

PUBLICATION OF AWARDS IN REPECT OF ADVERTISED COMPETITIVE BIDS AS PER MFMA CIRCULAR NO. 62 (COVERING THE PERIOD 1 JULY 2023 TO 30 JUNE 2024) - JULY AWARDS 2023

Tender No	Description	Time frame	Awarded to Creditor	BAC Approved Amount	Location	BBB-EE Contribution Level	BBB-EE Contribution Status	Preference Point System	Comments
46 of 2022/23	Procurement of Transaction Advisory Services at Knysna Municipality for a period of three years	3 years	Various service providers	N/A	Various service providers	Various service providers	Various service providers	Various service providers	Estrabishment of a panel of service providers. Funding is dependent on the funder requirements.
			Comments:	N/A	Refer to the comments section.				

PUBLICATION OF AWARDS IN REPECT OF ADVERTISED COMPETITIVE BIDS AS PER MFMA CIRCULAR NO. 62 (COVERING THE PERIOD 1 JULY 2023 TO 30 JUNE 2024) - AUGUST AWARDS 2023

Tender No	Description	Time frame	Awarded to Creditor	BAC Approved Amount	Location	BBB-EE Contribution Level	BBB-EE Contribution Status	Preference Point System	Comments
51 of 2022/23	Establishment of a panel of service providers to provide Accounting Support, Actuarial Services and Asset Management for a period of Three (3) Years.	3 years	Mubesko Tsolo Moore (Accounting Support)	3 967,50	Cape Town	L 2 = 18	QSE	80/20	Establishment of a panel of service providers. Rates based tender, cost will be incurred in accordance with the tendered rates on as and when required basis.
51 of 2022/23	Establishment of a panel of service providers to provide Accounting Support, Actuarial Services and Asset Management for a period of Three (3) Years.	3 years	Mubesko Tsolo Moore (Accounting Support)	8 252,40	Cape Town	L 2 = 18	QSE	80/20	Establishment of a panel of service providers. Rates based tender, cost will be incurred in accordance with the tendered rates on as and when required basis.
51 of 2022/23	Establishment of a panel of service providers to provide Accounting Support, Actuarial Services and Asset Management for a period of Three (3) Years.	3 years	Zaqen Actuaries (Actuaral Services)	27 600,00	Cape Town	L 4 = 12	EME	80/20	Establishment of a panel of service providers. Tendered rate per annum
			Comments:	39 819,90	The tendered amounts per section are indicative, cost will be incurred in				

PUBLICATION OF AWARDS IN REPECT OF ADVERTISED COMPETITIVE BIDS AS PER MFMA CIRCULAR NO. 62 (COVERING THE PERIOD 1 JULY 2023 TO 30 JUNE 2024) - SEPTEMBER AWARDS 2023

Tender No	Description	Time frame	Awarded to Creditor	BAC Approved Amount	Location	BBB-EE Contribution Level	BBB-EE Contribution Status	Preference Point System	Comments
62 of 2022/23	Short Term Insurance for a period of three years	3 years	Opulentia Financial Services	11 312 555,36	Somerset West	L 1 = 20	EME	80/20	Awarded to the highest scoring tenderer. Tendered amount is indicative, cost will be incurred in accordance with the tendered rates on as and when required basis.
			Comments:	N/A	Refer to the comments section.				

ANNEXURE C
July 2023/24

NO	RFQ NUMBER	DESCRIPTION OF GOODS AND SERVICES	SUPPLIER /CONTRACTOR	DATE	AMOUNT	BBBEE LEVEL	TOWN
1	23472001	Kiosks maintenance	SMART SWITCH DISTRIBUTORS	20230725	196 454,50	L2	Ballito
2	23501001	Battery Charger - Wilson Substation	PHD POWERHOUSE	20230731	136 160,00	L1	Johannesberg
3	23511001	Hire of Supersucker	POONGAVANUM GENERAL CLEANING SERV	20230727	199 410,00	L1	Knysna
4	23513001	HIRING OF JETTING MACHINE	JIRAH CONSTRUCTION CC	20230725	900,00	L4	Knysna
5	24005001	VMWare Software License	AARIVA(PTY)LTD	20230728	120 227,09	L1	East London
6	24010001	Supply and delivery of refuse bags	PLATINUM SUPPLIERS(PTY)LTD	20230731	73,60	L1	Port Elizabeth
7	24015001	Prepaid water meters	IKAPA RETICULATION AND FLOW	20230725	661,25	L1	Kraainfontein
8	24017001	Supply and delivery of copy papers	GIFTEDJACK (PTY)LTD	20230731	305	L1	Katlehong
9	24039001	COORDINATION VIEWING CENTRES NETBALL WOR	SHEKINAH UNLIMITED (PTY) LTD	20230728	112000	L1	Knysna

August 2023/24

NO	RFQ NUMBER	DESCRIPTION OF GOODS AND SERVICES	SUPPLIER /CONTRACTOR	DATE	AMOUNT	BBBEE LEVEL	TOWN
1	23091001	Cutting and Raking of Grass in Ward 9A for a period of 6 months	ART SMART (PTY) LTD	20230831	117 000,00	L1	Knysna
2	23248001	GRADER OPERATOR TRAINING	BREERIVIER TRAINING DEVELOPMENT CC	20230814	78 813,25	L1	Mosselbey
3	23340001	INCIDENT INVESTIGATION TRAINING	MEYPA LIFESTYLE DESIGN & EVENTS	20230821	25 875,00	L1	Randberg
4	23343001	First Aid Training Level 1	FALCON SAFETY ACADEMY(PTY)LTD	20230814	78 777,30	L1	Port Elizabeth
5	23477001	FALL ARREST	EZOLIMO TRAING AND SUPPLY(PTY)LTD	20230822	24 122,00	L1	Port Elizabeth
6	23491001	Loud Hailing	MKIZE: NP	20230810	4 832,05	L1	
7	23496001	Outreach Trophies	SHEER VERSATILITY GROUP	20230823	34 110,00	L1	East London
8	24002001	Corporate Main Building SANITARY	BUMZA PROJECTS	20230828	5 292,00	L1	George
9	24003001	Supply and delivery of Weed Killer	LEAFIX(PTY)LTD	20230828	2 193,05	L1	Port Elizabeth
10	24004001	Supply and Delivery of Engine Oils	PISTON POWER CHEMICALS(PTY)LTD	20230829	2 207,20	L1	Desainagar
11	24008001	Supply and delivery of cleaning Material	PLATINUM SUPPLIERS(PTY)LTD	24008001	1 350,24	L4	Port Elizabeth
12	24011001	Supply and Delivery of Tools	NOLADA 8 (PTLY)LTD	20230828	1 836,55	L1	Bellville
13	24014001	Supply and Delivery of Batteries Torch	SMART SWITCH DISTRIBUTORS	20230828	121,85	L1	Ballito
14	24016001	Supply and Delevry of toiled Seats	TAKE NOTE TRADING 245 CC	20230828	621,00	L1	Parow
15	24023001	Supply and Delivery of Royal Blue Overalls with Logo	SMART SWITCH DISTRIBUTORS	20230822	1 159,20	L2	Ballito
16	24026001	Supply and delivery of Line Marking Paint	ALLKOTE	20230831	20 322,70	L0	Knysna
17	24029001	Supply and delivery of the Waste Tranfer Station	AKURA MANUFACTURING ENGINEERIN	20230824	34 565,55	L1	Paarl
18	24031001	Supply and Delivery of a Safety Boots	SELECT PPE (PTY) LTD	20230822	3 504,48	L1	South Hills
19	24032001	Supply and Delivery of Fuse Links	SMART SWITCH DISTRIBUTORS	20230828	257,59	L2	Ballito
20	24034001	Hire and delivery of three(3) LDV Single Cabs for a period of 5 Months	EUROPCAR VAN RENTAL	20230818	191 576,73	L1	Johannesburg
21	24036001	Supply & Deliver Asphalt Coldmix	ISOLABANTWANA CONSTRUCTION	20230831	196 000,00	L1	Knysna
22	24037001	Hire of 3 x Pedesteian Rollers	TOPSAW POWER (PTY)LTD	20230831	155 250,00	L4	George
23	24038001	Supply and Installation of Garage Door at Knysna Cemetery Hou	PETERSEN:AP	20230921	29 000,00	L1	Knysna
24	24041001	Hiring of TLB at Waste Transfer Station	VTC SUPPLIES AND SERVICES (PTY)LTD	20230821	402,50	L1	Knysna
25	24044001	Renewal of Veeam Backup & Replication Perpetual Lkicenses	ELLO TECHNOLOGY(PTY)LTD	20230811	181 874,94	L2	Somerset West
26	24046001	Supply and Delivery of Timber Materials	LOJ ENTERPRISES	20230831	79 187,27	L1	Binne
27	24047001	Rental of 3 Storage Containers	CX STORAGE (PTY) LTD	20230824	72 600,00	L2	Knysna
28	24048001	Hire of TLB at Old Place Garden Refuse	VTC SUPPLIES AND SERVICES (PTY)LTD	20230829	389,85	L1	Knysna
29	24053001	Supply ,Deliver,Fitment and Balancing of new tyres for LDVs	TYRES & TREADS	20230823	92 730,25	L4	George
30	24056001	Supply & Delivery of prepacked food parcels	KINGPIN SUPPLIERS	20230816	460,00	L1	George
31	24059001	Supply and Delivery of Small Plant Consumables	OBHEJANE TRADING (PTY)LTD	20230829	111 860,31	L1	Brackenfell
32	24060001	Hire of TLB -NET Powe Range:50-70 KW	VTC SUPPLIES AND SERVICES (PTY)LTD	20230831	385,25	L1	Knysna
33	24061001	Supply and Deliver Material for Repair	LOJ ENTERPRISES	20230824	20 507,37	L1	George

