNITY SERVICES (NTHABELENG
RAISA-MLANDU) CHIEF MUNICIPAL HEALTH (J.P MCCARTHY) KNYSNA OFFICE**

PURPOSE OF THE REPORT

To inform the committee in regard to the Key Performance Areas and main functions of the Municipal Health Section and to inform the committee on activities performed by Environmental Health Practitioners for the month of November 2025.

BACKGROUND / DISCUSSION

The Garden Route District Municipality is a municipality in terms of the Municipal Systems Act of 2000. According to Section 84(1) (l) of the Municipal Structures Act, Act 117 of 1998, one of the core functions of a district municipality is Municipal Health Services. Section 24 of the Constitution of the Republic of South Africa entrenches the right of all citizens to live in an environment that is not harmful to their health and well-being. Section 1 of the National Health Act, 2003 (Act 61 of 2003), defines municipal health services and Section 83 clearly stipulates the responsibilities of municipalities in the performance of such services.

In order to fulfil its constitutional and legal obligations, the Garden Route District Municipality Municipal Health Services fulfils its mandate through highly qualified and skilled environmental health practitioners (EHPs). They provide and facilitate comprehensive, pro-active and need-related services to ensure a safe, healthy and clean environment, thereby preventing and eliminating sources of disease. Environmental Health comprises those aspects of human

health, including quality of life, that are determined by physical, chemical, biological, social and psycho-social factors in the environment.

It also refers to the theory and practice of assessing, correcting, controlling and preventing factors in the environment that can adversely affect the health of present and future generations. Environmental health services are services that implement environmental policies through monitoring and controlling, which improve environmental parameters and encourage the use of environmentally friendly and healthy technologies and behaviours. (These definitions are in line with the definitions of the World Health Organization). Controlling and monitoring also play a leading role in suggesting and developing new policy areas.

THE ROLE AND FUNCTION OF THE MUNICIPAL HEALTH SERVICES.

Health Surveillance of Premises

Residential, business and public premises are regularly monitored to ensure that there are no health nuisances. This is done to ensure compliance with the applicable legislation, the principles of Agenda 21 and the "Healthy Cities" approach, and the minimization of any detrimental environmental health risk.

Key Performance Areas

- ❖ Chemical Safety.
- ❖ Disposal of the dead.
- ❖ Environmental Pollution Control.
- ❖ Food Control.
- ❖ Health Surveillance of Premises.
- ❖ Surveillance and Prevention of Communicable Diseases.
- ❖ Vector Control/Monitoring.
- ❖ Waste Management.
- ❖ Water Quality Monitoring.
- ❖ Administration-general

Main Functions

- ❖ Monitoring of water reticulation
- ❖ Protection of water sources by enforcement of laws and regulations.
- ❖ Introduction of corrective and preventative actions.
- ❖ Implementation of Health and Hygiene Awareness.
- ❖ Control of Food Premises by issuing Compliance Certificates to Food Premises.

- ❖ Ensure that food is safe and healthy for human consumption by the enforcement of Laws and Regulations.
- ❖ The monitoring of the storage, treatment, collection, handling and disposal of the various categories of waste.
- ❖ The identification, monitoring and evaluation of health risks, nuisances and hazards.
- ❖ The promotion of health and hygiene aimed at preventing the incidence of environmental conditions that will result in contagious diseases.
- ❖ Monitoring, identification, evaluation to ensure the prevention of vectors.
- ❖ The identification, evaluation, monitoring and prevention of the pollution of soil, water and air.
- ❖ Monitoring of cemeteries, crematoriums and other facilities for the disposal of corpses.
- ❖ The monitoring, identification, evaluation and prevention of risks relating to chemicals hazardous to humans.

INFORMATION BOX	ABBREVIATIONS
Comply	C
Non-compliance	NC
Health & Hygiene education	H&H
Notice of Non-Compliance	Non
Final Notice of Non-Compliance	F.Non
Follow-up sample	F.u S
Fine/ Prohibition	F/P

B. FOOD CONTROL

Chemical food sampling

Sample information				Remedial actions					Results
Sample Type	No of samples	C	N/C	H & H	Non	F.Non	F.u S	F/P	
0									
Comments: 14 samples of identified foodstuffs procured from various spaza shops within the Greater Knysna area, awaiting results.									

Bacteriological food sampling

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

Sample Type	No of Samples	C	N/C	H & H	Non	F.No n	F.u S	F/P	Results
Soft Serve /Ice cream	5	5	0	-	-	-	-	-	
Milk	1	1	0	-	-	-	-	-	
Feta Cheese	1	1	0	-	-	-	-	-	
Bottled Water	1	1	0	-	-	-	-	-	
Comments: All samples complied									

B. INSPECTION OF FOOD PREMISES

Formal & Informal food premises

Inspection information				Remedial actions			
Premises type	No of premises inspected	C	N/C	H & H	Non	F.Non	F/P
Formal Food premises	22	16	6	6	6	2	-
Spaza shops	19	12	7	7	7	1	-
Informal Food premises	1	1	-	-	-	-	-

Comments:

- The present status of the following areas where food is being prepared, stored and sold to the general public has remained unchanged and currently constitutes a severe public health nuisance:
 - Knysna Taxi rank within the CBD of Town
 - Qolweni informal business sector
 - Masakhane Mall
- Monitoring and related Health and Hygiene awareness sessions were undertaken at informal food preparation stalls in the Knysna taxi rank by the Garden Route Municipal Health section.
- However, collective actions by all relevant stakeholders must be implemented to ensure compliance and minimize the current public health challenges.
- Health and Hygiene sessions regarding the disposal of oil / waste material were undertaken at all surrounding formal food premises within the Knysna CBD/Waterfront.
- Inspections /surveillance of formal food premises /shopping malls to be undertaken prior to the annual holiday season.

C. CERTIFICATE OF ACCEPTABILITY

No	Business Name	Owner Name	Collab No	Reference no
1.	Little Eagles Foundation	Mornay & Ernestine Galant	46711910	0235452526
2.	Concordia Primary School	M.J. Opperman	46704944	0235082526
3.	Dlisanis Transport T/A Lekker Bekkie Stall Pty Ltd	Eugenie Dlisanis	46700591	0235382526
4.	Bavarian Pretzel	Haas Simone	46751032	0235472526
5.	Joe One TT Pty Ltd	Zuofeng Chen	46751017	0235072526
6.	Chatters	Robert Dixon	46773709	0235572526
7.	Mtyhagi Projects Pty Ltd	Sanele Mtyhagi	46773728	0235592526
8.	Joreenko Dining T/A Nandos Knysna	Johnny Nkosi	46805293	0235602526
9.	Legends Sports Pub	Werner van Rooyen	46811155	0235662526
10.	Smokey Pokey	Shulka Mohabir	46811027	0235422526

D. HEALTH SURVEILLANCE OF PREMISES

Inspections were performed at the following premises:

Inspection information				Remedial actions			
Premises type	No of premises inspected	C	N/C	H & H	Non	F.No n	F/P
Public Toilets	4	1	3	3	3	-	-
Tobacco Premises	21	21	0	-	-	-	-
Vector control	34	24	10	10	10	10	-
Labelling of food stuffs	15	15	0	-	-	-	-
Accommodation establishments	9	9	0	-	-	-	-
Informal settlements	3	1	2	2	2	2	-
Places of care (creche)	7	4	3	3	3	1	-

Comments:

- The current condition of identified public toilets within the Greater Knysna area constitutes a serious municipal health nuisance.
These facilities includes the following areas :

- Sizamele communal toilets
 - Lapland informal settlement (Keurhoek)
 - Flenters informal settlement
 - Masakhane Mall public toilets (Nekkies)
 - The continued illegal dumping within identified informal settlements remains an huge environmental health challenge.
 - The "Green waste (Garden refuse dump site) poses a serious environmental /public health risk
 - General surveillance of Places of care (creche's) being undertaken within the Greater Knysna area.
- Non-compliant creches have received a final notice due to structural defects

E. WATER QUALITY MONITORING

DRINKING WATER

Water Service Authority Reservoirs

Sample information									
Sample point	No of samples	C	N/C	H & H	No n	F.Non	F.u S	F/P	Results
Rheenendal	1	0	1	-	-	-	-	-	Coliforms 12
Knysna	3	1	2	-	-	-	-	-	Coliforms > 3310 & E.coli > 690
Buffalo Bay	1	1	-	-	-	-	-	-	
Sedgefield	1	1	0	-	-	-	-	-	
Karatara	1	1	0	-	-	-	-	-	
Brenton on sea	1	0	1	-	-	-	-	-	Coliforms > 63

Comment:

- Follow up sample to be taken at the Rheenendal site
- Follow up sampling to be undertaken at identified Knysna residential area Investigation to be undertaken to identify the current non compliance
- Follow up sample to be undertaken at Brenton on sea prior to the annual holiday season.

Non-Water Service Authority

Sample information		
--------------------	--	--

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

Sample point	No of samples	C	N/C	H & H	Non	F.Non	F.u S	F/P	Results
Elands kraal	1	0	1	-	-	-	-	-	Coliforms> 84 E.coli > 7
Health and hygiene intervention by means of informing property owner regarding effective water purification methods.									

RECREATIONAL WATERS

Sample information					Remedial actions				
Sample point	No of samples	C	N/C	H & H	Non	F.No n	F.u S	F/P	Results (Ecoli/100 ml)
15.The Heads	1	1	0	-	-	-	-	-	
16.Green hole	1	1	0	-	-	-	-	-	
17.Bigia	1	0	1	-	-	-	-	-	E.coli >1800
18.Bollard Bay	1	1	0	-	-	-	-	-	
19.Bongani	1	0	1	-	-	-	-	-	E.coli >15000
20.Costa Sarda	1	0	1	-	-	-	-	-	E.coli >1130
21.Queen Street	1	0	1	-	-	-	-	-	E.coli >15000
22.Long Street	1	0	1	-	-	-	-	-	E.coli >15000
23.Train Station	1	0	1	-	-	-	-	-	E.coli >15000
24.Kada	1	0	1	-	-	-	-	-	E.coli >1430
25.Salt River	1	1	0	-	-	-	-	-	
26.Lake Brenton	1	1	0	-	-	-	-	-	
27.Crabs Creek	1	1	0	-	-	-	-	-	
28.Belvidere	1	1	0	-	-	-	-	-	
Comments: The land based water pollution entering the estuary is a cause of dire concern from an environmental health perspective.									

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

- The increased incidents of chronic pollution from compromised sewerage reticulation within the Knysna CBD, as well as various sites in identified residential areas is testifies to the high readings of non-compliance as mentioned above. - A seasonal readiness plan to be adopted by all relevant stakeholders prior to the annual holiday season	
--	--

River Water

Sample information									Results
Sample point	No of samples	C	N/C	H & H	Non	F.Non	F.u S	F/P	
Swartvlei Lagoon	1	1	0	-	-	-	-	-	
Comment: Complied									

FINAL EFFLUENT – WASTE WATER TREATMENT WORKS

Municipal

Sample information				Remedial actions					Results
Sample point	No of samples	C	N/C	H & H	Non	F.Non	F.u S		
Knysna	1	0	1	-	-	-	-	-	Faecal coliforms > 460
Comments: Non-compliant sample results have been submitted to the relevant Directorate									

Private

Sample information				Remedial actions					F/P
Sample point	No of samples	C	N/C	H & H	Non	F.Non	F.u S		
No samples were taken				-	-	-	-	-	-

Swabs

Sample information				Remedial actions					F/P
Sample point	No of samples	C	N/C	H & H	Non	F.Non	F.u S		
No swabs taken	-		-	-	-	-	-	-	-
Comments:									

ACHIEVEMENTS – NOVEMBER 2025

- Bacteriological food sampling of identified food premises.
- Bacteriological water sampling of potable water sources and reservoirs.
- Recreational water sampling of the Knysna estuary.
- Monitoring and surveillance of Places of Care (creche's) within the Greater Knysna area.
- Scheduled formal health and hygiene sessions at identified food premises.
- Health and Hygiene awareness undertaken at various sites in the Northern with various stakeholders during the annual initiation "Ulwaluko" season.

ACTION PLANS – DECEMBER 2025

- Recreational water sampling of the Knysna estuary.
- Bacteriological food sampling of identified food premises
- Bacteriological water sampling of potable water sources and reservoirs.
- Bacteriological sampling from final effluent at wastewater sewage plants.
- Surveillance and certification of accommodation establishments.
- Collaborative spaza shop blitz in the Northern areas (Concordia area)
- Inspections and surveillance of public amenities (including caravan parks, public toilets and other recreational areas)

James McCarthy
Chief: Municipal Health Service – Knysna Area



REPORT ON MUNICIPAL HEALTH AND ENVIRONMENTAL SERVICES FOR DECEMBER 2025

05 JANUARY 2026

**REPORT FROM EXECUTIVE MANAGER: COMMUNITY SERVICES (NTHABELENG
RAISA-MLANDU) CHIEF MUNICIPAL HEALTH (J.P MCCARTHY) KNYSNA OFFICE**

PURPOSE OF THE REPORT

To inform the committee in regard to the Key Performance Areas and main functions of the Municipal Health Section and to inform the committee on activities performed by Environmental Health Practitioners for the month of December 2025.

BACKGROUND / DISCUSSION

The Garden Route District Municipality is a municipality in terms of the Municipal Systems Act of 2000. According to Section 84(1) (l) of the Municipal Structures Act, Act 117 of 1998, one of the core functions of a district municipality is Municipal Health Services. Section 24 of the Constitution of the Republic of South Africa entrenches the right of all citizens to live in an environment that is not harmful to their health and well-being. Section 1 of the National Health Act, 2003 (Act 61 of 2003), defines municipal health services and Section 83 clearly stipulates the responsibilities of municipalities in the performance of such services.

In order to fulfil its constitutional and legal obligations, the Garden Route District Municipality Municipal Health Services fulfils its mandate through highly qualified and skilled environmental health practitioners (EHPs). They provide and facilitate comprehensive, pro-active and need-related services to ensure a safe, healthy and clean environment, thereby preventing and eliminating sources of disease. Environmental Health comprises those aspects of human health, including quality of life, that are determined by physical, chemical, biological, social and psycho-social factors in the environment.

It also refers to the theory and practice of assessing, correcting, controlling and preventing factors in the environment that can adversely affect the health of present and future generations. Environmental health services are services that implement environmental policies through monitoring and controlling, which improve environmental parameters and encourage the use of environmentally friendly and healthy technologies and behaviours. (These definitions are in line with the definitions of the World Health Organization).

Controlling and monitoring also play a leading role in suggesting and developing new policy areas.

THE ROLE AND FUNCTION OF THE MUNICIPAL HEALTH SERVICES.

Health Surveillance of Premises

Residential, business and public premises are regularly monitored to ensure that there are no health nuisances. This is done to ensure compliance with the applicable legislation, the principles of Agenda 21 and the "Healthy Cities" approach, and the minimization of any detrimental environmental health risk.

