Annexure B: Tender Awards Register for Quarter 4

PUBLICATION OF AWARDS IN REPECT OF ADVERTISED COMPETITIVE BIDS AS PER MFMA CIRCULAR NO. 62 (COVERING THE PERIOD 1 JULY 2022 TO 30 JUNE 2023) - APRIL AWARDS 2023

Tender No	Description	Time frame	Awarded to Creditor	BAC Approved Amount	Location	BBB-EE Contribution Level	BBB-EE Contribution Status	Preference Point System	Comments
33 of 2022/23	Provision of Tourism Service: Tourism or Related Festival and Events Development, Attraction, Coordination and Promotion	Up untill 30 June 2025	Polkadot t/a Forever Friday	1 231 075,00	Knysna	L 1 = 20	EME	80/20	Awarded to the highest scoring tenderer. Tendered amount indicative, cost to be incurred in accordance with the tendered rates
21 of 2022/23	Oversee,Coordinate and Supervise maintenance activities on the existing water and wastewater infrastructure and reticulation network of Knysna Municipality for a period of three (3) years	3 years	Keineli Investments cc t/a Megaflow	139 527,14	Richards Bay	L 1 = 20	EME	80/20	Awarded to the highest scoring tenderer. Total tendered amount is indicative, cost will be incurred in accordance with the tendered rates.
				N/A	Comments:	The total tendered amount on both awards are indicative, cost will be incurred in accordance with the tendered rates			

PUBLICATION OF AWARDS IN REPECT OF ADVERTISED COMPETITIVE BIDS AS PER MFMA CIRCULAR NO. 62 (COVERING THE PERIOD 1 JULY 2022 TO 30 JUNE 2023) - MAY AWARDS 2022/23

Tender No	Description	Time frame	Awarded to Creditor	BAC Approved Amount	Location	BBB-EE Contribution Level	BBB-EE Contribution Status	Preference Point System	Comments
	No awards								

PUBLICATION OF AWARDS IN REPECT OF ADVERTISED COMPETITIVE BIDS AS PER MFMA CIRCULAR NO. 62 (COVERING THE PERIOD 1 JULY 2022 TO 30 JUNE 2023) - MARCH AWARDS 2023

Tender No	Description	Time frame	Awarded to Creditor	BAC Approved Amount	Location	BBB-EE Contribution Level	BBB-EE Contribution Status	Preference Point System	Comments
37 of 2022/23	Provision of PABX System for a three year period	3 years	Vox Telecommunication	2 165 703,16	Waverlay	L 3 = 14	ICT Sector	80/20	Awarded to the highest scoring tenderer per section.
				2 165 703,16	Comments:	N/A			

Annexure C: Request For Quotations Awards Register (RFQ) for Quarter 4

APRIL 2022/23

RFQ NUMBER	DESCRIPTION OF GOODS AND SERVICES	SUPPLIER /CONTRACTOR	NO.	DATE	AMOUNT	BBBEE LEVEL	TOWN	KNYSNA BASED	BEE NON-COMPLIANT
23316001	Paper Copy White A4 Reams (5Reams/box) 80g/m2	J& D SHIP SERVICES	1	20230411	184 362,75	L1	Sanlamhof		
23336001	Supplie & delivery of Val	KINGPIN SUPPLIERS	2	20230405	36 800,00	L4	George		
23349001	BRASS FITTINGS	GEORGE INDUSTRIAL SUPPLIES	3	20230404	123 429,50	L4	George		
23358001	Taxi Rank CCTV Camera Project	ALLSOUND SECURITY	4	20230419	**54 762,68**	L1	**Knysna**	1	
23365001	Supply and delivery of Construction Equi	DIAMOND HILL TRADING 180 CC	5	20230413	27 611,11	L4	George		
23367001	Supply and delivery of ladies safety shoes - nonsteel toe	SELECT PPE (PTY) LTD	6	20230403	16 198,85	L1	Johannesberg		
23375001	Supply and delivery of Toilet Paper	SENTRAAL SUID KOOPERASIE BPK	7	20230426	**103 046,50**	L8	**Knysna**	2	
23376001	Supply and delivery of Sand Bags	VTC SUPPLIES AND SERVICES (PTY)LTD	8	20230404	**39 400,00**	L1	**Knysna**	3	
23380001	Alien Clearing on ERF3627 Hornlee	GOLIATH:BE T/A BE CONSTRUCTION	9	20230425	**90 854,00**	L1	**Knysna**	4	
23386001	Supply and delivery of Safety Boots	SELECT PPE (PTY) LTD	10	20230404	147 977,31	L1	Johannesberg		
23394001	Supply and delivery of building material	VTC SUPPLIES AND SERVICES (PTY)LTD	11	20230404	18 352,93	L1	**Knysna**	5	
23402001	Hiring of Water Truck	INYAMEKO TRADING 618 CC	12	20230424	R199 640,00	L1	**Knysna**	6	
23403001	Hiring of Jetting Machine	VTC SUPPLIES AND SERVICES (PTY)LTD	13	20230414	200 000,00	L1	**Knysna**	7	
		Total	**13**	**Total**	**1 242 435,63**		**Total**	7	0

