

KNYSNA LOCAL MUNICIPALITY

Notice is hereby given of a

MAYORAL COMMITTEE MEETING

which will be held on

Monday, 26 September 2022

at

09:00

In the Council Chamber
to consider the following items

CLLR NA TSENGWA
EXECUTIVE MAYOR
MUNICIPAL OFFICE
KNYSNA

MR J JONKERS
ACTING MUNICIPAL MANAGER

CHAIRPERSON :

Cllr NA Tsengwa (Executive Mayor)

MEMBERS :

Cllr A Marbi (Executive Deputy Mayor)

Cllr T Matika

Cllr K Andrews

Cllr W Grootboom

Cllr B Charlie

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MAYORAL COMMITTEE MEETING
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MAYORAL COMMITTEE MEETING
AGENDA
26 SEPTEMBER 2022

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AGENDA

1. Opening and Welcome
2. Attendance
 - 2.1 Members : Present (As per attendance registers)
 - 2.2 Members : Absent with Leave
 - 2.3 Members : Absent Without Leave
 - 2.4 Other Councillors Present
 - 2.5 Officials Present
 - 2.6 Members of the Audit Committee Present
 - 2.7 Members of the Public Present
3. Noting of the Provisions of Code of Conduct for Councilors and Declaration of Interest
4. Declaration of interest

5. MINUTES OF THE PREVIOUS MEETING

5.1 **MAYORAL COMMITTEE MEETING : 21 JUNE 2022**

RECOMMENDATION

That the minutes of the Mayoral Committee Meeting held on 21 June 2022, be approved.

KNYSNA LOCAL MUNICIPALITY

<h1>MINUTES</h1>

of the

MAYORAL COMMITTEE

meeting which took place in the Council Chamber
on

Tuesday, 21 June 2022

at

09:00

1. Opening and Welcoming

The Executive Mayor welcomed Councillors, officials, Audit committee members and the public to the meeting and conducted a roll call of members present.

2. In Attendance :

2.1 Councillors Present

Members :

Cllr L Davis
Cllr M Willemse
Cllr P Bester
Cllr S Sabbagh
Cllr S Campbell
Cllr E Maxim

Members : Absent with leave

None

Members : Absent without leave

None

2.2 Other Councillors Present :

Cllr J Lopes
Cllr M Skosana
Cllr A Tsengwa
Cllr P Petros
Cllr T Matika
Cllr J White
Cllr N Louw
Cllr J Lopes
Cllr A Marbi
Cllr B Charlie
Cllr K Andrews
Cllr R Arends
Cllr M Khumelwana
Cllr W Grootboom

2.2.1 Officials :

Esau, R	Acting Municipal Manager
Ngqele, S	Director : Community Services
Hariparsad, P	Director : Infrastructure Services
Paulsen, M	Acting Director : Corporate Services
Smit, H	Acting Director : Planning and Economic Development
Jagaysor, A	Acting Director : Financial Services
Petuna, L	Acting Director : Integrated Human Settlements
Frans, Xola	Manager : Libraries

Phillips, L	Manager : Human Resources
Meyers, R	Head : Disaster Management
McCarthy, J	Representative Garden Route District Municipality
Bower, R	Manager : Waste Management
Van Wyk, I	Acting Manager : Parks and Recreation
Pondoyi, N	Communications Officer and Acting Manager : Communications and IGR
Mndebela, N	Head : Properties
Lakay, J	Head : Council Committees and Councillor Support and Acting Manager Administration
Fandese, N	Senior Clerk Committee Services
Mjamba, B	Interpreter

2.4. Member of the Audit Committee:

Mr R Thorpe

2.5. Members of the Public Present:

The meeting was livestreamed via YouTube.

3. Noting of the Provisions of the Code of Conduct for Councillors

UNANIMOUSLY RESOLVED

That the Provisions of the Code of Conduct for Councillors, be noted.

4. Declaration of Interest

RESOLVED

That it be noted that no member or other Councillor declared any interest in any matter in the Agenda.

5. MINUTES OF THE PREVIOUS MEETING

5.1 MAYORAL COMMITTEE MEETING : 22 MARCH 2022

UNANIMOUSLY RESOLVED

That the minutes of the Mayoral Committee Meeting held on 22 March 2022, be approved.

5.2 MAYORAL COMMITTEE MEETING : 25 APRIL 2022

UNANIMOUSLY RESOLVED

That the minutes of the Mayoral Committee Meeting held on 25 April 2022, be approved.

6. **EXECUTION LIST**

UNANIMOUSLY RESOLVED

That the matters arising from minutes of schedule meetings held on 22 March 2022, be noted.

7. **ITEMS FOR CONSIDERATION**

ITEMS SUBMITTED TO THE INFRASTRUCTURE SERVICES COMMITTEE MEETING HELD ON 24 MAY 2022

IS06/05/22 UPDATE ON KNYSNA WATER TREATMENT WORKS

UNANIMOUSLY RECOMMENDED

- [a] That the Report on the Update on the Knysna Water Treatment Works, be noted; and
- [b] That the Quality of Drinking Water be prioritised when allocating budgets.

File Number : 9/1/2/1

Execution : Director : Infrastructure Services
Manager : Water & Sewer

IS08/05/22 REPORT ON THE TRAFFIC PLAN FOR THE MAIN ROAD, KNYSNA (2022 UPDATE)

UNANIMOUSLY RECOMMENDED

- [a] That the Report on the Traffic Plan for the Main Road, Knysna (2022 Update), be noted;
- [b] That the Traffic Management Plan for the CBD and Main Road first look at human interventions and low cost expenditures in the short and medium term;
- [c] That the CBD Enhancement Study include a detailed cost expenditure report and Traffic Impact Assessment that would inform a long term solution and Capital Investment Plan; and
- [d] That Council determines if political assistance is still needed as resolved previously.

File Number : 9/1/2/1

Execution : Director : Infrastructure Services
Manager : Public Works

IS11/05/22 ELECTRO-TECHNICAL DEPARTMENT ELECTRICITY MASTERPLAN

UNANIMOUSLY RESOLVED

- [a] That the Electro-Technical Department : Electricity Masterplan, be noted; and
- [b] That the financial implications be tabled to the Committee.

File Number : 9/1/2/1
Execution : Director : Infrastructure Services
 Manager : Electro Technical

IS13/05/22 VANDALISM AND THEFT ON THE WATER AND SEWER INFRASTRUCTURE

UNANIMOUSLY RECOMMENDED

- [a] That the Report on the Vandalism and Theft on the Water and Sewer Infrastructure, be noted;
- [b] That a comprehensive and detailed risk assessment be conducted on all Municipal infrastructure and buildings, by a consultant that is not just a security guard service provider, but has expertise on a wide range of security measures and each site's risk must be evaluated and the appropriate security measures advised and that furthermore this assessment must be done in collaboration between the Directorates Infrastructure and Community Services;
- [c] That the public be educated on the risk of vandalism on Municipal Infrastructure; and
- [d] That a report on the costing of Security Services be submitted to the next Infrastructure Services Committee meeting.

File Number : 9/1/2/1
Execution : Director : Infrastructure Services
 Manager : Water & Sewer

IS14/05/22 INFRASTRUCTURE ILLEGAL CONNECTIONS, VANDALISM AND COPPER THEFT

UNANIMOUSLY RESOLVED

- [a] That the Report on Infrastructure Illegal Connections, Vandalism and Copper Theft, be noted; and
- [b] That Councillors have Public Education Workshops with communities to indicate the hazards of vandalism.

File Number : 9/1/2/1
Execution : Director : Infrastructure Services
 Manager : Electro Technical

IS15/05/22 UPGRADING OF YSTERHOUT/BITOU STREET WARD 11

UNANIMOUSLY RESOLVED

- [a] That the Report on the Upgrading of Ysterhout/Bitou Street, Ward 11, be noted; and
- [b] That a site inspection be arranged with Committee members and the report be submitted to a Special Infrastructure Services Committee meeting.

File Number : 9/1/2/1

Execution : Director : Infrastructure Services

ITEMS SUBMITTED TO THE INTEGRATED HUMAN SETTLEMENTS AND PLANNING COMMITTEE MEETING HELD ON 25 MAY 2022

H&P05/05/22 BLANKET WAIVER FOR LAND USE MANAGEMENT AND BUILDING PLAN APPLICATION FEES AND FINES FOR KARATARA

UNANIMOUSLY RECOMMENDED

- [a] That the report on the Blanket Waiver for Land Use Management and Building Plan application fees and fines for Karatara, be noted;
- [b] That the 2021/2022 and 2022/2023 Land Use Management and Building Plan tariffs be waived for existing structures within Karatara only; and
- [b] That compliance be monitored and reported quarterly to Council until June 2023.

File Number : 9/1/2/13

Execution : Acting Director : Planning & Development
Manager: Town Planning & Building Control

H&P06/05/22 DRAFT CLIMATE CHANGE ADAPTATION PLAN FOR KNYSNA MUNICIPALITY

UNANIMOUSLY RESOLVED

- [a] That the progress of the 1st Draft Climate Change Adaptation plan be noted;
- [b] That the 1st Draft Climate Change Adaptation Plan be workshopped internally with the different directorates in the municipality for their inputs and participation before it is finalized; and
- [c] That the 2nd Draft Climate Change Adaptation Plan be submitted to the Municipal Council before Public Participation commence.

