



KNYSNA
Municipality Munisipaliteit uMasipala

LAND USE PLANNING APPLICATION FORM

(Section 15 of the Proposed Standard Draft By-law on Municipal Land Use Planning)

KINDLY NOTE: Please complete this form using BLOCK capitals and ticking the appropriate boxes.

PART A: APPLICANT DETAILS

First name(s)	Armand Camille				
Surname	Burger				
South African Council for Planners (SACPLAN) registration number (if applicable)	A/767/1994				
Company name (if applicable)	ValGIS Technologies CC				
Postal Address	Postnet Suite 256, Private Bag 1006				
	PLETTENBERG BAY			Postal Code	6600
Email	camille@valgis.co.za				
Tel		Fax		Cell	083 453 1532

PART B: REGISTERED OWNER(S) DETAILS (If different from applicant)

Registered owner(s)	David Steven de Villiers and Marilize de Villiers				
Physical address	204 Agapanthus Avenue, Brenton-on-Sea				
	Knysna			Postal code	6571
E-mail	davids.devilliers@gmail.com				
Tel		Fax		Cell	082 603 6410 (David)

PART C: PROPERTY DETAILS (in accordance with title deed)

Property description [Number(s) of Erf/Erven/Portion]	Erf 204, Brenton
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s) or Farm(s), allotment area.]							
Physical Address	204 Agapanthus Avenue, Brenton-on-Sea						
GPS Coordinates	34° 4'20.71"S	23° 1'27.33"E	Town/City	Knysna			
Current Zoning	Single Residential Zone I	Extent	1 248 m ² / ha	Are there existing buildings?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N
Applicable Zoning Scheme	Knysna Zoning Scheme By-law of 2020						
Current Land Use	A single dwelling with the ordinary outbuildings						
Title Deed number and date	T	13701/2022					
Any restrictive conditions?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, list condition(s)	Condition E.6(b) - Second dwelling Condition E.6(d) - Building lines			
Are the restrictive conditions in favour of a third party(ies)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If Yes, list the party(ies)				
Is the property encumbered by a bond?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If Yes, list bondholder(s)	Standard Bank of SA			
Any existing unauthorized buildings and/or land use on the subject property(ies)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	If yes, is this application to legalize the building / land use?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N
Are there any pending court case(s) / order(s) relating to the subject property(ies)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Are there any land claim(s) registered on the subject property(ies)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N

PART D: PRE-APPLICATION CONSULTATION

Has there been any pre-application consultation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	If Yes, complete the information below and attach the minutes of the pre-application consultation.
Official's name		Reference Number	Date of consultation

PART E: LAND USE PLANNING APPLICATIONS IN TERMS OF SECTION 15 OF THE PROPOSED STANDARD DRAFT BY-LAW ON MUNICIPAL LAND USE PLANNING AND APPLICATION FEES PAYABLE

Tick	Section	Type of application	Cost
<input type="checkbox"/>	2(a)	a rezoning of land;	R
<input checked="" type="checkbox"/>	2(b)	a permanent departure from the development parameters of the zoning scheme;	R 1 970-00
<input type="checkbox"/>	2(c)	a departure granted on a temporary basis to utilise land for a purpose not permitted in terms of the primary rights of the zoning applicable to the land;	R
<input type="checkbox"/>	2(d)	a subdivision of land that is not exempted in terms of section 24, including the registration of a servitude or lease agreement;	R
<input type="checkbox"/>	2(e)	a consolidation of land that is not exempted in terms of section 24;	R
<input checked="" type="checkbox"/>	2(f)	a removal, suspension or amendment of restrictive conditions in respect of a land unit;	R 785-00
<input type="checkbox"/>	2(g)	a permission required in terms of the zoning scheme;	R

√	2(h)	an amendment, deletion or imposition of conditions in respect of an existing approval;	R
√	2(i)	an extension of the validity period of an approval;	R
√	2(j)	an approval of an overlay zone as contemplated in the zoning scheme;	R
√	2(k)	an amendment or cancellation of an approved subdivision plan or part thereof, including a general plan or diagram;	R
√	2(l)	a permission required in terms of a condition of approval;	R
√	2(m)	a determination of a zoning;	R
√	2(n)	a closure of a public place or part thereof;	R
√	2(o)	a consent use contemplated in the zoning scheme;	R
√	2(p)	an occasional use of land;	R
√	2(q)	to disestablish a home owner's association;	R
√	2(r)	to rectify a failure by a home owner's association to meet its obligations in respect of the control over or maintenance of services;	R
√	2(s)	a permission required for the reconstruction of an existing building that constitutes a non-conforming use that is destroyed or damaged to the extent that it is necessary to demolish a substantial part of the building.	R

