



Knysna

Municipality || Munisipaliteit || uMasipala

inclusive || innovative || inspired

KNYSNA MUNICIPALITY: INTERNAL AND EXTERNAL ADVERT

Applications are hereby invited from suitably qualified internal and external individuals with enthusiasm for the following career opportunity in our dynamic organisation:

DIRECTORATE: PLANNING & ECONOMIC DEVELOPMENT SERVICES

BUILDING INSPECTOR

**Task Level 10: R242 568 to R314 832 (Basic Salary)
R384 047 to R477 382 (Total Cost to Council Package)**

Applicable Municipal benefits will apply.

MINIMUM REQUIREMENTS:

NQF Level 6 qualification in one of the following building environment related fields as per Regulation A16 of the NBR: Construction

- o civil engineering;
- o structural engineering;
- o architecture;
- o building management;
- o building science;
- o building surveying; or
- o quantity surveying
- o

A minimum of two (2) years' relevant post graduate experience in the building control environment • experience in a local authority as a municipal building inspector will be an added advantage/preference will be given to persons with experience in a local authority as a municipal building inspector • Candidates must have the ability to function under pressure and work independently • Excellent communication and interpersonal skills • Must be physical fit to perform the functions related to the job requirements • Good report writing skills • Extensive knowledge of the relevant legislation • Research and problem solving abilities • Must have a high level of computer literacy • A valid Code B Driver's License • Own reliable vehicle • Must be eligible for registration as a Peace Officer or; • Candidates that are already registered as Peace officers will have an added advantage • Must be able to communicate in at least two (2) of the three (3) official languages of the Western Cape, namely English, Afrikaans and Xhosa.

KEY PERFORMANCE AREAS:

Subject to the overall direction of the Building Control Officer, attend to and the control of all building activities • Liaise and provide general advice to the public and developers regarding all aspects of development • Scrutinize and facilitate approval of building plan applications according to the applicable processes and legislation • Take action and enforce regulations where non-conformity or breach of National Building Regulations, SABS Codes of Practice and Occupational Health and Safety Laws occurs, • Monitoring compliance and conducting inspections to establish if construction of the work and procedures are in accordance with approved design and drawings • Monitor and controls hoarding and demolition conditions • Check and verifies design details and construction specifications on building plans, • Effective regulation, control and oversight of all building related activities • Complete statutory forms and notices, issuing compliance notices to facilitate the demolition of illegal constructions and/or corrective measures necessary to address encroachments and aesthetics of buildings, other duties as requested from time to time.

All applications will be considered, but in terms of its Employment Equity Target the Municipality would prefer to appoint a African, Coloured, Indian or a White Female or Indian Male if a suitable candidate in that category can be identified.

DIRECTION TO CANDIDATES:

All applicants **MUST** complete a Knysna Municipality application form. A comprehensive CV with certified copies of qualifications (not older than 3 months), copies of training, experience, competency and previous employment record must accompany applications. Canvassing for appointment is strictly prohibited and any confirming thereof will disqualify the candidate.

Application forms are obtainable from the Human Resources Office in Queen Street, Knysna and the Municipal website: www.knysna.gov.za. Completed applications should be forwarded to the Human Resources Department, P O Box 21, Knysna, 6570 or Fax Number (044) 3026333 or email: vacancies@knysna.gov.za.

Please note: Correspondence will **ONLY** be entered into with shortlisted candidates. Should candidates not be contacted within three months after the closing date, they may accept their application as unsuccessful.

CLOSING DATE: 21 MAY 2021

Mr DJ ADONIS

ACTING MUNICIPAL MANAGER

The Municipality reserves the right not to make an appointment.