

SUPPLEMENTARY AGENDA

MAYORAL COMMITTEE MEETING Tuesday, 26 March 2024

TABLE OF CONTENTS

7.	ITEMS FOR CONSIDERATION	
	ITEMS SUBMITTED TO THE SPECIAL PLANNING, ECONOMIC DEVELOPMENT & TOURISM COMMITTEE MEETING HELD ON 18 MARCH 2024	
SP01/03/24	CONSIDERATION OF LEGAL OPINION: THE LEGAL STATUS OF LAND USE RIGHTS OF RESIDENTIAL PROPERTIES IN RELATION TO SHORT-TERM HOLIDAY RENTALS	3
SP03/03/24	BIGAI MAINTENANCE MANAGEMENT PLAN	3
	ITEMS SUBMITTED TO THE COMMUNITY SERVICES COMMITTEE MEETING HELD ON 20 MARCH 2024	
C02/03/24	REPORT ON YOUTH DESK PROGRAMMES FOR 2024	4
C03/03/24	DAMSEBOS SATELITE LIBRARY: OPERATING HOURS	4
C09/03/24	SPORT FIELDS AND PLAYPARKS: PROPOSED PROJECTS FOR THE 2024/2025 FINANCIAL YEAR	4
C10/03/24	PROGRESS REPORT ON THE SAFE SPACES FOR HOMELESS	5
C11/03/24	DEPARTMENTAL PERFORMANCE REPORT FROM OCTOBER 2023 TO DATE DIRECTORATE: COMMUNITY SERVICES	5
C12/03/24	REFUSE COLLECTION AND DISPOSAL CHALLENGES HIGHLIGHTING THE MAIN CONTRIBUTING FACTORS WITH POSSIBLE SOLUTIONS	5
8.	ITEMS FOR NOTING	
	ITEMS SUBMITTED TO THE SPECIAL PLANNING, ECONOMIC DEVELOPMENT & TOURISM COMMITTEE MEETING HELD ON 18 MARCH 2024	

MAYORAL COMMITTEE MEETING
 SUPPLEMENTARY AGENDA
 26 MARCH 2024

SP02/03/24	ECONOMIC DEVELOPMENT DEPARTMENT KNYSNA OYSTER FESTIVAL PROGRESS REPORT AND ACTIVITY PLAN: MARCH 2024	7
	ITEMS SUBMITTED TO THE COMMUNITY SERVICES COMMITTEE MEETING HELD ON 20 MARCH 2024	
C01/03/24	REPORT ON MUNICIPAL HEALTH AND ENVIRONMENTAL SERVICES FOR THE PERIOD OCTOBER 2023 TO DECEMBER 2023	7
C04/03/24	DEPARTMENTAL PERFORMANCE REPORT FROM 01 JULY 2023 TO DATE DIRECTORATE: COMMUNITY SERVICES	7
C05/03/24	LIBRARY WEEK 2024	8
C06/03/24	PROGRESS REPORT ON THE EXTENTION OF EXISTING CEMETERIES IN THE GREATER KNYSNA AREA	8
C07/03/24	PROGRESS REPORT ON THE KHAYALETHU AND RHEENENDAL SATELLITE FIRE STATIONS	8
C08/03/24	PUBLIC SAFETY MONTHLY REPORT	8
13.	IN COMMITTEE <i>(Green pages)</i>	9
14.	CLOSURE	9

7.

ITEMS FOR CONSIDERATION

MEMBERS ARE REMINDED THAT THE RELEVANT AGENDAS OF THE PORTFOLIO COMMITTEES CONTAINED THE REPORTS AND SHOULD THUS BE USED AS THE SOURCE DOCUMENTATION WHEN NOTING THE RESOLUTIONS BELOW.

