



Knysna

Municipality || Munisipaliteit || uMasipala

inclusive || innovative || inspired

KNYSNA MUNICIPALITY

Applications are hereby invited from suitably qualified individuals with enthusiasm for the following career opportunity in our dynamic organisation:

LAW ENFORCEMENT OFFICER (X5)
BRANCH: TRAFFIC & LAW ENFORCEMENT
DIRECTORATE: COMMUNITY SERVICES
Task Level 9: R233 928 to R303 648 (Basic Salary)
R376 946 to R467 098 (Total Cost to Council Package)
(PERMANENT APPOINTMENT)
Applicable Municipal benefits will apply.

MINIMUM QUALIFICATIONS & REQUIREMENTS:

- Grade 12 Certificate – NQF 4
- 2-5 years relevant experience
- Law Enforcement Certificate
- Valid Code EB Driving Licences
- No previous convictions
- Be prepared to work in all weather conditions
- Be prepared to work irregular working hours
- Be willing and available to overtime and standby duties
- Good Communication Skills
- Conflict Management Skills
- Interpersonal Skills
- Must not have been declared unfit to carry a firearm
- Firearm proficiency

KEY PERFORMANCE AREAS:

- Public and Road Safety
- Regulating and directing traffic
- Community and Security Operations
- Enforcement of By-laws
- Control of stray animals
- Assist with Disaster Management
- Equipment and General Maintenance
- Administration

COMPETENCIES (TRAFFIC OFFICER & LAW ENFORCEMENT OFFICERS X5):

CORE PROFESSIONAL COMPETENCIES

- Community & Customer Focus, Problem Solving, Negotiation & Influencing, Resilience, Communication, Ethics & Professionalism.

All applications will be considered, but in terms of its Employment Equity Target, the Municipality would prefer to appoint an African, Coloured, Indian, White Female or an Indian Male if a suitable candidate in that category can be identified.

PLEASE NOTE: (Failure to comply with the below will result in disqualification)

- All applicants **MUST** complete a Knysna Municipality application form.
- All applications **MUST** be accompanied by a comprehensive CV with certified copies of qualifications (not older than 6 months), copies of training, experience, competency and previous employment record must accompany applications.
- Application forms are obtainable from the Human Resources Office in Queen Street, Knysna and the Municipal website: www.knysna.gov.za. Completed applications should be forwarded to the Human Resources Department, P O Box 21, Knysna, 6570 or email: vacancies@knysna.gov.za.
- Correspondence will **ONLY** be entered into with shortlisted candidates. Should candidates not be contacted within three months after the closing date, they may accept their application as unsuccessful.
- For enquiries, contact the Human Resources Office at 044 302 6419 or on email address: lphillips@knysna.gov.za.

Canvassing for appointment is strictly prohibited and any confirming thereof will disqualify the candidate.

CLOSING DATE: 16 SEPTEMBER 2022

Mr J JONKERS

ACTING MUNICIPAL MANAGER

The Municipality reserves the right not to make an appointment.