Key Performance Areas

- ❖ Chemical Safety.
- ❖ Disposal of the dead.
- ❖ Environmental Pollution Control.
- ❖ Food Control.
- ❖ Health Surveillance of Premises.
- ❖ Surveillance and Prevention of Communicable Diseases.
- ❖ Vector Control/Monitoring.
- ❖ Waste Management.
- ❖ Water Quality Monitoring.
- ❖ Administration-general

Main Functions

- ❖ Monitoring of water reticulation
- ❖ Protection of water sources by enforcement of laws and regulations.
- ❖ Introduction of corrective and preventative actions.
- ❖ Implementation of Health and Hygiene Awareness.
- ❖ Control of Food Premises by issuing Compliance Certificates to Food Premises.
- ❖ Ensure that food is safe and healthy for human consumption by the enforcement of Laws and Regulations.
- ❖ The monitoring of the storage, treatment, collection, handling and disposal of the various categories of waste.
- ❖ The identification, monitoring and evaluation of health risks, nuisances and hazards.
- ❖ The promotion of health and hygiene aimed at preventing the incidence of environmental conditions that will result in contagious diseases.
- ❖ Monitoring, identification, evaluation to ensure the prevention of vectors.

- ❖ The identification, evaluation, monitoring and prevention of the pollution of soil, water and air.
- ❖ Monitoring of cemeteries, crematoriums and other facilities for the disposal of corpses.
- ❖ The monitoring, identification, evaluation and prevention of risks relating to chemicals hazardous to humans.

INFORMATION BOX	ABBREVIATIONS
Comply	C
Non-compliance	NC
Health & Hygiene education	H&H
Notice of Non-Compliance	Non
Final Notice of Non-Compliance	F.Non
Follow-up sample	F.u S
Fine/ Prohibition	F/P

C. FOOD CONTROL

Chemical food sampling

Sample information				Remedial actions					Results
Sample Type	No of samples	C	N/C	H & H	Non	F.Non	F.u S	F/P	
0									
Comments: 14 samples of identified foodstuffs procured from various spaza shops within the Greater Knysna area, awaiting results.									

Bacteriological food sampling

Sample Type	No of Samples	C	N/C	H & H	Non	F.No n	F.u S	F/P	Results
Milk	1	1	0	-	-	-	-	-	
Oyster	3	3	0	-	-	-	-	-	
Comments: All samples complied									

B. INSPECTION OF FOOD PREMISES

Formal & Informal food premises

Inspection information				Remedial actions			
Premises type	No of premises inspected	C	N/C	H & H	Non	F.Non	F/P

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

Formal Food premises	11	8	3	3	3	-	-
Spaza shops	4	3	1	1	2	1	-
Informal Food premises	3	3	0	-	-	-	-

Comments:

- The present status of the following areas where food is being prepared, stored and sold to the public has remained unchanged and currently constitutes a severe public health nuisance:
 - Knysna Taxi rank within the CBD of Town
 - Qolweni informal business sector
 - Masakhane Mall
- Health and Hygiene sessions regarding the disposal of oil / waste material were undertaken at all surrounding formal food premises within the Knysna CBD/Waterfront.
- Inspections/surveillance of formal food premises/shopping malls have been undertaken during the annual holiday season.

C. CERTIFICATE OF ACCEPTABILITY

No	Business Name	Owner Name	Collab No	Reference no
1.	The Node Juice Bar	Mary-Jane Paulsen	46872423	0235792526
2.	Judah Square Educare Centre	Nancy Melville	46873118	0235742526
3.	Knysna Secondary School	Sydney Jantjies	46846604	0235702526
4.	Smokey Pokey (Food Trailer)	Shulka Mohabir	46811027	0235422526
5.	Kfc Knysna 2	Mohammad Zayne Moyat	46878641	0235692526
6.	Affair Food & Wine	Sean Horsley	46893401	0235882526

D. HEALTH SURVEILLANCE OF PREMISES

Inspections were performed at the following premises:

Inspection information				Remedial actions			
Premises type	No of premises inspected	C	N/C	H & H	Non	F.No n	F/P
Public Toilets	5	5	0	-	-	-	-
Tobacco Premises	6	5	1	1	1	1	-

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

Vector control	8	5	3	3	3	-	-
Labelling of food stuffs	6	5	1	1	1	-	-
Accommodation establishments	2	2	0	-	-	-	-
Informal settlements	3	0	3	3	3	-	-
Places of care (creche)	3	2	1	1	1		-

Comments:

- The continued illegal dumping within identified informal settlements remains a huge environmental health challenge.
- The "Green waste (Garden refuse dump site) poses a serious environmental /public health risk
- General surveillance of Places of care (creche's) being undertaken within the Greater Knysna area.
Non-compliant creches have received a final notice due to structural defects

E. WATER QUALITY MONITORING

DRINKING WATER

Water Service Authority Reservoirs

Sample information									Results
Sample point	No of samples	C	N/C	H & H	No n	F.Non	F.u S	F/P	
Sedgefield	1	1	0	-	-	-	-	-	
Knysna	1	1	0	-	-	-	-	-	
Brenton On Sea	1	0	1	-	-	-	-	-	Coliforms > 380
Buffalo Bay	1	0	1	-	-	-	-	-	Coliforms > 170 & E. coli > 6
Sedgefield	1	1	0	-	-	-	-	-	
Karatara	1	1	0	-	-	-	-	-	
Rheenendal	1	0	1	-	-	-	-	-	Coliforms > 150 & E. coli > 1

Comment:

- Follow up samples to be taken at the above mentioned non-compliant sites
- Concern regarding the current water quality status of drinking water supplied to residents and visitors during the annual holiday season

Non-Water Service Authority

Sample information									Results
Sample point	No of samples	C	N/C	H & H	Non	F.Non	F.u S	F/P	
No samples were taken									

RECREATIONAL WATERS

Sample information				Remedial actions					Results (Ecoli/100 ml)
Sample point	No of samples	C	N/C	H & H	Non	F.No n	F.u S	F/P	
29.The Heads	2	2	0	-	-	-	-	-	
30.Green hole	2	2	0	-	-	-	-	-	
31.Bigia	1	1	0	-	-	-	-	-	
32.Bollard Bay	2	2	0	-	-	-	-	-	
33.Bongani	1	0	1	-	-	-	-	-	E. coli >15000
34.Costa Sarda	1	1	0	-	-	-	-	-	
35.Queen Street	1	0	1	-	-	-	-	-	E. coli >770
36.Long Street	1	0	1	-	-	-	-	-	E. coli >15000
37.Train Station	1	1	0	-	-	-	-	-	
38.Kada	1	0	1	-	-	-	-	-	E. coli >2300
39.Salt River	1	0	1	-	-	-	-	-	E. coli >15000
40.Lake Brenton	1	1	0	-	-	-	-	-	
41.Crabs Creek	1	1	0	-	-	-	-	-	
42.Belvidere	1	1	0	-	-	-	-	-	
Comments: The land-based water pollution entering the estuary is a cause of dire concern from an environmental health perspective.									

- The increased incidents of chronic pollution from compromised sewerage reticulation within the Knysna CBD, as well as various sites in identified residential areas is testifies to the high readings of non-compliance as mentioned above. - A seasonal readiness plan to be adopted by all relevant stakeholders prior to the annual holiday season.	
---	--

River Water

Sample information									Results
Sample point	No of samples	C	N/C	H & H	No n	F.Non	F.u S	F/P	
				-	-	-	-	-	
Comment: No samples were taken									

FINAL EFFLUENT – WASTEWATER TREATMENT WORKS

Municipal

Sample information				Remedial actions				Results
Sample point	No of samples	C	N/C	H & H	Non	F.No n	F.u S	
Knysna	1	0	1	-	-	-	-	Faecal coliforms > 700
Comments: Non-compliant sample results have been submitted to the relevant Directorate								

Private

Sample information				Remedial actions				F/P
Sample point	No of samples	C	N/C	H & H	Non	F.Non	F.u S	
No samples were taken				-	-	-	-	-

Swabs

Sample information				Remedial actions				F/P
Sample point	No of samples	C	N/C	H & H	Non	F.Non	F.u S	
No swabs taken	-		-	-	-	-	-	-
Comments:								

ACHIEVEMENTS – DECEMBER 2025

- Bacteriological food sampling of identified food premises.
- Bacteriological water sampling of potable water sources and reservoirs.
- Recreational water sampling of the Knysna estuary.
- Monitoring and surveillance of Places of Care (creche's) within the Greater Knysna area.
- Scheduled formal health and hygiene sessions at identified food premises.
- Health and Hygiene awareness undertaken at various sites in the Northern with various stakeholders during the annual initiation "Ulwaluko" season.

ACTION PLANS – JANUARY 2026

- Recreational water sampling of the Knysna estuary.
- Bacteriological food sampling of identified food premises
- Bacteriological water sampling of potable water sources and reservoirs.
- Bacteriological sampling from final effluent at wastewater sewage plants.
- Surveillance and certification of accommodation establishments.
- Inspections and surveillance of public amenities (including caravan parks, public toilets and other recreational areas)

James McCarthy
Chief: Municipal Health Service – Knysna Area

5.2

C02/02/26 SOLID WASTE MANAGEMENT UNIT REPORT - FEBRUARY 2026
--

REPORT FROM THE DIRECTOR COMMUNITY SERVICES

PURPOSE OF THE REPORT

The purpose of this report is to present to Council an update on the operational performance, compliance status, challenges, and progress of the Solid Waste Management Section for the period October 2025 to January 2026, in line with Council-approved objectives and resolutions.

BACKGROUND

Council has previously noted ongoing operational and compliance challenges within the Solid Waste Management Section, particularly in relation to waste disposal infrastructure and regulatory compliance. During the reporting period, the Municipality continued with the implementation of interventions under the Section 154 Support Programme facilitated by the Department of Environmental Affairs and Development Planning (DEADP).

In accordance with Council direction, waste minimisation initiatives, recycling programs, and the investigation of alternative waste management solutions will remain strategic focus areas. Two recycling service providers remain appointed under Tender 04 of 2023/2024 for a period of three (3) years.

The Illegal Dumping Expression of Interest (EOI) project, as previously reported, has commenced and is being implemented on an as-and-when-required basis. Ongoing challenges have been identified in that, despite regular clean-up actions and interventions, members of the public continue to disregard appeals to refrain from illegal dumping. Consequently, dumping persists in areas where clean-up operations have already been conducted. This puts unnecessary strain on the Waste Section's budget and resources, as additional funds and manpower must be allocated repeatedly to address areas that have already been cleared.

The following facilities are being operated in terms of the permit conditions issued by The Department of Environmental Affairs and Development Planning (DEADP) and should be managed according to those conditions stipulated.

- Waste Transfer Station (Knysna)
- Old Place Garden Refuse Site (Knysna) (Requires to be closed soon)
- Sedgefield Recycling Facility - The facility is currently not in use by the Waste Section. The Property Section has decided to rent out the building; however, the current status of this arrangement is unclear.
- Sedgefield Green Waste and Builders Rubble drop-off
- Brenton on Sea landfill site (Closed)

*Old Place Garden Disposal Site: The site received a compliance rating of 35% in the recent audit conducted by DEADP, which also noted that the official closure process was scheduled for June 2025. However, the development of a new disposal site requires suitable land, which the municipality has been unable to identify or acquire. Furthermore, the estimated costs associated with the closure of the existing site are detailed in the table below.

Closure cost for the old place garden refuse site:

LANDFILL SITE	2023/24	2024/25	2025/26
Old Place Garden Refuse site	R18 275 185.08	R19 014 426.49	R19 938 696.76

DISCUSSIONS

A. Waste Management Facilities and Compliance:

1. Waste Transfer Station:

During October 2025 – December 2025, the Waste Transfer Station was fully in operation, and no issues hampered the function of the Transfer Station. During the high season, this department notices a big increase in the waste volumes (up to four times more than normal). But the hook-lift services providers, together with the municipal-owned hook-lift, manage to transport waste efficiently to Petro SA Landfill. We transported a minimum of six containerized bins and six open-top bins.

The Local Municipality within the District requested that the Petro SA Landfill be open on additional days (certain Saturdays and public holidays, e.g., Boxing Day (26TH December 2025), this action made it more effective to manage the site's waste disposal better. In the third week of January, the department encountered critical operational challenges when Finance advised that the current tender had exceeded its approved threshold, requiring an immediate halt to all related services. This has created significant operational risks, disrupting waste management activities and compromising service delivery. No alternative measures or guidance were provided.

to the user department to address the resulting service gap, leaving the department without the necessary support to maintain essential services. Although a deviation was initiated, it has not yet been finalized or signed off on by the Municipal Manager. As per the previous directive, waste is now being stockpiled outside the facility, underscoring the urgent need for immediate intervention to prevent further operational and environmental consequences.

Short/Medium and long-term measures are also being looked at:

1. The only current option is for our compactor drivers to transport loads to Mossel Bay for disposal at the Transfer Station. However, this arrangement affects the collection schedule and has implications for overtime costs and petrol costs.
2. Two refuse compactors have been purchased but are not yet operational, pending the installation of bin-lifters. Two drivers have been trained in operating the compactors and performing daily vehicle inspections.
3. During the week of 25 January 2026, a Bid Evaluation Meeting was conducted for the procurement of an additional hook-lift and trailer.

4. The department is also in the process of creating tender specifications for additional containerized bins and open-top bins. This initiative aims to reduce reliance on external service providers in the future, which is expected to lower budget requirements for hire charges.

2. WASTE Vehicles:

As of 02 February 2026

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

Registration	Type	Area	Working / out of Commission	Due Date	Problem
CX 69905	Compactor	Knysna	Work	n/a	
CX 71376	Compactor	Knysna	Work	n/a	
CX 22069	Compactor	Knysna	Work	n/a	Waiting on a silinder, but it is working
CX 69636	Compactor	Sedgefield	Work	n/a	
CX 53081	Compactor	Sedgefield	Work	n/a	
CX 41457	Compactor	Sedgefield	Work	n/a	
CX 72250	Compactor	Knysna	Work	n/a	
CX 69904	Compactor	Knysna	Work	n/a	
CX 16479	Compactor	Knysna	Not	Waiting on Fleet	Roadworthy and licensing
CX 30994	Compactor	Knysna	Not	6 Feb went to George	George -PTO

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

CX 44145	Compactor	Knysna	Not	Waiting on Fleet	In George: Brakes and Licence
CX 44032	Compactor	Knysna	Will request to auction		No Lifters - Scrap
CX 44033	Compactor	Knysna	Not	Waiting on Fleet	Insurance (Road Worthy + Licensing
CX 28385	Compactor	Knysna	Not	Waiting on Fleet	In George (Lifters)
CX 26454	Hook-lift	Knysna	Work		

3. Garden Disposal Site:

3.1 Knysna – Old Place Garden Disposal Site:

Currently, the Supervisor of the Transfer Station and/or the Acting Operator is responsible for opening and closing the facility gate. Between December 2025 and January 2026, site monitoring staff reported several incidents of small fires occurring along the roadside to the Fire Department. Following an investigation, indications showed that these fires were caused by individuals burning electrical cables to extract copper. These incidents were reported, however, with due caution, as the alleged perpetrator(s) might potentially ignite the entire facility.