File Number : 9/1/2/13

Execution : Acting Municipal Manager

Acting Director : Planning & Development
Manager : Environmental Management

H&P09/05/22 GARDEN ROUTE DISTRICT MUNICIPALITY HUMAN SETTLEMENTS STRATEGIC PLAN

UNANIMOUSLY RESOLVED

- [a] That the Garden Route District Municipality's Strategic Plan document, be noted; and
- [b] That a joint meeting be held between the Garden Route District Municipality's Mayoral Committee Chairperson, Knysna Municipality's Mayoral Committee Chairperson and a representative from the Adhoc Land Committee, to discuss the implications of the GRDM Strategy.

File Number : 9/1/2/15

Execution : Acting Director : Integrated Human Settlements

H&P10/05/22 HUMAN SETTLEMENT DEVELOPMENT GRANT FUNDING SHORTFALL

UNANIMOUSLY RECOMMENDATION

- [a] That the report on the Human Settlements Development Grant Funding Shortfall, be noted;
- [b] That it be noted that Human Settlements Development Grant is zero VAT rated;
- [c] That it be noted that Human Settlements Development Grant projects are implemented on a zero rated VAT;
- [d] That the amount of R5,283,781,65 remains on the unpaid grants; and
- [e] That a full report in terms of Section 32 of the Local Government Municipal Finance Management Act be tabled at the Municipal Public Accounts Committee, for consideration.

File Number : 9/1/2/15

Execution : Acting Director : Integrated Human Settlements

H&P12/05/22 SUBMISSION OF THE IHS BUSINESS PLAN FOR 2021/22 FINANCIAL YEAR

UNANIMOUSLY RECOMMENDED

- [a] That the report on the Submission of the IHS Business Plan for 2021/2022 Financial Year, be noted;
- [b] That the 2021/2022 Housing Business Plan as approved by the Western Cape Department of Human Settlement (WC DoHS), be noted;

- [c] That the claims submitted to the Western Cape Department of Human Settlement, be noted; and
- [d] That the future pipeline for housing opportunities, be workshopped by Council.

File Number : 9/1/2/15
Execution : Acting Director : Integrated Human Settlements
Manager : Integrated Human Settlements

H&P13/05/22 TARGETS AND FUNDING ALLOCATION FOR THE 2022/23 FINANCIAL YEAR

UNANIMOUSLY RECOMMENDED

- [a] That the report on the Targets and Funding Allocation for the 2022/2023 Financial Year, be noted;
- [b] That the Targets and Funding allocation for 2022/2023 financial year as approved by the Western Cape Department of Human Settlement (WC DoHS), be noted; and
- [c] That the Business plan/ pipeline for future housing opportunities be workshopped to accommodate the expectations in the community and that if needed, the National Department of Human settlements be involved, to address the waiting list that exceeds the available housing opportunities.

File Number : 9/1/2/15
Execution : Acting Director : Integrated Human Settlements
Manager : Integrated Human Settlements

H&P14/05/22 REPORT ON THE CAUSES OF THE SOIL SLIP IN NEKKIES

UNANIMOUSLY RECOMMENDED

- [a] That the Report on the causes of the soil slip in Nekkies, be noted;
- [b] That a consultant be appointed to prepare a rehabilitation plan and cost to repair the damage associate with the soil slip; and
- [c] That the rehabilitation plan, mentioned in [b] above, with the costs to repair the damage associated with the soil slip, be submitted to Council, for consideration.

File Number : 9/1/2/15
Execution : Acting Director : Integrated Human Settlements
Manager : Integrated Human Settlements

**ITEMS SUBMITTED TO THE FINANCE AND ECONOMY COMMITTEE MEETING HELD ON
2 JUNE 2022**

**FC01/06/22 REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN
MANAGEMENT POLICY FOR THE PERIOD 1 OCTOBER TO 31
DECEMBER 2021**

UNANIMOUSLY RECOMMENDED

- [a] That the report on the implementation of the SCM policy for the second quarter, ending 31 December 2021, be noted;
- [b] That the deviations to the value of R 5,461,579 for the period as indicated in [a] above, be noted; and
- [c] That the report be made available to the public in terms of section 21A of the Municipal Systems Act, 2000.

File Number : 8/1

Execution : Acting Municipal Manager

**FC02/06/22 OUTSTANDING DEBT REPORT OF MUNICIPAL EMPLOYEES AS AT
31 MARCH 2022**

UNANIMOUSLY RESOLVED

- [a] That the monthly report on the outstanding debt of municipal employees as at 31 March 2022 be noted;
- [b] That the Acting Municipal Manager ensures that each Senior Manager and each official exercising financial management responsibilities in terms of the Municipal Finance Management Act, implement the Customer Care, Credit Control, Debt Collection, Indigent and Tampering Policy to improve revenue collection; and
- [c] That a report regarding type of accounts be submitted to the next Finance and Economy Committee meeting.

File Number : 9/1/2/10

Execution : Acting Director : Financial Services

Senior Manager : Revenue Services

FC03/06/22 OUTSTANDING DEBT REPORT FOR COUNCILLORS AS AT 31 MARCH 2022

UNANIMOUSLY RESOLVED

- [a] That the report on the outstanding Councillor debt as at 31 March 2022, be noted; and
- [b] That a report regarding type of accounts be submitted to the next Finance and Economy Committee meeting.

File Number : 9/1/2/10

Execution : Acting Director : Financial Services

FC04/06/22 QUARTERLY EXTERNAL LOANS REPORT : QUARTER 3 OF 2021/2022

UNANIMOUSLY RESOLVED

- [a] That the Quarterly External Loans report for the quarter ending March 2022 be noted;
- [b] That the debt ratio of 28.3%, based on budgeted revenue, for the quarter ending March 2022 be noted; and
- [c] That Gleebe pump station Insurance claim be circulated to the next Finance and Economy Committee meeting.

File Number : 9/1/2/10

Execution : Acting Director : Financial Services

FC05/06/22 QUARTERLY INSURANCE REPORT - QUARTER 3 OF 2021/2022

UNANIMOUSLY RESOLVED

- [a] That the Quarterly Insurance Report for the quarter ending March 2022 be noted; and
- [b] That a Workshop on Insurance be arranged on a date to be determined by the Speaker.

File Number : 9/1/2/10

Execution : Acting Director : Finance Services

FC06/06/22 CAPITAL BUDGET REPORT - 2021/2022 (AS AT 31 MARCH 2022)

UNANIMOUSLY RECOMMENDED

- [a] That the Capital Expenditure Budget as at 31 March 2022 be noted; and
- [b] That the Directorates ensure that capital spending is in accordance with the Capital Expenditure Budget.

File Number : 9/1/2/10

Execution : Acting Director : Financial Services

FC08/06/22 AUDIT COMMITTEE CHARTER 2022-2023

UNANIMOUSLY RECOMMENDED

That the Audit Committee Charter for 2022/2023 be approved.

File Number : 9/1/2/14

Execution : Acting Director : Financial Services

8.

ITEMS FOR NOTING

THE MAYORAL COMMITTEE NOTED THE FOLLOWING RESOLUTIONS

ITEMS SUBMITTED TO THE INFRASTRUCTURE SERVICES COMMITTEE MEETING HELD ON 24 MAY 2022

IS01/05/22 REPORT OF THE ROADS, TRANSPORT, STORM WATER & BUILDINGS MAINTENANCE DIVISION (RTSBMD) FROM JULY 2021 TO MARCH 2022

UNANIMOUSLY RESOLVED

That the report of the Roads, Transport, Storm Water and Buildings Maintenance Division (RTSBMD) from July 2021 to March 2022, be noted.

File Number : 9/1/2/1

Execution : Director : Infrastructure Services
Manager : Public Works

IS02/05/22 REPORT ON THE OPERATIONS AND MAINTENANCE TO WATER AND SEWER FOR DECEMBER 2021 TO MARCH 2022

UNANIMOUSLY RESOLVED

That the Report on the Operations and Maintenance of the Water and Sewer Department for December 2021 to March 2022, be noted.

File Number : 9/1/2/1

Execution : Director : Infrastructure Services
Manager : Water & Sewer

IS03/05/22 ELECTRO-TECHNICAL DEPARTMENT : CAPITAL PROJECT REPORT FOR DECEMBER 2021 TO MARCH 2022

UNANIMOUSLY RESOLVED

That the Electro-Technical Department: Capital Project Report for December 2021 to March 2022, be noted.

File Number : 9/1/2/1

Execution : Director : Infrastructure Services
Manager : Electro Technical

IS04/05/22 MUNICIPAL FLEET REPORT : DECEMBER 2021 TO MARCH 2022

UNANIMOUSLY RESOLVED

That the Municipal Fleet Report for December 2021 to March 2022, be noted.

File Number : 9/1/2/1
Execution : Director : Infrastructure Services
Manager : Electro Technical

IS05/05/22 PROJECTS PROGRESS REPORT – MARCH 2022

UNANIMOUSLY RESOLVED

That the Projects Progress Report for March 2022, be noted.

File Number : 9/1/2/1
Execution : Director : Infrastructure Services

IS07/05/22 REPORT ON PREPAID WATER METERS

UNANIMOUSLY RESOLVED

That the Report on Prepaid Water Meters, be noted.

File Number : 9/1/2/1
Execution : Director : Infrastructure Services
Manager : Water & Sewer

IS09/05/22 REPORT ON THE MUNICIPAL ENERGY MANAGEMENT POLICY

UNANIMOUSLY RESOLVED

That the Report on the Municipal Energy Management Policy, be noted.