MAY 2022/23

RFQ NUMBER	DESCRIPTION OF GOODS AND SERVICES	SUPPLIER /CONTRACTOR	NO	DATE	AMOUNT	BBBEE LEVEL	TOWN	KNYSNA BASED	BEE NON-COMPLIANT
23371001	_External Audits	DELTA BUILT ENVIRONMENT CONSULTANTS (PTY) LTD	1	20230504	97865,00	L1	Meenlow Park		
23396001	UPS Enclosure for traffic light	SYNTELL (PTY) LTD	2	20230504	51 319,90	L1	Tokayi		
23406001	Supply and delivery of all plant	GEORGE LAWN MOWERS T/A	3	20230504	58 966,33	L1	George		
23407001	Fire Break Erf 415 Brenton on Lake	GOLIATH:BE T/A BE CONSTRUCTION	4	20230504	**14 000,00**	L1	**Knysna**	1	
23408001	Fire Break Clearing Erf 4505	GOLIATH:BE T/A BE CONSTRUCTION	5	20230504	**13 000,00**	L1	**Knysna**	2	
23285001	Supply and delivery of Cement	KAMONOVA (PTY)LTD	6	20230508	**9 600,00**	L1	**Knysna**	3	
23411001	Hiring of Water Truck Knysna	VTC SUPPLIES AND SERVICES (PTY)LTD	7	20230508	**170 000,00**	L1	**Knysna**	4	
23412001	Hiring of Water Truck Sedgefield	VTC SUPPLIES AND SERVICES (PTY)LTD	8	20230508	**2 472,50**	L1	**Knysna**	5	
23413001	Hiring of TLB	VTC SUPPLIES AND SERVICES (PTY)LTD	9	20230508	**402,50**	L1	**Knysna**	6	
23387001	Supply and delivery of PVC SVC Saddles	George Industries	10	20230509	882,63	L1	George		
23432001	Supply and delivery of two electtric sta	HELRAYMAS TRADING ENTERPRISE	11	20230509	45 000,00	L1	Munangwe		
23350001	LV/MV Reticulation material Oupad	ZONART LABOUR DISTRIBUTION (PTY) LTD	12	23350001	11 677,10	L1	Sanlamhof		
23389001	TRIMMER LINE	KAMONOVA (PTY)LTD	13	20230511	311,00	L1	Nigel		
23392001	HIRE OF TLB WTF	VTC SUPPLIES AND SERVICES (PTY)LTD	14	**20230512**	**157 320,00**	L1	**Knysna**	7	
23342001	Emergency Evacuation Training	EZOLIMO TRAING AND SUPPLY(PTY)LTD	15	20230515	23 194,50	L1	Germiston		
23343001	First Aid Training Level 1	FALCON SAFETY ACADEMY(PTY)LTD	16	20230515	78 777,30	L1	Port Elizabeth		
23437001	SUPPLY &SETUP OF EQUIPMENT JUNE 16 EVENT	SHEKINAH UNLIMITED (PTY) LTD	17	20230515	**133 400,00**	L1	**Knysna**	8	
23384001	Supply and delivry of Soap Bars	NCAT TRADING CC	18	20230517	7 496,85	L1	George		
23393001	Supply and delivery of UG FITTINGS	PLATINUM SUPPLIERS(PTY)LTD	19	20230517	195 978,64	L1	Port Elizabeth		
23405001	Supply and delivery of Water Tanker	GABRIEL AND MICHAEL MARKETING	20	20230517	**58 696,00**	L1	**Knysna**	9	
23397001	Supply and delivery of tools sets	WURTH SA	21	20230519	**142 587,25**	L0	**Knysna**	10	1
23423001	Supply and delivery of 600W 12V Transformer based Inv	DUAL GROUP	22	20230519	**36 500,00**	L1	**Knysna**	11	
23430001	Supply and deluivery of tools	NOLADA 8 (PTLY)LTD	23	20230519	51 674,10	L1	Bellville		
23448001	HIRING OF JETTING MACHINE	VTC SUPPLIES AND SERVICES (PTY)LTD	24	20230519	**199 640,00**	L1	**Knysna**	12	
23449001	HIRING OF SUPER SUCKER	JIRAH CONSTRUCTION CC	25	20230519	**199 800,00**	L4	**Knysna**	13	
23450001	HIRING OF WATER TRUCK TO T	VTC SUPPLIES AND SERVICES (PTY)LTD	26	20230519	**199 996,00**	L1	**Knysna**	14	
23337001	Appointment of Health and Safety	Steven Van Lier	27	20230525	**42 000,00**	L4	**Knysna**	15	
23453001	Rootcutting	VTC SUPPLIES AND SERVICES (PTY)LTD	28	20230529	**184 000,00**	L1	**Knysna**	16	
23454001	Pedestrian rollers	TOPSAW POWER (PTY)LTD	29	20230529	517,50	L4	George		
23445001	TOUCH 2 CONNECT	CCTV CAMERA PROJECT HORNLEE	30	20230530	**103 860,00**	L1	**Knysna**	17	
23468001	UHAMBO PROCUREMENT & DISTRIBUTION CC	Supply and Delivery of SCBA	31	20230530	89 523,82	L1	Parow		
23469001	OBHEJANE TRADING (PTY)LTD	Supply and delivery of Chainsaw	32	20230530	12 553,40	L1	Brackenfell		
23355001	SELECT PPE (PTY) LTD	Supply and delivey of GREATER KNYSNA WATER & SEWER TREAT F	33	20230531	10 364,30	L1	Randfontain		
23398001	DIAMOND HILL TRADING 180 CC	Supply and delivery of Lifting equipment	34	20230531	**94 185,00**	L4	**Knysna**	18	
23429001	KUSASA LENTSHA (PTY)LTD	Supply and delivery of PPE MATERIAL	35	20230531	12 696,00	L1	Germiston		
23439001	ADAMS ICT SERVICES (PTY)LTD	Supply and delivery of Deep Cycle Batteries	36	20230531	57 800,00	L1	George		
		Total	**36**	Total	**2 568 057,62**		**Total**	18	1