In addition, Waste Management staff have observed incidents of illegal disposal of garden waste along the roadside. Where offenders are identified, they were instructed to collect and properly dispose of the waste. In cases of repeat offences, Law Enforcement Officials issued fines and required that offenders also correctly dispose of their Garden Waste.

3.2. Sedgfield – Garden and Builders rubble Disposal Site:

There have been numerous complaints regarding the site and its current condition. In December 2025, the department, together with the Provincial Waste Department and affected residents, held an on-site meeting to discuss the urgent need for remedial action at the facility. In January 2026, the department appointed a service provider to assist with the removal of bulky and builders' waste, as well as garden waste.

However, due to the tender-related issues previously outlined under the Transfer Station, the service provider was unable to complete the scope of work requested by the department. Furthermore, even if the service provider had been able to complete the work, budget constraints would have limited the extent of services rendered, as only removal within the available budget could have been accommodated.

The current state of the site indicates that capacity is being reached rapidly and that the urgent removal of builders' and bulky waste is required to prevent non-compliance with license conditions. The garden waste disposal area is experiencing a similar situation and likewise requires immediate attention.

4. Season Readiness Plan for Waste (Dec 2025 – Jan 2026):

During the period December 2025 to January 2026, the appointment of service providers during the holiday season had a significant positive impact in supporting the Waste Management Section.

The scope of work for the service providers included ensuring that all picnic areas, braai facilities, and ablution facilities were kept clean and fully operational. During the water restrictions, these service providers also ensured that showers and external taps were closed to prevent water wastage. In addition, educational flyers and posters relating to the water shortage were distributed to tourists and holidaymakers. An incident was reported at Buffalo Bay where an individual used personal tools to open the valve/tap at the main beach ablution facilities. However, due to the prompt response of the municipal plumbing team, the tap was quickly closed to prevent further water loss.

4. Staffing Issues:

Supervisor/ Drivers:

In terms of the approved organogram, the Waste Management Section has seven (7) approved driver positions. However, the current fleet consists of fourteen (14) refuse compactor vehicles servicing the Greater Knysna area, the majority of which are older than eight (8) years and require consistent operational support.

At present, the section has only five (5) permanently appointed drivers. Consequently, five (5) employees who are substantively appointed as General Assistants (GAs) are currently performing acting duties as Supervisor/Drivers. These General Assistants are ordinarily responsible for supporting refuse collection operations, including the safe loading, handling, and disposal of waste materials into refuse collection vehicles.

This arrangement has significantly reduced the number of available General Assistants, resulting in insufficient personnel to adequately support refuse collection activities. Furthermore, one (1) General Assistant is currently acting as a JCB Operator, which further reduces the General Assistant complement allocated to refuse compactor operations.

General Assistants (GA):

As outlined above, the extensive appointment of General Assistants in acting driver positions has resulted in a limited number of GAs available to assist on refuse compactor trucks. Under normal operational conditions, each compactor truck is staffed with four (4) to five (5) General Assistants. Currently, staffing levels range between two (2) and three (3), and only occasionally four (4) General Assistants per truck.

This reduced staffing capacity has a direct and significant negative impact on refuse collection activities, affecting productivity, service delivery efficiency, and occupational health and safety compliance.

Hook-lift driver and Assistance driver:

The section currently has only one (1) Hook-Lift Driver and one (1) Assistant Driver. This is a specialised function, and due to the existing shortage of compactor drivers and General Assistants, particularly those in possession of a valid Code EC (14) driver's license, it is not feasible to regularly train additional staff for this role. Notwithstanding these constraints, a relief driver has been identified, and training has been initiated on days when operational pressures allow, in order to mitigate risk where possible.

Operational Impact and Risk:

The current staffing model presents a significant operational risk. Should any of the specialised or acting staff members be absent on a given day, the Waste Management Section's ability to function effectively is severely compromised.

In addition, the Waste Management Section is in the process of procuring an additional Hook-Lift truck. Once operational, this will necessitate the appointment of an additional Heavy-Duty Driver, which will likely require redeployment of an existing staff member into an acting position, further exacerbating current staffing shortages.

Organisational Structure and HR Engagement

These challenges are currently highlighted with the development of the proposed "Wish" / Draft Organogram structure submitted to the Director: Community Services. Furthermore, a

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

formal memorandum is currently in circulation detailing the above constraints and requesting guidance and intervention from the Human Resources Department to address and regularise the staffing situation.

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

Ref.	Indicator	Status
1	Recycle 10% of the waste being transported to Mossel Bay per month during the 2024/2025 financial year	Figures included in the report below until the end of December 2025
2	Conduct an annual external audit of the landfill site by the end of August 2026 for the 2025/26 financial year	The external audit has been completed, and the relevant reports have been submitted to this office. In addition, GRAP and airspace assessment reports have been completed for the Old Place Garden Disposal Site. The next external audit is scheduled to take place between May and June 2026.
3	Review of the Integrated Waste Management Plan (IWMP)	Garden Route District Municipality went out on tender to appoint a service provider. All B Municipality signed a service level agreement (SLA) with GRDM. GRDM has also requested an extension of the review of the 3rd Generation IWMP for all the municipalities within the GRDM. The purpose of the request is to align the IWMPs, which extend to 2025, with the current Integrated Development Plan (IDP) cycle which is currently 2022-2027. Extension was granted with conditions: • An update on the progress with implementation of the 3rd generation IWMPs (2020 – 2025). However, the current IDP cycle only end 2027. • Thus, during the next Regional Waste Forum meeting, this issue will be discussed.

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

		DCOG also requested a review of the IWMP and the assistance they wish to provide to the municipality.
4	Regional landfill site	• The Service Level Agreement (SLA) with the Garden Route District Municipality (GRDM) has not yet been signed. However, Council has recommended that the SLA be concluded, subject to amendments and/or an addendum to the tariff structure. It was further resolved that the current tariff be revised to a fixed tariff for waste disposal. • The proposed amended wording will be circulated to all seven (7) Local Municipalities for input and/or approval. In addition, during the Regional Landfill Meeting, it was requested that the projected costs, based on the revised fixed-tariff allocation, be circulated to all participating Local Municipalities represented on the Participating Committee. • The Height Extension Application for the existing PetroSA Landfill has been approved. However, the projected lifespan of the landfill under the approved height extension could not yet be determined. It was further indicated during the meeting that the proposed fixed cost will be all-inclusive. Notwithstanding this, a detailed cost breakdown per tonnage was requested for clarity and financial assessment purposes. • The next Regional Landfill Participating Municipalities Committee Meeting is scheduled for 05 March 2026. Feedback and outcomes from this meeting will be reported at the subsequent Section 80 Committee meeting.

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

The status in terms of household refuse and recycling is depicted as outlined in the figure below.

HOUSEHOLD REFUSE VS RECYCLING 2025-2026														
Month	Jul-25	Tariff adju (May, Jun, July)	Aug-25	Sept-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Sum
PetroSA Rand Value (incl VAT)	R292 154,06	R 291 415,36	R436 631,24	R400 659,79	R576 241,22	R465 278,20	R823 671,86							R 3 286 051,73
Waste Unit (Ton) - PetroSA	800		909	835	1201	971	1708							6 423,13
DM Recycling - Rand Value	R169 050,00		R166 290,00	R158 700,00	R169 050,00	R172 500,00	R181 470,00							R 1 017 060,00
Recycling (TON) -DM Recycling	245		241	230	245	250	263							1 474,00
Masiqhame - Rand Value	R 37 252,35		R 49 178,77	R 42 171,06	no data	no data	no data							R 128 602,18
Recycling (TON) -MASIQHAME	59		78	83										219,99
TOTAL TON RECYCLED (TON)	304		319	313	245	250	263	0	0	0	0	0	0	1 693,99
Percentage Recycled waste%	38%		35%	38%	20%	26%	15%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

FINANCIAL IMPLICATIONS

N/A

RELEVANT LEGISLATION

- Local Government: Municipal Finance Management Act No. 56 of 2003
- National Water Act (Act 36 of 1998) in South Africa,
- National Environmental Management: Waste Act (Act 59 of 2008)
- Environment Conservation Act (No 73 of 1989)
- The Constitution of the Republic of South Africa (Act 108 of 1996).
- The Local government: Municipal System Act (No 32 of 2000).
- National Environmental Management Act (No. 107 of 1998)
- National Environmental Management Act: Air Quality Act, 2004 (Act 39 of 2004 as amended)

RECOMMENDATION OF THE MUNICIPAL MANAGER

That Council notes the report on the solid waste unit.

Delegated to the committee to resolve. (G.1.3)

APPENDIX / ADDENDUM

File Number: 9/1/2/5

Execution: Director: Community Services

5.3

C03/02/26	PUBLIC SAFETY MONTHLY REPORT DECEMBER 2025- JANUARY 2026
------------------	---

REPORT FROM THE DIRECTOR COMMUNITY SERVICES

PURPOSE OF THE REPORT

The purpose of the report is to inform council on the daily operations of the Public Safety Department for the period December '25 & January 2026.

BACKGROUND AND DISCUSSION

The Public Safety Department consists of 2 sections, the Traffic Department and Law Enforcement Sections. These sections are primarily responsible for ensuring the safety of residents and visitors alike within the Greater Knysna Municipal Area. The other section includes the Motor Vehicle Registrations and Driver's License sections.

TRAFFIC DEPARTMENT

The Traffic Department are primarily responsible for vehicular and pedestrian safety and the enforcement of the National Road Traffic Management Act(NRTA) 93 of 1996 within the boundaries of the Greater Knysna Municipal Area. This section includes Motor Vehicle Registration and the Drivers License centre that operates from the Customer Care Building. The traffic department has a staff component of a Vacant Manager Public Safety, Vacant Chief Traffic Officer, 1 Senior Superintendent as well as 11 Traffic Officers.

They are authorized to issue Section 56 and section 341 notices. Two (3) Roadsafety awareness project was done 1 in December and 2 for the month of January in Knysna in cooperation with the Roadsafety Office in George. Point Duty are done on a daily basis at various points. We also received 20 Point Duty Officials for the season and 6 from the District Municipality.

The following operational functions were undertaken for the reporting period;

Staff Meetings	: once a month
Boat Escorts	: two within the reporting period
VCP stop and check	: once a day across the GKMA
Roadblockbus	: 4 times
Summons served	: Only when the roadblock bus operating
Summonses issued	: Daily: Sect. 56 & Sect. 341
Complaints	: If and when required
Traffic Controll	: On a daily basis
Speed Adjudications	: On a daily basis
<u>Public Transport Operations:</u>	
Roadworthiness	: On a daily basis
Overloading	: On a daily basis
Operating License	: On a daily basis
Illegal Taxi's	: Daily monitorin

Dangerous Goods Vehicles stopped : 2 to 3 Operations per month with the Fire Department

Events held in December 2025:

12/12/25 Better live summer of music
16/12/25 Rocking The Decades
24/12/25 The Knysna Summer Festival
29/12/25 Get Lucky Summer
30/12/25 Splash Festival
31/12/25 New year's Eve musiccal
31/12/25 New Year's Eve Party

THE LEGAL PROCEDURES AND ADMINISTRATION SECTION IS RESPONSIBLE FOR THE FOLLOWING:

Function is to ensure that the adjudication of fines is properly and effectively dealt with in terms of prescribed legislation. All fines issued by Traffic Officers, Traffic Wardens and Law Enforcement are dealt with by the back-office personnel. The more fines are issued, the more data capturing and the higher the workload. They provide a crucial service to the Court Section in terms of administration.

This section is also responsible for processing of fines issued by the Provincial Traffic department as the Municipality recognises the income generated from Provincial fines as part of the AFS. The Provincial Traffic Department, due to its high case loads increased court days from Wednesday to Wednesdays and Thursdays weekly with an average of 150 cases per court roll. The processing of these cases are done via the Public Safety Back office.

MOTOR VEHICLE REGSITRATIONS & DRIVERS LICENSE

The Motor Vehicle Registrations and Drivers License Section is responsible for the adminitration and issuing of Learners, Drivers and Motor Vehicle registrations as the delegated authority by the Western Cape Department of Mobility and National Road Traffic Management Corporation(RTMC). This section also generates income from these related transactions and a summary thereof for the reporting period. Whe are currently using 5 of our Traffic Officers as Examiners for Driving Licenses on a rotation base to test and do learners licenses as and when required. The latter part has a major impact on services rendered by the current 10 Traffic Officers.

OPERATING LICENSES:

Knysna have about more than 300 taxis and 30 e – Hailing / Metered taxi operators. This is an ongoing service to the taxi industry to assist operators with the renewal of existing licenses, applications for temporary licenses, additional authority, charter services and scholar services etc.

The Provincial Regulatory Entity (PRE) made it a requirement that all transactions be made online and that the same officers should be delegated to taxi transactions in order to curb confusion, corruption and for continuity.

Officers Jacobs and Van Rensburg who were already assisting with public transport applications went on training by the Provincial Regulatory Entity in dealing with online taxi transactions.

The following Operating Licenses Services are rendered on a monthly basis:

Function	December 2025	January 2026
Renewal Of Existing License(Local)	2	1
Application for Temporary License(special permit)	11	0
New Applications	10	1
Additional Authority	3	9
Late Renewal	1	2
Taxi Inspection(Act.5,2009) Complainece	8	1
Replacement of Vehicles and or Operating License	3	2
Replacement of Operating License	0	0
Duplicate Operating License	0	1
Capacity Increase	0	0
Permit Transfer	1	0

LAW ENFORCEMENT SECTION

The Law Enforcement is responsible for the enforcement of Municipal By-Laws and ensuring public peace and safety within the Greater Knysna Municipal Area. The section has a staff capacity of 10 Law Enforcement Officers. We also received 35 temporary official for the season. Law Enforcement officials also has the delegated authority to issue section 341 notices for by-law infringements daily.

The below table indicates the complaints attended to by the section for the reporting period.

Focus Area/Function	December 2025	January 2026
Illegal Dumping	10	15
CBD Monitoring	Daily	Daily
Visibility	Daily	Daily
Homeless persons	4 x Daily	4 x Daily
General complaints	Daily	Daily
Illegal Land invasions	2 x Daily	2 x Daily
Stray Animals	8 x Daily	10 x Daily
Disaster Relief(Gunplast)	10	10
Disaster Relief(Foodparcels	0	0
Disaster Relief Sandbags	20	15
Public Nuisance(Noise)	3 x Daily	2 x Daily
By-Law-Public Drinking	8 x Daily	4 x Daily

RECOMMENDATION OF THE MUNICIPAL MANAGER

That the report on the Public Safety Monthly Report December 2025 -January 2026 from the Director Community Services be noted.