34	24062001	Rental of office Containers	VALLEY CONTAINERS	20230824	68 195,00	L1	George
35	24073001	Hire of Supersuker Truck for Sedgfield,Buffalo Bay and Karata	JIRAH CONSTRUCTION CC	20230831	1 500,00	L4	Knysna
36	24075001	Hire of Combination Truck	VTC SUPPLIES AND SERVICES (PTY)LTD	20230829	80 500,00	L1	Knysna
37	24079001	Hiring of TLB with extendable boom	VTC SUPPLIES AND SERVICES (PTY)LTD	20230829	110 400,00	L1	Knysna
38	24080001	Supply & Delivery of Material to Knysna Cemetery(Vigilance Dri	LOJ ENTERPRISES	20230824	14 875,25	L1	George
39	24085001	Supply and Installation of Single 30V 25A Self Contained Battery	PHD POWERHOUSE	20230824	136 160,00	L4	Johannesberg
40	24086001	Supply and Installation of Single 30V 25A Self Contained Battery	PHD POWERHOUSE	20230824	136 160,00	L4	Johannesberg
41	24087001	Supply and Installation of Single 30V 25A Self Contained Battery	PHD POWERHOUSE	20230824	136 160,00	L4	Johannesberg
42	24088001	Supply and Installation of Single 30V 25A Self Contained Battery	PHD POWERHOUSE	20230824	136 160,00	L4	Johannesberg
43	24090001	Cutting and Raking of Grass in Ward 8 for a period of 6 months	NOLIKHAYA RARA TRADING ENTERPRISE(PT	20230831	105 000,00	L1	Knysna
44	24093001	Cutting and Raking of Grass in Ward 10A for a period of 6 mont	TOLO 'N MILES	20230831	110 000,00	L1	Knysna
45	24097001	Cutting and Raking of Grass in Ward 1 for a period of 6 months	NZUZO YALO TRADING (PTY)LTD	20230831	120 000,00	L1	Knysna
46	24098001	Cutting and Raking of Grass in Ward 2 for a period of 6 months	E 4D CONSTRUCTION	20230831	132 000,00	L1	Knysna
47	24100001	Cutting and Raking of Grass in Ward 5A for a period of 6 month	NZUZO YALO TRADING (PTY)LTD	20230831	120 000,00	L1	Knysna
48	24102001	Cutting and Raking of Grass in Ward 6A for a period of 6 month	ART SMART (PTY) LTD	20230831	114 000,00	L1	Knysna
49	24105001	Maintenance of Existing Prepaid Prepaid Water Meter for Knys	IKAPA RETICULATION AND FLOW	20230831	701,50	L1	Kraaifontein
50	24106001	Maintenance of Existing Prepaid Prepaid Water Meter for Sedg	IKAPA RETICULATION AND FLOW	20230831	695,75	L1	Kraaifontein

September 2023/24

NO	RFQ NUMBER	DESCRIPTION OF GOODS AND SERVICES	SUPPLIER /CONTRACTOR	DATE	AMOUNT	BBBEE LEVEL	TOWN
1	23127001	Supply and delivery of diesel Bowser	Meadoudine Group	20230918	38111,00	L4	Sunnyside
2	23498001	Supply and delivery of the Hybird Streetlight	PLATINUM SUPPLIERS(PTY)LTD	20230921	7 434,75	L3	Johannesberg
3	23500001	Supply and deliverybof LED Rechargeable tource	MEMOTEK TRADING CC	20230921	16 761,25	L1	Cape Town
4	24009001	Supply and delivery of Gumplast	MOUNT QUA SUPPLIERS (PTY)LTD	20230901	1 485,00	L1	Great Barack
5	24013001	Supply and delivery of Paint Roadmarking	PLATINUM SUPPLIERS(PTY)LTD	20230918	2 242,50	L1	Port Elizabeth
6	24033001	Supply and Delivery of Ball Lever Valve Brass	KFC PIPES AND FITTINGS (PTY) LTD	20230901	481,56	L1	Durban
7	24049001	Hire of TLB at Sedgfield or Rheenendal	VTC SUPPLIES AND SERVICES (PTY)LTD	20230921	920,00	L1	Knysna
8	24051001	Implementation for an Integrated Pest Management	PLATINUM SUPPLIERS(PTY)LTD	20230921	7 219,20	L1	Centurion
9	24052001	Supply and delivery of Polyethylene	SMART SWITCH DISTRIBUTORS	20230921	174 237,00	L1	BALLITO
10	24057001	Supply and of Trimmer line 2,4 mm 2kg	NEDLUU(PTY)LTD	20230901	325,00	L1	Muizenberg
11	24069001	Hire of Hineysuker Truck for Sedgfield	JIRAH CONSTRUCTION CC	20230911	800,00	L1	Knysna
12	24070001	Hire of TLB at Sedgfield	VTC SUPPLIES AND SERVICES (PTY)LTD	20230922	386,25	L1	Knysna
13	24071001	Hire of Water Truck in Sedgfield ,Buffalo	INYAMEKO TRADING 296CC	20230918	782,00	L1	Knysna
14	24072001	Hire of Supersuker	VTC SUPPLIES AND SERVICES (PTY)LTD	20230919	1 035,00	L1	Knysna
15	24084001	Appointme of Contractors for Garden Services	MM MULTI PROJECTS	20230921	37 600,00	L1	Knysna
16	24089001	Cutting and Raking of Grass in Ward 7B for a period of 6 Months	BRIGHT AND BOLD BUILDERS	20230914	120 000,00	L1	Knysna
17	24092001	Cutting and Raking of Grass in Ward 8B for a period of 6 Months	R AND G CONTRACTORS (PTY) LTD	20230928	108 000,00	L1	Knysna
18	24094001	Cutting and Raking of Grass in Ward 10B for a period of 6 Mont	YIPHANI TRADING	20230901	119 400,00	L1	Knysna
19	24095001	Cutting and Raking of Grass in Ward 11 for a period of 6 Months	ART SMART (PTY) LTD	20230911	150 000,00	L1	Knysna
20	24096001	Cutting and Raking of grass in Municipal cemeteries for a period	DIYA BHETULA TRADING ENTERPRISE	20230911	111 000,00	L1	Knysna
21	24099001	Cutting and Raking of Grass in Ward 3 for a period of 6 Months	MANTSO MOLATUDI VINCENT	20230911	102 000,00	L1	Knysna
22	24101001	Cutting and Raking of Grass in Ward 8B for a period of 6 Month	DIYA BHETULA TRADING ENTERPRISE	20230911	147 000,00	L1	Knysna
23	24103001	Cutting and Raking of Grass in Ward 6B for a period of 6 Month	NZUZO YALO TRADING (PTY)LTD	20230901	126 000,00	L1	Knysna
24	24104001	Cutting and Raking of Grass in Ward 7B for a period of 6 Month	BRIGHT AND BOLD BUILDERS	20230914	120 000,00	L1	Knysna
25	24111001	Cutting of Dangerous and tree and Removal of Debris	GREE PO CONSTRUCTION	20230901	44 000,00	L1	Knysna
26	24113001	Supply and Delivery of Freezer Jackets	SELECT PPE (PTY) LTD	20230911	4 032,26	L1	Melmesburry
27	24117001	Rental of two Bakkies	ECO CAR HIRE CC	20230922	195 500,00	L1	Humewood
28	24132001	Supply and Delivery of Goods	MNUKWA PROJECTS (PTY) LTD	20230921	52 589,00	L1	Knysna
29	24133001	Supply and Delivery of 3 Aspect	ATC (PTY)LTD T/A TANK INDUSTRIES	20230921	89 527,50	L1	Chatsworth
30	24134001	Supply & Install an aluminium sliding door	LAND G SERVICES(PTY)LTD	20230915	32 763,50	L1	Knysna

