



Knysna

Municipality • Munisipaliteit • uMasipala
INCLUSIVE. INNOVATIVE. INSPIRED.

TENDER DOCUMENT

TENDER NUMBER:		T 09 of 2021/22	
TENDER DESCRIPTION:		KNYSNA MUNICIPALITY INVITES SUITABLY QUALIFIED SERVICE PROVIDERS TO PARTICIPATE IN AN EXPRESSION OF INTEREST PROCESS TO PROVIDE THE MUNICIPALITY WITH COMPREHENSIVE EMPLOYEE ASSISTANCE PROGRAMME SERVICES FOR A PERIOD ENDING ON 30 JUNE 2024	
CLOSING TIME:	12H00	CLOSING DATE:	25 August 2021
Tender Box at: SUPPLY CHAIN MANAGEMENT UNIT FINANCE BUILDING, QUEEN STREET KNYSNA 6570		NB: <ol style="list-style-type: none"> All bids must be submitted on the official forms – (not to be re-typed) Bids must be completed in black ink in writing No bids will be considered from persons in the service of the state 	
Name of Bidder:		TAS Southern Africa (Pty) Ltd	
Tendered Amount:		Total tender amount would be unknown because fee for services utilisation is unknown. Please refer to page 25 of the proposal	
B-BBEE Status Level of Contributor:		Level 1	
Preference Points Claimed:		80/20	
CSD Supplier number		MTR 0008120	
CSD Unique reference number		528FZ408 - 0F70-49A9-AEE5-2E01AB2E273E	

SUPPLY CHAIN MANAGEMENT
25 AUG 2021
KNYSNA MUNICIPALITY

SLC

1. CONTRACT FORM - RENDERING OF SERVICES


THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

2. PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to **Knysna Municipality** in accordance with the requirements and task directives / proposals specifications stipulated in Bid Number **T 09 of 2021/22** at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Technical Specification(s);
 - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2017;
 - Declaration of interest;
 - Declaration of bidder's past SCM practices;
 - Certificate of Independent Bid Determination;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT) *Jona Khan Roper*

CAPACITY *Director*

SIGNATURE 

NAME OF FIRM *2045 Southern Africa (pty) Ltd*

DATE *02 August 2021*

WITNESSES	
1	<i>Dhushanth Govender</i>
2	<i>Gerda Coetzee</i>
DATE: <i>02 August 2021</i>	

SR

CONTRACT FORM - RENDERING OF SERVICES

3. PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. I, David S. Adams in my capacity as ACTING MUNICIPAL MANAGER accept your bid under reference number T 09 of 2021/22 dated 27/10/2021 for the rendering of services indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating service delivery instructions is forthcoming.
3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice.

DESCRIPTION OF SERVICE.	PRICE (ALL APPLICABLE TAXES INCLUDED)	COMPLETION DATE	B-BBEE STATUS LEVEL OF CONTRIBUTION	MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT (if applicable)
Knysna Municipality invites suitably qualified Service Providers to participate in an Expression Of Interest process to provide the municipality with Comprehensive Employee Assistance Programme Services for a period ending on 30 June 2024.	N/A at this stage	N/A at this stage		N/A

4. I confirm that I am duly authorized to sign this contract.

SIGNED AT KNYSNA ON 6 DECEMBER 2021

NAME (PRINT) D. S. Adams

SIGNATURE [Signature]

OFFICIAL STAMP

WITNESSES

1. [Signature]

2. [Signature]

DATE 06/12/2021

[Handwritten mark]