ITEMS SUBMITTED TO THE SPECIAL PLANNING, ECONOMIC DEVELOPMENT & TOURISM COMMITTEE MEETING HELD ON 18 MARCH 2024

SP01/03/24 CONSIDERATION OF LEGAL OPINION: THE LEGAL STATUS OF LAND USE RIGHTS OF RESIDENTIAL PROPERTIES IN RELATION TO SHORT-TERM HOLIDAY RENTALS

RECOMMENDED BY MAJORITY

- [a] That content of the legal opinion with regards to the land use status of residential properties in relation to short-term holiday rentals be noted;
- [b] That the Zoning Scheme By-law be reviewed and submitted to the Municipal Council for adoption; and
- [c] That Administration liaise with Langeberg and Saldanha Municipalities regarding the enforcement of their by-law on land use status of residential properties in relation to short-term holiday rentals.

File Number: 9/1/2/13

Execution: Director: Planning & Economic Development
Manager: Land Use Management

SP03/03/24 BIGAI MAINTENANCE MANAGEMENT PLAN

UNANIMOUSLY RECOMMENDED

- [a] That the Bigai Maintenance Management Plan, be noted;
- [b] That the Municipal Manager ensure that R300 000 be included in the Annual Budget 2024/2025 for the Environmental authorisation for the Bigai Maintenance Management Plan; and
- [c] That the Department Planning & Economic Development, the Department Infrastructure Services and all relevant stakeholders explore cost effective and viable solutions for the relief of the section of the Bigai River that runs between Howard Street and the estuary alongside the Knysna Golf Course.

File Number: 9/1/2/13

Execution: Director: Planning & Economic Development
Manager: Environmental Management

**ITEMS SUBMITTED TO THE COMMUNITY SERVICES COMMITTEE MEETING HELD ON
20 MARCH 2024**

C02/03/24 REPORT ON YOUTH DESK PROGRAMMES FOR 2024

UNANIMOUSLY RECOMMENDED

- [a] That the report on the Youth Development Programmes from the Director Community Services, be noted;
- [b] That the Council approves a budget for the youth Council ward based programmes in the new financial budget year 2024/25.
- [c] That the advert for the vacancies in the different wards be re- advertised for seven working day and report back to the special community services committee meeting.

File Number: 9/2/1/5
Execution: Director: Community Services

C03/03/24 DAMSEBOS SATELITE LIBRARY: OPERATING HOURS

UNANIMOUSLY RECOMMENDED

- [a] That the Report on the Damsebos Satelite Library: Operating Hours, be noted;
- [b] That Council approves that the Damsebos Satellite Library operate from 09h00 to 17h00: Monday to Friday;
- [c] That Council approves that a new position of Senior Library Assistant for Damsebos be added to the municipal staff establishment; and
- [d] That an amount of approximately R176,287.00 to R226,690.49 total cost to Council be added to the conditional grant business plan in order to cater for the appointment of a Senior Library Assistant for the Damsebos library.

File Number: 9/1/2/5
Execution: Director: Community Services
Manager: Libraries

**C09/03/24 SPORT FIELDS AND PLAYPARKS: PROPOSED PROJECTS FOR THE
2024/2025 FINANCIAL YEAR**

UNANIMOUSLY RECOMMENDED

That the report on the budget required for essential repairs and maintenance of our sport fields and playparks for the 2024/2025 financial year be withdrawn and be resubmitted to the Special Community Services Committee meeting with the correct figures.

C10/03/24 **PROGRESS REPORT ON THE SAFE SPACES FOR HOMELESS**

UNANIMOUSLY RECOMMENDED

- [a] That Council takes note of the findings of the on-site assessment visit by Department of Social Development;
- [b] That an Inter-Departmental Steering Committee (Town Planning/Land Use Management Department/Fire Department) will be established to fast track and guide the user department in all legislative requirements.
- [c] To appoint a Town Planner and Land Surveyor for Erf 210 and for Erf 1114 to appoint an Architect and a Heritage Specialist to assist with all required legislation.
- [d] That Council note that the funding requirements to appoint consultant services is estimated at R200 000 for inclusion in the 2024/25 budget.
- [e] That the Municipal Manager be instructed to perform consequences Management plan on this matter.

File Number: 9/2/5

Execution: Director Community Services

C11/03/24 **DEPARTMENTAL PERFORMANCE REPORT FROM OCTOBER 2023 TO DATE DIRECTORATE: COMMUNITY SERVICES**

UNANIMOUSLY RECOMMENDED

- [a] That the departmental performance report from October 2023 to date for Community Services Directorate, be noted.
- [b] That the Municipal Manager be instructed to perform consequences Management plan on this matter.