31	24137001	Supply and delivery of Laptops	CHM VUWANI COMPU FOR SOLUTIONS	20230919	74 140,50	L1	Xoxowolt
32	24138001	Cutting and Removal of alien Vegetation in	BRIGHT AND BOLD BUILDERS	20230922	15 000,00	L1	Knysna
33	24140001	Cutting and Raking of Grass in Ward 4B for a period of 6 Months	MNUKWA PROJECTS (PTY) LTD	20230922	87 000,00	L1	Knysna
34	24143001	Supply and Delivery of IT Equipment	PATRONUS GROUP	20230922	67 340,00	L1	Cape Town
35	24147001	Supply and Installation of Solid Steel Hot Dip Galvanised Lockab	AFRICAN COMPASS TRADING 389	20230921	120 850,00	L1	Knysna
36	24150001	Renewal of Fortigate 200E Support License for 1(One) Year	DATA CENTRIX (PTY) LTD	20230915	58 612,05	L1	Centruiy
37	24153001	Supply ,Programing,Delivery and Installation of the Traffic Contr	TRAFFIC SIGNALS & ACCESSORIES	20230921	100 050,00	L1	Durban
38	24154001	Supply and Installation of Solid Steel Hot Dip Galvanised Lockab	MIDRON CONSTRUCTION AND PROPERTY D	20230922	104 736,53	L1	George
39	24166001	Cutting and Removal of alien Vegetation in Various areas of Kn	R AND G CONTRACTORS (PTY) LTD	20230922	37 960,00	L1	Knysna
40	32124001	Demolishing of Wendy Houses	MNUKWA PROJECTS (PTY) LTD	20230928	16 000,00	L1	Knysna

99 Grand total number of RFQ's issued

	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	ANNEXURE D													
2														
3	01 July 2023 - 31 July 2023													
4	Row Number	Type	Order Number	Date	Supplier Code	Supplier Name	Order Description	Original Awarded Amount	Original Order (Excluding VAT)	Invoiced Amount	Outstanding Amount	Primary Directorate	Comments	Reason
5	Column Reference	A	B	C	D	E	F		G	H	I	J	K	L
6	1	D	10379	20230705	8029	GIJIMA HOLDINGS (PTY) LTD	COMPETENCY SELECTION ASSESSMENT & VETTING	R 60 000,00	R 34 278,26	R -	R 34 278,26	Corporate Services	This service provider is familiar with recruitment and selection and is best to deal with Senior Recruitment Processes as they are on the Cogta Recognised list of service providers. Due to the fact that there were two RFQ's advertised, one cancelled due to the change in scope and only one service provider who does not meet the COGTA requirement for the second advertisement it is necessary to deviate due to the limited time frame within the regulations to perform the screening. Therefore, it is requested that we should continue to utilize the services of Gijima so that the filing of positions in not unnecessarily delayed. Gijima will facilitate the Recruitment and Selection process for Directors positions which are currently vacant.	Exceptional Case
7	2	D	10389	20230724	10531	DG INCENTIVES PTY LTD	payment of franking machine	R 15 000,00	R 13 043,48	R 13 043,48	R -	Corporate Services	Reloading of the Franking Machine can only be done through the suppliers of the Franking Machine. Lastly, it must be pointed out that the value of the electronic postal stamps to be uploaded is R 10 000.00.	Sole Supplier
8	3	D	10390	20230727	8534	IVILS T/A IKHONOPHRS TO LANDSLIDE @ KUNJANI		R 925 995,31	R 737 343,75	R 671 873,28	R 65 470,47	Infrastructure Services	With heavy rains over the past few weeks, there was a landslide opposite the Kunjani Mall. The reason for the slip is unknown, due to insufficient geotechnical information available at present. The Municipality has a bulk pipeline running on the slope of where the slip occurred. The 315mm diameter pipeline is a pump scheme which feeds Joodsekamp and Concordia. The current location of the pipeline and landslide is endangering lives and structures at the toe of the embankment. The pipeline is already exposed. Due to the already exposed pipeline, this poses a significant risk to the lives of the community living on the toe of the embankmen. Thus the works requires immediate invention, to prevent the pipe from breaking and flooding the entire low lying informal structures and to prevent a further slip of the roadway. Concordia road is the only access road to the Northern areas. On Wednesday, a consultant was called in to do an assessment on the matter and have thus given short and long term solutions. On Thursday, the municipality undertook emergency work to protect the pipeline, in the event of the further slip of the embankment. The municipality has requested a service provider to provide a quote for the works that needs to be undertaken, however the consultant has given an estimate, which at this time could change drastically, once tests of soil is undertaken as well. Additional to the estimate of the Consultant, due to the exposure of the major pipeline after assessment was conducted by the Engineers additional items were incorporated to the initial estimate which includes, laying of a temporary pipeline on the road and relevent concrete work as well as gabion structures. The Municipal team undertook to stabilise and support the 315mm diameter pipeline. However this was a temporary fix in order to ensure the water security was not compromised in these areas. Ensure water mains are placed in safe working areas. The costing provided by the Consultant will be used until the contractor has submitted price, based on the quantities of the consultant. The rates that will be used for the work (s) will be as per emergency tender T55 of 2018/19.	Emergency

	B	C	D	E	F	G	H	I	J	K	L	M	N	O
3	01 July 2023 - 31 July 2023													
4	Row Number	Type	Order Number	Date	Supplier Code	Supplier Name	Order Description	Original Awarded Amount	Original Order (Excluding VAT)	Invoiced Amount	Outstanding Amount	Primary Directorate	Comments	Reason
5	Reference	A	B	C	D	E	F		G	H	I	J	K	L
9	4	D	10391	20230728	7518	ALBATROS PROPERTY TRUST	Rental Old Main Rd_Jul to Sep 2023	R 1 093 323,99	R 950 716,51	R 950 716,50	R -	Corporate Services	The Technical Services Department, Planning & Development Department and the Public Participation Unit is using the offices in the Old Main Road Building situated at Erf 985, Knysna, Belonging to Albatros Property Trust. During 2019, the administration commenced with a fromal procurement process to obtain sufficient office space in accordance with the legislative prescripts. A tender to acquire office space commenced to ensure that a proper SCM process is followed for the renting of office space (T10/2019/20). The BAC however on 31 October 2019 resolved that the bid should be cancelled on the basis that no suitable building could be found to meet the Knysna Municipality's needs. A new tender process, T48/2019/20, was advertised on 05 March 2022, where after the evaluationand adjudication commenced but was also subsequently cancelled because no suitable office space could be identified to meet the municipality's needs. At a Council meeting held on 30 March 2022, council inter alia resolved that it " approves in principle the purchasing of Erf 9762, Knysna (Woodmill Walk Building)", mandated the AMM to advertise the intended purchase of Erf 9762 for public comment and counter offers; and that a councillor workshop to be arranged to discuss said purchase. On 29 June 2022, a follow up item C06/06/22 served before Council under which Council inter alia resolved that: the previous in principle approval to purchase Erf 9762 was rescinded, the proposal of the link-up of the Main building and Finance building not be approved, that a preliminary study to construct a new office building on a portion of Erf 1343, Knysna and converting the Upper Parking level of Checkers into office space be conducted and that a cost estimation be done in relation to temporary relocating employees currently situated in leased buildings to be proposed sites (flats, houses and tourism office). A new lease agreement was signed from 1 October 2022 until 30 September 2023. A deviation memo was approved from 1 July 2022 until 30 June 2023. The tender for the preliminary studies and the cost estimation is set to be cancelled which will lead to Council having to extend the lease agreement as from 1 October 2023. The municipality needs to still make use of the current leased premises, Albatros Property trust, to accomodate our Technical Services Department, Planning & Development Department and the Public Participation Unit. It is proposed that a further 3	Exceptional Case
10	5	D	10392	20230728	5468	DN & CARINA BOSH	ital Concilium Bldng_Jul to Sep 2	R 109 741,92	R 95 427,76	R 95 427,76	R -	Corporate Services	Two sections of the Concilium Building on Erf 2984, Knysna, owned by Deon & Carina Boshoff were previously lease by the Knysna Municipality by virtue council resolutions to accommodate the following: a) Our Human Resource Department who is currently using a portion of the Concilium Building for office space; and b) the Knysna Municipality is also leasing office space for Garden Route District Municipality's Health Department in lieu of Knysna municipality occupying Garden Route District Municipality's offices on Erf 2790, Knysna. During 2019, the administration commenced with a fromal procurement process to obtain sufficient office space in accordance with the legislative prescripts. A tender to acquire office space commenced to ensure that a proper SCM process is followed for the renting of office space (T10/2019/20). The BAC however on 31 October 2019 resolved that the bid should be cancelled on the basis that no suitable building could be found to meet the Knysna Municipality's needs. A new tender process, T48/2019/20, was advertised on 05 March 2022, where after the evaluationand adjudication commenced but was also subsequently cancelled because no suitable office space could be identified to meet the municipality's needs. At a Council meeting held on 30 March 2022, council inter alia resolved that it " approves in principle the purchasing of Erf 9762, Knysna (Woodmill Walk Building)", mandated the AMM to advertise the intended purchase of Erf 9762 for public comment and counter offers; and that a councillor workshop to be arranged to discuss said purchase. On 29 June 2022, a follow up item C06/06/22 served before Council under which Council inter alia resolved that: the previous in principle approval to purchase Erf 9762 was rescinded, the proposal of the link-up of the Main building and Finance building not be approved, that a preliminary study to construct a new office building on a portion of Erf 1343, Knysna and converting the Upper Parking level of Checkers into office space be conducted and that a cost estimation be done in relation to temporary relocating employees currently situated in leased buildings to be proposed sites (flats, houses and tourism office). A new lease agreement was signed from 1 October 2022 until 30 September 2023. A deviation memo was approved from 1 July 2022 until 30 June 2023. The tender for the preliminary studies and the cost estimation is set to be cancelled which will lead to Council	Exceptional Case