JUNE 2022/23

RFQ NUMBER	DESCRIPTION OF GOODS AND SERVICES	SUPPLIER /CONTRACTOR		DATE	AMOUNT	BBBEE LEVEL	TOWN	KNYSNA BASED	BEE NON-COMPLIANT
23344001	SHE REP TRAINING	MGS ENTERPRISES	1	14/06/2023	9750,00	L1	Century City		
23390001	Hire of Portable Toilets	MOREKI DISTRIBUTORS CC	2	14/06/2023	6 003,00	L2	George		
23399001	IT Department - Fire Extinguishers servi	KNYSNA FIRE SAFETY EQUIPMENT (PTY) LTD	3	02/06/2023	500,00	L1	**Knysna**	1	
23438001	CROWD CONTROL FENCING JUNE	MASHENGU BUILDING AND ELECTRICAL PROJECTS	4	06/06/2023	31 142,20	L1	**Knysna**	2	
23442001	Supply and delivery of Packing Strapping	TEEKAY CONSULTING SERVICES	5	07/06/2023	56 900,00	L1	East London		
23440001	Asphalt Sedgefield	OBHEJANE TRADING (PTY)LTD	6	07/06/2023	5 155,91	L1	Tygervalley		
23443001	Single 30V 25A battery charger	PHD POWERHOUSE	7	07/06/2023	136 169,00	L2	Johannesburg		
23444001	RFQ444-2022-23 ALUMINIUM DOORS & WINDOWS	SALOTEN PROJECTS	8	21/06/2023	160 000,00	L1	**Knysna**	3	
23451001	Supply & Delivery of Under Pressure Dril	NOLADA 8 (PTLY)LTD	9	01/06/2023	111 371,75	L1	Cape Town		
23452001	Supply and Delivery of Metal Detector RF	KM UMMELI ENTERPRISES	10	22/06/2023	16 384,00	L1	Hermanus		
23459001	Supply of Goods Safe Spaces	BFT COMMUNICATIONS(PTY)LTD	11	22/06/2023	170 897,46	L1	Ladismith		
23461001	RFQ461-2022-23 HIRING OF TLB	VTC SUPPLIES AND SERVICES (PTY)LTD	12	30/06/2023	391,00	L1	Durban		
23462001	Supply and delivery of Construction Equi	TOPSAW POWER (PTY)LTD	13	01/06/2023	34 045,75	L4	George		
23463001	GIFTED JACK RFQ463/2022/23	GIFTEDJACK (PTY)LTD	14	01/06/2023	27 552,16	L1	Katlehong		
23466001	Supply & delivery of tools & equipment	FTA ENTERPRISES (PTY)LTD	15	15/06/2023	59 832,80	L1	Lansdowne		
23470001	Supply and Delivery of Traffic and Road	MEMOTEK TRADING CC	16	27/06/2023	52 409,02	L1	Cape Town		
23473001	motorcycle test equipment	TRUVELO MANUFACTURERS (PTY) LT	17	14/06/2023	83 835,06	L1	Centurion		
23492001	RFQ492/22/23: Small Machinery	TOPSAW POWER (PTY)LTD	18	30/06/2023	93 811,25	L4	George		
23497001	Knysna Oyster Festival Cycle Support	ALLSOUND SECURITY	19	28/06/2023	91 506,19	**L0**	**Knysna**	4	1
		Total	**19**	**Total**	**1 147 656,55**		**Total**	4	1

