

H&P14/05/22 REPORT ON THE CAUSES OF THE SOIL SLIP IN NEKKIES

UNANIMOUSLY RECOMMENDED

- [a] That the Report on the causes of the soil slip in Nekkie, be noted;
- [b] That a consultant be appointed to prepare a rehabilitation plan and cost to repair the damage associated with the soil slip; and
- [c] That the rehabilitation plan, mentioned in [b] above, with the costs to repair the damage associated with the soil slip, be submitted to Council, for consideration.

File Number: 9/1/2/15
Execution: Acting Director: Integrated Human Settlements
Manager: Integrated Human Settlements

H&P15/05/22 ASSESSMENT OF THE CURRENT KNYSNA MUNICIPAL PLANNING TRIBUNAL

This item served as item H&P07/05/22 on the In-Committee Section of the IHS & Planning Agenda but was discussed and moved to the Open Agenda.

RECOMMENDED BY MAJORITY

- [a] That the report on the Assessment of the current Knysna Municipal Planning Tribunal, be noted;
- [b] That the decision regarding the establishment of the Knysna Municipal Planning Tribunal in terms of Section 31(1) of SPLUMA is Functus Officio and the status quo remain; and
- [c] That the current vacancy on the Knysna Municipal Planning Tribunal be advertised and filled as soon as possible.

File Number: 9/1/2/13
Execution: Acting Municipal Manager

Cllr A Marbi requested that his vote against the recommendation, be recorded.

ITEMS SUBMITTED TO THE FINANCE AND ECONOMY COMMITTEE MEETING HELD ON 2 JUNE 2022

FC01/06/22 REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY FOR THE PERIOD 1 OCTOBER TO 31 DECEMBER 2021

UNANIMOUSLY RECOMMENDED

- [a] That the report on the implementation of the SCM policy for the second quarter, ending 31 December 2021, be noted;
- [b] That the deviations to the value of R 5,461,579 for the period as indicated in [a] above, be noted; and
- [c] That the report be made available to the public in terms of section 21A of the Municipal Systems Act, 2000.

File Number: 8/1
Execution: Municipal Manager

FC06/06/22 CAPITAL BUDGET REPORT - 2021/2022 (AS AT 31 MARCH 2022)

UNANIMOUSLY RECOMMENDED

- [a] That the Capital Expenditure Budget as at 31 March 2022 be noted;

- [b] That the Directorates ensure that capital spending is in accordance with the Capital Expenditure Budget.

File Number: 9/1/2/10
Execution: Acting Director: Financial Services

FC08/06/22 AUDIT COMMITTEE CHARTER 2022-2023

UNANIMOUSLY RECOMMENDED

That the Audit Committee Charter for 2022/2023 be approved.

File Number: 9/1/2/14
Execution: Acting Director: Financial Services

REPORTS SUBMITTED DIRECTLY TO THE MAYORAL COMMITTEE 21 JUNE 2022

M01A/06/22 AUDIT COMMITTEE MEMBERS ALLOWANCE SUSPENSION

UNANIMOUSLY RECOMMENDED

- [a] That the report on the Audit Committee Members Allowance Suspension, be noted;
- [b] That the report of the Municipal Manager and the Provincial Treasury, be noted;
- [c] That the permanent suspension of payments to Audit Committee Members employed in the public service, be approved;
- [d] That implicated members may continue to serve on the Audit Committee, without being remunerated;
- [e] That the amount of R138 528.00 be disclosed as irregular expenditure as recommended by the Acting Chief Financial Officer and the Provincial Treasury and submitted to the MPAC for investigation; and
- [f] That the following recommendations from the Provincial Treasury be implemented:
 - i] *“The MFMA and NT MFMA Circular 65, the municipality’s Audit Committee Charter does not bar a government employee from serving on an audit committee. The aforesaid sources only limit their payment structure to out of pocket expenses and they should not be remunerated for their services per sitting;*
 - ii] *The reimbursement of all Audit Committee members should be determined as per the guidance provided in MFMA NT Circular 65. Please refer to Annexure A that provides further guidance in this regard;*
 - iii] *Members who are employed in the public service and intend to claim out of pocket expenses must complete all particulars of their respective travel to and from the venue of the Audit Committee meetings, in terms of council policy;*
 - iv] *The appropriate committee of council must determine if the past remuneration paid must be recovered from the relevant individual audit committee members or written off (see s32(4) of the MFMA); and*
 - v] *We further recommend that the employer verification be conducted before council determines the remuneration when appointing audit committee members.”*

File Number: 9/1/2/14
Execution: Acting Municipal Manager
Chief Audit Executive

CORPORATE SERVICES AND COMMUNITY SERVICES ITEMS

M01/06/22 REPORT ON SECURITY SERVICES RENDERED TO KNYSNA MUNICIPALITY

UNANIMOUSLY RECOMMENDED

That the report from the Director: Community Services with regard to security services rendered to Knysna Municipality be referred to a Council workshop and thereafter a comprehensive report be submitted to Council for consideration.