APPENDIX / ADDENDUM

Sect 341 Notices

Sect 56 Notices

Execution: Director: Community Services

5.4

C04/02/26 RELOCATION OF DRIVERS LICENSE TESTING GROUNDS

REPORT FROM THE DIRECTOR COMMUNITY SERVICES

PURPOSE OF THE REPORT

To inform council of the relocation of the drivers license testing grounds to a portion of Loerie Parks Sports Grounds.

BACKGROUND

Following the resolution by council on 29 June 2022, for the disposal of erf 1339 New Street. This warranted the user department to seek alternative properties and sites suitable for the relocation of the drivers testing centre.

PREVIOUS RESOLUTIONS

On the 3rd of December 2020 Council resolved as follows:

"MF&C14A/11/2020 REPORT TO COUNCIL ON THE DISPOSAL OF A PORTION OF ERF 1339, ERF 1316 AND A PORTION OF NEW STREET"

UNANIMOUSLY RESOLVED

- [a] *That the report on the disposal of a portion of Erf 1339, Erf 1316 and a portion of New Street be referred to a Special Financial and Corporate Services Committee Meeting for further consideration.*
- [b] *That Council resolve, that the property in question is not required for delivery of basic Municipal services;*
- [c] *That the Acting Municipal Manager obtain a current market valuation for the said properties;*
- [d] *That the Acting Municipal Manager proceed to advertise a "Request for Proposals" for the alienation of a portion of Erf 1339, Erf 1316 and a portion of a portion of New Street with the following conditions;*
 - *That the properties be alienated at market value,*
 - *That the properties be disposed jointly (all three by the same bidder),*
 - *That the development be such that it enhances the appearance and the utilisation of the prime area in the Town,*
 - *That the development be within the scope of the SDF,*
 - *The successful bidder be responsible for any land use applications required*

DISCUSSION

The user department in consultation with the Provincial Department of Mobility identified various possible sites to be used as driver's license testing centre within the Greater Knysna

Municipal Area. Following extensive communication with the Provincial Department of Mobility the licensing centre identified a portion of Loerie Park as most suitable for the establishment of a driver's license testing centre. The premises complies with the norms and standards as required by the Provincial Licensing Authority. As part of the requirements for the relocation of the drivers testing station, the Provincial Department requested that the new premises shall include office space for both Motor Vehicle and Driver's license administration.

LEGAL & FINANCIAL IMPLICATIONS

The establishment of a new drivers licensing test centre will be subjected to all applicable building regulations and by-laws. The property identified will be required to undergo the appropriate zoning requirements. The relocation will also be required to comply with the prescripts and norms and standards as set out by the Provincial Department of Mobility.

Sufficient budgetary provisions are to be included as part of the 2026/27 MTREF budgetary cycle.

RECOMMENDATION OF THE MUNICIPAL MANAGER

- [a] That Council notes the report on the relocation of the Drivers Testing Station,
- [b] That council approves the relocation of the drivers test grounds to a portion of Loerie Park Sportsground.

APPENDIX / ADDENDUM

None

File Number: 9/2/5

Execution: Director: Community Services

5.5

C5/02/26	REPORT OF THE LIBRARIES OCTOBER TO DECEMBER 2026
-----------------	---

REPORT FROM THE DIRECTOR COMMUNITY SERVICES

PURPOSE OF THE REPORT

To report on the performance of the libraries during the period under review.

BACKGROUND & DISCUSSION

The report includes the monthly activities of each cluster of libraries and the extent to which the library section could meet the targets as set out in the approved SDBIP.

FINANCIAL IMPLICATIONS

None

RECOMMENDATION OF THE MUNICIPAL MANAGER

That the report of the libraries for October to December 2025, be noted.

Annexure A:

Performance of the libraries & museums for the period September 2025.

File Number: 9/1/2/5

Execution: Director Community Services
Manager Libraries

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

DIRECTORATE: COMMUNITY SERVICES

DEPARTMENTAL REPORT: LIBRARIES
MONTHLY REPORT: OCTOBER-DECEMBER 2025

SDBIP REPORT:

INDICATOR CODE	OBJECTIVE	KPI	Unit of Measurement	ANNUAL TARGET	QUARTER 2 TARGET	ACHIEVED/ NOT ACHIEVED	EXPLANATION	REASONS FOR NON-ACHIEVEMENT	REMEDIAL ACTION	CUSTODIAN
D78	Creating and strengthening reading habits in children at an early age	Stakeholder engagement: Book exchange transactions	Number of book exchange transactions implemented	240	60	Achieved	71 Book exchange transactions implemented during the period.	N/A	N/A	Libraries & Museums Manager
D79	Creating and strengthening reading habits in children at an early age	Implement school and pre-school outreach programmes	Number of story reading sessions implemented.	144	36	Achieved	764 story reading sessions were implemented during the period under review.	N/A	N/A	Libraries & Museums Manager
00	Provide access to computers & and the internet to local enterprises, schools, associations and other interest groups.	Establishment of computers and internet facilities at all libraries	Number of patrons accessing computers and the internet at library service points.	6000	1500	Achieved	5 957 users registered to use the computers and internet during the period	N/A	N/A	Libraries & Museums Manager
D80	Marketing of library material & services.	Establish displays & exhibitions to market library material & services	Number of exhibitions or displays established.	144	36	Achieved	67 exhibitions / displays were established to promote the utilisation of the library and library material.	N/A	N/A	Libraries & Museums Manager

KNYSNA LIBRARIES ROUTINE TASKS
MONTHLY REPORT:
October to December 2025

EXTENSION SERVICES

	TOTAL	Town	H/Ie	Masi	L.Isl	Rhee	Sedg	Smuts	Karat	Kha S	R Balie	FV	B/hill
Volume circulation Study material	7 682	6	6	2 769	0	25	42	0	1	3 076	1 717	0	40
No of computer users	5 957	1120	313	1772	10	44	442	403	176	1232	450	0	5
No of participants in outreach programs	8 621	426	520	1 523	120	455	518	495	194	700	865	0	1
No suitcase libraries: Crèches & O/A homes	186	7	36	26	9	15	33	18	4	30	16	0	1
Library exhibitions held	58	12	6	9	6	6	8	1	6	3	7	0	0

CIRCULATION STATISTICS

	TOTAL	Town	H/Ie	Masi	L.Isl	Rhee	Sedg	Smuts	Karat	Kha S	R Balie	FV	B/hill
Books circulated	36 359	8 683	5 582	3 634	3086	2 109	9 218	824	930	2 408	2 443	66	528
Browses	2 652	43	320	726	13	56	332	76	216	324	494	0	65

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

Audio-visual circulation	286	0	0	0	30	0	286	0	0	0	0	0	0
New members	160	72	15	5	15	0	34	8	2	21	3	0	0
Total Junior	13 036	3 315	2 542	1 371	172	606	408	613	98	2 566	1 365	0	152
Total Adult	16 351	5 866	2 567	662	1244	1 005	2 417	576	339	2 305	443	0	171
Members dropped	54	52	0	0	0	0	2	0	0	0	0	0	0

EDUCATION SUPPORT

	TOTAL	Town	H/lee	Masif	L/Isle	Rheen	Sedg	Smuts	Karat	Kha S	R Balie	FV	B/hill
Staff to Schools	120	8	12	32	0	15	12	3	5	12	20	0	1
Class visits to Libraries	99	12	6	21	0	6	8	6	6	33	0	0	1
Study topics prepared	153	8	18	20	0	4	9	4	0	74	16	0	0

PHOTOCOPIES

	TOTAL	Town	H/lee	Masif	L/Isle	Rheen	Sedg	Smuts	Karat	Kha S	R Balie	FV	B/hill
Study	19 165.5	1 464	2 200	3 637	50	117	7 232	2 028.50	536	135	1 798	0	18
Libraries Official	2 191	150	320	860	150	62	100	17	186	81	390	0	25
Duds	580	28	52	205	15	85	41	19	13	15	122	0	0

USER ACTIVITIES & MARKETING

	TOTAL	Town	H/lee	Masif	L/Isle	Rheen	Sedge	Smut	Kar	Khay	R. Balie	FV	B/hill
Phone Transactions	902	189	75	241	170	8	156	62	33	35	103	0	0
Reference searches	406	82	95	35	84	0	49	10	0	135	0	0	0
Display/Exhibitions	80	8	6	7	6	6	18	10	6	12	6	0	1

COLLECTION CONTROL (risk register)

	TOTAL	Town	H/lee	Masif	L/Isle	Rheen	Sedg	Smuts	Karat	Kha S	R Balie	FV	B/hill
Total Stock	131 180	39 152	10 341	12 182	7403	9 665	21 818	5 931	6 085	7 537	6 499	0	4 567
Library material outstanding	552	156	83	58	0	45	87	0	9	33	81	0	0
Library material recovered	287	12	45	54	0	37	42	0	9	15	73	0	0
Active blacklist	633	312	128	0	168	0	41	113	39	0	0	0	0

COLLECTION CONTROL (patron needs)

	TOTAL	Town	H/lee	Masi	L/Isle	Rheen	Sedg	Smuts	Karat	Kha S	R Balie	FV	B/hill
New books	2221	378	154	220	150	517	378	171	187	0	122	0	94
Weeding	386	0	120	0	0	0	66	0	0	0	0	0	200
Own stock accessioned	131	33	12	0	30	0	86	0	0	0	0	0	0

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

INCOME/REVENUE												
	TOTAL	Town	H/lee	Masi	L/Isle	Rhee	Sedg	Smut	Karat	Kha	R Balie	Brackenhill
Fines paid	R5 005.30	R1 663.10	R580.00	R68.70	R517.70	R388.10	R1 295.10	R82.60	R31.60	R197.00	R181.40	0
Hall bookings	R5 883.53	R498.00		R5 385.53	0	0	0	0	0	0	0	0
Photocopies	R17 187.20	R1 499.20	R2 200.00	R4 448.00	R30.00	R117.00	R5 417.00	R408.00	R268.00	R313.00	R2 157.00	R330.00
Printing from computer	R7 122.60	R0.00	0	R4 304.40	0	0	0	R381.60	R268.00	R203.00	R1 965.60	0
Lost book paid	R123.40	R123.40	0	0	0	0	0	0	0	0	0	0
GRAND TOTAL	R35 352.53	R3 738.70	R2 780.00	R14 291.63	R547.70	R505.10	R6 712.10	R872.20	R567.60	R713.00	R4 294.50	R330.00

LIBRARY HIGHLIGHTS

KHAYALETHU & DAMSEBOS

1. Our Highlight was our Read Aloud Activity - fostering literacy, critical thinking, and knowledge expansion through access to a wide variety of books. Our kids are extremely focussed and disciplined when exploring through the stories.






2.Encouraging the importance of reading in the community, building relationships, help build school readiness by providing access to resources, supporting caregivers, and offering a welcoming community space for children and their families in the libraries.

3.Route Tour with our Elderly People

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026



MASIFUNDE & RUDOLF BALIE		
Breast Cancer Awareness Campaign		
A face-to-face awareness to encourage all women to go to the nearest clinic and test Have you tested for breast cancer? Breast Cancer Awareness Campaign 40 Library Users participated in the yes/ no Question.		
Breast Cancer Awareness Campaign	Lights On Afterschool Program	GENDER BASE VIOLENCE
		
Gender Base Violence presented by Lelam Nkuna at the White Location Day Hospital, in Collaboration with the Clinic and Lifeline with 100 Audience		
Gender Based Violence Awareness and Prayer Session in Collaboration with Lifeline, Day Clinic, LoveLife and Yebooners @ Masifunde Library		
World Aids Awareness day, 1 December 2025 with audience 50 community members from the library environment in collaboration with the Day Clinic and CWP members.		

5.6

C06/02/26	GREATER KNYSNA MUNICIPAL DISASTER MANAGEMENT PLAN 2025/2026
------------------	--

REPORT FROM DIRECTOR: COMMUNITY SERVICES

PURPOSE OF THE REPORT

The Disaster Management plan annual review submission to Council for amendments.

BACKGROUND AND DISCUSSION

We live in a fast-changing global environment where peril and risk to human society abound. It is generally accepted that disasters are having an increasing impact on our lives, property, environment, infrastructure, and economic and social activities. Globally, severe weather and other natural phenomena, as well as human activities, are exacting a heavy toll on us and the environment we depend on.

The results of disasters are human suffering, and damage to the resources and infrastructure on which humans rely for survival and quality of life. In the aftermath of a disaster, it is critical to rapidly determine the exact nature of the impacts and what will be required to restore the situation, or preferably to improve the situation by reducing vulnerability to future impacts.

Though one must always remember that it is not always possible to eliminate a risk, extensive experience and practice in the past have demonstrated that the damage caused by any disaster can be minimized largely by careful planning, mitigation and prompt action. Most of the Municipal Disaster Management functions is add to another function or Department and only becomes critical when a disaster occurs. Therefore, it is important that the capacity of Disaster Management be seen as a vital component within the Municipal Structures.

It is even more important to intervene pro-actively, before disasters occur, to influence the process by which disaster and operational risks develop, due to increasing vulnerability, resulting in decreasing coping capacity.

Editions made to the Disaster Management Plan 2025/2026 are as follows:

- JOC Commander / Chairperson – Page 7
- JOC Commander/ Chairperson responsibilities – Page 8
- Updates on the Demographic Economic Profile – Page 15, to include;
- Section 29 of the Municipal Finance Management Act and;
- Section 55 of the Disaster Management Act, regarding emergency procurement

FINANCIAL IMPLICATIONS

Sufficient funding has been allocated as part of the 2025/26 MTREF.

RELEVANT LEGISLATION

Disaster Management Act, 57 of 2002 and Regulations

RECOMMENDATION OF THE MUNICIPAL MANAGER

- [a] That the amendment made in the Greater Knysna Municipal Disaster Plan on pages, 7,8 and 15 be noted; and
- [b] That the Greater Knysna Municipal Disaster Plan 2025/2026 approved by council,

APPENDIX / ADDENDUM

Greater Knysna Municipal Disaster Plan 2025/2026

File Number: 9/1/2/5

Execution: Director Community Services

5.7

C07/02/26	FIRE SERVICE MONTHLY REPORTS (OCTOBER 2025 – DECEMBER 2025)
------------------	--

REPORT FROM THE DIRECTOR: COMMUNITY SERVICES

PURPOSE OF THE REPORT

To provide a report to Council on the Fire Services operations and performance for a three-month period, October, November and December 2025.

BACKGROUND

This report provides an overview of Fire Services operations and performance for October to December 2025, covering activities in both the Knysna and Sedgefield areas. It includes information on human resources, community engagement, staff training, incident response, and performance against service delivery targets as outlined in the Service Delivery and Budget Implementation Plan (SDBIP) and relevant fire safety legislation.