TOTAL A: **R 2 755-00**

PRESCRIBED NOTICE AND FEES** (for completion and use by official)

Tick	Notification of application in media	Type of application	Cost
√	SERVING OF NOTICES	Delivering by hand; registered post; data messages	R
√	PUBLICATION OF NOTICES	Local Newspaper(s); <i>Provincial Gazette</i> ; site notice; Municipality's website	R
√	ADDITIONAL PUBLICATION OF NOTICES	Site notice, public meeting, local radio station, Municipality's website, letters of consent or objection	R
√	NOTICE OF DECISION	<i>Provincial Gazette</i>	R
√	INTEGRATED PROCEDURES	T.B.C	R

TOTAL B: **R**

TOTAL APPLICATION FEES*
(TOTAL A + B)

R

* Application fees that are paid to the Municipality are non-refundable and proof of payment of the application fees must accompany an application.

** The applicant is liable for the cost of publishing and serving notice of an application.

KNYSNA MUNICIPALITY'S BANK ACCOUNT DETAILS

Name: **Knysna Municipality**
 Bank: **Nedbank**
 Branch no.: **162645**
 Account no.: **1626561826**
 Payment reference: **Erf Number**

PART F: DETAILS OF PROPOSAL

Brief description of proposed development / intent of application:

- To depart from the street building line in respect of an as-built laundry at lower ground level.

- To remove restrictive title conditions regulating building lines and second dwellings.

PART G: ATTACHMENTS AND SUPPORTING INFORMATION AND DOCUMENTATION FOR LAND USE PLANNING APPLICATION [section 15(2)(a) to (s) of the Proposed Standard Draft By-law on Municipal Land Use Planning]

Complete the following checklist and attach all the information and documentation relevant to the proposal. Failure to submit all information and documentation required will result in the application being deemed incomplete. It will not be considered complete until all required information and documentation have been submitted.

Information and documentation required in terms of section 38(1) of said legislation

<input checked="" type="checkbox"/>	N	Power of attorney / Owner's consent if applicant is not owner	<input checked="" type="checkbox"/>	N	Bondholder's consent (if applicable)
Y	<input checked="" type="checkbox"/>	Resolution or other proof that applicant is authorised to act on behalf of a juristic person	Y	<input checked="" type="checkbox"/>	Proof of registered ownership or any other relevant right held in the land concerned
<input checked="" type="checkbox"/>	N	Written motivation	<input checked="" type="checkbox"/>	N	S.G. diagram / General plan extract
<input checked="" type="checkbox"/>	N	Locality plan	<input checked="" type="checkbox"/>	N	Site development plan or conceptual layout plan
Y	<input checked="" type="checkbox"/>	Proposed subdivision plan	Y	<input checked="" type="checkbox"/>	Proof of agreement or permission for required servitude
<input checked="" type="checkbox"/>	N	Proof of payment of application fees	<input checked="" type="checkbox"/>	N	Full copy of the title deed
Y	<input checked="" type="checkbox"/>	Conveyancer's certificate	Y	<input checked="" type="checkbox"/>	Minutes of pre-application consultation meeting (if applicable)

Supporting information and documentation:

Y	N	<input checked="" type="checkbox"/> N/A	Consolidation plan	<input checked="" type="checkbox"/>	N	N/A	Land use plan / Zoning plan
Y	N	<input checked="" type="checkbox"/> N/A	Street name and numbering plan	Y	N	<input checked="" type="checkbox"/> N/A	1 : 50 / 1:100 Flood line determination (plan / report)
Y	N	<input checked="" type="checkbox"/> N/A	Landscaping / Tree plan	Y	N	<input checked="" type="checkbox"/> N/A	Home Owners' Association consent
Y	<input checked="" type="checkbox"/>	N/A	Abutting owner's consent	Y	N	<input checked="" type="checkbox"/> N/A	Services Report or indication of all municipal services / registered servitudes
Y	N	<input checked="" type="checkbox"/> N/A	Copy of Environmental Impact Assessment (EIA) / Heritage Impact Assessment (HIA) / Traffic Impact Assessment (TIA) / Traffic Impact Statement (TIS) / Major Hazard Impact Assessment (MHIA) / Environmental Authorisation (EA) / Record of Decision (ROD) (strikethrough irrelevant)	Y	N	<input checked="" type="checkbox"/> N/A	Proof of failure of Home owner's association
Y	N	<input checked="" type="checkbox"/> N/A	Copy of original approval and conditions of approval	Y	N	<input checked="" type="checkbox"/> N/A	Any additional documents or information required as listed in the pre-application consultation
Y	N	<input checked="" type="checkbox"/> N/A	Proof of lawful use right	Y	N	<input checked="" type="checkbox"/> N/A	

							form / minutes
<input checked="" type="checkbox"/>	type text here	N/A	Required number of documentation copies	Y	N	<input checked="" type="checkbox"/>	Other (specify)

PART H: AUTHORISATION(S) IN TERMS OF OTHER LEGISLATION

Y	<input checked="" type="checkbox"/>	National Heritage Resources Act, 1999 (Act 25 of 1999)	Y	<input checked="" type="checkbox"/>	Specific Environmental Management Act(s) (SEMA) (e.g. Environmental Conservation Act, 1989 (Act 73 of 1989), National Environmental Management: Air Quality Act, 2004 (Act 39 of 2004), National Environmental Integrated Coastal Management Act, 2008 (Act 24 of 2008), National Environmental Management: Waste Act, 2008 (Act 59 of 2008), National Water Act, 1998 (Act 36 of 1998) (strikethrough irrelevant)
Y	<input checked="" type="checkbox"/>	National Environmental Management Act, 1998 (Act 107 of 1998)			
Y	<input checked="" type="checkbox"/>	Subdivision of Agricultural Land Act, 1970 (Act 70 of 1970)			
Y	<input checked="" type="checkbox"/>	Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013)(SPLUMA)			
Y	<input checked="" type="checkbox"/>	Occupational Health and Safety Act, 1993 (Act 85 of 1993): Major Hazard Installations Regulations			
Y	<input checked="" type="checkbox"/>	Land Use Planning Act, 2014 (Act 3 of 2014) (LUPA)			
Y	<input checked="" type="checkbox"/>	If required, has application for EIA / HIA / TIA / TIS / MHIA approval been made? If yes, attach documents / plans / proof of submission etc.			
Y	<input checked="" type="checkbox"/>	If required, do you want to follow an integrated application procedure in terms of section 44(1) of the Proposed Standard Draft By-law on Municipal Land Use Planning ? If yes, please attach motivation.			

SECTION I: DECLARATION

I hereby wish to confirm the following :

- That the information contained in this application form and accompanying documentation is complete and correct.
- I'm aware that it is an offense in terms of section 86(1)(e) to supply particulars, information or answers knowing the particulars, information or answers to be false, incorrect or misleading or not believing them to be correct.
- I am properly authorized to make this application on behalf of the owner and (where applicable) that a copy of the relevant power of attorney or consent are attached hereto.
- Where an agent is appointed to submit this application on the owner's behalf, it is accepted that correspondence from and notifications by the Municipality in terms of the by-law will be sent only to the agent and that the owner will regularly consult with the agent in this regard.
- That this submission includes all necessary land use planning applications required to enable the development proposed herein.
- I confirm that the relevant title deed(s) have been read and that there are no restrictive title deed restrictions, which impact on this application, or alternatively an application for removal/suspension or amendment forms part of this submission.
- I am aware that development charges to the Municipality in respect of the provision and installation of

external engineering services are payable by the applicant as a result of the proposed development.

Applicant's signature: Camille B. Date: 03 May 2022

Full name: Armand Camille Burger

Professional capacity: Professional Planner

SACPLAN registration number: A/767/1994

FOR OFFICE USE ONLY

Date received:

Received by:

Municipal Stamp

ANNEXURES

The following Annexures are attached for your information, only if applicable:

Please do not submit these Annexures with the application form.

Annexure A: Minimum requirements matrix

Annexure B: Land use planning application submission and protocol

Annexure C: Land use planning application workflow