



Knysna

Municipality || Munisipaliteit || uMasipala

inclusive || innovative || inspired

KNYSNA MUNICIPALITY

Applications are hereby invited from suitably qualified individuals with enthusiasm for the following career opportunities in our dynamic organisation:

DIRECTORATE PLANNING AND DEVELOPMENT:

MANAGER: ECONOMIC DEVELOPMENT ECONOMIC DEVELOPMENT SECTION

**Task Level 16: R556 152 to R721 752 (Basic Salary)
R789 070 to R1 002 958 (Total cost to Council Package)**

Applicable Municipal benefits will apply

MINIMUM QUALIFICATIONS & REQUIREMENTS:

Degree in Social /Economic Science or Development Studies • A Post Graduate Qualification or Studying towards a post graduate qualification in the aforementioned disciplines will be an added advantage • Own vehicle and valid Code B drivers' license • 5 years' experience in economic development related field, of which two years must be in a supervisory/management position • Project Management Skills • Conducting Research & Compiling Research Reports • Understanding of Tourism • Professional proficiency and ethics • Ability to function under pressure and work independently • Good oral and written communication • Computer literacy • Strong Leadership and Teamwork skills for the management of human resources

KEY PERFORMANCE AREAS:

Informing and implementing an Economic Strategy and for Knysna Municipality • Conducting research into opportunities and formulating plans and strategies • Analysing quantitative and qualitative information to determine trends and, aligning strategies to stimulate the development of the economy • Cultivating and maintaining relationships with key stakeholders, media and National, Provincial and Local Government bodies to facilitate an enabling environment for economic development • Preparing project proposals and funding submissions • Managing and co-ordinating the implementation of approved projects and programmes • Formulating and implementing departmental budget • Participating and commenting on policy developments and draft legislation • Human Resource Management

All applications will be considered, but in terms of its Employment Equity Target, the Municipality would prefer to appoint an African or Coloured Female or Indian Male if a suitable candidate in that category can be identified.

DIRECTION TO CANDIDATES:

All applicants **MUST** complete a Knysna Municipality application form. A comprehensive CV with certified copies of qualifications (not older than 3 months), copies of training, experience, competency and previous employment record must accompany applications. Canvassing for appointment is strictly prohibited and any confirming thereof will disqualify the candidate.

Application forms are obtainable from the Human Resources Office in Queen Street, Knysna and the Municipal website: www.knysna.gov.za. Completed applications should be forwarded to the Human Resources Department, P O Box 21, Knysna, 6570 or Fax Number (044) 3026333 or email: vacancies@knysna.gov.za.

Please note: Correspondence will **ONLY** be entered into with shortlisted candidates. Should candidates not be contacted within three months after the closing date, they may accept their application as unsuccessful.

CLOSING DATE: 28 MAY 2021

Mr DJ ADONIS

ACTING MUNICIPAL MANAGER

The Municipality reserves the right not to make an appointment.