File Number : 9/1/2/1
Execution : Director : Infrastructure Services
Manager : Electro Technical

IS10/05/22 ELECTRO-TECHNICAL DEPARTMENT COST BENEFIT ANALYSIS REPORT

UNANIMOUSLY RESOLVED

That the Report from the Electro-Technical Department: Cost Benefit Analysis Report, be noted.

File Number : 9/1/2/1
Execution : Director : Infrastructure Services
Manager : Electro Technical

IS12/05/22 STREETLIGHT MAINTENANCE IN ESKOM ELECTRICITY SUPPLY AREAS: LOCAL GOVERNMENT

UNANIMOUSLY RESOLVED

That the developments between Eskom and Local municipalities with regards to maintenance of streetlights/public lights, be noted.

File Number : 9/1/2/1
Execution : Director : Infrastructure Services
Manager : Electro Technical

ITEMS SUBMITTED TO THE INTEGRATED HUMAN SETTLEMENTS AND PLANNING COMMITTEE MEETING HELD ON 25 MAY 2022

H&P01/05/22 BUILDING CONTROL DIVISION PERFORMANCE REPORT FOR QUARTER 3, JANUARY TO MARCH 2022

UNANIMOUSLY RESOLVED

That the Building Control Division Performance Report for Quarter 3 January to March 2022, be noted.

File Number : 9/1/2/13
Execution : Acting Director : Planning & Development
Manager : Building Control

H&P02/05/22 ENVIRONMENTAL MANAGEMENT: ESTUARY POLLUTION COMMITTEE REPORT (JANUARY TO MARCH 2022)

UNANIMOUSLY RESOLVED

That the report on the departmental actions emanating from the Knysna Estuary Authorities pollution meetings convened by South African National Parks, be noted.

File Number : 9/1/2/13
Execution : Acting Municipal Manager
Acting Director : Planning & Development
Manager : Environmental Management

H&P03/05/22 ENVIRONMENTAL QUARTERLY PERFORMANCE REPORT JANUARY TO MARCH 2022

UNANIMOUSLY RESOLVED

That the Environmental Management Department Quarterly Performance Report for the period January to March 2022, be noted.

File Number : 9/1/2/13
Execution : Acting Municipal Manager
Acting Director : Planning & Development

H&P04/05/22 LAND USE MANAGEMENT DIVISION PERFORMANCE REPORT JANUARY 2022 TO MARCH 2022

UNANIMOUSLY RESOLVED

That the Land Use Management Division's Performance Report for the period January 2022 to March 2022, be noted.

File Number : 9/1/2/13
Execution : Acting Director : Planning & Development
Manager : Land Use Management

H&P08/05/22 INTEGRATED HUMAN SETTLEMENTS MONTHLY REPORT : JANUARY 2022

UNANIMOUSLY RESOLVED

That the report in respect of related project implementation for the period ending January 2022 relative to the approved WCDoHS Business Plan 2021/22 Financial Year, be noted.

File Number : 9/1/2/15
Execution : Acting Director : Integrated Human Settlements
Manager : Human Settlements

H&P11/05/22 INCREASE OF THE SUBSIDY QUANTUM FOR 2022/23 FINANCIAL YEAR

UNANIMOUSLY RESOLVED

That the report on the Increase of the Subsidy Quantum for 2022/23 Financial Year, be noted.

File Number : 9/1/2/15
Execution : Acting Director : Integrated Human Settlements

ITEMS SUBMITTED TO THE FINANCE AND ECONOMY DEVELOPMENT COMMITTEE MEETING HELD ON 2 JUNE 2022

FC07/06/22 QUARTERLY INVESTMENT REPORT : QUARTER 3 OF 2021/2022

UNANIMOUSLY RESOLVED

That the Quarterly Investment report for the quarter ending March 2022 be noted.

File Number : 9/1/2/10
Execution : Acting Director : Financial Services

F09/06/22 ECONOMIC DEVELOPMENT DEPARTMENT PERFORMANCE REPORT: JANUARY TO MARCH 2022

UNANIMOUSLY RESOLVED

That the Economic Development Department Performance Report for the period January to March 2022, be noted.

File Number : 9/1/2/13
Execution : Acting Director : Planning & Development
Manager : Economic Development

- ii] The reimbursement of all Audit Committee members should be determined as per the guidance provided in MFMA NT Circular 65. Please refer to Annexure A that provides further guidance in this regard;
- iii] Members who are employed in the public service and intend to claim out of pocket expenses must complete all particulars of their respective travel to and from the venue of the Audit Committee meetings, in terms of council policy;
- iv] The appropriate committee of council must determine if the past remuneration paid must be recovered from the relevant individual audit committee members or written off (see s32(4) of the MFMA); and
- v] We further recommend that the employer verification be conducted before council determines the remuneration when appointing audit committee members.”

File Number : 9/1/2/14
Execution : Acting Municipal Manager
Chief Audit Executive

12. ITEMS SUBMITTED TO THE COMMUNITY SERVICES COMMITTEE

M01/06/22 REPORT ON SECURITY SERVICES RENDERED TO KNYSNA MUNICIPALITY

UNANIMOUSLY RECOMMENDED

That the report from the Director : Community Services with regard to security services rendered to Knysna Municipality be referred to a Council workshop and thereafter a comprehensive report be submitted to Council for consideration.

File Number : 9/2/1/5
Execution : Director : Community Services

M02/06/22 ARTS AND CULTURE SECTION STATUS REPORT

UNANIMOUSLY RECOMMENDED

That the Municipal Council status report on the Arts and Culture Section be noted.

File Number : 9/2/1/5
Execution : Director : Community Services

M03/06/22 INFORMATION REPORT ON MUNICIPAL HEALTH AND ENVIRONMENTAL SERVICES FOR FEBRUARY AND MARCH 2022

UNANIMOUSLY RECOMMENDED

That the information report on municipal health and environmental services for February and March 2022, be noted.

File number : 9/1/2/5
Execution : Director : Community Services

M04/06/22 HOMELESS SHELTER PROGRESS REPORT

UNANIMOUSLY RECOMMENDED

- [a] That the Council resolution for the establishment of a permanent Homeless Shelter at 14 Church Street, be rescinded;
- [b] That a portion of erf 1114, Clyde Street, Knysna be utilized as a temporary safe space, and should this receive Council approval, that the public participation process be undertaken;
- [c] That all suitable safe space sites also be identified in Sedgefield, and be submitted to the next Community Services Section 80 Committee; and
- [d] That the process to identify a suitable premises for the establishment of a permanent homeless shelter, be continued.

File Number : 9/1/2/5
Execution : Director Community Services

Body break at 12:10-12:40

M05/06/22 ESTABLISHMENT OF THE KNYSNA MUNICIPAL SPORT COUNCIL

UNANIMOUSLY RESOLVED

- [a] That the report on the establishment of the Knysna Municipal Sport Council, be noted; and
- [b] That it be noted that a comprehensive report inclusive of the Knysna Municipal Sport Council's Constitution, envisaged relationships between the Knysna Municipality as well as the Sport Council which will also contain projected financial implications for operations will be submitted to a subsequent meeting of the Community Services Committee for discussion and consideration.

File Number : 9/1/2/5
Execution : Director : Community Services

M06/06/22 ILLEGAL OCCUPATION OF LAND

UNANIMOUSLY RESOLVED

That the report on the illegal occupation of land, the policy and standard operating procedure be referred to a Council workshop to be arranged by the Speaker.

File Number : 9/1/2/5
Execution : Director : Community Services

M07/06/22 **COMMUNITY SERVICES QUARTERLY REPORT FOR THE PERIOD
JANUARY 2022 TO MARCH 2022**

UNANIMOUSLY RESOLVED

That the Community Services Quarterly Report for the Period January 2022 to March 2022, be noted.

File Number : 9/1/2/5
Execution : Director : Community Services

M08/06/22 **CLEANING OF ILLEGAL DUMPING HOTSPOTS WITHIN THE VARIOUS
WARDS THROUGH THE EOI PROCESS**

UNANIMOUSLY RESOLVED

- [a] That Council takes note of the appointment of contractors for the cleaning of residential areas; and
- [b] That a comprehensive report be submitted to the next Community Services meeting including condition of the green waste site, EOI and pictures in colour before the cleaning of the site and after the cleaning.

File Number : 9/2/1/5
Execution : Director : Community Services

M09/06/22 **THE ESTABLISHMENT OF THE KNYSNA YOUTH COUNCIL**

UNANIMOUSLY RESOLVED

That the progress report on the establishment of the Knysna Youth Council be noted.

File Number : 7/1/2/5
Execution : Director : Community Services

M10/06/22 **KNYSNA MUNICIPAL SPORT COUNCIL PROGRAMMES: 2022/2023
FINANCIAL YEAR**

UNANIMOUSLY RECOMMENDED

- [a] That the report on the programmes for the Knysna Municipal Sport Council be noted;
- [b] That the Knysna Municipal Sport Council be recognised as a Sub-Committee of the Knysna Municipal Council which will submit reports on its activities and programmes on a quarterly basis; and
- [c] That it be noted that the Sport's Development Officer, Mr. Virgil Kortje will serve as the internal liaison between the Knysna Municipality and the Knysna Municipal Sport Council.