	B	C	D	E	F	G	H	I	J	K	L	M	N	O
3	01 July 2023 - 31 July 2023													
4	Row Number Column Reference	Type	Order Number	Date	Supplier Code	Supplier Name	Order Description	Original Awarded Amount	Original Order (Excluding VAT)	Invoiced Amount	Outstanding Amount	Primary Directorate	Comments	Reason
5		A	B	C	D	E	F		G	H	I	J	K	L
11	6	D	10393	20230728	3233	SHORTS GARAGE	CX62454 Repairs	R 166 388,64	R 144 685,77	R -	R 144 685,77	Community Services	The Department experienced backlogs with refuse collections due to the unfavourable terrain conditions caused by the heavy rain we had in June 2023 at PetroSA landfill site (muddy/wet conditions). The closing of PetroSA Landfill site contributed to the collected waste not be disposed at the landfill site since June 2023. This situation created a challenge for Knysna Municipality, Waste Management Department to find temporary storage of collected waste at the Transfer Station and at the Sedgefield Recycling Centre. This temporary storage of waste is now becoming an environmental health hazard at both temporary storage facilities and need to be cleared as soon as possible. On 29 June 2023, CX 62454 (hooklift truck) went in for its service, additional faults were identified that does not form part of the service plan. Short Commercial Vehicles does not want to take liability releasing the vehicle to go onto the road. This vehicle is used for the transportation of containerised waste to PetroSA Landfill site, Mosselbay on a daily basis. The current maintenance tender (T41/2020/21) expired on 30 June 2023, hence the request for a deviation process. The vehicle is currently at the service provider who said they cannot take the liability in releasing the vehicle to go on the road due to mechanical failures. The department relies on the hooklift truck to transport containerised waste to PetroSA Landfill site, since the Knysna Municipality does not have a landfill site nor sufficient space for storage of waste. Municipalities had to appoint a pest control service provider to assist with flies. The tender collapsed 30 June 2023 and there is no time to follow the SCM process in procuring a new service provider to attend to the additional mechanical faults. In process T67/2022/23: Appointment of service providers for the repairs, service and maintenance of municipal vehicles. Closing date is 15 June 2023. Evaluation process completed	Emergency
12							Total		R 1 975 495,53	R 1 731 061,02	R 244 434,50			
13							VAT		R 296 324,33	R 259 659,15	R 36 665,18			
14							Grand Total		R 2 271 819,86	R 1 990 720,17	R 281 099,68			
15														

01 August 2023 - 31 August 2023													
Row Number	Type	Order Number	Date	Supplier Code	Supplier Name	Order Description	Original Awarded Amount	Original Order (Excluding VAT)	Invoiced Amount	Outstanding Amount	Primary Directorate	Comments	Reason
Column Reference	A	B	C	D	E	F	G	I	J	K	L	M	N
1	D	10395	20230802	11091	TRAVEL PEOPLE CC	TravelPeople Johannesburg Destination Connection	R 6 842,50	R 5 950,00	R 5 950,00	R -	Planning & Economic Development	Approval is requested for the deviation for procurement and payment of the exhibition stand to the value of R6842.50 including VAT, which will be procured through TravelPeople cc. This does not comply with normal SCM procurement processes and procedures for acquiring goods and services. The signed deviation will ensure that Knysna Municipality performs its tourism function economically and efficiently and ensure legal compliance.	Sole Supplier
2	D	10396	20230804	11298	SUMMAT TRAINING INSTITUTE	FACILIATION OF STRATEGIC SESSION	R 123 279,99	R 78 260,87	R 78 260,87	R -	Office of the Municipal Manager	The SCM Unit processed a RFQ on the request of the Office of the Municipal Manager IDP/PMS. The RFQ was to focus on the procurement of services from an external service provider to facilitate a Strategic Session for Knysna Municipality against set criteria, requisite expertise and relevant expertise as supported by previous clients with a focus function/service as Knysna Municipality.	Exceptional Case
3	D	10397	20230804	9855	NOBLE SPECTATUS FUND 4	Rental Custoer Care Bldng_2023/24	R 2 620 390,92	R 2 278 600,80	R 547 945,62	R 1 730 655,18	Corporate Services	The Traffic Services or Community Services and Income Section of Finance is using the offices situated at the Old Standard Bank Building, situated on Erf 711, Knysna for the Customer Care Centre, owned by Noble Spectatus Fund 4 (Pty) Ltd. During 2019, the administration commenced with a fromal procurement process to obtain sufficient office space in accordance with the legislative prescripts. A tender to acquire office space commenced to ensure that a proper SCM process is followed for the renting of office space (T10/2019/20). The BAC however on 31 October 2019 resolved that the bid should be cancelled on the basis that no suitable building could be found to meet the Knysna Municipality's needs. A new tender process, T48/2019/20, was advertised on 05 March 2022, where after the evaluationand adjudication commenced but was also subsequently cancelled because no suitable office space could be identified to meet the municipality's needs. At a Council meeting held on 30 March 2022, council inter alia resolved that it " approves in principle the purchasing of Erf 9762, Knysna (Woodmill Walk Building)", mandated the AMM to advertise the intended purchase of Erf 9762 for public comment and counter offers; and that a councillor workshop to be arranged to discuss said purchase. On 29 June 2022, a follow up item C06/06/22 served before Council under which Council inter alia resolved that: the previous in principle approval to purchase Erf 9762 was rescinded, the proposal of the link-up of the Main building and Finance building not be approved, that a preliminary study to construct a new office building on a portion of Erf 1343, Knysna and converting the Upper Parking level of Checkers into office space be conducted and that a cost estimation be done in relation to temporary relocating employees currently situated in leased buildings to be proposed sites (flats, houses and tourism office). A new lease agreement was signed from 1 October 2022 until 30 September 2023. A deviation memo was approved from 1 July 2022 until 30 June 2023. The tender for the preliminary studies and the cost estimation is set to be cancelled which will lead to Council having to extend the lease agreement as from 1 October 2023. The municipality needs to still make use of the current leased premises, Noble Spectatus Fund 4 (Pty) Ltd, to accomodate our Customer Care Centre. It is proposed that a further 3 month deviation be approved for up until the end of the current lease agreement. There is enough money budgeted for the leasing of this space under vote number 35-74-50-18-7414 (9/274-226827-241017) for the 3 months proposed. Currently there is three months left from the lease between Noble Spectatus Fund 4	Exceptional Case
4	D	10399	20230821	10196	NANDI BULABULA INC	inv L007/2023 - DA // Appointment of the MM - Case 4247/23	R 800 000,00	R 1 402 264,35	R 1 521 094,40	R -	Corporate Services	On 13 March 2023, the Executive Mayor, the Speaker, the MM and MM in his personal capacity were served with a Notice of Motion under Case 4247/23, on an urgent basis by the Democratic Alliance, as applicant. In terms of the Notice of Motion, the applicants is applying to Court to have the matter heard on an urgent basis on 23 March 2023. The Knysna Municipality was not cited in this matter and since it concerns the appointment of the Municipal Manager, a Council Meeting had to be convened. During the meeting held on 15 March 2023, Council appointed a panel to consider the applications for leagl representations by the respondents. Said applicants were approved and the respdnts elected to appoint Bula Bula Attorneys in this matter. The firm is currently only on Council's panel of attorneys for Conveyancing and Personal Injry & Public Liability Law. The panel also currently, does not have a High Court panel. Due to the urgency of the matter, it is thus an exceptional case and it is impossible to follow a normal procurement process; and the firm previously represented the Knysna Municipality and the political and the political office bearers in other matters and as such, the municipality is familiar with the firm. It is therefore proposed that the Accounting Officer, or his delegated official, specifically appointed for this matter, may dispense with the official procurement processes established by the SCM Policy, to procure any required goods or services through any convenient process, which may include direct negotiations as provided for in Regulation 36 of the Supply Chain Management Regulations, 2005. At this point in time the administration cannot add an exact value to the amount for the deviation as same will depend on interalia, the appointment of council, the complexity of the matter, amount of hours spend on the matter and amount of High Court appearances. Due to the urgent nature of this matter the deviation from the official procurement process can be motivated as this constitutes and exceptional case and it is impractical or impossible to follow the official procurement processes. This can also be motivated by the strict time frames as	Exceptional Case