Month: October 2025

1. HUMAN RESOURCES

LEAVE				
Station	Knysna		Sedgefield	
Type	Total number of staff	Total number of days	Total number of staff	Total number of days
ANNUAL	12	39	9	28
SICK	5	22	0	0
FAM. RESP. IOD			1	4
LIGHT DUTY				
MATERNITY				
SPECIAL(STUDY)	1	2		
UNPAID TOIL				
TOTAL	18	63	10	32

PROMOTIONS		
Position	Knysna	Sedgefield
	0	0
Total	0	

APPOINTMENTS		
Position	Knysna	Sedgefield
	0	0
Total	0	

STAFF TRAINING INTERVENTIONS		
Course	Knysna	Sedgefield

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

Peace officers – Funding Source - Western Cape Government – Fire & Rescue Services	1	1
Total	2	

COMMUNITY TRAINING INTERVENTIONS		
Course	Knysna	Sedgefield
1. Door to Door	2	8
2. Fire extinguisher	5	2
3. Awareness	4	7
4. Evacuation drills	2	2
Total	13	19

TOTAL NUMBER OF CALLS FOR THE MONTH

TOTAL NUMBER OF CALLS FOR THE MONTH							
Fire Calls				Special Service Calls			
Category	Knysna	Sedgefield	Combined	Category	Knysna	Sedgefield	Combined
Residential Formal	1	1	2	Medical	0	0	0
Residential Informal	6	0	6	Trauma	0	0	0
Bush/Grass/Rubbish	36	1	37	MVA Trauma	17	3	20
Storage	0	0	0	Miscellaneous Snake Removals	36	16	52
Institutional	0	0	0	Hazmat	0	0	0
Public Assembly	0	0	0	Code Calls	0	0	0
Transport Private	0	0	0	False Alarms	0	0	0
Transport Commercial	0	0	0	Drowning	0	0	0
Industry	0	0	0	Other	1	0	1
Commercial	0	0	0				
Other	2	0	2				
False Alarms	0	1	1				
Total	45	3	48	Total	54	19	73

2. SDBIP INDICATOR

Indicator		Knysna	Sedgefield	Total
1	Fire Hydrant Maintenance (min 10 per month)	56	32	88
2	Community Visits to Fire Stations	1	2	3
3	Visits to community and schools (min 4 per month)	12	17	29
4	Fire safety risk inspections (min 10 per month)	Fire Safety Section		69
5	Fire safety non-compliance notices issued	Fire Safety Section		0
6	Flammable substance licence inspections	Fire Safety Section		7
7	Events meetings attended	Fire Safety Section		0
8	Events approved	Fire Safety Section		2
9	Dangerous goods vehicle inspections (min 4 per month)	Fire Safety Section		11
10	Burn Permits Issued	1	0	1
11	Notifications on overgrown properties	1	0	1
12	Overgrown properties cleaned	0	0	0
13	Fire breaks created (Min 2 per year)	0	0	0
14	Fire breaks maintained	0	0	0
15	Building Plans Scrutiny	Fire Safety Section		80
16	Response time for non-emergency call out Monthly target = max 4 hours turn out time per call	10 min	10 min	100%
17	Response time for emergency call out Monthly target = max 13 minutes call out time per call	3 min	3 min	100%
18	Station staffed 24 hours (Monthly target = 100%)	100%	100%	100%
19	Loss Of Lives	0	0	0
20	Fire Practice and training: Staff	2	6	8

SDBIP

KPI	UNIT OF MEASUREMENT	PERFORMANCE STANDARD	Target	Actual
Compliance with hazardous substances legislation (Dangerous goods)	CHAPTER 11: TRANSPORTATION OF DANGEROUS GOODS 71. Dangerous goods certificate (1) The operator of a vehicle designated for the transportation of dangerous goods may not operate such a vehicle in the jurisdiction of the controlling authority, unless he has obtained dangerous goods certificate issued by a Fire Brigade Service in terms of the National Road Traffic Act. (2) An operator of a vehicle mentioned in subsection (1), must submit an application to the controlling authority as prescribed in Schedule 1 (K) of this by-law.	Minimum of 1 Roadblock per month in conjunction with Municipal, Provincial Traffic Department or South African Police Services.	5	11

	(3) The controlling authority may request additional information from the applicant. (4) The controlling authority must refuse to issue the dangerous goods certificate if a vehicle does not comply with (whichever is applicable to the vehicle) the requirements of SANS 10087: Part 4, SANS 10089: Part 1, SANS 10230, SANS 1398. SANS 1518, and where the controlling authority is of the opinion that the non-compliance of a vehicle can be remedied, he must instruct an operator of a vehicle in writing to take all reasonable steps to remedy the defaults prior to the use of the vehicle in accordance with subsection (1) as well as the dangerous goods certificate. (5) A dangerous goods certificate must be renewed annually on or before the date as indicated on the dangerous goods certificate or whenever major maintenance or repairs have been performed on the vehicle. (6) If at any time, the controlling authority becomes aware that the usage of a vehicle is not in accordance with the dangerous goods certificate, he must act in terms of section 5(2) or section 6 and section 7 of this by-law. (7) A consignor may not supply a flammable substance to an operator of a vehicle mentioned in subsection (1), unless the operator is in possession of a valid dangerous goods certificate issued by the controlling authority. (8) A consignee may not receive a flammable substance from an operator of a vehicle mentioned in subsection (1), unless the operator meets the requirement in subsection (7). (9) A dangerous goods certificate is valid only: (a) for the vehicle for which it was issued; (b) for the state of the vehicle at the time of issue; and (c) for the quantities stated on the certificate. (10) The dangerous goods certificate must be available in the vehicle mentioned in subsection (1) for inspection at all times. (11) The controlling authority must keep records of all vehicles in respect of which a dangerous goods certificate has been issued, amended and renewed.			
--	--	--	--	--

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

Response times are within the SANS 10090 Table 2 guidelines	Risk category	Maximum call receipt and turn-out time Minutes	Maximum appliance travel time Minutes	Maximum attendance time Minutes	100 % of responses to be within the allotted times, however distances must be considered for actual arrival time at incident.	100%	100%
	A	3	5	8			
	B	3	7	10			
	C	3	10	13			
	D	3	20	23			
	E	Within requirement of appropriate risk category					
Monitor vehicle availability and equipment based through two inspections per day	The Daily Vehicle Inspection List is drawn up to ensure that all aspects of the emergency vehicle are checked.				Check list Two inspections per day	100%	100%
Complaints addressed regarding cleaning of private erven posing a fire hazard within 10 days	Percentage of Complaints addressed are measured within the first ten days from when the complaint was received by the Fire Service. When Funds need to be used the Supply chain Management Policy is adhered to.				Complaints to be addressed within 10 days	100%	100%
Monthly fire hydrants inspections according to schedule	Fire Hydrants are inspected, Tested, Cleaned, and new paint markings are completed within the regions by operational fire staff.				At least 10 inspection per month per Region, Regions Knysna / Sedgefield	10	88
Enhancement of fire prevention through awareness	Fire and Life Safety Awareness is carried out within the regions and communities, to inform and educate the schools and communities of fire safety and how to ensure their personal safety within different				A minimum of 4 per month	04	32

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

and education sessions and projects	situations and to educate on prevention measures to safeguard the communities against fire. This takes place in the form of School Visits, fire Extinguisher Training at businesses, schools and in the communities. It also includes taking part in public awareness programmes with other organisations such as SAPS, Community Based Projects and Non-Governmental Organizations. These sessions are carried out by the Operational Fire Staff.			
Monthly operational fire safety risk inspections at buildings and businesses	Businesses and Buildings are inspected to ensure compliance with the SANS 0400, 10090, 10087, 10089, 10083 as well as	Minimum of 10 inspections per month	10	69
Review and approved building plans by Fire Department on first submission within 10 days	Percentage of building plans reviewed and approved by Fire Department on first submission Depending on complexity of the plan to be scrutinised. Plans scrutinised in conjunction with relevant legislation. Note that on some occasions consultations take place with effected parties.	Within 10 days were permitted due to complexity of the submitted plan.	100%	100%
Staff attending training courses within the budget (Internal and External	<u>Internal</u>: Listed in the SANS 10090 as continuation training, Conducted by senior staff members on station level at least one occasion per week, per platoon. <u>External</u>: When training is made available through recognised Training Institutions, and there is funding available, then external training is attended. Number of training programs for staff – Fire	At least one training session per month	Internal 1 External 1	Internal 5 External 1

Summary of informal structural fire occurrences during October 2025.

Ward	Number of structures partially/fully destroyed	
	Formal	Informal
1	0	1
8	0	2
9	1 – only swimming pool pumps - electrical	0
11	0	3
Total	1	6

During the month of October 2025, a total of six (6) informal structures were destroyed by fire incidents across four (4) wards within the municipality. The incidents listed in the above table highlight the ongoing risk of fire outbreaks within informal settlements, where densely built structures, unsafe electrical connections and the use of open flames for cooking and lighting are common contributing factors.

To reduce the occurrence of such fires, the Fire Service implemented several proactive prevention measures during the reporting period. A total of thirty two (32) fire safety awareness campaigns were conducted, including door-to-door visit, particularly in the evenings when most residents are home. These engagements focused on educating community members about the dangers of illegal electricity connections, proper handling of flammable materials, the importance of maintaining clear escape routes, and how to respond effectively in case of a fire emergency. The overall aim of these initiatives is to reduce the frequency and impact of structural fires, protect lives, and preserve property within vulnerable communities.

Month: November 2025

1. HUMAN RESOURCES

LEAVE				
Station	Knysna		Sedgefield	
Type	Total number of staff	Total number of days	Total number of staff	Total number of days
ANNUAL	13	30	7	22
SICK	3	5	0	0
FAM. RESP.				
IOD				
LIGHT DUTY				
MATERNITY				
SPECIAL(STUDY)				
UNPAID				
TOIL				
TOTAL	16	35	7	22

PROMOTIONS		
Position	Knysna	Sedgefield
	0	0
Total	0	

APPOINTMENTS		
Position	Knysna	Sedgefield
	0	0
Total	0	

STAFF TRAINING INTERVENTIONS		
Course	Knysna	Sedgefield
Fundamentals of design and evaluation of engineered solutions - Funding Source - Western Cape Government – Fire & Rescue Services	1	0
Total	1	

COMMUNITY TRAINING INTERVENTIONS		
Course	Knysna	Sedgefield
Door to Door	2	4
Fire extinguisher	5	1
Awareness	6	5
Evacuation drills	2	1
Total	13	11

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

TOTAL NUMBER OF CALLS FOR THE MONTH							
Fire Calls				Special Service Calls			
Category	Knysna	Sedgefield	Combined	Category	Knysna	Sedgefield	Combined
Residential Formal	6	0	6	Medical	2	3	5
Residential Informal	19	4	23	Trauma	0	0	0
Bush/Grass/Rubbish	38	7	45	MVA Trauma	8	2	10
Storage	0	0	0	Miscellaneous Snake Removals	24	46	70
Institutional	0	0	0	Hazmat	0	0	0
Public Assembly	0	0	0	Code Calls	0	0	0
Transport Private	0	0	0	False Alarms	0	0	0
Transport Commercial	0	0	0	Drowning	0	0	0
Industry	0	0	0	Other	0	0	0
Commercial	0	0	0				
Other	0	0	0				
False Alarms	1	0	1				
Total	64	11	75	Total	34	51	85

2. SDBIP INDICATOR

Indicator		Knysna	Sedgefield	Total
1	Fire Hydrant Maintenance (min 10 per month)	41	36	77
2	Community Visits to Fire Stations	0	2	2
3	Visits to community and schools (min 4 per month)	13	9	22
4	Fire safety risk inspections (min 10 per month)	Fire Safety Section		58
5	Fire safety non-compliance notices issued	Fire Safety Section		0
6	Flammable substance licence inspections	Fire Safety Section		0
7	Events meetings attended	Fire Safety Section		0
8	Events approved	Fire Safety Section		0
9	Dangerous goods vehicle inspections (min 4 per month)	Fire Safety Section		8
10	Burn Permits Issued	1	0	0
11	Notifications on overgrown properties	1	0	3
12	Overgrown properties cleaned	0	0	0
13	Fire breaks created (Min 2 per year)	0	0	0
14	Fire breaks maintained	2	0	2
15	Building Plans Scrutiny	Fire Safety Section		64
16	Response time for non-emergency call out Monthly target = max 4 hours turn out time per call	10 min	10 min	100%
17	Response time for emergency call out Monthly target = max 13 minutes call out time per call	3 min	3 min	100%
18	Station staffed 24 hours (Monthly target = 100%)	100%	100%	100%
19	Loss Of Lives	0	0	0
20	Fire Practice and training: Staff	2	1	2

SDBIP

KPI	UNIT OF MEASUREMENT	PERFORMANCE STANDARD	Target	Actual
Compliance with hazardous substances legislation (Dangerous goods)	CHAPTER 11: TRANSPORTATION OF DANGEROUS GOODS 71. Dangerous goods certificate (1) The operator of a vehicle designated for the transportation of dangerous goods may not operate such a vehicle in the jurisdiction of the controlling authority, unless he has obtained dangerous goods certificate issued by a Fire Brigade Service in terms of the National Road Traffic Act. (2) An operator of a vehicle mentioned in subsection (1), must submit an application to the controlling authority as prescribed in Schedule 1 (K) of this by-law. (3) The controlling authority may request additional information from the applicant. (4) The controlling authority must refuse to issue the dangerous goods certificate if a vehicle does not comply with (whichever is applicable to the vehicle) the requirements of SANS 10087: Part 4, SANS 10089: Part 1, SANS 10230, SANS 1398. SANS 1518, and where the controlling authority is of the opinion that the non-compliance of a vehicle can be remedied, he must instruct an operator of a vehicle in writing to take all reasonable steps to remedy the defaults prior to the use of the vehicle in accordance with subsection (1) as well as the dangerous goods certificate. (5) A dangerous goods certificate must be renewed annually on or before the date as indicated on the dangerous goods certificate or whenever major maintenance or repairs have been performed on the vehicle. (6) If at any time, the controlling authority becomes aware that the usage of a vehicle is not in accordance with the dangerous goods certificate, he must act in terms of section 5(2) or section 6 and section 7 of this by-law. (7) A consignor may not supply a flammable substance to an operator of a vehicle mentioned in subsection (1), unless the operator is in possession of a valid dangerous goods certificate issued by the controlling authority.	Minimum of 1 Roadblock per month in conjunction with Municipal, Provincial Traffic Department or South African Police Services.	5	8