File Number : 7/1/2/5

Execution : Director : Community Services

M11/06/22 APPROVAL OF IT POLICIES

UNANIMOUSLY RECOMMENDED

That the Knysna Municipality ICT framework, charter and policies contained in the annexures attached to the agenda of the Mayoral Committee Meeting held on 21 June 2022, be adopted and implemented.

File Number : 9/1/2/10

Execution : Acting Director : Corporate Services

Acting Manager : Information Technology

M12/06/22 DEPARTMENTAL REPORT ON LEGAL MATTERS: 21 JANUARY 2022-26 APRIL 2022

UNANIMOUSLY RESOLVED

That the departmental report on legal matters for the period 21 January 2022 to 26 April 2022, be noted.

File Number : 9/1/1/2

Execution : Acting Director : Corporate Services

Manager : Legal Services

M13/06/22 REVIEW : RULES OF ORDER REGULATING THE CONDUCT OF MEETINGS OF THE COUNCIL OF KNYSNA MUNICIPALITY BY-LAW

UNANIMOUSLY RESOLVED

That the report on the review of the Rules of Order By-law be referred to a Council workshop whereafter a report be submitted to the Ordinary Council meeting, for consideration.

File Number : 9/1/1/2

Execution : Acting Director : Corporate Services

Manager : Legal Services

M14/06/22 PUBLIC PARTICIPATION REPORT : JANUARY – MARCH 2022

UNANIMOUSLY RESOLVED

That the report of the Public Participation Unit for January – March 2022 as received from the Director : Corporate Services be noted.

File Number : 9/1/2/9

Execution : Acting Director : Corporate Services

M15/06/22 **KNYSNA MUNICIPAL COMMUNICATION POLICY & STRATEGY 2021 - 2026**

UNANIMOUSLY RECOMMENDED

- [a] That the contents of the report on the Knysna Municipality Communication Policy and Strategy 2021 – 2026, be noted;
- [b] That the Communication Policy and Strategy, attached to the report, be approved and implemented; and
- [c] That the Acting Municipal Manager approach the Provincial Department of Local Government (Communications Unit) to assist the municipality to undertake a communication survey to ascertain how the public perceives the municipality’s communication efforts and whether these align with the municipality’s strategic goals.

File Number : 9/1/2/14

Execution : Acting Municipal Manager

 Manager : Communications & IGR

M16/06/22 **GRANT TO SUPPORT THE GREATER KNYSNA FOOD SECURITY FORUM**

UNANIMOUSLY RESOLVED

That the report on the funding for the Greater Knysna Food Security Forum from the Garden Route District Municipality received from the Director Corporate Services be referred to a Council workshop and thereafter a report be submitted to the Corporate Services Committee Meeting for consideration.

File Number : 9/1/2/14

Execution : Acting Municipal Manager

 Acting Director : Corporate Services

 Manager : Public Participation

M17/06/22 **RISK MANAGEMENT : REVIEW OF ENTERPRISE RISK MANAGEMENT FRAMEWORK FOR: QUARTER 1 & 2 (JULY – DECEMBER 21|22)**

UNANIMOUSLY RECOMMENDED

- [a] That the Reviewed Enterprise Risk Management Framework, Anti-Fraud & Corruption Strategy, and the Whistleblowing Policy, be noted and approved; and
- [b] That the Quarter 2 Risk Management Committee Meeting Minutes held on 12 February 2022, be noted.

File Number : 9/1/2/14

Execution : Acting Municipal Manager

M18/06/22 **REPORT BACK ON APPLICATION TO LEASE THE OLD TSIBA COLLEGE,
ON EFR 115 KARATARA**

UNANIMOUSLY RECOMMENDED

- [a] That the report and annexure's on the application to lease the Old Tsiba College on Erf 155 Karatara be noted;
- [b] That the Municipal Council instruct the Acting Municipal Manager to commence with the process to identify suitable alternative accommodation for residents in Old Tsiba campus as well as other Karatara residents; and
- [c] That the Acting Municipal Manager approach Western Cape Community Education and Training College to discuss alternative options for lease or disposal of the Old Tsiba College.

File Number : 7/2/1/2
Execution : Acting Municipal Manager
 Manager : Legal Services
 Head : Properties

M19/66/22 **REPORT BACK ON THE APPLICATION TO LEASE THE QUEENS
WAREHOUSE, ON A PORTION OF ERF 1342 KNYSNA**

UNANIMOUSLY RECOMMENDED

That the report and annexure regarding the application to lease a portion of Erf 1342 Knysna be referred to the Ordinary Council Meeting scheduled for 29 June 2022, for consideration.

File Number : 7/2/2/1
Execution : Acting Municipal Manager
 Acting Director : Corporate Services
 Manager : Legal Services
 Head : Properties

M20/02/22 **APPLICATION TO EXCHANGE ERF 8119, KNYSNA FOR AN
ALTERNATIVE ERF (8125, KNYSNA)**

UNANIMOUSLY RECOMMENDED

- [a] That the report and annexure's regarding the application to exchange Erf 8119, Knysna for Erf 8125, Knysna, be noted;
- [b] That in terms of Section 14(2)(a) of the Local Government : Municipal Finance Management Act, 2003, and on reasonable grounds, the Municipal Council hereby confirms that Erf 8125, Knysna to be exchanged, is deemed not needed to provide the minimum level of basic Municipal Services;
- [c] That the Municipal Council gives an in principle approval to exchange Erf 8119 with Erf 8125 Knysna for residential purposes;

- [d] That the Acting Municipal Manager advertise the intended exchange of Erf 8119 to Erf 8125 for public comments;
- [e] That the Acting Municipal Manager appoint a Registered Professional Valuer for the determination of the market value for Erf 8119 and Erf 8125 Knysna;
- [f] That the building be constructed away from the municipal services running across the site;
- [g] That the Integrated Human Settlements Directorate appoint a surveyor, to survey the current access to Erf 8125 Knysna;
- [h] That the existing house on Erf 8119 Knysna be demolished at the cost of the applicant;
- [i] That the Property, Erf 8119 Knysna be converted into a community garden; and
- [j] That a follow up item be submitted in the next Section 80 meeting.

File Number : 7/2/1/2

Execution : Acting Director : Corporate Services
Manager : Legal Services

M21/06/22 **REPORT BACK ON THE RECTIFYING OF INCORRECTLY BUILT RDP HOUSE ONTO PRIVATE OWNED PROPERTY: ERF 8296, KNYSNA**

UNANIMOUSLY RESOLVED

- [a] That the report and annexure's regarding the application to rectify the incorrectly built RDP house on a portion of Erf 8296, Knysna, be noted; and
- [b] That comments of Director Infrastructure Service be obtained and thereafter the matter be submitted to the next Infrastructure Committee meeting, for further consideration.

File Number : 7/2/1/2

Execution : Acting Director : Corporate Services
Manager : Legal Services

M22/06/22 **REPORT BACK ON THE APPLICATION TO LEASE A PORTION OF ERF 3281, KNYSNA**

UNANIMOUSLY RECOMMENDED

- [a] That the report back and annexure's regarding the application to lease a portion of Erf 3281, (Hornlee) Knysna, be noted;
- [b] That the applicant has agreed to move to the identified alternative site within Erf 3281;

- [c] That in terms of Section 14(2)(a) of the Local Government: Municipal Finance Management Act, 2003, and on reasonable grounds, the Municipal Council hereby confirms that the portion in question of Erf 3281, (Hornlee) Knysna, is deemed not needed to provide the minimum level of basic Municipal Services;
- [d] That the Acting Municipal Manager advertise the intention to lease the portion of Erf 3281 (Hornlee) Knysna for a telecommunication base station;
- [e] That the Acting Municipal Manager appoint a Registered Professional Valuer to determine the fair market value of the portion of Erf 3281, (Hornlee) Knysna, at the applicant's costs;
- [f] That the applicant be informed that they are responsible for all other costs relating to the leasing of a portion of Erf 3281, (Hornlee) Knysna; and
- [g] That the applicant, as part of their social responsibility identify a local community initiative within the ward for future projects, and report back to Council in this regard.

File Number : 9/1/1/2
Execution : Acting Municipal Manager
Acting Director : Corporate Services
Manager : Legal Services

M23/06/22 **REPORT ON THE PROCESSING OF APPLICATIONS FOR PURCHASING/LEASING MUNICIPAL LAND**

UNANIMOUSLY RECOMMENDED

- [a] That the report and annexure regarding the request to consider implementing a **moratorium** on the processing of applications for municipal land until the Ad Hoc Committee appointed to investigate and determine, viable municipal owned land for future use in the categories of Housing, Agriculture, Educational Facilities, Churches and Investment Properties be noted;
- [a] That Council resolves to place a moratorium on the applications for disposal of Council land until the Ad Hoc Committee concluded the identification of viable municipal owned land for various categories of use;
- [b] That the administration inform the public of the moratorium by means of an advert in the local newspapers and on all the Municipality's social media pages;
- [c] That the administration send out letters to all the applicants received explaining the process with regards to the moratorium; and
- [d] That the Ad Hoc Committee submit a progress report on the identification and determination of viable Council owned land for various categories, to the ordinary Council meeting in August 2022.