Annexure D: Deviations Register for Quarter 4

01 April 2023 - 30 April 2023												
Row Number	Type	Order Number	Date	Supplier Code	Supplier Name	Order Description	Original Order (Excluding VAT)	Invoiced Amount	Outstanding Amount	Primary Directorate	Comments	Reason
Column Reference	A	B	C	D	E	F	G	H	I	J	K	L
1	D	10344	20230413	7518	ALBATROS PROPERTY TRUST	Office Rental at Old Main Rd Bldng	R 658 186,14	R 585 175,72	R 73 010,42	Corporate Services	The Technical Services Department, Planning & Development Department and the Public Participation Unit is using the offices in the Old Main Road building situated at erf 985, Knysna. The Municipal Council on 29 June 2022 have resolved to look into constructing a new office building on a portion of erf 1343, Knysna and converting the upper parking level of Checkers into office space. Various SCM processes were followed to acquire office space but no suitable building could be found that meets the need of the Knysna Municipality. The Municipality is still making use of the offices situated at the Old Main Road building belonging to Albatros Property Trust. Enough money is budgeted for the leasing of this space under vote number 35-74-50-18-7414 (9/209-025-34) for this financial year.	Exceptional Case
2	D	10345	20230413	5468	DEON & CARINA BOSHOFF	Office Rental at Concilium Bldng (AMENDED 13/04/2023 BY pms)	R 63 618,50	R 33 309,23	R -	Corporate Services	Two sections of the Concilium building on erf 2984, Knysna, owned by Deon & Carina Boshoff is leased from Deon & Carina Boshoff: (a) Our Human Resource Department is using a portion of Concilium building for their offices; and (b) Knysna Municipality is also leasing office space for Garden Route District Municipality's Health Department in lieu of Knysna Municipality occupying Garden Route District Municipality's offices on erf 2790, Knysna. The Municipal Council on 29 June 2022 have resolved to look into constructing a new office building on a portion of erf 1343, Knysna and converting the upper parking level of Checkers into office space. Various SCM processes were followed to acquire office space but no suitable building could be found that meets the need of the Knysna Municipality. The Municipality is still making use of the offices situated at the Concilium building on erf 2984, Knysna, owned by Deon & Carina Boshoff. Enough money is budgeted for the leasing of this space under vote number 35-74-50-18-7414 (9/209-025-34) for this financial year. Until the ownership of erf 2790, Knysna have been resolved, Garden Route District Municipality is still the owner of erf 2790 that is sbeing occupied by our Electrical Department	Exceptional Case
3	D	10346	20230413	9855	NOBLE SPECTATUS FUND 4	Office Rental at Customer Care Bldng	R 348 898,49	R 218 242,02	R -	Corporate Services	The Traffic Services of Community Services and Income Section of Finance is using the offices in the Old Standard Bank building situated on erf 711, Knysna for the Customer Care Centre. The Municipal Council on 29 June 2022 have resolved to look into constructing a new office building on a portion of erf 1343, Knysna and converting the upper parking level of Checkers into office space. Currently, there is a month-to-month lease signed between Noble Spectatus Fund 4 (Pty) Ltd and Knysna Municipality. Various SCM processes were followed to acquire office space but no suitable building could be found that meets the need of the Knysna Municipality. The Municipality is still making use of the offices situated at the Customer Care building (Pty) Ltd. Enough money is budgeted for the leasing of this space under vote number 35-74-50-18-7414 (9/209-025-34) for this financial year.	Exceptional Case
4	D	10348	20230418	6001	THE TILE HOUSE	Tiled sidewalk repair Gray Street	R 23 000,47	R 22 687,61	R 312,85	Infrastructure Services	Tender T60/2018/2019 was awarded to Mapitsi/I.E Piping JV on 22 August 2019 under Collab 800461 for the upgrading of Gray Street, including the sidewalks. In some instances, the adjacent land owners upgraded the sidewalk area at their own cost and at the Raywood hotel the owners extended the slate tiles from their stoeps to the sidewalk. The new sidewalk entailed the removal of the existing concrete and/or asphalt and replacing it with pavers as per the architectural detail supplied to the department. The new construction resulted in a level difference between the old and new ajacent infrastructure which had to be amended once the sidewalk was completed. The sidewalk was completed but at the time the contractor had cash flow problems and could not procure the tiles. The contractor also had quality control and time issues and was far behind program at the time. It was thus decided to remove the reinstatement of the tiles from the scope in order for the contractor to complete the main scope of the works. The contractor had since reached final completion and the site has been handed back to the client who may now proceed with its own works. The tiles that are required are avilable locally from a supplier identified by the owner being Tile House Knysna. The department also sourced quotes from two other suppliers for similar products but on closer inspection, the other providers' products do not match fully. The department previously attempted to Deviate but was not supported by the Finance department (rejected by CFO on 22 November 2022) who insisted that an "Or Similar" product would be acceptable and that a B-order process had to be followed. The process was followed and did not yield any responsive bidders. The deviation application is now warranted as per SCM.	Sole Supplier
						Total	**R 1 093 703,60**	**R 859 414,58**	**R 73 323,27**			
						VAT	**R 164 055,54**	**R 128 912,19**	**R 10 998,49**			
						Grand Total	**R 1 257 759,14**	**R 988 326,77**	**R 84 321,76**			

Deviation Reasons	
Emergency	0
Exceptional Case	3
Sole Supplier	1
Single Source	0