	(8) A consignee may not receive a flammable substance from an operator of a vehicle mentioned in subsection (1), unless the operator meets the requirement in subsection (7). (9) A dangerous goods certificate is valid only: (a) for the vehicle for which it was issued; (b) for the state of the vehicle at the time of issue; and (c) for the quantities stated on the certificate. (10) The dangerous goods certificate must be available in the vehicle mentioned in subsection (1) for inspection at all times. (11) The controlling authority must keep records of all vehicles in respect of which a dangerous goods certificate has been issued, amended and renewed.						
Response times are within the SANS 10090 Table 2 guidelines	Risk category	Maximum call receipt and turn-out time Minutes	Maximum appliance travel time Minutes	Maximum attendance time Minutes	100 % of responses to be within the allotted times, however distances must be considered for actual arrival time at incident.	100%	100%
	A	3	5	8			
	B	3	7	10			
	C	3	10	13			
	D	3	20	23			
	E	Within requirement of appropriate risk category					
Monitor vehicle availability and equipment based through two inspections per day	The Daily Vehicle Inspection List is drawn up to ensure that all aspects of the emergency vehicle are checked.				Check list Two inspections per day	100%	100%

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

Complaints addressed regarding cleaning of private erven posing a fire hazard within 10 days	Percentage of Complaints addressed are measured within the first ten days from when the complaint was received by the Fire Service. When Funds need to be used the Supply chain Management Policy is adhered to.	Complaints to be addressed within 10 days	100%	100%
Monthly fire hydrants inspections according to schedule	Fire Hydrants are inspected, Tested, Cleaned, and new paint markings are completed within the regions by operational fire staff.	At least 10 inspection per month per Region, Regions Knysna / Sedgefield	10	77
Enhancement of fire prevention through awareness and education sessions and projects	Fire and Life Safety Awareness is carried out within the regions and communities, to inform and educate the schools and communities of fire safety and how to ensure their personal safety within different situations and to educate on prevention measures to safeguard the communities against fire. This takes place in the form of School Visits, fire Extinguisher Training at businesses, schools and in the communities. It also includes taking part in public awareness programmes with other organisations such as SAPS, Community Based Projects and Non-Governmental Organizations. These sessions are carried out by the Operational Fire Staff.	A minimum of 4 per month	04	24
Monthly operational fire safety risk inspections at buildings and businesses	Businesses and Buildings are inspected to ensure compliance with the SANS 0400, 10090, 10087, 10089, 10083 as well as	Minimum of 10 inspections per month	10	58
Review and approved building plans by Fire Department on first submission within 10 days	Percentage of building plans reviewed and approved by Fire Department on first submission Depending on complexity of the plan to be scrutinised. Plans scrutinised in conjunction with relevant legislation. Note that on some occasions consultations take place with effected parties.	Within 10 days were permitted due to complexity of the submitted plan.	100%	100%

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

Staff attending training courses within the budget (Internal and External)	<u>Internal:</u> Listed in the SANS 10090 as continuation training, Conducted by senior staff members on station level at least one occasion per week, per platoon. <u>External:</u> When training is made available through recognised Training Institutions, and there is funding available, then external training is attended. Number of training programs for staff – Fire	At least one training session per month	Internal 1 External 1	Internal 1 External 0
---	---	---	------------------------------------	------------------------------------

Summary of formal informal structural fire occurrences during November 2025.
 During November 2025, a total of ten structural fire incidents were recorded across various wards, resulting in ten informal structures being destroyed.

Ward	Number of structures partially/fully destroyed	
	Formal	Informal
1	0	3
3	0	2
4	0	1
5	0	1
7	0	1
8	0	1
11	0	1
Total	0	10

Ongoing public education campaigns continued throughout November 2025 to raise awareness and reduce the risk of structural fires. These initiatives focused on fire safety education, safe electrical usage, proper storage of flammable materials and emergency preparedness. Door-to-door visits and community safety programmes remain a key strategy in promoting behavioural change and equipping residents with the knowledge to prevent and respond to fires effectively. The municipality remains committed to strengthening fire prevention efforts, particularly in high-risk areas, to protect lives and reduce property loss.

Month: December 2025

1. HUMAN RESOURCES

LEAVE				
Station	Knysna		Sedgefield	
Type	Total number of staff	Total number of days	Total number of staff	Total number of days
ANNUAL	17	42	12	26
SICK	1	4	0	0
FAM. RESP.				
IOD				
LIGHT DUTY				

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

MATERNITY				
SPECIAL(STUDY)		2		
UNPAID				
TOIL				
TOTAL	18	50	12	26

PROMOTIONS		
Position	Knysna	Sedgefield
	0	0
Total	0	

APPOINTMENTS		
Position	Knysna	Sedgefield
	0	0
Total	0	

STAFF TRAINING INTERVENTIONS		
Course	Knysna	Sedgefield
None	0	0
Total	0	

COMMUNITY TRAINING INTERVENTIONS		
Course	Knysna	Sedgefield
1. Door to Door	3	3
2. Fire extinguisher	1	0
3. Awareness	5	9
4. Evacuation drills	0	0
Total	09	12

TOTAL NUMBER OF CALLS FOR THE MONTH							
Fire Calls				Special Service Calls			
Category	Knysna	Sedgefield	Combined	Category	Knysna	Sedgefield	Combined
Residential Formal	4	0	4	Medical	2	7	9
Residential Informal	11	1	12	Trauma	0	0	0
Bush/Grass/Rubbish	71	10	81	MVA Trauma	16	7	23
Storage	0	0	0	Miscellaneous Snake Removals	48	34	82
Institutional	0	0	0	Hazmat	0	0	0
Public Assembly	0	0	0	Code Calls	0	0	0
Transport Private	0	0	0	False Alarms	0	0	0
Transport Commercial	0	0	0	Drowning	0	0	0
Industry	0	0	0	Other	0	0	1
Commercial	0	0	0				
Other	32	0	32				
False Alarms	1	0	1				
Total	119	11	130	Total	66	48	114

5. SDBIP INDICATOR

Indicator		Knysna	Sedgefield	Total
1	Fire Hydrant Maintenance (min 10 per month)	27	33	60
2	Community Visits to Fire Stations	2	6	8
3	Visits to community and schools (min 4 per month)	7	6	13
4	Fire safety risk inspections (min 10 per month)	Fire Safety Section		33
5	Fire safety non-compliance notices issued	Fire Safety Section		0
6	Flammable substance licence inspections	Fire Safety Section		4
7	Events meetings attended	Fire Safety Section		1
8	Events approved	Fire Safety Section		3
9	Dangerous goods vehicle inspections (min 4 per month)	Fire Safety Section		5
10	Burn Permits Issued	1	0	0
11	Notifications on overgrown properties	1	0	2
12	Overgrown properties cleaned	0	0	0
13	Fire breaks created (Min 2 per year)	0	0	0
14	Fire breaks maintained	0	0	0
15	Building Plans Scrutiny	Fire Safety Section		51
16	Response time for non-emergency call out Monthly target = max 4 hours turn out time per call	10 min	10 min	100%
17	Response time for emergency call out Monthly target = max 13 minutes call out time per call	3 min	3 min	100%
18	Station staffed 24 hours (Monthly target = 100%)	100%	100%	100%
19	Loss Of Lives -Accident N2 Lagoon	1	0	1
20	Fire Practice and training: Staff	1	5	6

SDBIP

KPI	UNIT OF MEASUREMENT	PERFORMANCE STANDARD	Target	Actual
Compliance with hazardous substances legislation (Dangerous goods)	CHAPTER 11: TRANSPORTATION OF DANGEROUS GOODS 71. Dangerous goods certificate (1) The operator of a vehicle designated for the transportation of dangerous goods may not operate such a vehicle in the jurisdiction of the controlling authority, unless he has obtained dangerous goods certificate issued by a Fire Brigade Service in terms of the National Road Traffic Act. (2) An operator of a vehicle mentioned in subsection (1), must submit an application to the controlling authority as prescribed in Schedule 1 (K) of this by-law. (3) The controlling authority may request additional information from the applicant. (4) The controlling authority must refuse to issue the dangerous goods certificate if a vehicle does not comply with (whichever is applicable to the vehicle) the requirements of SANS 10087: Part 4, SANS 10089: Part 1, SANS 10230, SANS 1398. SANS 1518, and where the controlling authority is of the opinion that the non-compliance of a vehicle can be remedied, he must instruct an operator of a vehicle in writing to take all reasonable steps to remedy the defaults prior to the use of the vehicle in accordance with subsection (1) as well as the dangerous goods certificate. (5) A dangerous goods certificate must be renewed annually on or before the date as indicated on the dangerous goods certificate or whenever major maintenance or repairs have been performed on the vehicle. (6) If at any time, the controlling authority becomes aware that the usage of a vehicle is not in accordance with the dangerous goods certificate, he must act in terms of section 5(2) or section 6 and section 7 of this by-law.	Minimum of 1 Roadblock per month in conjunction with Municipal, Provincial Traffic Department or South African Police Services.	5	05

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

	(7) A consignor may not supply a flammable substance to an operator of a vehicle mentioned in subsection (1), unless the operator is in possession of a valid dangerous goods certificate issued by the controlling authority. (8) A consignee may not receive a flammable substance from an operator of a vehicle mentioned in subsection (1), unless the operator meets the requirement in subsection (7). (9) A dangerous goods certificate is valid only: (a) for the vehicle for which it was issued; (b) for the state of the vehicle at the time of issue; and (c) for the quantities stated on the certificate. (10) The dangerous goods certificate must be available in the vehicle mentioned in subsection (1) for inspection at all times. (11) The controlling authority must keep records of all vehicles in respect of which a dangerous goods certificate has been issued, amended and renewed.						
Response times are within the SANS 10090 Table 2 guidelines	Risk category	Maximum call receipt and turn-out time Minutes	Maximum appliance travel time Minutes	Maximum attendance time Minutes	100 % of responses to be within the allotted times, however distances must be considered for actual arrival time at incident.	100%	100%
	A	3	5	8			
	B	3	7	10			
	C	3	10	13			
	D	3	20	23			
	E	Within requirement of appropriate risk category					
Monitor vehicle availability and equipment	The Daily Vehicle Inspection List is drawn up to ensure that all aspects of the emergency vehicle are checked.				Check list Two inspections per day	100%	100%

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

based through two inspections per day				
Complaints addressed regarding cleaning of private erven posing a fire hazard within 10 days	Percentage of Complaints addressed are measured within the first ten days from when the complaint was received by the Fire Service. When Funds need to be used the Supply chain Management Policy is adhered to.	Complaints to be addressed within 10 days	100%	100%
Monthly fire hydrants inspections according to schedule	Fire Hydrants are inspected, Tested, Cleaned, and new paint markings are completed within the regions by operational fire staff.	At least 10 inspection per month per Region, Regions Knysna / Sedgefield	10	60
Enhancement of fire prevention through awareness and education sessions and projects	Fire and Life Safety Awareness is carried out within the regions and communities, to inform and educate the schools and communities of fire safety and how to ensure their personal safety within different situations and to educate on prevention measures to safeguard the communities against fire. This takes place in the form of School Visits, fire Extinguisher Training at businesses, schools and in the communities. It also includes taking part in public awareness programmes with other organisations such as SAPS, Community Based Projects and Non-Governmental Organizations. These sessions are carried out by the Operational Fire Staff.	A minimum of 4 per month	04	21
Monthly operational fire safety risk inspections at buildings and businesses	Businesses and Buildings are inspected to ensure compliance with the SANS 0400, 10090, 10087, 10089, 10083 as well as	Minimum of 10 inspections per month	10	33
Review and approved building plans by Fire	Percentage of building plans reviewed and approved by Fire Department on first submission	Within 10 days were permitted due to complexity	100%	100%

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

Department on first submission within 10 days	Depending on complexity of the plan to be scrutinised. Plans scrutinised in conjunction with relevant legislation. Note that on some occasions consultations take place with effected parties.	of the submitted plan.		
Staff attending training courses within the budget (Internal and External	<u>Internal:</u> Listed in the SANS 10090 as continuation training, Conducted by senior staff members on station level at least one occasion per week, per platoon. <u>External:</u> When training is made available through recognised Training Institutions, and there is funding available, then external training is attended. Number of training programs for staff – Fire	At least one training session per month	Internal 1 External 0	Internal 5 External 0

Summary of informal structural fire occurrences during December 2025.

Ward	Number of structures partially/fully destroyed	
	<u>Formal</u>	<u>Informal</u>
2	0	1
3	0	4
4	0	1
5	1 – only eaves were burning	2
9	1 – swimming pool pump ignited, damage deck.	0
11	0	1
Total	2	9

During December 2025, a total of nine informal structures were destroyed and two formal structures were partially damaged by fire across six wards within the municipality. The incidents listed in the table above underscore the ongoing risk of fire outbreaks in informal settlements, where densely built structures, unsafe electrical connections and the use of open flames for cooking and lighting are common contributing factors.

To reduce the occurrence of such fires, the Fire Service implemented several proactive prevention measures during the reporting period. A total of 21 fire safety awareness campaigns were conducted, including door-to-door visit, particularly in the evenings when most residents are home. These engagements focused on educating community members about the dangers of illegal electricity connections, proper handling of flammable materials, the importance of maintaining clear escape routes, and how to respond effectively in case of a fire emergency. The overall aim of these initiatives is to reduce the frequency and impact of structural fires, protect lives, and preserve property within vulnerable communities.

RECOMMENDATION OF THE MUNICIPAL MANAGER

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

That the monthly Fire Service reports for the period October, November and December 2025, be noted.

File Number: 9/1/2/5

Execution: Director: Community Services

5.8

C08/02/26 LIFESAVING FUNCTION UPDATE

REPORT FROM DIRECTOR: COMMUNITY SERVICES

PURPOSE OF THE REPORT

To provide Council with a report on lifeguarding operations for the festive season, covering the period from 10 December 2025 to 31 January 2026.

BACKGROUND

The lifesaving function is a critical component of municipal services, particularly for coastal municipalities such as Knysna, which have public beaches and recreational water facilities. Its primary objective is to protect the lives of residents and visitors by preventing drownings, responding to water-related emergencies, and promoting safe water practices.

To ensure professional lifesaving services, Knysna Municipality appointed the National Sea Rescue Institute (NSRI) through a Supply Chain Management (SCM) process to provide these services. The current tender has now lapsed and the Directorate is in the process of initiating a new tender to secure lifesaving services for a three-year period.

Lifesaving services also support broader municipal goals, including public safety, health promotion and tourism. By maintaining a visible and trained lifeguard presence, the municipality reduces the risk of fatalities and serious injuries, enhances community confidence in public facilities and complies with national safety standards and legislation. These services are particularly critical during the festive season, when beach and water activity levels increase significantly, ensuring a safe and enjoyable environment for all.

ATTACHED IS A DETAILED REPORT COVERING THE LIFESAVING SERVICE PROVIDED OVER THE REPORTED PERIOD (ANNEXURE A). ANNEXURE A HAS BEEN COMPILED BY THE NATIONAL SEA RESCUE INSTITUTIONAL.

FINANCIAL IMPLICATIONS

None.