File Number : 7/2/1/2
Execution : Acting Director : Corporate Services
Manager : Legal Services

M24/06/22 **REPORT BACK ON THE LEASING OF HIGHSITES IN FYNBOSKRUIIN AND KRAAIBOSCH BY KNYSNA MUNICIPALITY**

UNANIMOUSLY RECOMMENDED

- [a] That the report and annexure's on the long term lease agreement for high sites that the Municipality is currently leasing from private owners be noted;
- [b] That the Municipal Council note that the intended intention to lease a Remainder of Portion 1 of 187 Fynboskruin Farm and portion of Farm 164 Kraaibosch is currently advertised for public comments with the closing date being the 27th May 2022;
- [c] That the Registered Professional Valuer has determined a valuation amount of R3 000 per month for the Remainder of Portion 1 of 187 Fynboskruin and R5 300 per month for portion of Farm 164 Kraaibosch with an annual escalation of 7% per annum;
- [d] That the owners of the portion of Farm 164 Kraaibosch which services the Karatara Offices has accepted the offered amount of R5 300 per month;
- [e] That the owners of the Remainder of Portion 1 of 187 Fynboskruin which services Sedgefield Offices has not accepted the offer of R3 000 per month and is therefore requesting R6 800 per month;
- [f] That the Municipal Council instruct the Acting Municipal Manager to enter into lease agreements with the owners of a portion of Farm 164 Kraaibosch and Remainder of Portion 1 of 187 Fynboskruin Farm for a period of 3 years with an option to renew for a further 3 years, with the commencement date being 1 July 2021; and
- [g] That a follow up item be submitted after the public participation process is completed.

File Number : 7/2/1/2
Execution : Acting Director : Corporate Services
Manager : Legal Services
Head : Properties

M25/06/22 REPORT ON CORPORATE SERVICES SDBIP QUARTERLY PERFORMANCE REPORT

UNANIMOUSLY RESOLVED

That the Corporate Services SDBIP Quarterly Performance Report January to March 2022, be noted.

File Number : 9/1/2/9
Execution : Acting Director : Corporate Services

M26/06/22 REPORT ON HUMAN RESOURCES MATTERS FOR QUARTER 4 OF 2021/2022 FINANCIAL YEAR – APRIL TO MAY 2022

UNANIMOUSLY RESOLVED

That the Committee notes the quarterly report on the Human Resources Activities for the period April to June 2022.

File Number : 9/1/2/9
Execution : Acting Director : Corporate Services
Manager : Human Resources

M27/06/22 AMENDMENTS TO POLICIES NOT YET WORKSHOPPED – RECRUITMENT AND SELECTION POLICY AND HUMAN RESOURCES DEVELOPMENT POLICY

UNANIMOUSLY RECOMMENDED

- [a] That the report on the amendments to the Recruitment and Selection Policy and Human Resources Development Policy (Annexure 2), be noted; and
- [b] That the Council approve that the amendments in this item is necessitated to align the Recruitment and Selection Policy and Human Resources Policy to the Municipal Staff Regulations effective from 1 July 2022 and recommendations to speed up the recruitment and selection process through electronic applications.

File Number : 9/1/2/9
Execution : Acting Director : Corporate Services
Manager : Human Resources

M28/06/22 DEPARTMENT OF CO-OPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS - MUNICIPAL STAFF REGULATIONS – GOVERNMENT GAZETTE No. 45181

UNANIMOUSLY RESOLVED

That the report on the Promulgation of the Municipal Staff Regulations, Government Gazette 45181 dated 20 September 2021, be noted.

File Number : 9/1/2/9

Execution : Acting Director : Corporate Services
Manager : Human Resources

M29/06/22 AMENDMENTS TO POLICIES ALREADY WORKSHOPPED

UNANIMOUSLY RECOMMENDED

- [a] That the report on the amendments of the Policies which were workshopped by the LLF and circulated on 8 April 2022, be noted;
- [b] That the amendments in this item are necessitated to align the Acting and Additional Allowance Policy to the Municipal Staff Regulations effective from 1 July 2022, be noted; and
- [c] That the amendments to the Acting Allowance and Additional Duties Policy, be approved.

File Number : 9/1/2/9

Execution : Acting Director : Corporate Services
Manager : Human Resources

M30/06/22 MUNICIPAL STAFF REGULATIONS : PERFORMANCE MANAGEMENT

UNANIMOUSLY RECOMMENDED

- [a] That the report on the Performance Management Development System, be noted; and
- [b] That approval be granted for Knysna Municipality to make use of the Team Based Performance Management System.

File Number : 9/1/2/9

Execution : Acting Director : Corporate Services
Manager : Human Resources

M31/06/22 AUDIT COMMITTEE VACANCY

UNANIMOUSLY RECOMMENDED

- [a] That the resignation of Mrs. V. Gericke, be accepted;
- [b] That Council notes the contract expiration dates of Mr.'s: Prins, Barrell and Thorpe;
- [c] That the contracts of the current chair and another member, of the members in recommendation (b) be extended up to 31 January 2023, to allow for the finalization of the committee's annual report;
- [d] That the vacancies for audit committee members be advertised in the local newspapers and on the Public service audit committee forum's advertising platform;

- [e] That the Council appoints Cllr S Sabbagh (Chairperson), Cllr S Campbell and Cllr T Matika to be members of the selection and interview panel; and
- [f] That the report from the selection and interview panel be tabled to the Council with its recommendation once the interview process has been finalised.

File Number : 9/1/2/10/4
Execution : Acting Municipal Manager
Chief Audit Executive

12. **IN COMMITTEE (See Green Pages)**

13. **CLOSURE**

After the conclusion of the In-Committee Agenda the Executive Mayor thanked everyone present and the meeting adjourned at 17:25.

.....
Chairperson : Cllr L Davis

.....
Date

MAYORAL COMMITTEE MEETING
AGENDA
26 SEPTEMBER 2022

6. EXECUTION LIST

EXECUTION LIST : MAYORAL COMMITTEE MEETING : 22 MARCH 2022			
F09/02/22 QUARTERLY INSURANCE REPORT - QUARTER 2 OF 2021/2022			
RESOLUTIONS TO BE ACTIONED		OFFICIAL(S)	STATUS OF EXECUTION
<u>UNANIMOUSLY RESOLVED</u>			
[a]	That the Quarterly Insurance Report for the quarter ending December 2021, be noted; and	A/CFO	
[b]	That the quarterly insurance report be referred to a workshop that will be arrange by the office of the Speaker.		
CS04/03/22 <u>HR QUARTERLY REPORT FOR THE MONTH OF OCTOBER TO DECEMBER 2021</u>			
RESOLUTIONS TO BE ACTIONED		OFFICIAL(S)	STATUS OF EXECUTION
<u>UNANIMOUSLY RESOLVED</u>			
[a]	That the committee notes the report on the Human Resources activities for the period October to December 2021; and	A/D: Corp	
[b]	That necessary corrections be made to the report and that the report be re-submitted at a Special Section 80 meeting on 08/03/2022.		
M11.1 <u>IMPLEMENTATION OF THE PREFERENTIAL PROCUREMENT REGULATIONS DUE TO THE CONSTITUTIONAL COURT RULING OF 16 FEBRUARY 2022</u>			
RESOLUTIONS TO BE ACTIONED		OFFICIAL(S)	STATUS OF EXECUTION
<u>UNANIMOUSLY RESOLVED</u>			
[a]	That, the advice offered by National Treasury be followed. That, contracts be extended where applicable, Transversal contracts be entered into where applicable, exemption be asked to continue with certain procurements, and that the outcome of the court be awaited;	AMM	

MAYORAL COMMITTEE MEETING
AGENDA
26 SEPTEMBER 2022

<p>[b] That, the Preferential Procurement Policy 2021/2022 be withdrawn and that Council approve the revised policy, which is in line with the Preferential Procurement Framework Act to allow the municipality to continue with procurements; and</p> <p>[c] That, a report on the EOI contractors be submitted to the next Finance Committee meeting.</p>			
MAYORAL COMMITTEE MEETING : 21 JUNE 2022			
IS11/05/22 <u>ELECTRO-TECHNICAL DEPARTMENT ELECTRICITY MASTERPLAN</u>			
RESOLUTIONS TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
<u>UNANIMOUSLY RESOLVED</u>			
<p>[a] That the Electro-Technical Department : Electricity Masterplan, be noted; and</p> <p>[b] That the financial implications be tabled to the Committee</p>	Manager : Electro Technical		
IS14/05/22 <u>INFRASTRUCTURE ILLEGAL CONNECTIONS, VANDALISM AND COPPER THEFT</u>			
RESOLUTIONS TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
<u>UNANIMOUSLY RESOLVED</u>			
<p>[a] That the Report on Infrastructure Illegal Connections, Vandalism and Copper Theft, be noted; and</p> <p>[b] That Councillors have Public Education Workshops with communities to indicate the hazards of vandalism.</p>	Manager : Electro Technical		
IS15/05/22 <u>UPGRADING OF YSTERHOUT/BITOU STREET WARD 11</u>			
RESOLUTIONS TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
<u>UNANIMOUSLY RESOLVED</u>			
<p>[a] That the Report on the Upgrading of Ysterhout/Bitou Street, Ward 11, be noted; and</p>	Dir : Infrastructure		