File Number: 9/2/1/5
Execution: Director Community Services

M02/06/22 ARTS AND CULTURE SECTION STATUS REPORT

UNANIMOUSLY RECOMMENDED

The Municipal Council status report on the Arts and Culture Section be noted.

M03/06/22 INFORMATION REPORT ON MUNICIPAL HEALTH AND ENVIRONMENTAL SERVICES FOR FEBRUARY AND MARCH 2022

UNANIMOUSLY RECOMMENDED

That the information report on municipal health and environmental services for February and March 2022, be noted.

File number: 9/1/2/5
Execution: Director Community Services

M04/06/22 HOMELESS SHELTER PROGRESS REPORT

UNANIMOUSLY RECOMMENDED

- [a] That the Council resolution for the establishment of a permanent Homeless Shelter at 14 Church Street, be rescinded;
- [b] That a portion of erf 1114, Clyde Street, Knysna be utilized as a temporary safe space, and should this receive Council approval, that the public participation process be undertaken;
- [c] That all suitable safe space sites also be identified in Sedgefield, and be submitted to the next Community Services Section 80 Committee; and
- [d] That the process to identify a suitable premises for the establishment of a permanent homeless shelter, be continued.

File Number: 9/1/2/5
Execution: Director Community Services

M10/06/22 KNYSNA MUNICIPAL SPORT COUNCIL PROGRAMMES: 2022/2023 FINANCIAL YEAR

UNANIMOUSLY RECOMMENDED

- [a] That the report on the programmes for the Knysna Municipal Sport Council be noted;
- [b] That the Knysna Municipal Sport Council be recognised as a Sub-Committee of the Knysna Municipal Council which will submit reports on its activities and programmes on a quarterly basis;

- [c] That it be noted that the Sport's Development Officer, Mr. Virgil Kortje will serve as the internal liaison between the Knysna Municipality and the Knysna Municipal Sport Council.

M11/06/22 APPROVAL OF IT POLICIES

UNANIMOUSLY RECOMMENDED

That the Knysna Municipality ICT framework, charter and policies contained in the annexures attached to the agenda of the Mayoral Committee Meeting held on 21 June 2022, be adopted and implemented.

File Number: 9/1/2/10
Execution: Acting Manager Information Technology
Acting Director Corporate Services

M15/06/22 KNYSNA MUNICIPAL COMMUNICATION POLICY & STRATEGY 2021 - 2026

UNANIMOUSLY RECOMMENDED

- [a] That the contents of the report on the Knysna Municipality Communication Policy and Strategy 2021 – 2026, be noted;
[b] That the Communication Policy and Strategy, attached to the report, be approved and implemented;
[c] That the Acting Municipal Manager approach the Provincial Department of Local Government (Communications Unit) to assist the municipality to undertake a communication survey to ascertain how the public perceives the municipality's communication efforts and whether these align with the municipality's strategic goals.

File Number: 9/1/2/14
Execution: Acting Municipal Manager
Manager Communications & IGR

M17/06/22 RISK MANAGEMENT: REVIEW OF ENTERPRISE RISK MANAGEMENT FRAMEWORK FOR: QUARTER 1 & 2 (JULY – DECEMBER 21|22)

UNANIMOUSLY RECOMMENDED

- [a] That the Reviewed Enterprise Risk Management Framework, Anti-Fraud & Corruption Strategy, and the Whistleblowing Policy, be noted and approved;
[b] That the Quarter 2 Risk Management Committee Meeting Minutes held on 12 February 2022, be noted.

M18/06/22 REPORT BACK ON APPLICATION TO LEASE THE OLD TSIBA COLLEGE, ON EFR 115 KARATARA

UNANIMOUSLY RECOMMENDED

- [a] That the report and annexure's on the application to lease the Old Tsiba College on Erf 155 Karatara be noted,
[b] That the Municipal Council instruct the Acting Municipal Manager to commence with the process to identify suitable alternative accommodation for residents in Old Tsiba campus as well as other Karatara residents.
[c] That the Acting Municipal Manager approach Western Cape Community Education and Training College to discuss alternative options for lease or disposal of the Old Tsiba College.

References: 7/2/1/2