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Row Number Column Reference	Type A	Order Number B	Date C	Supplier Code D	Supplier Name E	Order Description F	Original Awarded Amount G	Original Order (Excluding VAT) I	Invoiced Amount J	Outstanding Amount K	Primary Directorate L	Comments M	Reason N
5	D	10400	20230822	10446	MOORE GEORGE INC	T51/2022/23:GRAP ACC SUPPORT 31 JULY 2023	Rate-Based	R 30 480,50	R -	R -	Financial Services	Knysna Municipality initiated a procurement process to acquire GRAP-compliant Accounting Services however, the process is not yet finalised. The Bid Adjudication Committee did not support the recommendations of the Bid Evaluation Committee and decided to cancel the tender. The matter was thereafter escalated to the Municipal Manager whom then decided that the tender should be awarded. The award is however still in the appeal process. It is envisaged that the appeal process will not be finalised in time to ensure that services are rendered by the stipulated timeframes. Unnecessary time delays emanating from the above now necessitates a Deviation from normal procurement processes. The Annual Financial Statements must be prepared in accordance with the MFMA and GRAP Standards, which includes any interpretations, guidelines and directives issued by the Accounting Standards Board. The compilation of the Annual Financial Statements is specialised in nature and currently, the municipality does not have sufficient Internal capabilities to perform such high-level functions. For several recurring years, the compilation of the Annual Financial Statements was performed by the Mubesko Consortium, resulting in repetitive favourable audit outcomes. To maintain this trend, in addition to the Mubesko Consortium securing the new tender, it is only logical and practical to secure their services through a deviation until such time that the tender is contractually effective. It is envisaged that the new contract will be effective from 01 September 2023. A deviation is therefore required until 31 August 2023. The Mubesko Consortium possesses the relevant background, knowledge, skills and expertise to render the applicable services required in relation to the compilation of the 2023 Annual Financial Statements, GRAP related Accounting support and the Unbundling of Assets. The new tender is rate based. It is therefore difficult to estimate the total cost of this deviation. <u>Spending will however be managed to be in accordance with the budget allocation</u>	Exceptional Case
6	D	10401	20230831	11317	ABSA BANK	CDI monthly fee		R 3 753,80	R 4 316,87	R -	Financial Services	The municipality with the new banking tender embark on a process to ensure that all deposits made into the bank account can be identified. In terms of Section 64 (2)(Revenue Management) of the Municipal Finance Management Act, Act of 2003,: "the municipality has and maintains a management, accounting and information system which - (i) Recognises revenue when it is earned; (ii) Accounts for debtors; and (iii) Accounts for receipts of revenue;". The introduction of the POPI act made the tracing of deposits difficult, because the banks no longer are able to provide contact details of the depositor without their approval. The initial thought was that the current bank provider (Standard Bank) through the banking tender will be able to provide this service, however with the implementation of the new tender it became evident that the municipality need to engage all banks to secure this service. The CDI (Company Deposit Identifier) service is a unique service provided by all banking institutions and therefore the municipality will not be able to secure services through the normal SCM process. In order for the municipality to ensure that all deposits are identified and to comply to section 62 (2)(e) of the MFMA, it is imperative to ensure that the CDI are loaded with all major banks. The current SCM policy does not make provision for the services and therefore the SCM policy will be amended to provide for CDI services as a statutory payment, because all major banks will form part of the procurement for CDI services.	Exceptional Case
7	D	10402	20230831	11317	ABSA BANK	CDI JUL 2023 ABSA	R 119 592,00	R 7 057,73	R 7 057,73	R -	Financial Services	The municipality with the new banking tender embark on a process to ensure that all deposits made into the bank account can be identified. In terms of Section 64 (2)(Revenue Management) of the Municipal Finance Management Act, Act of 2003,: "the municipality has and maintains a management, accounting and information system which - (i) Recognises revenue when it is earned; (ii) Accounts for debtors; and (iii) Accounts for receipts of revenue;". The introduction of the POPI act made the tracing of deposits difficult, because the banks no longer are able to provide contact details of the depositor without their approval. The initial thought was that the current bank provider (Standard Bank) through the banking tender will be able to provide this service, however with the implementation of the new tender it became evident that the municipality need to engage all banks to secure this service. The CDI (Company Deposit Identifier) service is a unique service provided by all banking institutions and therefore the municipality will not be able to secure services through the normal SCM process. In order for the municipality to ensure that all deposits are identified and to comply to section 62 (2)(e) of the MFMA, it is imperative to ensure that the CDI are loaded with all major banks. The current SCM policy does not make provision for the services and therefore the SCM policy will be amended to provide for CDI services as a statutory payment, because all major banks will form part of the procurement for CDI services.	Exceptional Case

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8	D	10403	20230831	11241	SECURITY CONSORTIUM SA	ALARM RADIO INSTALLATION S AUG 2023	Rate Based	R 75 650,00	R 75 650,00	R -	Community Services	This deviation memorandum flows directly from the discussion at the Special Council meeting held on 29 June 2023 whereby permission was granted to extend the current service provider's contract with one (1) month in order to ensure a smooth handover and appeal process to the newly appointed service provider. On 29 June 2023, the Knysna Municipality Council has inter alia; resolved; namely: That the current Service Provider of the Security Services for Knysna Municipality as granted by Council on 28 Debruary 2023 be extended for one (1) month and that a deviation process thereafter be proceeded with to allow the newly tender to be awarded inclusive of the apeal process.The Directorate invited three (3) service providers from the SCM database. The new security tender is currently being evaluated and no award has been made yet.	Exceptional Case
9	D	10404	20230831	11241	SECURITY CONSORTIUM SA	MUNICIPAL ALARM MONITORING AUGUST 2023	Rate Based	R 111 250,00	R 111 250,00	R -	Community Services	This deviation memorandum flows directly from the discussion at the Special Council meeting held on 29 June 2023 whereby permission was granted to extend the current service provider's contract with one (1) month in order to ensure a smooth handover and appeal process to the newly appointed service provider. On 29 June 2023, the Knysna Municipality Council has inter alia; resolved; namely: That the current Service Provider of the Security Services for Knysna Municipality as granted by Council on 28 Debruary 2023 be extended for one (1) month and that a deviation process thereafter be proceeded with to allow the newly tender to be awarded inclusive of the apeal process.The Directorate invited three (3) service providers from the SCM database. The new security tender is currently being evaluated and no award has been made yet.	Exceptional Case
10	D	10405	20230831	11241	SECURITY CONSORTIUM SA	GAURDING OF MUNICIPAL PROPERTIES AUG 2023	Rate Based	R 1 887 145,41	R 1 887 145,28	R -	Community Services	This deviation memorandum flows directly from the discussion at the Special Council meeting held on 29 June 2023 whereby permission was granted to extend the current service provider's contract with one (1) month in order to ensure a smooth handover and appeal process to the newly appointed service provider. On 29 June 2023, the Knysna Municipality Council has inter alia; resolved; namely: That the current Service Provider of the Security Services for Knysna Municipality as granted by Council on 28 Debruary 2023 be extended for one (1) month and that a deviation process thereafter be proceeded with to allow the newly tender to be awarded inclusive of the apeal process.The Directorate invited three (3) service providers from the SCM database. The new security tender is currently being evaluated and no award has been made yet.	Exceptional Case
11	D	10406	20230831	11047	MANTISHE CONSTRUCTION	Contractors Fees_T04/2020 /21_Mantishe Construction	R 5 743 085,97	R 1 739 130,43	R 1 087 397,96	R 651 732,47	Infrastructure Services	The municipality appointed the contractor Thina Lutsha Civils to surface the three streets in the Northern Areas to block paving standards. The three streets were - Greenfields Street (Ward 4); Bongani Street (Ward 7); Khayaletu Valley Street (Ward 7). The contractor was for some time way ahead of his approved programme which the following activities completed - Roadbed Preparation; Lower Subbase; Upper Subbase. Outstanding was the following activities which were identified as local EME works - Sand Base; Kerbing & Channeling; Block Paving; Earth Retaining Structures; Guardrails. The contractor developed tendencies of slow procurment for local EME's. Eventually after pressure was applied through the contract that he might expedite procurement of local EME packages, appointments were eventually completed. It was at this stage that the contractor abandoned site, with a responsibility to pay the local EME Contractors for having complied with preliminary contract requirements. A letter of notification for abandonment of site was sent to the contractor. The contractor replied specifying his intentions to re-establish site in January 2023. In january 2023 the contractor did not re-establish site as contemplated through his letter to the municipality. Ultimately, a final termination letter was issued to the contractor. After letter of termination was issued to the contractor there has not been any communication from the contractor. 1. The proposed roads project is funed through the Municipal Infrastructure Grant. The roads were left at subbase course level by the previous contractor; 2. The roads are currently deteriorating due to traffic; 3. The municipality will lose more funds by maintaining the roads; 4. The municipality is indebted to meet its local EME targets for the projects as only scope remaining is that of local EME's to bring the prject to completion; 5. The proposed roads of especially Bongani Street is one of the most unsafe roads in that area. At the moment the road is without guardrails and embankments up to 6m not being supported by earth retaining structure as contemplated in the scope. The road can fail in heavy storm conditions leading to serious ramifications for the municipality.	Emergency
						Total		R 7 619 543,89	R 5 326 068,73	R 2 382 387,65			
						VAT		R 1 142 931,58	R 798 910,31	R 357 358,15			
						Grand Total		R 8 762 475,47	R 6 124 979,04	R 2 739 745,80			

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Column Reference	A	B	C	D	E	F	G	I	J	K	L	M	N