01 May 2023 - 31 May 2023											
Row Number	**Type**	**Order Number**	**Date**	**Supplier Code**	**Supplier Name**	**Order Description**	**Original Order (Excluding VAT)**	**Invoiced Amount**	**Outstanding Amount**	**Primary Directorate**	**Comments**	**Reason**
Column Reference	**A**	**B**	**C**	**D**	**E**	**F**	**G**	**H**	**I**	**J**	**K**	**L**
1	D	10349	20230502	9775	MOREKI DISTRIBUTORS CC	RENTAL OF FLUSH TOILETS-TAXI RANK	R 11 739,13	R 9 880,00	R 1 859,13	Community Services	During 2020/2021 council faced civil action by Food Lovers Market to remove all taxis that used parking spaces immediately abutting Food Lovers Market. On the other hand the taxis refused to leave unless they were provided with suitable space that could be utilised as a holding bay for them. As part of the dispute resolution a rental agreement was entered into between council abd Transnet for a piece of land as well as with Moreki Distributors for the rental and service of portable toilets until permanent toilets have been built. The Solid Waste Section that have been paying for the rental and service of the portable toilets have no longer has enough budget to pay the service provider. We as the user department did recieve an amount of R 36 286.00 and are in a position to settle the outstanding invoices.We request to pay the outstanding invoices from 30 November 2022 up to 31 March 2023 from our Palnt and Equipment vote 33-59-50-22-7590 (9/222-35-37)	Exceptional Case
2	D	10350	20230504	7732	THE INSTITUTE OF INTERNAL AUDITORS SOUTH AFRICA	IIASA Public Sector Forum	R 14 400,00	R 14 400,00	R -	Executive & Council	The Internal Audit Charter requires that officials under this function should be members of the Institute of Internal Auditors. The Insitute of Internal Auditors's provides various events, workshops and training programs that are specific to Internal Auditors. The Public Sector Forum is an annual event hosted by the Institute of Internal Auditors, Exclusively for Internal Auditors with the different spheres of Gevernment. The attendence of the event will contribute toward the continuous professional development of staff within the Internal Audit Function. The Institute of Internal Auditors is however the sole provider of its events, workshops and training programs and therefore a deviation is required.	Sole Supplier
4	D	10352	20230509	3794	KANON PRODUCTS CC	SUPPLY & DELIVERY INK CARTRIDGE	R 3 630,00	R 3 630,00	R -	Corporate Services	Reloading and ordering of the Ink Cartridge for the Franking Machine can only be done through the suppliers of the franking machine. Lastly, it must be pointed out that the value of cartridge is R4174.50 inclusive of delivery. Kanon Products cc t/a Howard Manufacturing are the Sole Supplier.	Sole Supplier
5	D	10354	20230509	10531	DG INCENTIVES PTY LTD	RELOADING FRANKING MACHINE	R 8 695,65	R 8 695,65	R -	Corporate Services	Reloading of the Franking Machine can only be done through the suppliers of the Franking Machine. Its must be pointed out that the value of the electronic stamps to be uploaded is R10 000.00. The high volume of the Outgoing Correspondnce during this period have depleted the credit that we have on the machine, hence we require more funds to be reloaded on the machine.	Sole Supplier
6	D	10356	20230509	10531	DG INCENTIVES PTY LTD	PAYMENT SUBCRIPTION FEES	R 3 092,34	R 3 092,34	R -	Corporate Services	Knysna Municipality needs the franking machine in order to send out Traffic fines/Customers statements/Building Control letters notices etc, to different addresses, however the performance of this machine needs the following processes - Licence fees for The South African Post Office are paid through sole supplier DG Incentives. All these costs are contractual obligations to be adhered to an annual basis. The value of the annual subscription fees charge is R 3556.19. DG Incentives (Pty) Ltd is the supplier and they do payments at SA Post Office for our Franking Machine.	Sole Supplier
7	D	10357	20230512	11242	MBD CONSULTING(PTY)LTD	Recovery Services	R 218 346,73	R 218 346,73	R -	Financial Services	It is strongly recommended that the municipality consider other avenues to raise funds, this be done in attempt to abandon the ongoing process for R62 million loan to be obtained this current financial period intended to fund capital projects. To expedite the process, it is recommended that appointment be done by way of a deviation for twelve months, as the loan process has advanced. The project offering will include reviews of Value Added Tax (VAT) and Accounts Payable and the appointment of specialised team with expertise and aptitude in accountancy and rendering tax solutions be prioritised. The appointment be in accordance with the below mentioned fee structure: 1. The award be for the quoted fee of 9.25% exclusive of VAT of the amount refundable to the Municipality from SARS; 2. Pricing/fee (9.25%) is precentage based on monies recovered on behalf of the municipality and is inclusive of all relevant overheads including planning, travel costs, excluding VAT; 3. The award be for a period of 12 months from date of appointment.	Exceptional Case
						Total	**R 259 903,85**	**R 258 044,72**	**R 1 859,13**			
						VAT	**R 38 985,58**	**R 38 706,71**	**R 278,87**			
						Grand Total	**R 298 889,43**	**R 296 751,43**	**R 2 138,00**			

Deviation Reasons	
Emergency	0
Exceptional Case	2
Sole Supplier	4
Single Source	0