MAYORAL COMMITTEE MEETING
AGENDA
26 SEPTEMBER 2022

[b] That a site inspection be arranged with Committee members and the report be submitted to a Special Infrastructure Services Committee meeting.			
H&P09/05/22 <u>GARDEN ROUTE DISTRICT MUNICIPALITY HUMAN SETTLEMENTS STRATEGIC PLAN</u>			
RESOLUTIONS TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
<u>UNANIMOUSLY RESOLVED</u>			
[a] That the Garden Route District Municipality's Strategic Plan document, be noted; and [b] That a joint meeting be held between the Garden Route District Municipality's Mayoral Committee Chairperson, Knysna Municipality's Mayoral Committee Chairperson and a representative from the Adhoc Land Committee, to discuss the implications of the GRDM Strategy.	A/Dir : IHS		
FC02/0622 <u>OUTSTANDING DEBT REPORT OF MUNICIPAL EMPLOYEES AS AT 31 MARCH 2022</u>			
RESOLUTIONS TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
<u>UNANIMOUSLY RESOLVED</u>			
[a] That the monthly report on the outstanding debt of municipal employees as at 31 March 2022 be noted; [b] That the Acting Municipal Manager ensures that each Senior Manager and each official exercising financial management responsibilities in terms of the Municipal Finance Management Act, implement the Customer Care, Credit Control, Debt Collection, Indigent and Tampering Policy to improve revenue collection; and [c] That a report regarding type of accounts be submitted to the next Finance and Economy Committee meeting.	Senior Manager: Revenue Services		

MAYORAL COMMITTEE MEETING
AGENDA
26 SEPTEMBER 2022

FC03/06/22 <u>OUTSTANDING DEBT REPORT FOR COUNCILLORS AS AT 31 MARCH 2022</u>				
RESOLUTIONS TO BE ACTIONED		OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
<u>UNANIMOUSLY RESOLVED</u>				
[a]	That the report on the outstanding Councillor debt as at 31 March 2022, be noted; and	Acting : CFO		
[b]	That a report regarding type of accounts be submitted to the next Finance and Economy Committee meeting.			
FC04/06/22 <u>QUARTERLY EXTERNAL LOANS REPORT : QUARTER 3 OF 2021/2022</u>				
RESOLUTIONS TO BE ACTIONED		OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
<u>UNANIMOUSLY RESOLVED</u>				
[a]	That the Quarterly External Loans report for the quarter ending March 2022 be noted;	Acting : CFO		
[b]	That the debt ratio of 28.3%, based on budgeted revenue, for the quarter ending March 2022 be noted; and			
[c]	That Gleebe pump station Insurance claim be circulated to the next Finance and Economy Committee meeting.			
FC05/06/22 <u>QUARTERLY INSURANCE REPORT - QUARTER 3 OF 2021/2022</u>				
RESOLUTIONS TO BE ACTIONED		OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
<u>UNANIMOUSLY RESOLVED</u>				
[a]	That the Quarterly Insurance Report for the quarter ending March 2022 be noted; and	Acting : CFO		
[b]	That a Workshop on Insurance be arranged on a date to be determined by the Speaker.			

MAYORAL COMMITTEE MEETING
AGENDA
26 SEPTEMBER 2022

M05/06/22 <u>ESTABLISHMENT OF THE KNYSNA MUNICIPAL SPORT COUNCIL</u>				
RESOLUTIONS TO BE ACTIONED		OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
<u>UNANIMOUSLY RESOLVED</u>				
[a]	That the report on the establishment of the Knysna Municipal Sport Council, be noted; and	Dir : Comm Serv		
[b]	That it be noted that a comprehensive report inclusive of the Knysna Municipal Sport Council's Constitution, envisaged relationships between the Knysna Municipality as well as the Sport Council which will also contain projected financial implications for operations will be submitted to a subsequent meeting of the Community Services Committee for discussion and consideration			
M06/06/22 <u>ILLEGAL OCCUPATION OF LAND</u>				
RESOLUTIONS TO BE ACTIONED		OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
<u>UNANIMOUSLY RESOLVED</u>				
	That the report on the illegal occupation of land, the policy and standard operating procedure be referred to a Council workshop to be arranged by the Speaker.	Dir : Comm Serv		
M08/06/22 <u>CLEANING OF ILLEGAL DUMPING HOTSPOTS WITHIN THE VARIOUS WARDS THROUGH THE EOI PROCESS</u>				
RESOLUTIONS TO BE ACTIONED		OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
<u>UNANIMOUSLY RESOLVED</u>				
[a]	That Council takes note of the appointment of contractors for the cleaning of residential areas; and	Dir : Comm Serv		
[b]	That a comprehensive report be submitted to the next Community Services meeting including condition of the green waste site, EOI and pictures in colour before the cleaning of the site and after the cleaning.			

MAYORAL COMMITTEE MEETING
AGENDA
26 SEPTEMBER 2022

M13/06/22 <u>REVIEW : RULES OF ORDER REGULATING THE CONDUCT OF MEETINGS OF THE COUNCIL OF KNYSNA MUNICIPALITY BY-LAW</u>			
RESOLUTIONS TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
<p style="text-align: center;"><u>UNANIMOUSLY RESOLVED</u></p> <p>That the report on the review of the Rules of Order By-law be referred to a Council workshop whereafter a report be submitted to the Ordinary Council meeting, for consideration.</p>	Acting Manager: Legal Services		
M16/06/22 <u>GRANT TO SUPPORT THE GREATER KNYSNA FOOD SECURITY FORUM</u>			
RESOLUTIONS TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
<p style="text-align: center;"><u>UNANIMOUSLY RESOLVED</u></p> <p>That the report on the funding for the Greater Knysna Food Security Forum from the Garden Route District Municipality received from the Acting Director : Corporate Services be referred to a Council workshop and thereafter a report be submitted to the Corporate Services Committee Meeting for consideration.</p>	Acting Dir : Corp Services		
M21/06/22 <u>REPORT BACK ON THE RECTIFYING OF INCORRECTLY BUILT RDP HOUSE ONTO PRIVATE OWNED PROPERTY: ERF 8296, KNYSNA</u>			
RESOLUTIONS TO BE ACTIONED	OFFICIAL(S)	STATUS OF EXECUTION	DUE DATE
<p style="text-align: center;"><u>UNANIMOUSLY RESOLVED</u></p> <p>[a] That the report and annexure's regarding the application to rectify the incorrectly built RDP house on a portion of Erf 8296, Knysna, be noted; and</p> <p>[b] That comments of Director Infrastructure Service be obtained and thereafter the matter be submitted to the next Infrastructure Committee meeting, for further consideration.</p>	Acting Manager: Legal Services		

RECOMMENDATION

That the matters arising from the minutes of the scheduled meeting held on 22 March 2022 and 21 June 2022, be noted.

7. ITEMS FOR CONSIDERATION

ITEMS SUBMITTED TO THE INFRASTRUCTURE SERVICES COMMITTEE MEETING HELD ON 23 AUGUST 2022

IS05/08/22 CHEMICAL PRICE INCREASE REQUESTS FOR T06 OF 2020/2021: SUPPLY, DELIVERY AND SERVICING OF CHEMICALS IN THE GREATER KNYSNA MUNICIPAL AREA FOR THE PERIOD 1 AUGUST 2022 TO 30 JUNE 2023

UNANIMOUSLY RECOMMENDED

- [a] That the report on the Chemical price increase requests for T06 of 2020/2021 : Supply, Delivery and Servicing of Chemicals in the Greater Knysna Municipal area for the period 1 August 2022 to 30 June 2023, be noted;
- [b] That Council approve the 54% increase for Metsi Chem for Soda Ash;
- [c] That Council approve the 51%, 10.86% and 9.76% increase for Chlorcape for Aluminum Sulphate sodium, chlorine gas and Sodium Dichloroisocyanuric Acid (SDIC) respectively; and
- [d] That Council approve the Chemical price increase requests for T06 of 2020/2021 : Supply, Delivery and Servicing of Chemicals in the Greater Knysna Municipal area for 1 August 2022 to 30 June 2023.

File Number : 9/1/2/1

Execution : Director : Infrastructure Services
Manager : Water & Sewer

ITEMS SUBMITTED TO THE COMMUNITY SERVICES COMMITTEE MEETING HELD ON 24 AUGUST 2022

C01/08/22 INFORMATION REPORT FROM GARDEN ROUTE DISTRICT MUNICIPALITY ON MUNICIPAL HEALTH AND ENVIRONMENTAL SERVICES FOR APRIL 2022 AND JUNE 2022

UNANIMOUSLY RECOMMENDED

That the Information report from Garden Route District Municipality on Municipal Health and Environmental Services for April 2022 and June 2022 be referred to the Mayoral Committee meeting and the representative from Garden Route District be informed.

File Number : 9/1/2/5

Execution : Director : Community Services

C03/08/22 IMPLEMENTATION PROTOCOL

UNANIMOUSLY RECOMMENDED

That Implementation Protocol report be noted;

File Number : 9/1/2/5

Execution : Director : Community Services

C04/08/22 CUSTOMARY INITIATION FORUMS : THE ROLE OF THE MUNICIPALITY

UNANIMOUSLY RECOMMENDED

- [a] That Council notes the report;
- [b] That the Acting Municipal Manager be authorised to interact with the relevant Provincial Department and the local customary Initiation Forum regarding the conclusion of a cooperation agreement;
- [c] That an item with the proposed cooperation agreement mentioned above be tabled before Council for the ratification of the agreement; and
- [d] That the relevant Provincial Department be invited to a Council workshop to discuss the Cultural Initiation Act with special emphasis on the role of local government.