File Number: 15/2/6/1/3

Execution: Manager: IDP/PMS& IGR

C12/03/24 **REFUSE COLLECTION AND DISPOSAL CHALLENGES HIGHLIGHTING THE MAIN CONTRIBUTING FACTORS WITH POSSIBLE SOLUTIONS**

UNANIMOUSLY RECOMMENDED

- [a] That Council notes the recommendations under the various headings and prioritise waste collections services as one of the '**key-service-delivery-functions**' of Knysna Municipality.
- [b] That Council notes the budget Implications to ensure ongoing service delivery in the Waste Management Section.
- [c] That Council notes the priority vacancies positions within the Waste Management Section, which will be addressed as part of the 2024/2025 budget preparation process but also finds methods to expedite in the current key vacancies in the current budget year.

- [d] That the committee notes the presentation from the greater Knysna business chamber that was presented in the meeting.
- [e] That the Municipal Manager opens a discussion with the greater Knysna business chambers with the possibility of planning in the view of relocation the current waste transfer station to a new site.

8.

ITEMS FOR NOTING

MEMBERS ARE REMINDED THAT THE RELEVANT AGENDAS OF THE PORTFOLIO COMMITTEES CONTAINED THE REPORTS AND SHOULD THUS BE USED AS THE SOURCE DOCUMENTATION WHEN NOTING THE RESOLUTIONS BELOW.

ITEMS SUBMITTED TO THE SPECIAL PLANNING, ECONOMIC DEVELOPMENT & TOURISM COMMITTEE MEETING HELD ON 18 MARCH 2024

SP02/03/24 ECONOMIC DEVELOPMENT DEPARTMENT KNYSNA OYSTER FESTIVAL PROGRESS REPORT AND ACTIVITY PLAN: MARCH 2024

UNANIMOUSLY RESOLVED

That the Economic Development Knysna Oyster Festival Progress Report and Activity Plan: March 2024, be noted.

File Number: 9/1/2/13

Execution: Director: Planning & Economic Development
Manager: Planning & Economic Development

ITEMS SUBMITTED TO THE COMMUNITY SERVICES COMMITTEE MEETING HELD ON 20 MARCH 2024

C01/03/24 REPORT ON MUNICIPAL HEALTH AND ENVIRONMENTAL SERVICES FOR THE PERIOD OCTOBER 2023 TO DECEMBER 2023

UNANIMOUSLY RESOLVED

That the Reports from Garden Route District Municipality for the period October 2023 to December 2023, be noted.

File Number: 9/2/1/5

Execution: Director: Community Services

C04/03/24 DEPARTMENTAL PERFORMANCE REPORT FROM 01 JULY 2023 TO DATE DIRECTORATE: COMMUNITY SERVICES

UNANIMOUSLY RESOLVED

That the performance report for Community Services from 01 July 2023 to date be noted.

File Number: 15/2/6/1/3

Execution: Manager: IDP/PMS& IGR

C05/03/24 **LIBRARY WEEK 2024**

UNANIMOUSLY RESOLVED

That Library week report for 2024, be noted.

File Number: 9/1/2/5
Director: Community Services
Manager: Libraries

C06/03/24 **PROGRESS REPORT ON THE EXTENTION OF EXISTING CEMETERIES IN THE GREATER KNYSNA AREA**

UNANIMOUSLY RESOLVED

That the Progress report on the extension of existing cemeteries in the greater Knysna area, be noted;

C07/03/24 **PROGRESS REPORT ON THE KHAYALETHU AND RHEENENDAL SATELLITE FIRE STATIONS**

UNANIMOUSLY RESOLVED

That the progress report on the Khayaletu and Rheenendal Satellite Fire Stations, be noted.

File Number:
Execution: Director Community Services
Chief Fire Officer

C08/03/24 **PUBLIC SAFETY MONTHLY REPORT**

UNANIMOUSLY RESOLVED

That the safety monthly report, be noted.

File Number:
Execution: Director: Community Services

13. IN COMMITTEE (Green pages)

See separate agenda

14. CLOSURE