



# Knysna

Municipality • Munisipaliteit • uMasipala

## TENDER DOCUMENT

<b>TENDER NUMBER:</b>		T35/2021/22	
<b>TENDER DESCRIPTION:</b>		Supply, Delivery and Commissioning of a New Colour A0 inkjet Plotter / Scanner / Copier	
<b>CLOSING TIME:</b>	12H00	<b>CLOSING DATE:</b>	WEDNESDAY - 26 JANUARY 2022
Tender Box at: SUPPLY CHAIN MANAGEMENT UNIT FINANCE BUILDING, QUEEN STREET KNYSNA 6570		<b>NB:</b> 1. All bids must be submitted on the official forms – (not to be re-typed) 2. Bids must be completed in black ink in writing 3. No bids will be considered from persons in the service of the state	
<b>Name of Bidder:</b>		KONICA MINOLTA SOUTH AFRICA A DIVISION OF BIDVEST OFFICE (PTY) LTD	
<b>Tendered Amount:</b>		R218133-44 incl VAT.	
<b>B-BBEE Status Level of Contributor:</b>		1	
<b>Preference Points Claimed:</b>		20	
<b>CSD Supplier number</b>		MAAA 0007692	
<b>CSD Unique reference number</b>			
<b>B-BBEE certificates submitted with the bid document MUST be VALID ORIGINAL BBEE CERTIFICATES or VALID CERTIFIED COPIES OF THE B-BBEE CERTIFICATES or VALID SWORN AFFIDAVITS</b>			
<b>Signature of Knysna Municipality Officials at Tender Opening</b>		1.	

*[Handwritten signatures and stamps]*

**SUPPLY CHAIN MANAGEMENT**  
**26 JAN 2022**  
**KNYSNA MUNICIPALITY**

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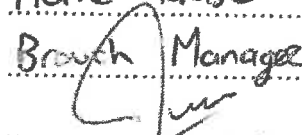




**CONTRACT FORM - RENDERING OF SERVICES**



**THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.**

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to **Knysna Municipality** in accordance with the requirements and task directives / proposals specifications stipulated in Bid Number **T35/2021/22** at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid.
  
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
  - (i) Bidding documents, viz
    - Invitation to bid;
    - Tax clearance certificate;
    - Pricing schedule(s);
    - Filled in task directive/proposal;
    - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2017;
    - Declaration of interest;
    - Declaration of Bidder's past SCM practices;
    - Certificate of Independent Bid Determination;
    - Special Conditions of Contract;
  - (ii) General Conditions of Contract; and
  - (iii) Other (specify)
  
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
  
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfilment of this contract.
  
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
  
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT) Pierre Kruse  
 CAPACITY Branch Manager  
 SIGNATURE   
 NAME OF FIRM KONICA MINOLTA SOUTH AFRICA A DIVISION OF BIDVEST OFFICE (PTY) LTD  
 DATE 24/01/2022

WITNESSES	
1	
2	

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**CONTRACT FORM - RENDERING OF SERVICES**

PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. I Sohan Jacobs .....in my capacity  
 2. as Acting Municipal Manager .....

accept your bid under reference number T dated 31 March 2022 .....for the rendering of services indicated hereunder and/or further specified in the annexure(s).

3. An official order indicating service delivery instructions is forthcoming.  
 4. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice.

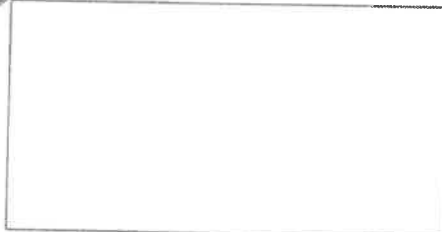
DESCRIPTION OF SERVICE	PRICE (ALL APPLICABLE TAXES INCLUDED)	COMPLETION DATE	B-BBEE STATUS LEVEL OF CONTRIBUTION	MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT (if applicable)
Supply, Delivery and Commissioning of a New Colour A0 inkjet Plotter / Scanner / Copier	R218 133.44	Once-off	1	N/A

4. I confirm that I am duly authorized to sign this contract.

SIGNED AT Kayser ..... ON 10-05-22 .....

NAME (PRINT) J Jacobs .....

SIGNATURE  .....

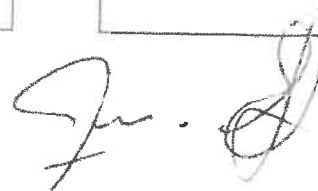
OFFICIAL STAMP 

**WITNESSES**

1 .....

2 .....

DATE: .....

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