01 June 2023 - 30 June 2023												
Row Number	Type	Order Number	Date	Supplier Code	Supplier Name	Order Description	Original Order (Excluding VAT)	Invoiced Amount	Outstanding Amount	Primary Directorate	Comments	Reason
Column Reference	A	B	C	D	E	F	G	H	I	J	K	L
1	D	10363	20230602	4722	KNYSNA SUPERSPAR	Caterinng for Deputy Ministers Visit BM	R 3 708,76	R 3 708,76	R -	Executive & Council	Due to the Ministers Visit and short notice of noticifaction, we could not obtain 3 quotes to do a B Order. Knysna Spar was the only caterer that could cater on short notice	Exceptional Case
2	D	10364	20230602	11242	MBD CONSULTING(PTY)LTD	VAT Recovery	R 171 717,18	R 171 717,18	R -	Finance Services	It is strongly recommended that the municipality consider other avenues to raise funds, this be done in attempt to abandon the ongoing process for R62 million loan to be obtained this current financial period intended to fund capital projects. To expedite the process, it is recommended that appointment be done by way of a deviation for twelve months, as the loan process has advanced. The project offering will include reviews of Value Added Tax (VAT) and Accounts Payable and the appointment of specialised team with expertise and aptitude in accountancy and rendering tax solutions be prioritised. The appointment be in accordance with the below mentioned fee structure: 1. The award be for the quoted fee of 9.25% exclusive of VAT of the amount refundable to the Municipality from SARS; 2. Pricing/fee (9.25%) is precentage based on monies recovered on behalf of the municipality and is inclusive of all relevant overheads including planning, travel costs, excluding VAT; 3. The award be for a period of 12 months from date of appointment.	Exceptional Case
4	D	10365	20230607	3514	MTO FORESTRY PTY LTD	Clearing & Maintenance of fire breaks	R 30 789,35	R 30 789,35	R -	Community Services	Prior to 2020, MTO maintaned five firebreaks where adjacent properties boundries meet. They informed me that they can no longer maintain these breaks on their own and requested that both parties share the maintenance costs. In september 2020, we entered into an agreement with them for clearing and maintenance of firebreaks. Please note: Audit Finding - "the SCM policy of the municipality must, irrespective of the procurement process followed, state that the municipality may not make any awards to a person who is in the service of the state". The National Veld and Forest Act, No. 101 of 1998, places a duty on landowners to prepare firebreaks along properties boundries. Due to the government housing project in the firebreak, the municipality does not comply with the Act. However, the Act also allow landowners to agree to extend property boundries. Because some of the existing fire breaks were extended on MTO property, they appointed a contractor to maintain the belts. That the municipality do not deviate from the agreement to share the costs incurred to maintain the breaks. The agreement expired in August 2022, but it will remain in effect if not terminated in writing, according to clause 7.2 of the agreement. The costs of the agreement are much lower than the costs of Knysna Municipality constructing new firebreaks.	Single Source
5	D	10366	20230607	11248	PLETT TOURISM	World Travel Market WTM Africa 2023 LTO	R 33 000,00	R 33 000,00	R -	Planning & Development	Approval requested for the deviation for procurement and payment of the exhibition stand to the value of R33 000 including VAT, which will be procured by Garden Route District office via Plettenberg Bay Toursim as per the signed participation agreement. This does not comply with the normal SCM procurement processes and procedures for acquiring goods and services. The signed deviation will ensure that Knysna Municipality performs its tourism function economically and efficiently and ensure legal compliance.	Sole Supplier
6	D	10367	20230609	11047	MANTISHE CONSTRUCTION	Contractors Fees T04-2020/2021	R 357 391,30	R 357 391,30	R -	Technical Services	The municipality appointed the contractor Thina Lutsha Civils to surface the three streets in the Northern Areas to block paving standards. The three streets were - Greenfields Street (Ward 4); Bongani Street (Ward 7); Khayalethu Valley Street (Ward 7). The contractor was for some time way ahead of his approved programme which the following activities completed - Roadbed Preparation; Lower Subbase; Upper Subbase. Outstanding was the following activities which were identified as local EME works - Sand Base; Kerbing & Channeling; Block Paving; Earth Retaining Structures; Guardrails. The contractor developed tendencies of slow procurment for local EME's. Eventually after pressure was applied through the contract that he might expedite procurement of local EME packages, appointments were eventually completed. It was at this stage that the conctractor abandoned site, with a responsibilty to pay the local EME Contractors for having complied with preliminary contract requirements. A letter of notification for abandonment of site was sent to the contractor. The contractor replied specifying his intentions to re-establish site in January 2023. In january 2023 the contractor did not re-establish site as contemplated through his letter to the municipality. Ultimately, a final termination letter was issued to the contractor. After letter of termination was issued to the contractor there has not been any communication from the contractor. 1. The proposed roads project is funed through the Municipal Infrastructure Grant. The roads were left at subbase course level by the previous contractor; 2. The roads are currently deteriorating due to traffic; 3. The municipality will lose more funds by maintaning the roads; 4. The municipality is indebted to meet its local EME targets for the projects as only scope remaining is that of local EME's to bring the prject to completion; 5. The proposed roads of especially Bongani Street is one of the most unsafe roads in that area. At the moment the road is without guardrails and embankments up to 6m not being supported by earth retaining structure as contemplated in the scope. The road can fail in heavy storm conditions leading to serious ramifications for the municipality.	Emergency
7	D	10368	20230612	11077	TDH MAY MANAGEMENT CONSULTANTS(PTY)LTD	OUTSTANDING PAYMENT TDH MAY CONSULTANTS	R 9 950,00	R -	R 9 950,00	Community Services	The Municipality appointed a consultant to do an independent security assessment. The following was requested - Security analysis (needs) of the Municipal sites (+/-60) i.r.o guards, alarm systems, 24/7-armed response, inclusive of new technologies availabl; Comprehensive cost analysis of possible insourcing of Security Services by Knysna Municipality; Presentation to Council of 3hrs. There was a workshop scheduled for the 31 October 2022 and then postponed on short notice, and Mr Melvin May was already in town to present. He then went through the presentation with myself and the Director Community services, Dr S Ngqele. Due to the change in dates of such workshop to 25 November 2022, we need to request Mr M May to do the presentation at such workshop. Due to the above explanation we have to ask Mr May to come and present himself as he compiled the report. This session was not part of the specification and therefore not part of the cost. Doing an extension of such RFQ will cost us money and will take time as we will have to advertise the extension and then submit such to Council for approval.	Exceptional Case
8	D	10370	20230615	8276	C MOOLOW CONSTRUCTION	PROCUREMENT OF SANDBAGS	R 5 200,00	R 5 200,00	R -	Technical Services	An emergency stablization was needed over the Easter weekend of 07 April 2023 for informal areas due to excessive rain. There is a tender in place, T16/2020/21 for supply and elivery of building material but the supplier appointed for the supply aof sandbags, Kingpin Suppliers increased their prices. The item went to Council but the escalated prices was not approved by Council. RFQ376/2022/2023 was advertised for the Supply & Delivery of sandbags and was awarded to VTC Suppliers. VTC Suppliers indicated that they could only provide the sandbags on 11 April 2023 and the sandbags was needed on 08 April 2023 due to the excessive rain. The Stores department approached a number of suppliers but C Moolow Construction was the only supplier who could suply & deliver the sandbags on the (08 April 2023) due to unforseen circumstances.	Emergency