RELEVANT LEGISLATION

Fire Brigade Services Act, No. 99 of 1987
SANS 10090: Community Protection against Fire

RECOMMENDATION OF THE MUNICIPAL MANAGER

That the monthly Fire Service reports for the period October, November and December 2025, be noted.

File Number: 9/1/2/5
Execution: Director: Community Services

KNYSNA MUNICIPALITY LIFEGUARDING REPORT

FESTIVE SEASON 25/26

Prepared by National Sea Rescue Institute

 **08**
Lifeguarded
Sites

 **53**
TOTAL CONTRACTED
DAYS
OF LIFEGUARD SERVICE

 **56**
PROFESSIONAL
LIFEGUARDS

3 810 
Prevention Actions!

 **90 401**
BEACH
VISITORS

 **23 446**
BATHERS

 **13**
Rescues

 **92**
First Aid



LIFEGUARDS

INTRODUCTION

NSRI Knysna Lifeguard Operations – Festive Season 2025/2026

Reporting Period: 10 December 2025 – 31 January 2026

During the 2025/2026 festive season, NSRI lifeguards delivered continuous coastal safety services across Knysna's municipal bathing beaches during a period of high public attendance and elevated environmental risk.

Despite a compressed mobilisation timeline following the delayed tender award, operational deployment was rapidly established to ensure uninterrupted public safety coverage. The Knysna lifeguard services contract was awarded on 9 December 2025, with operations commencing on 10 December 2025, following the originally scheduled start date of 1 December 2025. To mitigate this delay, NSRI implemented a phased mobilisation strategy, prioritising Brenton Beach and Buffalo Bay (Bufs) as primary high-risk and high-use sites.

Critical operational resources were rapidly mobilised from Cape Town, including full rescue equipment inventories, medical response equipment, operational uniforms, and a purpose-built mobile lifeguard trailer. This enabled immediate lifesaving capability while broader beach coverage was progressively expanded.

Throughout the reporting period, lifeguards maintained a strong emphasis on preventative safety operations, focusing on early risk intervention, public education, and dynamic hazard management.

KEY OPERATIONAL PERFORMANCE INDICATORS

Total Preventative Interventions: **3,810**

Total Recorded Incidents (All Categories): **110**

Prevention to Incident Ratio: Approximately **35:1**

The season was supported by substantial training investment during 2025. Over 120 structured training hours were delivered across the region, including multi-day training camps, recruitment of new candidates, and continued professional development for returning lifeguards. This training readiness directly supported rapid seasonal deployment and operational stability.



Environmental conditions during the reporting period included frequent rip current activity, heavy shore break, rocky shoreline hazards, marine life exposure, and debris risks. Lifeguard teams actively monitored and managed these hazards through daily assessments, public communication, and adaptive operational positioning.

Overall, the 2025/2026 festive season demonstrated strong operational resilience, effective public safety management, and the value of proactive lifeguard deployment in maintaining safe, accessible coastal recreation environments for residents and visitors.

NSRI remains committed to working in partnership with the Knysna Municipality to continuously improve coastal safety outcomes through data-driven planning, training investment, and operational excellence.



DEFINITIONS



Animals

When a lifeguard rescues or assists an animal to safety.

Bathers

Assessed by recording an estimate every 2 hours of the number of people in the water who are not water sport users.

Beach Visitors

The number of beach visitors is assessed by recording an estimate every 2 hours of the number of people physically on the beach during patrol hours.

Body Recovery

Where a lifeguard attends an incident that requires recovering a body. This includes those in the sea or on land.

Close Beach

An action performed by the lifeguard to close bathing at a specific beach due to the presence of unmanageable hazards posing an extreme risk.

Drowning

Respiratory impairment due to submersion or immersion in water.

Fatal Drowning

A drowning incident which results in death.

Incident

Any situation which NSRI lifeguards responded to.

Life Saved

Where if a lifeguard had not intervened, a life would have been lost.

Mass Rescue

Where there are 3 or more people at risk which a lifeguard responded to and brought back to shore.

Medical / First aid

Where a lifeguard had to perform medical treatment to a person.

Missing Person

An organised search for a missing person either at sea or on land.

Move Swimmers

An action performed by the lifeguards when bathers are swimming in areas not deemed to be safe due to the presence of rip currents or other hazards.

Non Fatal Drowning

A drowning incident which does not result in death.

Other

Anything else that does not fit into the specific categories.

Prevention

Any action taken by the lifeguard which provides advice, guidance or direction to a person that mitigates against risk.

Rescue

Where the lifeguard responded to a person at risk and returns them to shore.

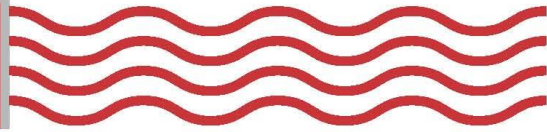
Warn & Educate

An action performed by the lifeguards when a beach visitor or bather is behaving in an unsafe manner.

Water Sport Users

Assessed by recording an estimate every 2 hours of the number of people who are in or on the water for reasons other than bathing such as motorized craft, surfers, kayak, wind surfers.

OPERATIONS



The festive season represents the highest-risk operational period due to increased tourism activity, good summer weather, high swimmer exposure, and dynamic environmental conditions.

NSRI lifeguards provided daily coastal safety services focused on:

- Active water supervision
- Hazard identification and mitigation
- Preventative safety interventions
- Emergency incident response
- Public safety education

Operational planning was guided by real-time attendance monitoring, environmental risk assessment, and dynamic deployment of personnel and equipment.

During the reporting period, NSRI lifeguards provided operational coverage across eight (8) municipal bathing sites within the Knysna coastal region.

Managed Operational Sites

The following beaches and recreational water access points were actively staffed and monitored:

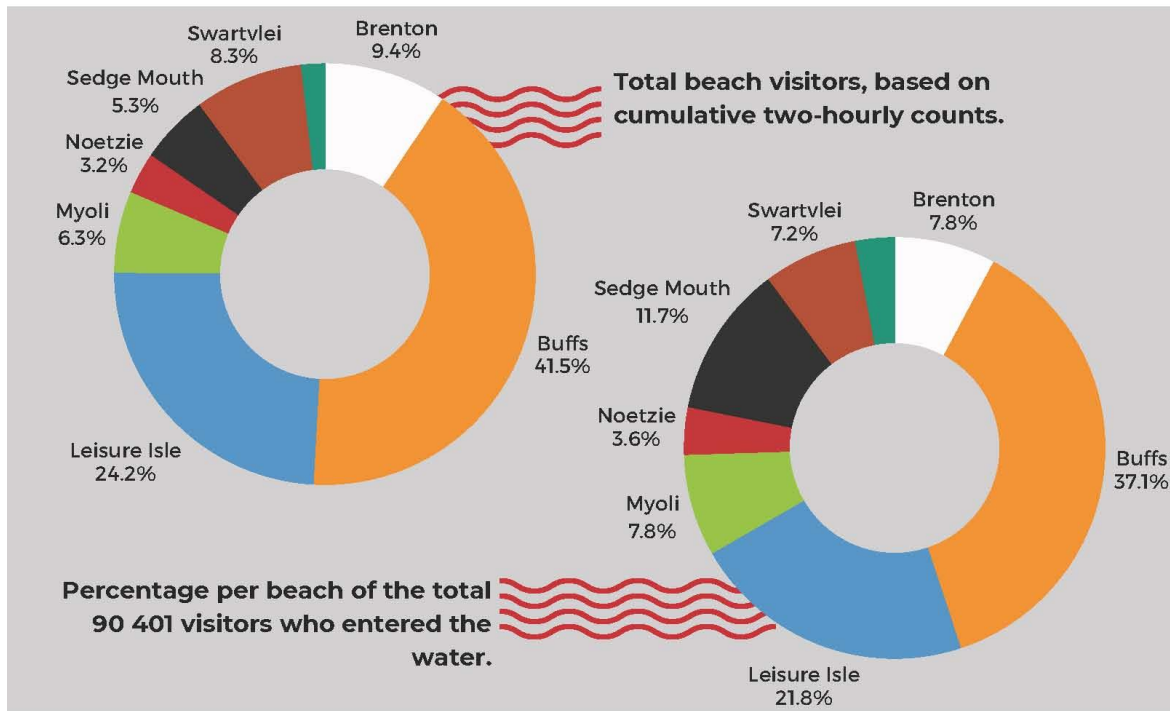
- Brenton Beach
- Buffalo Bay (Bufs)
- Leisure Isle
- Myoli Beach
- Noetzie Beach
- Sedge Mouth
- Swartvlei
- Wildside

Operational coverage included water supervision, beach patrols, hazard monitoring, preventative safety interventions, and emergency response readiness across all sites.

Public attendance levels varied throughout the season, with peak periods occurring during holiday weekends and favourable weather conditions. Lifeguard teams adjusted patrol frequency, staffing deployment, and rescue readiness based on real-time exposure levels.

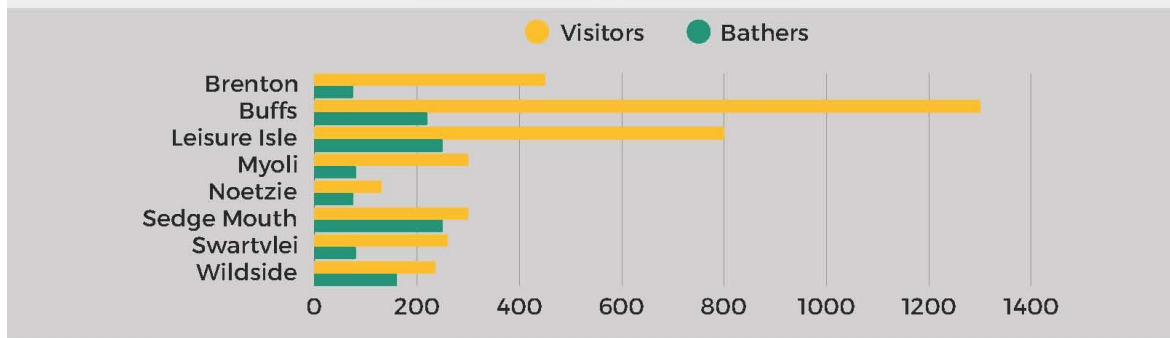
Attendance and Water Exposure Monitoring

Regular attendance snapshots were recorded throughout the day to monitor public exposure and guide operational decision-making.



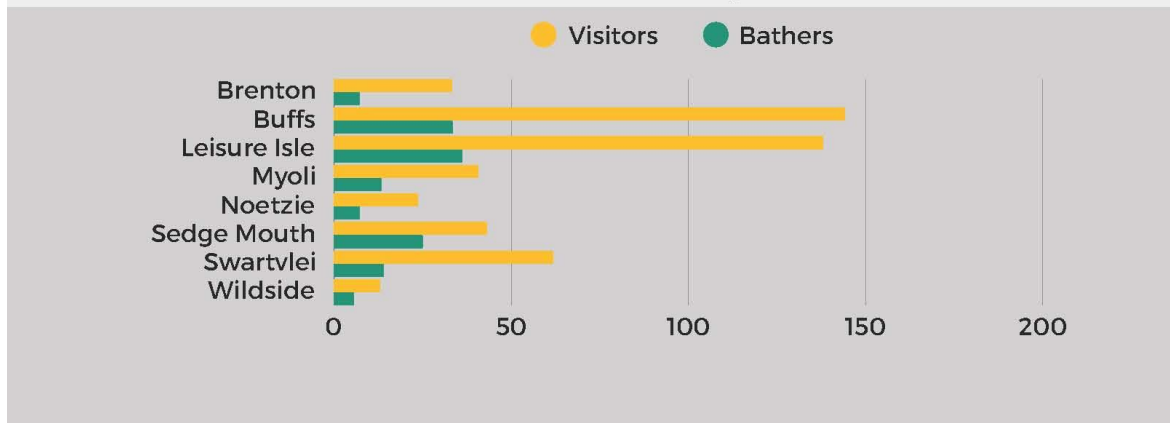
Highest recorded Daily Stats

10 December 2025 - 31 January 2026



Average recorded Daily Stats

10 December 2025 - 31 January 2026



PREVENTIONS

The NSRI lifeguard approach is fundamentally proactive, emphasizing prevention as its core principle. When asked about the cornerstones of their work, our lifeguards consistently highlight three key principles: "Expect the unexpected, never give up, and prevention is better than cure."

Preventative safety interventions formed the foundation of operational risk management throughout the festive season.

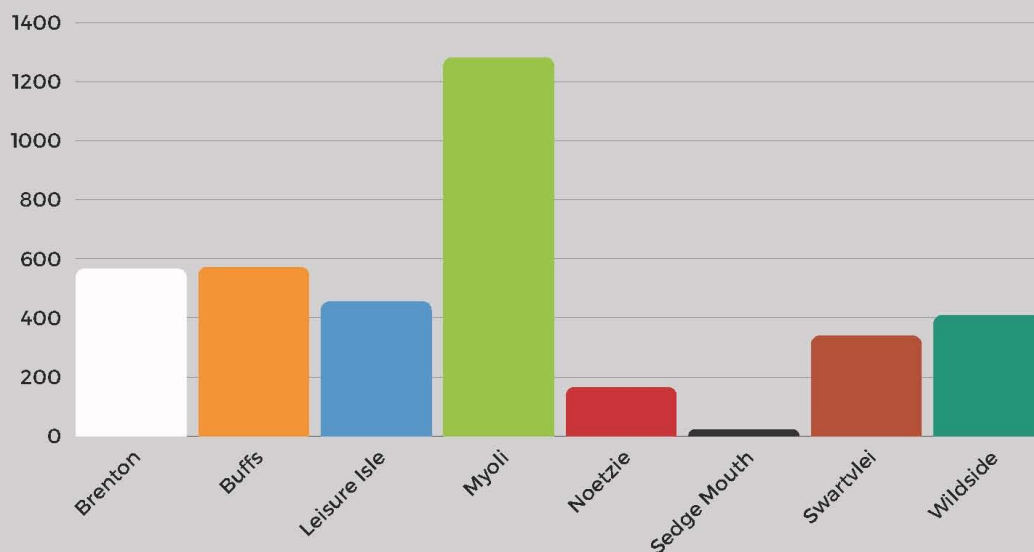
Key Preventative Activities Included:

- Relocating swimmers away from rip current zones
- Public water safety education and hazard awareness
- Flag repositioning in response to changing conditions
- Active water and beach patrols
- Early swimmer assistance and support

A total of **3,810** documented preventative actions were recorded across the reporting period.

This high level of proactive engagement significantly reduced the likelihood of emergency escalation and contributed to improved swimmer compliance with safety guidance.