File Number : 9/1/2/5

Execution : Director : Community Services

C0508/22 COUNCILLOR SAFETY AND SECURITY: STANDARD OPERATING PROCEDURE

UNANIMOUSLY RECOMMENDED

- [a] That the report from the Director Community Services be noted;
- [b] That it be noted that the attached Councillor Safety and Security Standard Operating Procedure was discussed during the Councillor Workshop held on 7 June 2022; and
- [c] That the item be reviewed and taken to a workshop that will be arranged by the Speaker; and possibly the presentation be given by a specialist in the field.

File Number : 9/1/2/5

Execution : Director : Community Services

C06/08/22 PROGRAMME IMPLEMENTATION PLAN FOR 2022/2023 SOCIAL DEVELOPMENT & SPECIAL PROGRAMMES COMBINED REPORT

UNANIMOUSLY RECOMMENDED

- [a] That the implementation plan for proposed programmes to be implemented by the Social Development & Special programmes, be noted; and
- [b] That the Director Community Services prepare a report on dismissed Law Enforcement officials and present to the next Community Services Committee meeting.

File Number : 9/1/2/5

Execution : Director : Community Services

C08/08/22 STATUS OF SATELLITE STATION IN KHAYALETHU

UNANIMOUSLY RECOMMENDED

- [a] That Council notes the report from the Director: Community Services; and
- [b] That Council approves the utilisation of Erf 6774 at the corner of Chungwa and Tyityityi Streets to build a fire station.

File Number : 9/1/2/5

Execution : Director : Community Services

ITEMS SUBMITTED TO THE INTEGRATED HUMAN SETTLEMENTS AND PLANNING COMMITTEE MEETING HELD ON 30 AUGUST 2022

H&P06/08/22 SUBMISSION OF THE IHS BUSINESS PLAN FOR 2021/22 FINANCIAL YEAR

UNANIMOUSLY RECOMMENDED

- [a] That the report on the Submission of the Integrated Human Settlements Business Plan for the 2021/22 Financial Year, be noted;
- [b] That Council take note of the 2021/22 Housing Business Plan as approved by the Western Cape Department of Human Settlement (WC DoHS);
- [c] That Council take note of the claims submitted to the Western Cape Department of Human Settlement; and
- [d] That a report regarding the Actual Expenditure per Month vs Claimed Expenditure vs Received Claims for the Human Settlements Department be submitted to the next Integrated Human Settlements and Planning Committee meeting.

File Number : 9/1/2/15
Execution : Acting Director : Integrated Human Settlements
Manager : Integrated Human Settlements

H&P07/08/22 OUTDOOR ADVERTISING ON LAMP POLES AND STREET REFUSE BINS

UNANIMOUSLY RECOMMENDED

- [a] That the report on the Outdoor Advertising on Lamp poles and Street refuse bins, be noted; and
- [b] That a comprehensive report on the Outdoor advertising on Lamp poles and Street refuse bins be submitted to the next Integrated Human Settlements and Planning Committee meeting.

File Number : 9/1/2/13
Execution : Acting Director : Planning & Development
Building Control Officer

H&P08/08/22 SECOND CALL FOR NOMINATIONS OF VOLUNTARY MEMBERS TO SERVE ON THE KNYSNA AESTHETICS COMMITTEE

UNANIMOUSLY RECOMMENDED

- [a] That the report on the Second call for nominations of voluntary members to serve on the Knysna Aesthetics Committee, be noted;
- [b] That the re-advertising of the call for nominations for members of Aesthetics and Heritage Committee voluntary be supported in terms of Section 29 of the Knysna Municipality By-law relating to Building Aesthetics and Heritage (2021);
- [c] That the Acting Municipal Manager shall make a recommendation to Council for the appointment of members with due regard to the criteria in Sections 28 and 29 of the Knysna Municipality By-law relating to Building Aesthetics and Heritage (2021); and
- [d] That it be noted that Council will consider and appoint the nominations received.

File Number : 9/1/2/13
Execution : Acting Director : Planning & Development
Building Control Officer

**ITEMS SUBMITTED TO THE FINANCE AND GOVERNANCE COMMITTEE MEETING HELD
ON 14 & 15 SEPTEMBER 2022**

CS02/09/22 RISK MANAGEMENT ANNUAL RISK ASSESSMENT REPORT

UNANIMOUSLY RECOMMENDED

- [a] That the Reviewed Risk Register, be approved;
- [b] That the Risk Management Annual Assessment Report, be noted; and
- [c] That the Quarter 3 Risk Management Minutes, be approved.

File Number : 9/1/2/14
Execution : Acting Municipal Manager
Chief Risk Officer

**CS05/09/22 REPORT ON THE DETERMINATION OF ANNUAL ESCALATION FOR
STAFF HOUSING**

UNANIMOUSLY RECOMMENDED

- [a] That the report on the determination of annual rental escalation for Staff Housing be noted;
- [b] That the Council reviews and rescinds resolution **FC26/04/21** (e);

**FC26/04/21 REPORT BACK ON THE STATUS OF STAFF
HOUSING**

RESOLVED BY MAJORITY

- [a]
 - [b]
 - [c]
 - [d]; and
 - [e] *That the Municipal Council renew the rental amounts on an annual basis.*
- [c] That the committee resolves that the annual increases (rental escalations) as determined by the Professional Valuer be fixed at 7% for the duration of the leases.

File Number : 7/1/2/5
Execution : Acting Director : Corporate Services
Acting Manager : Legal Services
Head : Properties

CS06/09/22 REPORT BACK ON APPLICATION TO EXCHANGE ERF 8119, KNYSNA FOR AN ALTERNATIVE ERF (8125, KNYSNA)

UNANIMOUSLY RECOMMENDED

- [a] That the report and annexure's regarding the application to exchange Erf 8119, Knysna for Erf 8125, Knysna, be noted;
- [b] That in terms of Section 14(2)(a) of the Local Government: Municipal Finance Management Act, 2003, and on reasonable grounds, the Municipal Council hereby confirms that Erf 8125, Knysna to be exchanged, is deemed not needed to provide the minimum level of basic Municipal Services;
- [c] That the intended exchange was advertised for public comments and no objections where received;
- [d] That the market valuation of R7 000 for Erf 8119, Knysna and R10 000 for Erf 8125, Knysna, be noted;
- [e] That the Municipal Council gives an approval to exchange Erf 8119 with Erf 8125 Knysna for residential purposes;
- [f] That the building be constructed away from the municipal services running across the site;
- [g] That the Integrated Human Settlements Directorate appoint a surveyor, to survey the current access to Erf 8125 Knysna, as well a Town Planner to look as the subdivision;
- [h] That the existing house on Erf 8119 Knysna be demolished at the cost of the applicant; and
- [i] That the Property, Erf 8119 Knysna be converted into a community garden.

File number : 7/2/1/2
Execution : Acting Director : Corporate Services
Acting Manager : Legal Services

CS07/09/22 REQUEST TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH SEDGEFIELD ISLAND CONSERVANCY

UNANIMOUSLY RECOMMENDED

- [a] That the report and annexure's regarding the request to enter into an MOU with Sedgfield Island Conservancy on Erven 1248.1249,1624 and 1625 Sedgfield (area along the Swartvlei estuary which falls within the Garden Route national Park) for a period of 9 years and 11 months be noted,

- [b] That the Municipal Council approve the proposed MOU between Sedgefield Island Conservancy and Knysna Municipality for 9 years and 11 months on the same terms and condition as the previous MOU;
- [c] That the Acting Municipal Manager be authorised to conclude the MOU with Sedgefield Island Conservancy.

File Number : 7/2/1/2

Execution : Acting Director : Corporate Services
Acting Manager : Legal Services
Head : Properties

CS08/09/22 REQUEST TO TRANSFER REPUBLIC OF SOUTH AFRICA PROPERTIES INTO THE NAME OF KNYSNA MUNICIPALITY

UNANIMOUSLY RECOMMENDED

- [a] That the report and annexure's regarding the request to give the Administration authorisation to engage with the Department of Public Works to consider transferring state owned land into the name of the Municipality, be noted; and
- [b] That the Acting Municipal Manager be mandated to engage with the Department of Public Works to consider the donation of the following state owned land into the name of the Municipality:
 - I) Portion 1 of the farm 183;
 - II) Portion 111 of the farm 183 and
 - III) Portion of farm 514

File Number : 7/2/1/2

Execution : Acting Director : Corporate Services
Acting Manager : Legal Services

CS09/09/22 TRANSFER OF MUNICIPAL PROPERTIES ON WHICH VARIOUS SCHOOLS ARE HOUSED TO WESTERN CAPE GOVERNMENT

UNANIMOUSLY RECOMMENDED

- [a] That the report and annexure's regarding the transferring of school properties to the Western Cape Government, be noted; and
- [b] That the Acting Municipal Manager be mandated to commence with the process of donation of a portion of Erf 1672 and Erf 2573 (Erf 3813), Sedgefield, Erf 9930, Knysna and Erf 7124, Knysna into the name of Western Cape Government.

File Number : 7/2/1/2

Execution : Acting Director : Corporate Services
Acting Manager : Legal Services

FG02/08/22 WRITING – OFF OF IRRECOVERABLE AS DELEGATED TO SECTION 80 - JUNE 2021-JUNE 22

UNANIMOUSLY RECOMMENDED

That the total amount of R 2 005 924.06 (Annexures A,B,C,D,F,G) as recommended by the Chief Financial Officer and Municipal Manager, be written off as irrecoverable debt;

Cllr Campbell abstained from this recommendation.