01 June 2023 - 30 June 2023												
Row Number	Type	Order Number	Date	Supplier Code	Supplier Name	Order Description	Original Order (Excluding VAT)	Invoiced Amount	Outstanding Amount	Primary Directorate	Comments	Reason
Column Reference	A	B	C	D	E	F	G	H	I	J	K	L
	D	10370	20230615	8276	C MOOLOW CONSTRUCTION	PROCUREMENT OF SANDBAGS	R 5 000,00	R 5 000,00	R -	Community Services	An emergency stablization was needed over the Easter weekend of 07 April 2023 for informal areas due to excessive rain. There is a tender in place, T16/2020/21 for supply and elivery of building material but the supplier appointed for the supply aof sandbags, Kingpin Suppliers increased their prices. The item went to Council but the escalated prices was not approved by Council. RFQ376/2022/2023 was advertised for the Supply & Delivery of sandbags and was awarded to VTC Suppliers. VTC Suppliers indicated that they could only provide the sandbags on 11 April 2023 and the sandbags was needed on 08 April 2023 due to the excessive rain. The Stores department approached a number of suppliers but C Moolow Construction was the only supplier who could suply & deliver the sandbags on the (08 April 2023) due to unforseen circumstances.	Emergency
9	D	10371	20230620	8534	TECHNI CIVILS T/A IKHONO PROJECTS	EASTFORD EMERGENCY WATER PIPELINE REPAIR	R 151 403,86	R -	R 151 403,86	Technical Services	During loadshedding Eastford reservoir ran critically low. With the current shortage of human resources as well ass changes of loadshedding this has impacted our pump and supply systems, especially in ares where there are no generators currently. Due to the geographical area, some reservoirs/areas take longer to recover when reserviors have run low. On Thursday, the Municipality investigated where the possible problem was, which was feeding the Eastford area. Two breaks were found, on the Gouna water line as well as a break in the lagoon. On Friday the pipe break was identified in the lagoon, permission was sought from SANPARKS to fix the break as this is an Environmentally sensitive area. The Municipality team fixed the break on friday night, by hand, however on Saturday morning water was still not being fed to Eastford. There was still a leak on Saturday morning. Municipal team did attempt to fix the pipeline on Saturday monring but the tide came up. Due to inadequate human resources on the Municipal side, it was imperativeto restore water to Eastford. Residents and businesses were without water since Wednesday which triggered Health and Safety concerns. In order to provide communities with the basic service of water, the Municipality required external assistance to restore water.	Emergency
10	D	10374	20230622	10164	WESTERN CAPE TOURISM TRADE & INVESTMENT	Africa's Travel Indaba Durban 8-11 May 2	R 25 000,00	R 25 000,00	R -	Planning & Development	Africa's Travel Indaba is one of the largest tourism marketing events on the African calender and one of the top three 'must visit' events of its kind on the global calender. It showcases a wide variety of Africa's best tourism products and attracts international buyers and media from across the world. South African Toursim owns Africa's Travel Indaba. This in turn gives the Knysna Municipality a platfrom and an opportunity to market the Greater Knysna as preferred Tourists Destination. Benefits of Visit Knysna attending Africa's Travel Indaba: Generate sales leads; Opportunity to enter new markets; Raise brand awareness; Size up with our compitition; To conduct market research; Get press attention; To develop and maintain trade relationships.Approval requested for the deviation for procurement and payment of the exhibition stand to the value of R25 000 including VAT, which will be procured by WESGRO, which is not in compliance with the normal SCM procurment processes and procedures for acquiring goods and services. The signed deviation will ensure that Knysna Municipality performs its tourism function economically and efficiently and ensure legal compliance.	Sole Supplier
12	D	10376	20230629	11047	MANTISHE CONSTRUCTION	Contractors Fees_T04-2020/2021	R 211 840,48	R 211 840,48	R -	Technical Services	The municipality appointed the contractor Thina Lutsha Civils to surface the three streets in the Northern Areas to block paving standards. The three streets were - Greenfields Street (Ward 4); Bongani Street (Ward 7); Khayalethu Valley Street (Ward 7). The contractor was for some time way ahead of his approved programme which the following activities completed - Roadbed Preparation; Lower Subbase; Upper Subbase. Outstanding was the following activities which were identified as local EME works - Sand Base; Kerbing & Channeling; Block Paving; Earth Retaining Structures; Guardrails. The contractor developed tendencies of slow procurment for local EME's. Eventually after pressure was applied through the contract that he might expedite procurement of local EME packages, appointments were eventually completed. It was at this stage that the conctractor abandoned site, with a responsibilty to pay the local EME Contractors for having complied with preliminary contract requirements. A letter of notification for abandonment of site was sent to the contractor. The contractor replied specifying his intentions to re-establish site in January 2023. In january 2023 the contractor did not re-establish site as contemplated through his letter to the municipality. Ultimately, a final termination letter was issued to the contractor. After letter of termination was issued to the contractor there has not been any communication from the contractor. 1. The proposed roads project is funed through the Municipal Infrastructure Grant. The roads were left at subbase course level by the previous contractor; 2. The roads are currently deteriorating due to traffic; 3. The municipality will lose more funds by maintaning the roads; 4. The municipality is indebted to meet its local EME targets for the projects as only scope remaining is that of local EME's to bring the prject to completion; 5. The proposed roads of especially Bongani Street is one of the most unsafe roads in that area. At the moment the road is without guardrails and embankments up to 6m not being supported by earth retaining structure as contemplated in the scope. The road can fail in heavy storm conditions leading to serious ramifications for the municipality.	Emergency
	D	10376	20230629	11047	MANTISHE CONSTRUCTION	Contractors Fees_T04-2020/2022	R 170 165,48	R 157 966,38	R 12 199,10	Technical Services	The municipality appointed the contractor Thina Lutsha Civils to surface the three streets in the Northern Areas to block paving standards. The three streets were - Greenfields Street (Ward 4); Bongani Street (Ward 7); Khayalethu Valley Street (Ward 7). The contractor was for some time way ahead of his approved programme which the following activities completed - Roadbed Preparation; Lower Subbase; Upper Subbase. Outstanding was the following activities which were identified as local EME works - Sand Base; Kerbing & Channeling; Block Paving; Earth Retaining Structures; Guardrails. The contractor developed tendencies of slow procurment for local EME's. Eventually after pressure was applied through the contract that he might expedite procurement of local EME packages, appointments were eventually completed. It was at this stage that the conctractor abandoned site, with a responsibilty to pay the local EME Contractors for having complied with preliminary contract requirements. A letter of notification for abandonment of site was sent to the contractor. The contractor replied specifying his intentions to re-establish site in January 2023. In january 2023 the contractor did not re-establish site as contemplated through his letter to the municipality. Ultimately, a final termination letter was issued to the contractor. After letter of termination was issued to the contractor there has not been any communication from the contractor. 1. The proposed roads project is funed through the Municipal Infrastructure Grant. The roads were left at subbase course level by the previous contractor; 2. The roads are currently deteriorating due to traffic; 3. The municipality will lose more funds by maintaning the roads; 4. The municipality is indebted to meet its local EME targets for the projects as only scope remaining is that of local EME's to bring the prject to completion; 5. The proposed roads of especially Bongani Street is one of the most unsafe roads in that area. At the moment the road is without guardrails and embankments up to 6m not being supported by earth retaining structure as contemplated in the scope. The road can fail in heavy storm conditions leading to serious ramifications for the municipality.	Emergency