01 September 2023 - 30 September 2023													
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	A	B	C	D	E	F	G	I	J	K	L	M	N
1	D	10407	20230904	5835	IGNITE ADVISORY SERVICES	IGNITE SDBIP Service Fees Aug 2023	R 828 846,00	R 12 830,40	R 12 830,40	R -	Office of the Municipal Manager	Knysna Municipality is currently implementing an Organisational Wide Performance Management System, including related services capable of assisting with the overall achievement of the Municipality vision. The Performance Management system of the Knysna Municipality is aligned to its priorities, objectives performance indicators and targets as reflected in the Intergated Development Plan, as set out in the Local Government Municipal Systems Act, 32 of 200 and regulations on performance management. The Perfromance Management System of Knysna Municipality is ad this stage grouped into two integrated and dependent parts nl; Organisational Performance Management and Perfomance of Section 56/57 Managers. A third component of Individual Performance Management is to be implemented and added as part of the overall Performance Management system of Knsyna Municipality. The Knysna Municipality's Performance Management System is currently rolled out using the services of Ignite, Which has been set-up in the organisational Information Management System to date. To ensure continuity if the current services provided by Ignite, the request is to extend the services of Ignite for the Financial Year. This is also done against the background of the organisation gearing itself for the roll-out and implementation of Individual Performance Management. Knysna Municipality will towards the 4th quarter of the financial year formally source the provision of services of completely integrated Performance Management System Services provider which will then be inclusive of all three components. The SCM policy does not make provision for the services and therefore the SCM policy will be amended to provide for PMS services as a statutory payment, because all municipalities will be required to procure for PMS services.	Exceptional Case
2	D	10408	20230904	5835	IGNITE ADVISORY SERVICES	Eunomia Serice Fees Aug 2023	R 828 846,00	R 8 960,00	R 8 960,00	R -	Office of the Municipal Manager	Knysna Municipality is currently implementing an Organisational Wide Performance Management System, including related services capable of assisting with the overall achievement of the Municipality vision. The Performance Management system of the Knysna Municipality is aligned to its priorities, objectives performance indicators and targets as reflected in the Intergated Development Plan, as set out in the Local Government Municipal Systems Act, 32 of 200 and regulations on performance management. The Perfromance Management System of Knysna Municipality is ad this stage grouped into two integrated and dependent parts nl; Organisational Performance Management and Perfomance of Section 56/57 Managers. A third component of Individual Performance Management is to be implemented and added as part of the overall Performance Management system of Knsyna Municipality. The Knysna Municipality's Performance Management System is currently rolled out using the services of Ignite, Which has been set-up in the organisational Information Management System to date. To ensure continuity if the current services provided by Ignite, the request is to extend the services of Ignite for the Financial Year. This is also done against the background of the organisation gearing itself for the roll-out and implementation of Individual Performance Management. Knysna Municipality will towards the 4th quarter of the financial year formally source the provision of services of completely integrated Performance Management System Services provider which will then be inclusive of all three components. The SCM policy does not make provision for the services and therefore the SCM policy will be amended to provide for PMS services as a statutory payment, because all municipalities will be required to procure for PMS services.	Exceptional Case
3	D	10409	20230904	5835	IGNITE ADVISORY SERVICES	IGNITE User Fees for July 2023	R 828 846,00	R 12 830,40	R 12 830,40	R -	Office of the Municipal Manager	Knysna Municipality is currently implementing an Organisational Wide Performance Management System, including related services capable of assisting with the overall achievement of the Municipality vision. The Performance Management system of the Knysna Municipality is aligned to its priorities, objectives performance indicators and targets as reflected in the Intergated Development Plan, as set out in the Local Government Municipal Systems Act, 32 of 200 and regulations on performance management. The Perfromance Management System of Knysna Municipality is ad this stage grouped into two integrated and dependent parts nl; Organisational Performance Management and Perfomance of Section 56/57 Managers. A third component of Individual Performance Management is to be implemented and added as part of the overall Performance Management system of Knsyna Municipality. The Knysna Municipality's Performance Management System is currently rolled out using the services of Ignite, Which has been set-up in the organisational Information Management System to date. To ensure continuity if the current services provided by Ignite, the request is to extend the services of Ignite for the Financial Year. This is also done against the background of the organisation gearing itself for the roll-out and implementation of Individual Performance Management. Knysna Municipality will towards the 4th quarter of the financial year formally source the provision of services of completely integrated Performance Management System Services provider which will then be inclusive of all three components. The SCM policy does not make provision for the services and therefore the SCM policy will be amended to provide for PMS services as a statutory payment, because all municipalities will be required to procure for PMS services.	Exceptional Case

01 September 2023 - 30 September 2023													
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	A	B	C	D	E	F	G	I	J	K	L	M	N
4	D	10410	20230907	11324	ZAQEN ACTUARIES(PTY)LTD	ZAQ Actuarial Services	R 27 600,00	R 24 000,00	R 24 000,00	R -	Financial Services	Knysna Municipality initiated a procurement process to acquire GRAP-compliant Accounting Services however, the process is not yet finalised. The Bid Adjudication Committee did not support the recommendations of the Bid evaluation Committee and decided to cancel the tender. The matter was thereafter escalated to the Municipal Manager whom then decided that the tender should be awarded. The award is however still in the appeal process. It is envisaged that the appeal process will not be finalised in time to ensure that services are rendered by the stipulated timeframes. Unnecessary time delays emanating from the above now necessitates a deviation from normal procurement processes. The Actuarial Services need to comply with all the relevant GRAP standards and the relevant financial statement disclosure requirements. Zaqen Actuaries (Pty) Ltd terms of the tender is the preferred bidder in terms of tender T51/2022/23, however due to the appeal process final appointment might only be on the 31 July 2023. Zaqen Actuaries will therefore not have enough time to complete actuarial services in time for the Financial Statements. Since Zaqen Actuaries is the preferred bidder, it is logical and practical to secure their services through a deviation process to ensure that actuarial valuation is completed timeously.	Exceptional Case
5	D	10411	20230911	10357	NZUZO YALO TRADING (PTY)LTD	Deviation-Sedgefield Victims	R 2 100 000,00	R 304 347,83	R 350 000,00	R -	Integrated Human Settlements	On 30 August 2023 a devastating fire broke out on the dune of Sizamele, Sedgefield which resulted in that 39 informal structures and 5 formal brick houses were damaged. Three (3) of the formal bricks are totally burned down and need to be re-build. The affected households of the informal structures lost all the belonging in the fire. The affected families were accommodating in the community hall in Smutsville for the night of 30 August 2023. Currently there are no Expression of Interest in place to appoint contractors for the rebuild of the structures and because of the emergency three (3) housing contractors that were appointed under T47/2021/22, namely Ziniya Trading Enterprise, Nzuzo Yalo Trading and Inyameko Trading 618 were appointed to re-build the damaged structures and clean the affected site.The same contractors will also attend to the damaged formal brick houses. Because of the emergency it was impossible to follow the normal procurement process. The contractors agreed to supply the material and built the informal structures as an agreed rate of R35000.00 per structure.	Emergency
6	D	10412	20230911	5314	INYAMEKO TRADING 618 CC	Deviation-Sedgefield Victims	R 2 100 000,00	R 200 000,00	R 200 000,00	R -	Integrated Human Settlements	On 30 August 2023 a devastating fire broke out on the dune of Sizamele, Sedgefield which resulted in that 39 informal structures and 5 formal brick houses were damaged. Three (3) of the formal bricks are totally burned down and need to be re-build. The affected households of the informal structures lost all the belonging in the fire. The affected families were accommodating in the community hall in Smutsville for the night of 30 August 2023. Currently there are no Expression of Interest in place to appoint contractors for the rebuild of the structures and because of the emergency three (3) housing contractors that were appointed under T47/2021/22, namely Ziniya Trading Enterprise, Nzuzo Yalo Trading and Inyameko Trading 618 were appointed to re-build the damaged structures and clean the affected site.The same contractors will also attend to the damaged formal brick houses. Because of the emergency it was impossible to follow the normal procurement process. The contractors agreed to supply the material and built the informal structures as an agreed rate of R35000.00 per structure.	Emergency
7	D	10413	20230911	6679	ZINIYA TRADING ENTERPRISES	Deviation-Sedgefield Victims	R 2 100 000,00	R 400 000,00	R 550 000,00	R 30 434,78	Integrated Human Settlements	On 30 August 2023 a devastating fire broke out on the dune of Sizamele, Sedgefield which resulted in that 39 informal structures and 5 formal brick houses were damaged. Three (3) of the formal bricks are totally burned down and need to be re-build. The affected households of the informal structures lost all the belonging in the fire. The affected families were accommodating in the community hall in Smutsville for the night of 30 August 2023. Currently there are no Expression of Interest in place to appoint contractors for the rebuild of the structures and because of the emergency three (3) housing contractors that were appointed under T47/2021/22, namely Ziniya Trading Enterprise, Nzuzo Yalo Trading and Inyameko Trading 618 were appointed to re-build the damaged structures and clean the affected site.The same contractors will also attend to the damaged formal brick houses. Because of the emergency it was impossible to follow the normal procurement process. The contractors agreed to supply the material and built the informal structures as an agreed rate of R35000.00 per structure.	Emergency
8	D	10414	20230911	7956	AFRICAN COMPASS TRADING 389	Rebuilding Of Wendy House	R 2 100 000,00	R 55 000,00	R 55 000,00	R -	Integrated Human Settlements	On 30 August 2023 a devastating fire broke out on the dune of Sizamele, Sedgefield which resulted in that 39 informal structures and 5 formal brick houses were damaged. Three (3) of the formal bricks are totally burned down and need to be re-build. The affected households of the informal structures lost all the belonging in the fire. The affected families were accommodating in the community hall in Smutsville for the night of 30 August 2023. Currently there are no Expression of Interest in place to appoint contractors for the rebuild of the structures and because of the emergency three (3) housing contractors that were appointed under T47/2021/22, namely Ziniya Trading Enterprise, Nzuzo Yalo Trading and Inyameko Trading 618 were appointed to re-build the damaged structures and clean the affected site.The same contractors will also attend to the damaged formal brick houses. Because of the emergency it was impossible to follow the normal procurement process. The contractors agreed to supply the material and built the informal structures as an agreed rate of R35000.00 per structure.	Emergency

