



KNYSNA
Municipality
Munisipaliteit
uMasipala

TENDER DOCUMENT

TENDER NO		T62 OF 2022/23	
TENDER DESCRIPTION		SHORT TERM INSURANCE FOR A PERIOD OF THREE (3) YEARS	
CLOSING TIME	12H00	CLOSING DATE	17th May 2023
Tender Box: SUPPLY CHAIN MANAGEMENT UNIT FINANCE BUILDING CLYDE STREET KNYSNA 6570		NB: 1. All bids must be submitted on the official forms (not to be re-typed) 2. Bids must be completed in black ink in writing 3. No bids will be considered from persons in the service of the state	
Name of Bidder:		Silverlake Trading 305 (Pty) Ltd t/a Opulentia Financial Services	
Total Bid Price (Refer to pricing schedule on page 33)		R 4 250 894.87 = Insurance R 2 453 500.00 = Excess	
B-BBEE Status Level of Contributor		Level 1	
Preference Points Claimed:		20	
B-BBEE certificates submitted with the bid document MUST be VALID ORIGINAL BBEE CERTIFICATES or VALID CERTIFIED COPIES OF THE B-BBEE CERTIFICATES			
Prepared and Issued by: Directorate: Finance Supply Chain Management Unit Knysna Municipality PO Box 21. KNYSNA, 6570		For enquiries, contact: L van Huyssteen at 044 302 6457 or lvanhuyssteen@knysna.gov.za	

16. FORM OF OFFER AND ACCEPTANCE

Tender No: T62/2022/23

SHORT TERM INSURANCE – 1 JULY 2023 TO 30 JUNE 2026

Form of Offer and Acceptance

Offer

The employer, identified in the acceptance signature block, has solicited offers to enter into a contract for the procurement of:

T 62/2022/23 - SHORT TERM INSURANCE FOR A PERIOD OF THREE (3) YEARS

The tenderer, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto as listed in the tender schedules, and by submitting this offer has accepted the conditions of tender.


By the representative of the tenderer, deemed to be duly authorized, signing this part of this form of offer and acceptance, the tenderer offers to perform all of the obligations and liabilities of the contractor under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX IS

Six Million Seven Hundred and Four, Three Hundred and Ninety Four Rand and Eighty Seven Cents = Excess included
Rand (in words);

R *6 704 394.87* - Excess Included (in figures)

This offer may be accepted by the employer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the tenderer before the end of the period of validity stated in the tender data, whereupon the tenderer becomes the party named as the contractor in the conditions of contract identified in the contract data.

SIGNATURE:		NAME (PRINT):	Gerald Gordon
CAPACITY:	Regional Manager	DATE:	12/05/2023




for the tenderer

(Name and address of organization)

Opulentia Financial Services

180 Main Road

Somerset West

SIGNATURE OF WITNESS:		NAME (PRINT):	M Ncube
DATE:	12/05/2023		


Acceptance

By signing this part of this form of offer and acceptance, the employer identified below accepts the tenderer's offer. In consideration thereof, the employer shall pay the contractor the amount due in accordance with the conditions of contract identified in the contract data. Acceptance of the tenderer's offer shall form an agreement between the employer and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

Deviations from and amendments to the documents listed in the tender data and any addenda thereto as listed in the tender schedules as well as any changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance, are contained in the schedule of deviations attached to and forming part of this agreement. No amendments to or deviations from said documents are valid unless contained in this schedule, which must be signed by the authorized representative(s) of both parties.

The tenderer shall within two weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the employer's agent (whose details are given in the contract data) to arrange the delivery of any bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the contract data at, or just after, the date this agreement comes into effect. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives one fully completed original copy of this document, including the schedule of deviations (if any). Unless the tenderer (now contractor) within five days of the date of such receipt notifies the employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.

SIGNATURE:		NAME (PRINT):	O.P. Sebola
CAPACITY:	Municipal Manager	DATE	28/09/23