01 June 2023 - 30 June 2023												
Row Number	Type	Order Number	Date	Supplier Code	Supplier Name	Order Description	Original Order (Excluding VAT)	Invoiced Amount	Outstanding Amount	Primary Directorate	Comments	Reason
Column Reference	A	B	C	D	E	F	G	H	I	J	K	L
13	D	10378	20230629	9855	NOBLE SPECTATUS FUND 4	Payment of Rental Noble Spectatus Fund	R 45 979,30	R 45 979,30	R -	Corporate Services	The Traffic Services of Community Services and Income Section of Finance is utilising the offices situated at the Old Standard Bank Building, situated on Erf 711, Knysna for the Customer Care Centre. A tender to acquire office space commenced to ensure that a proper SCM process is followed for the renting of office space (T10/2019/20). The BAC however on 31 October 2019 resolved that the bid should be cancelled on the basis that no suitable building could be identified to meet the needs of the Knysna Municipality. A new tender process (T48/2019/20) thereafter commenced but was also subsequently cancelled during 2022 because no suitable building could be found to meet the needs. An order number, D/10346 was allocated but with the conclusion of the new lease agreement in October 2022 and the rental increase, the money on the order was short with R52 876.19. Enough money is budgeted for the leasing of this space under vote number 35-74-50-18-7414 (9/209-025-34) for this financial year. There is a 12 month lease agreement running from 01 October 2022 till 30 September 2023 signed between Noble Spectatus Fund 4 (Pty) Ltd and Knysna Municipality. As indicated, various SCM processes were followed to acquire office space but no suitable building could be identified that meets the needs of the Knysna Municipality. The Municipality is still making use of the offices situated at the customer care building belonging to Noble Spectatus Fund 4 (Pty) Ltd. This deviation is requested to cover the balance for the rental for June 2023. This request for a deviation is only for the shortfall on the rental for the month of June2023.	Single Source
						Total	**R 1 221 145,71**	**R 1 047 592,75**	**R 173 552,96**			
						VAT	**R 183 171,86**	**R 157 138,91**	**R 26 032,94**			
						Grand Total	**R 1 404 317,57**	**R 1 204 731,66**	**R 199 585,90**			