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Row Number	Type	Order Number	Date	Supplier Code	Supplier Name	Order Description	Original Awarded Amount	Original Order (Excluding VAT)	Invoiced Amount	Outstanding Amount	Primary Directorate	Comments	Reason
Column Reference	A	B	C	D	E	F	G	I	J	K	L	M	N
9	D	10415	20230912	11317	ABSA BANK	CDI FEE AUG ABSA	R 119 592,00	R 455 000,00	R 605 000,00	R -	Financial Services	The municipality with the new banking tender embark on a process to ensure that all deposits made into the bank account can be identified. In terms of Section 64 (2)(Revenue Management) of the Municipal Finance Management Act, Act of 2003,; " the municipality has and maintains a management, accounting and information system which - (i) Recognises revenue when it is earned; (ii) Accounts for debtors; and (iii) Accounts for receipts of revenue;". The introduction of the POPI act made the tracing of deposits difficult, because the banks no longer are able to provide contact details of the depositor without their approval. The initial thought was that the current bank provider (Standard Bank) through the banking tender will be able to provide this service, however with the implementation of the new tender it became evident that the municipality need to engage all banks to secure this service. The CDI (Company Deposit Identifier) service is a unique service provided by all banking institutions and therefore the municipality will not be able to secure services through the normal SCM process. In order for the municipality to ensure that all deposits are identified and to comply to section 62 (2)(e) of the MFMA, it is imparitive to ensure that the CDI are loaded with all major banks. The current SCM policy does not make provision for the services and therefore the SCM policy will be amnded to provide for CDI services as a statutory payment, because all major banks will form part of the procurement for CDI services.	Exceptional Case
10	D	10417	20230919	8534	TECHNI CIVILS T/A IKHONO PROJECTS	Repair Works to Knysna WTW	R 331 441,24	R 288 209,77	R 288 209,77	R -	Infrastructure Services	On Wednesday, it came under the department's attendtion that there was a leak between the Eastford water line and the Knysna Water Treatment Works. A leak on the line running through the lagoon, which feeds Eastford, Simola and Welbedacht was also found. The Municipality investigated where the possible problem was, which was supplying water to the Water Treatment Works and feeding the Eastford area. One break was found, feeding the WTW under a culvert and on the Eastford line which runs in the lagoon. The WTW did not get sufficient floe to supply the town with water. A diver was called to check the wire at the balancing dam. The Eastford Country reservoir is currently low. The Environmental Department of the Municipality was informed of the break, and permission was sought from SANPARKS to fix the break as this is an Environmentally sensitive area. Due to inadequate human resources on the Municipal side, it was imparative to restore water to the WTW. Residents and businesses may be without water, which may trigger Health & Safety issues. In order to provide communities with the basic service of water, the Municipality required external assistance to restore water. The Department is awaiting the outcome of award for T25/2022/23. Scada is checked regularly to ensure pumps are running, outside of loadshedding slots to ensure reservoir levels are kept above 60 %.	Emergency
11	D	10418	20230920	11241	SECURITY CONSORTIUM SA	ALARM MONITORING SEPT 2023	R 104 645,03	R 111 250,00	R -	R 111 250,00	Community Services	This deviation memorandum flows directly from the discussion at the Special Council meeting held on 29 June 2023 whereby permission was granted to extend the current service provider's contract with one (1) month in order to ensure a smooth handover and appeal process to the newly appointed service provider. On 29 June 2023, the Knysna Municipality Council has inter alia; resolved; namely: That the current Service Provider of the Security Services for Knysna Municipality as granted by Council on 28 Debruary 2023 be extended for one (1) month and that a deviation process thereafter be proceeded with to allow the newly tender to be awarded inclusive of the apeal process.The Directorate invited three (3) service providers from the SCM database. The new security tender is currently being evaluated and no award has been made yet.	Exceptional Case
12	D	10419	20230920	11241	SECURITY CONSORTIUM SA	GUARDING SERVICES SEPT 2023	R 104 645,03	R 1 944 426,37	R -	R 1 944 426,37	Community Services	This deviation memorandum flows directly from the discussion at the Special Council meeting held on 29 June 2023 whereby permission was granted to extend the current service provider's contract with one (1) month in order to ensure a smooth handover and appeal process to the newly appointed service provider. On 29 June 2023, the Knysna Municipality Council has inter alia; resolved; namely: That the current Service Provider of the Security Services for Knysna Municipality as granted by Council on 28 Debruary 2023 be extended for one (1) month and that a deviation process thereafter be proceeded with to allow the newly tender to be awarded inclusive of the apeal process.The Directorate invited three (3) service providers from the SCM database. The new security tender is currently being evaluated and no award has been made yet.	Exceptional Case
13	D	10420	20230920	11241	SECURITY CONSORTIUM SA	DVR REPLACEMENT CUSTOMER CARE BUILDING	R 104 645,03	R 6 053,00	R -	R 6 053,00	Community Services	This deviation memorandum flows directly from the discussion at the Special Council meeting held on 29 June 2023 whereby permission was granted to extend the current service provider's contract with one (1) month in order to ensure a smooth handover and appeal process to the newly appointed service provider. On 29 June 2023, the Knysna Municipality Council has inter alia; resolved; namely: That the current Service Provider of the Security Services for Knysna Municipality as granted by Council on 28 Debruary 2023 be extended for one (1) month and that a deviation process thereafter be proceeded with to allow the newly tender to be awarded inclusive of the apeal process.The Directorate invited three (3) service providers from the SCM database. The new security tender is currently being evaluated and no award has been made yet.	Exceptional Case

01 September 2023 - 30 September 2023													
Row Number Column Reference	Type	Order Number	Date	Supplier Code	Supplier Name	Order Description	Original Awarded Amount	Original Order (Excluding VAT)	Invoiced Amount	Outstanding Amount	Primary Directorate	Comments	Reason
	A	B	C	D	E	F	G	I	J	K	L	M	N
14	D	10421	20230920	11241	SECURITY CONSORTIUM SA	ALARM REPLACEMENT MAIN BUILDING	R 104 645,03	R 5 943,10	R -	R 5 943,10	Community Services	This deviation memorandum flows directly from the discussion at the Special Council meeting held on 29 June 2023 whereby permission was granted to extend the current service provider's contract with one (1) month in order to ensure a smooth handover and appeal process to the newly appointed service provider. On 29 June 2023, the Knysna Municipality Council has inter alia; resolved; namely: That the current Service Provider of the Security Services for Knysna Municipality as granted by Council on 28 Debruary 2023 be extended for one (1) month and that a deviation process thereafter be proceeded with to allow the newly tender to be awarded inclusive of the apeal process.The Directorate invited three (3) service providers from the SCM database. The new security tender is currently being evaluated and no award has been made yet.	Exceptional Case
15	D	10422	20230920	10970	MOORE CONSULTING SOUTHERN CAPE(PTY)LTD	T51/2022/23:GRAP ACCOUN SUPPORT 31 JULY 2023	R -	R 30 480,50	R 30 480,50	R -	Financial Services	Knysna Municipality initiated a procurement process to acquire GRAP-compliant Accounting Services however, the process is not yet finalised. The Bid Adjudication Committee did not support the recommendations of the Bid evaluation Committee and decided to cancel the tender. The matter was thereafter escalated to the Municipal Manager whom then decided that the tender should be awarded. The award is however still in the appeal process. It is envisaged that the appeal process will not be finalised in time to ensure that services are rendered by the stipulated timeframes. Unnecessary time delays emanating from the above now necessitates a deviation from normal procurement processes. The Annual Financial Statements must be prepared in accordance with the MFMA and GRAP Standards, which includes any interpretations, guidelines and directives issued by the Accounting Standards Board. The compilation of the Annual Financial Statements is specialised in nature and currently, the Municipality does not have sufficient internal capabilities to perform such high-level functions. For several recurring years, the compilation of the Annual Financial Statements was performed by the Mubesko Consortium, resulting in repetitive favourable audit outcomes. To maintain this trend, in addition to the Mubesko Consortium securing the new tender, it is only logical and practical to secure their services through a deviation until such time that the tender is contractually effective. It is envisaged that the new contract will be effective from 01 September 2023. A deviation is therefore required until 31 August 2023. The Mubesko Consortium possesses the relevant background, knowledge, skills and expertise to render the applicable services required in relation to the compilation of the 2023 Annual Financial Statements, GRAP related Accounting support and the Unbundling of Assets. The new tender is rate based. It is therefore difficult to estimate the total cost of this deviation. Spending will however be managed to be in accordance with the budget allocation.	Exceptional Case
16	D	10423	20230922	8534	TECHNI CIVILS T/A IKHONO PROJECTS	INCREASE IN COSTS OF DEVIATION	R 629 480,62	R 547 374,45	R -	R 547 374,45	Infrastructure Services	At the time the Department had an estimate for repairs that needed to be undertaken and reservoirs that were used to be filled for more than a week. Varying loadshedding stages played a significant role in the Operations of various treatments facilities as well as raw water intakes, limiting the production of water. The municipality appointed one emergency service provider to assist holistically in providing water to communities. At the time of the crisis, it was also the taxi strike, which hampered the delievry of water to some aeas, due to safety concerns, many water trucks were stopped from carting water to the reservoirs. At the time of the emergency the department was not aware of how many trucks would be required to cart water and for timeframe involved for this. During the most critical times up to the taxi strike, trucks were deployed to the various areas. Water was carted between 03/08/2023 to 14/08/2023.	Emergency
17	D	10424	20230927	3171	RAMCON TRUCKS & LOAD BODIES CC	Deviation_Repairs Hooklift truck CX62454	R 233 896,78	R 203 388,50	R -	R 203 388,50	Community Services	Knysna Municipality transport waste to Mosselbay on a daily basis to the Regional Landfill Site. Waste is transported by road in container bins by means of a hooklift truck. In order to have sufficient containers availavle, two trips a day is needed since the transfer station does not have floor space available for temporary storage. The hooklift truck is currently not functional due to mechanical failures - welding repairs need to be undertaken. Value of a new truck = R1.9m excluding a trailer. Value of a new truck and trailer = R2.6m (Excl. VAT). Repairs on the truck in July 2023 = R166 388.64 (Excl Vat) + R29 000 on wheel hubs in August 2023. Expenditure on the vehicle in the previous Financial Year amounts to R531 550.00 bring the total spent on the vehicle to an amount of almost R600 000.00. The maintenance and service of municipal vehicle tender will soon serve at the BAC for award - in the meantime the mechanical workshop is relying on RFQs to repair fleet. The vehicle is currently in George at RAMCOM who manufacture and build specialist vehicles - the price is based ona strip and quote. Knysna does not have sufficient space at the waste transfer station to store waste - the municipality received a ltter from DEADP on the previous time when waste piled up at the facility. It would not be advised that the Municipality find them in the same situation and therefore it would be recommended that service of renting a truck for the interim be considered. Tender specifications were approved for the transportation of containerised waste between waste disposal facilities for Knysna Municipality for a three (3) year period which will be advertised on 21 September 2023. T67.2022/23 Appointment of Service Providers for repairs, service and maintenance of municipal vehicles.	Exceptional Case
						Total		R 3 137 125,69	R 318 690,27				
						VAT		R 470 568,85	R 47 803,54				

