



### Knysna

Municipality • Munisipaliteit uMasipala  
INCLUSIVE. INNOVATIVE. INSPIRED.

### TENDER DOCUMENT

<b>TENDER NUMBER:</b>		T 06 of 2020/21	
<b>TENDER DESCRIPTION:</b>		TENDER FOR SUPPLY, DELIVERY AND SERVICING OF CHEMICALS IN THE GREATER KNYSNA FOR A PERIOD OF 3 YEARS	
<b>CLOSING TIME:</b>	12H00	<b>CLOSING DATE:</b>	04 November 2020
Tender Box at: SUPPLY CHAIN MANAGEMENT UNIT FINANCE BUILDING, QUEEN STREET KNYSNA 6570		<b>NB:</b> 1 All bids must be submitted on the official forms – (not to be re-typed) 2 Bids must be completed in black ink in writing 3 No bids will be considered from persons in the service of the state	
<b>Name of Bidder:</b>		SAINS AGENCIES	
<b>Tendered Amount:</b>		16/342.70 (3 YEARS)	
<b>B-BBEE Status Level of Contributor:</b>		1	
<b>CIDB contractor designation:</b>		N/A	
<b>CSD Supplier number</b>		MAAA 0056529	
<b>CSD Unique reference number</b>		38873186-2d2f-4b98 90CB ADF6F3B55CE7	
<b>B-BBEE certificates submitted with the bid document MUST be VALID ORIGINAL BBEE CERTIFICATES or VALID CERTIFIED COPIES OF THE B-BBEE CERTIFICATES</b>			
		1.	

**WRITTEN AGREEMENT**

**THIS IS IN TERMS OF  
SECTION 37(2) OF THE OCCUPATIONAL HEALTH AND SAFETY ACT, 1993  
(ACT 85 OF 1993) as amended**

BETWEEN:

**KNYSNA MUNICIPALITY**

AND

(Name of Mandatory)

I, SAINS AGENCIES, representing the MANDATORY  
do

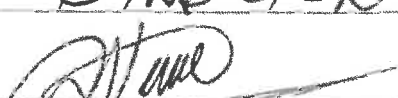
hereby acknowledge that  
(Mandatory)

SAINS AGENCIES

is an employer in its own right with duties as prescribed in the Occupational Health and Safety Act, 1993 (Act 85 of 1993) as amended and agree to ensure that all work that will be performed, any article or substance that will be produced, processed, used, handled, stored or transported and plant and machinery that will be used, will be done in accordance with the provisions of the said Act.

I furthermore agree to comply with the Health and Safety requirements and to liaise with the Municipality should I, for whatever reason, be unable to perform in terms of this Agreement.

**SIGNED ON BEHALF OF MANDATORY**

DATE:	01-11-2020	PLACE:	PORT ELIZABETH
PRINT NAME:	NOORDIEN SAIN		
CAPACITY:	DIRECTOR		
SIGNATURE:			

X

**SIGNED ON BEHALF OF KNYSNA MUNICIPALITY**

DATE:

PLACE:

PRINT NAME:

CAPACITY:

SIGNATURE:

**COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT, 1993 (ACT 130 OF 1993)**

*Knysna Municipality* has legal duty in terms of Section 89 of the said Act to ensure that all contractors with whom agreements are entered into for the execution of work are registered as employers in accordance with the provisions of this Act and that all the necessary assessments have been paid by the contractor.

In order to enter into this agreement, the following information is needed regarding the above-mentioned

(i) Contractor's registration number with the office of the Compensation Commissioner:




(ii) Proof that assessment has been paid:

**A copy of a receipt must be handed in, in this regard.**

Signature of CONTRACTOR:

Date:

**Also the tenderer must provide the below required information, failure to comply to any of the below mentioned specification will result in a tenderer being deemed as non-responsive):**

<b>DECLARATION BY TENDERER</b>			
I / We certify that I / we am / the information provided is correct and accurate. It is the bidder's responsibility to ensure that their references are contactable.			
I / We agree that the laws of the Republic of South Africa shall be applicable to the contract resulting from the acceptance of *my / our tender and that I / we elect domicillium citandi et executandi in the Republic at:	21 ALYSSUM CRESCENT		
	M AUBAR		
	P. ELIZABETH		
	Postal Code:	6020	
I / We furthermore confirm that I / we satisfied myself / ourselves that I/We comply with the stipulated tender specifications.			
<b>NAME OF ENTERPRISE:</b>	SAINS AGENCIES		
<b>NAME (PRINT):</b>	NOORDIEN SAIN		
<b>CAPACITY:</b>	DIRECTOR	<b>DATE:</b>	01.11.2020
<b>SIGNATURE</b>		<b>WITNESS 1</b>	
		<b>WITNESS 2</b>	
<b>4. APPLICABLE SABS 1200 STANDARDIZED SPECIFICATIONS</b>			
4.1. SABS 1200 A : GENERAL			
<b>5. APPLICABLE LAWS AND REGULATIONS</b>			
5.1. Supply Chain Management (SCM) Regulations			
5.2. Preferential Procurement Regulations, 2017			
5.3. CIDB Regulations			
5.4. Knysna SCM Policy			
5.5. General Conditions of Contract for Constructions Works, Third edition, 2015 (GCC 2015)			
<b>6. PRICING REQUIREMENTS</b>			
Tender prices must be in ZAR Currency (Rand).			
Bid prices must be inclusive of VAT.			
The tender must be valid for 90 (ninety) days after closing dat. Notwithstanding the period for validity of bids as set out in the bid documents, bids shall be deemed to remain valid until formal acceptance by the Knysna Municipality of an offer at any time after the expiry of the original validity period, unless the Knysna Municipality is notified in writing of anything to the contrary (including any further conditions) by the bidder.			
<b>7. EVALUATION</b>			
Tenders will be evaluated on a comparative basis, which is the reason for the design of the tender specification and additional schedules (if applicable).			