Total Preventions recorded per beach



INCIDENTS

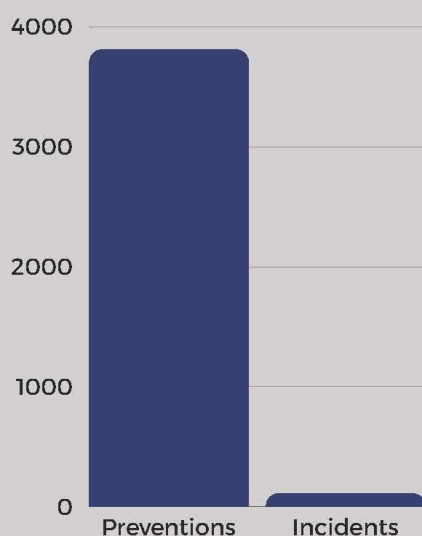
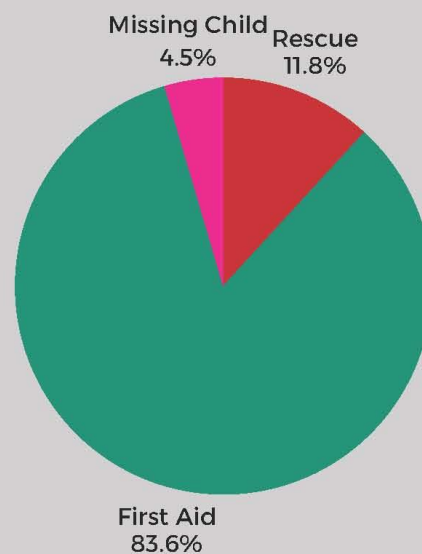
Despite high public exposure levels, emergency incidents remained comparatively low due to strong preventative intervention.

Incident Summary:

During the reporting period, lifeguards managed:

- Rescues: **13**
- First aid cases: **92**
- Missing child incidents: **5**

All incidents were managed according to NSRI operational protocols and national lifesaving standards.



Prevention-to-Incident Ratio

The season recorded approximately 35 preventative actions for every reported incident, highlighting the effectiveness of proactive operational strategies.

Beach Performance Analysis

Operational demand varied between beaches based on public attendance levels, swimming conditions, and environmental risk exposure. Each site was assessed using prevention activity, incident frequency, and public exposure data to guide operational planning and resource deployment.

Main Causes of Rescues:

The majority of rescues during the reporting period were linked to rip current activity. These incidents most commonly occurred during periods of stronger surf conditions and changing tides.

Contributing factors included:

- Swimmers being caught in rip currents
- Fatigue during extended swimming
- Poor recognition of hazardous swimming zones

Main Causes of First Aid Cases:

Most first aid cases were related to minor environmental and marine exposure injuries, rather than serious trauma.

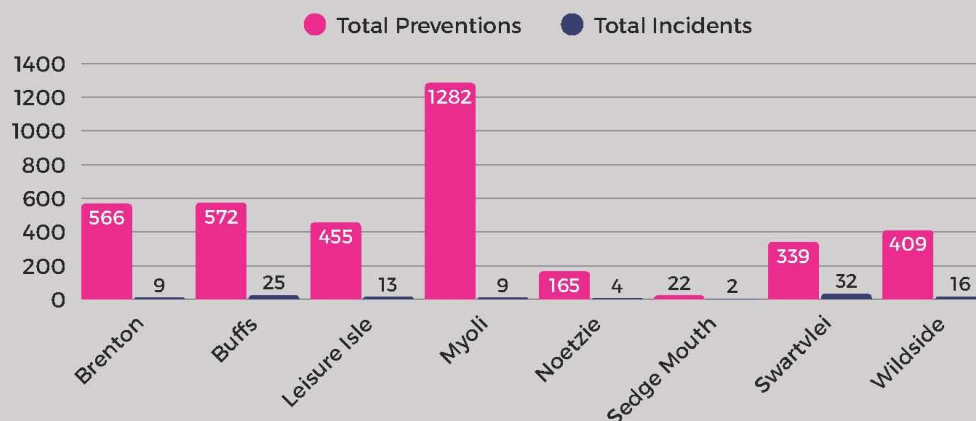
Common causes included:

- Cuts and abrasions from rocks and submerged hazards
- Marine life stings
- Minor foot and leg injuries
- Heat and sun exposure during peak weather conditions

Operational Impact

Proactive prevention, swimmer education, and early intervention significantly reduced the number of serious emergency incidents. This data supports continued focus on preventative safety strategies and targeted deployment at higher-risk beaches.

Total Preventions vs Total Incidents per Beach



HIGHLIGHTS



Teen Rescued at Leisure Isle (January 2026): On New Year's Day, 2026, the NSRI Knysna duty crew was called to assist lifeguards at Leisure Isle. The lifeguards were performing CPR on a 13-year-old boy who had been submerged, while medics arrived to help with his resuscitation.

Life-Saving Rescue at Buffalo Bay (Nov/Dec 2025): Several incidents unfolded at Buffalo Bay Main Beach. In late November 2025, a collaborative effort involving an off-duty lifeguard, surfers, and doctors led to the rescue of a man who was experiencing severe non-fatal drowning. Another rescue took place on December 5, 2025, when a 74-year-old was saved.

Successful Use of Rescue Buoy (December 2025): The NSRI reported that a Good Samaritan utilized a pink rescue buoy to save a father and daughter from drowning at Knysna Lagoon, near the East Head Café, on December 6, 2025.

TRAINING

Significant training investment during 2025 ensured workforce preparedness for the festive deployment.

Training Highlights Included:

- Over 240 structured training hours delivered regionally
- Multi-day training camps
- Recruitment and qualification of new lifeguards
- 6 Assessments and Retests conducted in Knysna
- Continued professional development of returning staff

This training foundation enabled rapid mobilisation following the tender award and supported consistent operational performance throughout the season.



Operational Value and Forward Planning

Operational Value to Knysna Municipality

Throughout the 2025/2026 festive season, the NSRI lifeguard service delivered measurable public safety value to the Knysna Municipality through proactive coastal risk management and professional operational delivery.

The lifeguard programme contributed to:

- Reduced emergency incident volumes through early intervention and prevention
- Improved swimmer behaviour and public safety awareness
- Enhanced visitor confidence and tourism safety perception
- Consistent visible safety presence across high-use beaches
- Strengthened community trust in municipal coastal safety services

The prevention-focused operational model demonstrated strong cost-effectiveness by prioritising early risk mitigation, reducing emergency escalation, and maintaining safe recreational environments during peak seasonal demand.

Recommendations for Future Seasons

Based on operational outcomes and performance analysis, NSRI recommends the following for future festive season deployments:

- Continued emphasis on preventative safety strategies and public education
- Earlier seasonal mobilisation timelines to reduce operational ramp-up pressure
- Maintenance of peak-season staffing capacity at high-exposure beaches
- Expansion of public awareness initiatives focused on rip current and environmental hazard education
- Continued use of data-driven planning to guide staffing, equipment placement, and patrol strategies

These recommendations aim to further strengthen operational efficiency and public safety outcomes.

Conclusion

The 2025/2026 festive season demonstrated strong operational resilience, professional service delivery, and effective coastal risk management across Knysna's municipal bathing beaches.

Through proactive prevention, dynamic deployment, and rapid response capability, NSRI lifeguards successfully supported public safety during one of the busiest tourism periods of the year.

NSRI would like to formally acknowledge the outstanding leadership and operational contribution of Mike Wood, Regional Coordinator for Knysna, and Abijah Appolis, Area Manager and Instructor. Their commitment, operational oversight, and hands-on involvement in training, mentoring, and guiding lifeguard teams played a critical role in the successful delivery of services throughout the season. Their professionalism and dedication directly contributed to strong team performance, effective risk management, and consistent service quality across all operational sites.

NSRI further extends its appreciation to the Knysna NSRI Station and Lifeguarding teams, whose dedication, discipline, and professionalism ensured consistent daily coverage, high-quality preventative engagement, and reliable emergency response throughout the festive period. Acknowledgement is also given to the Knysna Municipality for its continued support and collaboration in facilitating coastal safety operations, infrastructure access, and operational coordination.

In addition, NSRI recognises the vital role played by local law enforcement agencies and emergency medical services (EMS). The strong inter-agency cooperation and effective communication between services contributed significantly to coordinated incident management, public safety enforcement, and positive operational outcomes.

NSRI remains committed to strengthening these partnerships and continuing to deliver high-quality, professional coastal safety services that ensure safe, accessible, and well-managed recreational beach environments for residents and visitors alike.

LIFEGUARD MANAGEMENT TEAM



LIFEGUARDS



5.9

C09/02/26 SOCIAL DEVELOPMENT SECTION MONTHLY REPORT

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

SOCIAL DEVELOPMENT & SPECIAL PROGRAMMES					
Programme	Date	Description	Current Status/Way forward		
Gender Links/Sunrise campaign	15 th -18th March 2026	The successful Western Cape Provincial Gender Links Sunrise Campaign awards ceremony was held from 6 th to 8 th October 2025 at Blackwaters River Lodge. The women entrepreneurs showcase their businesses by presenting to the panel of judges and competed with George Municipality. All the winners are from the Greater Knysna Municipal Areas.	The Regional Summit will take place from the 15 th -18th March 2026 in Johannesburg, Benoni, for the winners in the established and start-up categories.		
		Position		Start-up	Established
		Winner		Fagmeeda Jansen	Cecelia Williams
		Runner up 1st		Sharon Swartz	Sulanche Booysen
		Gender Links conducted a mentorship programme and business verification on the 20 th January 2026. The programme started with mentors engagements sessions, followed by site visits. Despite various challenges, these women show commitment and progress and are inspiration to others.			
Early Childhood Development	23-24 TH February 2026	The Western Cape Government Department of Local Government in partnership with the Department of Social Development (DSD), the National Development Agency (NDA) and the Knysna Municipality will conduct institutional capacity building (ICB) training for NPOs’ (Non-profit organisations). This training aim to empower and capacitate board members of NPO’s, enabling them to fulfill their governance responsibilities effectively. It will also provide guidance on	Extended invitations to SARS and Home Affairs to ensure we bring government services closer to the community. The proposed dates for the training will be on the 23 rd and 24 th February for 100 non-compliant NPO’s.		

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

		registration organisations as Public Benefit Organisations (PBO's) to ensure financial sustainability and develop sustainable programmes.	
Elderly Program	May Month 2026 (date to be determined)	The annual Provincial Golden Games commenced on the 21st of August 2025 at Oudthoorn Sport field. The aim of the Golden Games is to facilitate an increased participation of local older persons, which enhance their physical well-being. It also creates the platform for the older person service centre to ensure older persons stays active in their communities. Total of 75 elderly people from the Greater Knysna Municipal Area attended this event. The Knysna Municipality assisted the elderly with transport to Oudtshoorn. The winners will attend the National Golden Games.	The National Golden Games will be during May month, in the Free State. Two Athletes from Knysna will represent the Garden Route and the Western Cape at the National Golden Games. This section received a thank you letter from the Knysna Older Person Forum, to extend their sincere gratitude in always supporting the golden games.
Disability Forum		The protective workshop services will continue to be rolled out in the community of Rheenendal, that includes therapeutic services, protective workshop services, handmade projects and sewing in partnership Knysna Association for Persons with Physical Disabilities (KAPPD). The Disability and Elderly Forum has been established in Rheenendal, this provide a platform to enhance inclusiveness, share their experiences, challenges and to be part of the decision-making process.	Consultative meetings with the Social Worker of KAPPD, to confirm commitment in rolling out this program. Knysna Municipality to provide transport in ensuring soft skills development. Successful Disability Awareness walk and information session by various stakeholders to educate the public about their Right, commenced on the 4 th December 2025 as part of the 16 th Days of Activism campaign.

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

16TH Days of Activism	25th November to 10th December 2025	Facilitate and coordinate the annual 16 th Days of Activism activities with all the relevant stakeholders, in the Greater Knysna Municipal Area.	Successful 16th Days of Activism campaign were conducted with all relevant stakeholders, Epilepsy, RAP, MadAboutART, Sinethemba, KADC, Child Welfare Knysna, Sanparks, FAMSA, All Sound Security, Department of Social Development, GCIS, Department of Health, Department of Correctional Services and CPF. Some of the Highlights: ● Launch of the 16th Days of Activism, was held on the 25th November 2025 focusing on a safer festive season. To give recognition to all stakeholders working tirelessly to ensure our resident and visitors are safe. Also to highlight the societal and systemic causes of GBVF. To mobilize action at local level to eliminate all forms of GBVF. The campaign is a significant tool for raising awareness and advocating for the rights of women and children. ● All stakeholders were also part of the Women's Shutdown, on the 21st November 2025, at the memorial square a movement to show solidarity to all the women who have lost their lives due to GBV. ● Self defense classes were led by SAPS, VEP coordinator at the Hornlee Sportclub, for 2 days.
---	--	---	---

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

			● Silent parade by the community and stakeholders in-front of the Kunjani Mall with posters and distribute pamphlets at the Hornlee Clinic and Swembad Valley. Coordinated by BADISA. ● Fantastic Family facilitated a conversation on intimate partner violence and honoring the queer community members who lost their lives due to violent and hatred crimes. ● World AIDS Day, 1 December 2025 was also celebrated through a Holiday Program for the children in Damsebos, hosted by MADaboutArt and BADISA. ● HIV/AIDS Awareness day was celebrated by Golden Movement Service Centre in Karatara, to support those affected by HIV/AIDS, to encourage the community to get tested and continue with their ARV's in cases of default, followed by motivational speakers by stakeholders. The local school was also visited to have a HIV/AIDS awareness with the grade 7 learners. ● Children's Christmas Party was held for children affected by sexual abuse and gender based violence, coordinated by Department of Justice. ● Disability Awareness Walk, to create awareness regarding the Rights of Disabled people and to advocate for
--	--	--	---

COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
17 FEBRUARY 2026

			their well-being for people living with disabilities. ● Closing Ceremony was held at the Smutsville hall to encourage/motivate grade 7 learners that will transition to high school, the day was filled with fun activities and a message. A total of 16 projects/initiatives were held in the Greater Knysna Municipal area targeting 1170 people including, women, children and men.
Homeless Shelter	27th February 2026	Meeting were held with GKBC (The Greater Knysna Business Chamber), to discuss their commitment to establish a homeless shelter in Heidevallei as per Council Resolution ISH08/09/25 (Provision of Land for a Temporary Homeless Shelter).	GKBC submitted their scope of work to finalise a formal MOU with Knysna Municipality, in line with the Community Partnership Policy and Voluntary Agreement, awaiting feedback from our Legal Department. Public Participation awareness campaign to be coordinated by Department of Integrated Housing Settlements, advertisement to be advertised in the local newspapers for the intention to establish a temporary homeless shelter in Heidevallei.

RECOMMENDATION OF THE MUNICIPAL MANAGER

That Council notes the report on the programmes for the department Social development & Special programmes.

File Number: 9/2/5

Execution: Director: Community Services

Manager: Social Development and Special Programmes

6. **CLOSURE**

-oOo-