



**Knysna**

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## NOTICE OF AMENDMENT OF THE EXISTING CONTRACT

### NOTICE IN TERMS OF SECTION 116(3) OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 (ACT 56 OF 2003) FOR THE PROPOSED AMENDMENT OF THE EXISTING AGREEMENT:

Notice is hereby given in terms of Section 116 (3) (a) and (b) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) that it is the intention of the Knysna Municipality to extend the following existing contract:

TENDER NUMBER	DESCRIPTION	SUPPLIER	REASON FOR AMENDMENT
T90/2015	<p>Shared Services Agreement between Garden Route District Municipality for the Collaborator Software License – Municipal Records and Workflow Management Software.</p> <p>Statement of Work: Collaborator Foundation System Support – Provide support services to the Collaborator System.</p> <p>Statement of Work: Collaborator Extension Fault Logging – Cloud services for external application integration to the on-premise Collaborator Systems.</p> <p>Statement of Work: Building Control Portal – Cloud services for the hosting and on-premise integration of the Online Building Control Portal.</p>	Business Engineering (Pty)Ltd	<p>Supply of a mobile digital application to enhance communication with the local communities.</p> <p>Mobile digital application to be acquired at no additional cost to Knysna Municipality, a cloud service integration agreement is already in place.</p>

Notice is hereby further given in terms of Section 21 and 21A of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) that the local community and affected parties are invited to submit comments or representations on the proposed amendment of the contract.

#### CLOSING DATE FOR COMMENTS

Any enquiries on the matter should be addressed to the Communications Department at [bezuidenhoudt@knysna.gov.za](mailto:bezuidenhoudt@knysna.gov.za)

Written comments or representations on the proposed extension can be submitted on or before 13h30 on Monday, 28 February 2022 to S Fourie at [sfourie@knysna.gov.za](mailto:sfourie@knysna.gov.za)

DJ ADONIS  
AC MUNICIPAL MANAGER



[www.knysna.gov.za](http://www.knysna.gov.za)

**SC01/03/22 AMENDMENT OF CONTRACT T90/2015 COLLABORATOR SOFTWARE LICENSE – MUNICIPAL RECORDS AND WORKFLOW MANAGEMENT SOFTWARE**

UNANIMOUSLY RESOLVED

- [a] That the report from the Acting Municipal Manager on the amendment of Tender 90/2015 Shared Services Agreement for the Collaborator Software License, be noted; and
- [b] That the amendment to the Statement of Work of Tender 90/2015 at a cost of R5,500.00 + VAT be approved and implemented.

File Number : 9/1/2/14

Execution : Acting Municipal Manager  
Manager : Communications & IGR  
Acting Manager : ICT