All tenders received shall be evaluated in accordance with the Municipal Finance Management Act, Act 56 of 2003 (read with its accompanying supply chain management regulations), Construction industry Development Regulations, 2004 (as amended), Knysna SCM Policy, and the Preferential Procurement Policy Framework Act, Act 5 of 2000 (read with its accompanying regulations).

Points will be awarded to tenderers who are eligible for preferences in terms of MBD 6.1: Preference Point Claim Schedule (where preferences are granted in respect of B-BBEE contribution).

The terms and conditions of MBD 6.1 shall apply in all respects to the tender evaluation process and any subsequent contract.

#### 8. ABBREVIATIONS

SCM	Supply Chain Management
MBD	Knysna Municipality Bidding Document
VAT	Value-Added-Tax

MBD 3.1

<b>KNYSNA MUNICIPALITY</b>	
<b>PRICING SCHEDULE FOR SERVICES</b>	
<b>Tender Number:</b>	T06 of 2020/21
<b>Tender Description:</b>	TENDER FOR SUPPLY AND DELIVERY CHEMICALS IN THE GREATER KNYSNA FOR A PERIOD OF 3 YEARS
<b>TENDER PRICE SUBMISSION</b>	
I / We (full name of Bidder)	(SAINS AGENCIES) NOORDIEN SAIN
the undersigned in my capacity as	DIRECTOR
of the enterprise	SAINS AGENCIES.
hereby offer to Knysna Municipality to provide the goods as described, in accordance with the specifications and conditions of contract to the entire satisfaction of the Knysna Municipality and subject to the conditions of tender, for the amounts indicated hereunder:	

**NB: The quantities set out in the Bill of Quantities for a Re-measurement Contract are the estimated quantities of the work and they are not to be taken as the actual and final quantities**

of the works to be executed by the contractor in fulfilment of his obligations under the contract.

N/B: Price must be inclusive of all costs, including VAT, etcetera

<b>Signature of Knysna Municipality Officials at Tender Opening</b>	1.
	2.

<b>DECLARATION BY TENDERER</b>			
I / We acknowledge that I / we am / are fully acquainted with the contents of the conditions of tender of this tender form and that I / we accept the conditions in all respects.			
I / We agree that the laws of the Republic of South Africa shall be applicable to the contract resulting from the acceptance of *my / our tender and that I / we elect domicillium citandi et executandi in the Republic at:			
	Postal Code:		
I / We furthermore confirm I / we satisfied myself / ourselves as to the corrections and validity of my / our tender: that the price quoted cover all the work items specification in the tender documents and that the price cover all my / our obligations under a resulting contract and that I / we accept that any mistake(s) regarding price and calculations will be at my / our risk.			
<b>NAME OF ENTERPRISE:</b>			
<b>NAME (PRINT):</b>			
<b>CAPACITY:</b>		<b>DATE:</b>	
<b>SIGNATURE</b>		<b>WITNESS 1</b>	
		<b>WITNESS 2</b>	

MBD 7.1

**9. CONTRACT FORM - PURCHASE OF GOODS/WORKS**

**THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE**

*Handwritten mark*

**ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.**

**10. PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)**


1. I hereby undertake to render services described in the attached bidding documents to **Knysna Municipality** in accordance with the requirements and specifications stipulated in Bid Number T 06 of 2020/21 at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
  - (i) Bidding documents, viz
    - Invitation to bid;
    - Tax clearance certificate;
    - Pricing schedule(s);
    - Filled in task directive/proposal;
    - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2017;
    - Declaration of interest;
    - Declaration of Bidder's past SCM practices;
    - Certificate of Independent Bid Determination;
    - Special Conditions of Contract;
  - (ii) General Conditions of Contract; and
  - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfilment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

SIGNED AT .....

PORT ELIZABETH ON 01.11.2020.

NAME (PRINT) NOORDIEN SAIN

SIGNATURE [Handwritten Signature]

OFFICIAL STAMP 

WITNESSES  
1 [Handwritten Signature]  
2 Zain

**CONTRACT FORM - PURCHASE OF GOODS/WORKS**

**11. PART 2 (TO BE FILLED IN BY THE PURCHASER)**

1. I Dawid J. Adonis in my capacity as ACTING MUNICIPAL MANAGER accept your bid under reference number T 06 of 2020/21 dated 16/04/2021 for the supply of goods/works indicated hereunder and/or further specified in the annexure(s).

2. An official order indicating service delivery instructions is forthcoming.

3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice.

4. I confirm that I am duly authorized to sign this contract.  
SIGNED AT KWYANA ON 16/4/2021



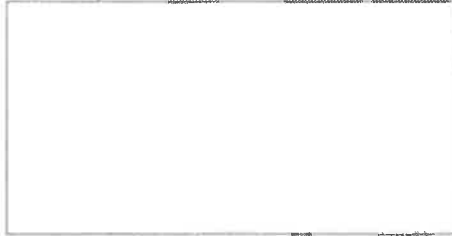
NAME (PRINT)

D. S. Adonis

SIGNATURE

[Handwritten Signature]

OFFICIAL STAMP



WITNESSES	
1	<u>[Handwritten Signature]</u>
2	<u>[Handwritten Signature]</u>