

Dear Applicant,

**ERF 2871, SEDGEFIELD: APPLICATION FOR REZONING**

1. Receipt of your application is herewith acknowledged.

Application dated	:01 July 2022
Date received by Municipality	:06 July 2022
Pre-consultation meeting held	:Yes

2. The application is considered incomplete and cannot be processed further. Please provide the Municipality with the following outstanding information and/or documentation within 14 days from the date hereof:

- (i) The motivation submitted in support of the application is considered wholly inadequate in the context of the Knysna Municipality By-law on Spatial Planning and Land use Management (2021) (the "Planning By-law"). An application, particularly an application for rezoning, must be in accordance with the Section 65 of the Planning By-law which sets out the criteria for consideration of an application.
- (ii) These criteria includes the impact of the proposed land development on municipal engineering infrastructure, the policy implications in terms of the spatial development framework (SDF), the desirability of the contemplated land use, the zoning implications of the proposed use zone, amongst many others. It is advised that the assistance of a professional be sought in compiling a compelling and sound motivation in support of the motivation.
- (iii) The application must also be accompanied by a site plan/site development plan in order to show compliance with the development parameters of the Zoning Scheme pertaining to "Community Zone III."
- (iv) In addition, a company resolution granting the signatory authority to sign on behalf of the company will be required.
- (v) A surveyor-general diagram of the property will be required as well.

3. An Application Number shall be allocated once the application is considered complete in terms of the Knysna Municipality By-law on Municipal Land Use Management (2021).

4. Kindly note that failure to provide the outstanding information within the timeframes contemplated above may result in the Municipality refusing to consider the application and a new application having to be submitted.

Regards,

**Nosipho Vonya** **Principal Clerk: Land Use Management**

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