Annexure E

	2023	2022
Opening Balance	124 523 062	60 678 087
Irregular expenditure written off by council	-	-
Add: Irregular Expenditure - current year	31 432 450	63 844 975
	155 955 512	124 523 062

Details of irregular expenditure - current year

	2023	2022
T4/2019/2020 - Top Structures Xolweni. Tender over expenditure not approved by Council as per SCM Policy	-	1 600 768
Irregular Appointment Director Community Services as the appointment was made contrary to legislative requirements	1 222 822	1 072 532
Irregular appointment of Director: Integrated Human Settlements without Council approval	-	7 016
T18/2021/2022 - Jobbing tender: Electrical department - Local content items purchased without being advertised for local content.	-	905 407
Preference points system for evaluation of loan finance not included in tender documents	5 307 974	6 335 851
Non-compliance with SCM Regulation 32 - "Piggy-back" contracts	362 363	8 040 873
Non-compliance with SCM regulation 29(2) - BAC composition	13 596 246	15 885 466
Quotes - Incorrect bidding process	-	1 739 783
CIDB Act non-compliance	-	5 744 576
Deviation non-compliance	-	6 095 345
Invalid evidence accepted in support of bid	413 005	8 429 160
Local content PPR Non-compliance	1 286 473	248 734
PPPFA Tenders- Evaluations of bids not conducted in line with PPPFA	296 530	-
Quotes - Declaration of interest	-	32 317
Quotes - Deviations	7 079 856	7 025 118
Quotes - Municipal services account	-	67 800
Quotes - Payments not aligned with the awards	-	118 217
Prohibited in service of the state	-	58 926
Specifications drafted in a restricted manner and 2CIDB Act non-compliance	1 843 725	437 086
Incorrect service provider Used	23 456	-
	31 432 450	63 844 975

Supporting Information 1

			Expenditure Incl	
Tender number	Tender name	Supplier	VAT	Reason
T45/2017/2018	Consulting Engineers	Various	362 362,94	Non-compliance with SCM Regulation 32 - "Piggy-back" contracts
T55/2018/2019	Emergency tender	Techni Civils	13 596 246,41	BAC award - not constituted correctly Non-compliance with SCM regulation 29(2) - BAC composition
T 01/2020/2021	Nedbank loan tender	Nedbank	5 307 973,68	Interest paid on loan tender awarded without preference points
T57/2019/2020	Appointment of a Travel Agency	Harvey World Travel	23 456,25	Incorrect service provider Used
T 21/2020/2021	Supply and delivery of new vehicles	SKY METRO	413 004,74	ComAF 23 SCM - Invalid evidence accepted in support of bid
Tender 23/2021/22	Maintenance of the existing Knysna Municipal Telemetry installation	SPECTRUM COMMUNICATIONS	1 843 725,08	ComAF 23 SCM - Specifications drafted in a restricted manner and ComAF 25 - SCM - CIDB Act non-compliance
Tender 38/2020/21	Supply and delivery of building material	PLATINUM SUPPLIERS(No payments for this - bidder w	-	ComAF 24 - SCM - PPPFA Tenders - Evaluations of bids not conducted in line with PPPFA
Tender 14/2020/21	Supply and delivery of plumbing material	various	296 529,80	ComAF 24 - SCM - PPPFA Tenders - Evaluations of bids not conducted in line with PPPFA
Tender 17/2018/19	Maintenance of the existing Knysna Municipal Telemetry installation(previous tender)	SPECTRUM COMMUNICATIONS	-	ComAF 25 - SCM - CIDB Act non-compliance
Tender 19/2021/22	Supply and delivery of various electrical meters	Actom Elctrical Products	1 286 472,80	ComAF 26 - SCM - Local content PPR Non-compliance
Tender 19/2021/22	Supply and delivery of various electrical meters	Landis and Gyr (BAC Award r amount R 14 260,00)	-	ComAF 26 - SCM - Local content PPR Non-compliance
D 10301	Leasing of Old Main Building	Albatros Property Trust	1 041 260,94	ComAF 6 - SCM - Quotes - Deviations
D 10302	Leasing of Consilium Building	Deon & Carina Boshoff	109 741,92	ComAF 6 - SCM - Quotes - Deviations
D 10304	Leasing of Customer Care Centre Building	Noble Spectatus Fund 4	573 190,38	ComAF 6 - SCM - Quotes - Deviations
D 10319	Leasing of Old Main Building	Albatros Property Trust	2 523 719,01	ComAF 6 - SCM - Quotes - Deviations
D 10321	Leasing of Consilium Building	Deon & Carina Boshoff	256 064,48	ComAF 6 - SCM - Quotes - Deviations
D 10322	Leasing of Customer Care Centre Building	Noble Spectatus Fund 4	1 375 656,90	ComAF 6 - SCM - Quotes - Deviations
D 10344	Leasing of Old Main Building	Albatros Property Trust	672 952,08	ComAF 6 - SCM - Quotes - Deviations
D 10345	Leasing of Consilium Building	Deon & Carina Boshoff	73 161,28	ComAF 6 - SCM - Quotes - Deviations
D 10346	Leasing of Customer Care Centre Building	Noble Spectatus Fund 4	401 233,26	ComAF 6 - SCM - Quotes - Deviations
D 10378	Leasing of Customer Care Centre Building	Noble Spectatus Fund 4	52 876,19	ComAF 6 - SCM - Quotes - Deviations
Irregular Appointment Director Community Services as the appointment was made contrary to legislative requirements			1 222 821,89	
Irregular appointment of Director: Integrated Human Settlements without Council approval			-	
Irregular Expenditure - Current Year before Audit			31 432 450,03	

Annexure F

SC01/08/23 UNAUTHORISED, IRREGULAR, FRUITLESS AND WASTEFUL EXPENDITURE FOR THE 2021/2022 FINANCIAL YEAR

UNANIMOUSLY RESOLVED

- [a] That the report on the Unauthorised, Irregular, Fruitless and Wasteful Expenditure for the 2021/2022 Financial Year, be noted;
- [b] That the disclosed unauthorised expenditure of R 22,341,345 in the 2021/2022 financial year be noted;
- [c] That the disclosed irregular expenditure of R 63,844,975 in the 2021/2022 financial year be noted;
- [d] That the disclosed fruitless and wasteful expenditure of R 0 in the 2021/2022 financial year be noted; and
- [e] That the Municipal Public Accounts Committee (MPAC) investigate the expenditure for [b] and [c] above and make appropriate recommendations to Council.

File Number: 9/1/2/10

Execution: Acting Director: Financial Services