File Number : 9/1/2/10

Execution : Acting Director Financial Services
Senior Manager : Revenue Services

FG03/08/22 CAPITAL BUDGET REPORT - 2021/2022 (AS AT 30 JUNE 2022)

UNANIMOUSLY RECOMMENDED

- [a] That the Capital Expenditure Budget as at 30 June 2022 be noted; and
- [b] That the Directorates ensure that capital spending is in accordance with the capital expenditure budget.

File Number : 9/1/2/10

Execution : Acting Director : Financial Services

FG04/08/22 QUARTERLY EXTERNAL LOANS REPORT : QUARTER 4 OF 2021/2022

UNANIMOUSLY RECOMMENDED

- [a] That the Quarterly External Loans report for the quarter ending June 2022 be noted; and
- [b] That the debt ratio of 35.9%, based on budgeted revenue, for the quarter ending June 2022 be noted.

File Number : 9/1/2/10

Execution : Acting Director : Financial Services

FG06/08/22 REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE PERIOD 1 JANUARY 2022 TO 31 MARCH 2022

UNANIMOUSLY RECOMMENDED

- [a] That the report on the implementation of the SCM policy for the second quarter, ending 31 March 2022, be noted;
- [b] That the deviations to the value of R 2,194,329 for the period as indicated in [a] above, be noted; and

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[c] That the report be made available to the public in terms of section 21A of the Municipal Systems Act, 2000.

File Number : 8/1

Execution : Acting Municipal Manager

8.

ITEMS FOR NOTING

MEMBERS ARE REMINDED THAT THE RELEVANT AGENDAS OF THE PORTFOLIO COMMITTEES CONTAINED THE REPORTS AND SHOULD THUS BE USED AS THE SOURCE DOCUMENTATION WHEN NOTING THE RESOLUTIONS BELOW.

ITEMS SUBMITTED TO THE INFRASTRUCTURE SERVICES COMMITTEE MEETING HELD ON 23 AUGUST 2022

IS01/08/22 ELECTRO-TECHNICAL DEPARTMENT : CAPITAL PROJECT REPORT FOR DECEMBER 2021 to JUNE 2022

UNANIMOUSLY RESOLVED

That the report from the Electro-Technical Department regarding the Capital Project Report for the period December 2021 to June 2022, be noted.

File Number : 9/1/2/1
Execution : Director : Infrastructure Services
 Manager : Electro Technical

IS02/08/22 REPORT ON THE OPERATIONS AND MAINTENANCE TO WATER AND SEWER FOR APRIL TO JUNE 2022

UNANIMOUSLY RESOLVED

That the report on the Operations and Maintenance to Water and Sewer for April to June 2022, be noted.

File Number : 9/1/2/1
Execution : Director : Infrastructure Services
 Manager : Water & Sewer

IS03/08/22 MUNICIPAL FLEET REPORT : APRIL 2022 TO JUNE 2022

UNANIMOUSLY RESOLVED

That the Municipal Fleet report for the period April 2022 to June 2022, be noted.

File Number : 9/1/2/1
Execution : Director : Technical Services
 Manager : Electro Technical

IS04/08/22 PROJECTS PROGRESS REPORT – JUNE 2022

UNANIMOUSLY RESOLVED

That the Projects Progress report for the period June 2022, be noted.

File Number : 9/1/2/1
Execution : Director : Infrastructure Services

ITEMS SUBMITTED TO THE COMMUNITY SERVICES COMMITTEE MEETING HELD ON 24 AUGUST 2022

C02/08/22 PROGRESS REPORT ON OLD PLACE GARDEN REFUSE FACILITY

UNANIMOUSLY RESOLVED

That Council takes note of the report and the possible options for new sites.

File Number : 9/1/2/5
Execution : Director : Community Services

C07/08/22 COMMUNITY SERVICES: QUARTERLY REPORT FOR THE PERIOD APRIL 2022 TO JUNE 2022

UNANIMOUSLY RESOLVED

- [a] That the Community Services Quarterly Report for the period April 2022 to June 2022, be submitted to the next Community Services Committee meeting.
- [b] That there is a structure in ward 3 opposite the Chris Hani Hall which can be visited to see if it is suitable for the establishment of a Library.
- [c] That an item be tabled for the next Community Services Committee meeting regarding the status of conditional grant employees.

File Number : 9/1/2/5
Execution : Director : Community Services

ITEMS SUBMITTED TO THE INTEGRATED HUMAN SETTLEMENTS AND PLANNING COMMITTEE MEETING HELD ON 30 AUGUST 2022

H&P01/08/22 BUILDING CONTROL DIVISION PERFORMANCE REPORT FOR QUARTER 4 APRIL – JUNE 2022

UNANIMOUSLY RESOLVED

That the Building Control Division Performance Report for Quarter 4 (April - June 2022) be noted.

File Number : 9/1/2/5
Execution : Acting Director : Planning and Economic Development
Manager : Building Control

**H&P02/08/22 ENVIRONMENTAL MANAGEMENT - ESTUARY POLLUTION COMMITTEE
REPORT APRIL - JUNE 2022**

UNANIMOUSLY RESOLVED

- [a] That the Environmental Management - Estuary Pollution Committee Report for the period April to June 2022, be noted; and
- [b] That the report on the departmental actions emanating from the Knysna Estuary authorities pollution meetings convened by South African National Parks, be noted.

File Number : 9/1/2/13

Execution : Acting Municipal Manager
Acting Director : Planning & Development
Manager : Environmental Management

**H&P03/08/22 ENVIRONMENTAL QUARTERLY PERFORMANCE REPORT APRIL – JUNE
2022**

UNANIMOUSLY RESOLVED

That the Environmental Management Department quarterly Performance Report be noted.

File Number : 9/1/2/13

Execution : Acting Municipal Manager
Acting Director : Planning & Development
Manager : Environmental Management

H&P04/08/22 LAND USE MANAGEMENT DEPARTMENT APRIL 2022 – JUNE 2022

UNANIMOUSLY RESOLVED

That the Land Use Management Departmental report for the period April 2022 to June 2022, be noted.

File Number : 9/1/2/13

Execution : Acting Municipal Manager
Acting Director : Planning & Development

H&P05/08/22 INTEGRATED HUMAN SETTLEMENTS MONTHLY REPORT : JUNE 2022

UNANIMOUSLY RESOLVED

That the contents of the report be noted in respect of related project implementation for the period ending June 2022 relative to the approved WCDoHS Business Plan 2021/22 FY.

File Number : 9/1/2/15

Execution : Acting Director : Integrated Human Settlements
Manager : Human Settlements

ITEMS SUBMITTED TO THE FINANCE AND GOVERNANCE COMMITTEE MEETING HELD ON 14 & 15 SEPTEMBER 2022

CS10/09/22 REPORT ON HUMAN RESOURCES MATTERS FOR QUARTER 1 OF 2022/2023 FINANCIAL YEAR – JULY TO AUGUST 2022

UNANIMOUSLY RESOLVED

That the quarterly report on the Human Resources activities for the period July to August 2022, be noted.

File Number : 9/1/2/9
Execution : Acting Director : Corporate Services

CS04/09/22 REPORT ON CORPORATE SERVICES SDBIP QUARTERLY PERFORMANCE REPORT

UNANIMOUSLY RESOLVED

That the Corporate Services SDBIP Quarterly Performance Report April to June 2022, be noted.

File Number : 9/1/2/9
Execution : Acting Director : Corporate Services

CS03/09/22 DEPARTMENTAL REPORT ON LEGAL MATTERS : 27 APRIL 2022 - 05 AUGUST 2022

UNANIMOUSLY RESOLVED

That the Departmental Report on legal Matters: 27 April 2022-05 August 2022, be noted.

File Number : 9/1/1/1/2
Execution : Acting Director : Corporate Services
Acting Manager : Legal Services

CS01/09/22 PUBLIC PARTICIPATION REPORT APRIL - JUNE 2022

UNANIMOUSLY RESOLVED

That the report of the Public Participation Unit for April - June 2022 as received from the Director: Corporate Services be noted.

File Number : 9/1/2/9
Execution : Acting Director : Corporate Services

FG05/08/22 QUARTERLY INSURANCE REPORT - QUARTER 4 OF 2021/2022

UNANIMOUSLY RESOLVED

- [a] That the Quarterly Insurance Report for the quarter ending June 2022 be noted; and
- [b] That an Insurance workshop is currently in the process of being finalised.

File Number : 9/1/2/10

Execution : Acting Director : Financial Services

FG01/09/22 QUARTERLY INVESTMENT REPORT : QUARTER 4 OF 2021/2022

UNANIMOUSLY RESOLVED

That the Quarterly Investment report for the quarter ending June 2022 be noted.

File Number : 9/1/2/10

Execution : Acting Director : Financial Services

FG07/09/22 MONTHLY BUDGET STATEMENT – JULY & AUGUST 2022

UNANIMOUSLY RESOLVED

That the Monthly Budget Statements for the months July and August 2022, be noted.

File Number : 9/1/2/10

Execution : Acting Director : Financial Services

9.

<p>ITEMS SUBMITTED DIRECTLY TO THE EXECUTIVE MAYOR</p>

No items were received at time of compilation of the agenda.

10.

REPORTS SUBMITTED DIRECTLY TO THE MAYORAL COMMITTEE

No items were received at time of compilation of the agenda.

11. **MATTERS SUBMITTED BY THE ACTING MUNICIPAL MANAGER**

No items were received at time of compilation of the agenda.

12. IN COMMITTEE ITEMS (See separate pages)

13. CLOSURE