KNYSNA LOCAL MUNICIPALITY

Notice is hereby given of a COMMUNITY SERVICES COMMITTEE MEETING which will be held on

Tuesday, 8 September 2020 at 09:00 on Microsoft Teams to consider the following items

MUNICIPAL OFFICES
KNYSNA

DR L SCHEEPERS
ACTING MUNICIPAL MANAGER

AGENDA

Chairperson: Cllr M Salaze (MMC)
Cllr M Matiwane
Cllr S Ngqezu
Cllr L Opperman
Cllr G Wolmarans
# Community Services Committee Meeting

## Agenda

### 1. Opening and Welcome

### 2. Attendance:

- 2.1 Members: Present
- 2.2 Members: Absent with Leave
- 2.3 Members: Absent without Leave
- 2.4 Other Councillors Present
- 2.5 Officials Present
- 2.6 Members of the Audit Committee Present
- 2.7 Members of the Public Present

### 3. Noting of the Provisions of Code of Conduct for Councillors and Declaration of Interest

### 4. Confirmation of the Minutes

- 4.1 Confirmation of Minutes: 7 July 2020

### 5. Execution List

### 6. Matters Submitted by the Acting Municipal Manager

- 6.1 Community Services Monthly Report for the Period July 2020
- 6.2 COVID-19 Situation Report
- 6.3 Information Report on Municipal Health and Environmental Services for July 2020
- 6.4 Progress Report on the Roll Out of Wheelie Bins within the Greater Knysna Municipal Areas
- 6.5 Progress Report on Vector Control: Rodents
- 6.6 Exit Strategy of Homeless Shelter at Loerie Park
- 6.7 Illegal Dumping Clean-Up Campaign

### 7. Closure
1. Opening and Welcome

2. Attendance (as per attendance register)
   2.1 Members: Present
   2.2 Members: Absent with Leave
   2.3 Members: Absent Without Leave
   2.4 Other Councillors Present
   2.5 Officials Present
   2.6 Members of the Audit Committee Present
   2.7 Members of the Public Present

3. Noting of the Provisions of Code of Conduct for Councillors and Declaration of Interest
4. CONFIRMATION OF MINUTES

4.1 COMMUNITY SERVICES COMMITTEE MEETING : 7 JULY 2020

RESOLVED

That the minutes of the Community Services Committee meeting held on 7 July 2020, be confirmed.
KNYSNA LOCAL MUNICIPALITY

MINUTES

of a meeting of the

COMMUNITY SERVICES COMMITTEE

held on Microsoft Teams

Tuesday, 6 July 2020

at

14:10
1. Opening and Welcoming

The Chairperson welcomed Councillors, officials and members of the public to the meeting and requested all to take a minute for personal reflection and silent prayer.

2. In Attendance:

2.1 Members Present

Cllr W Salaze  
Cllr S Ngqezu  
Cllr L Opperman  
Cllr G Wolmarans

2.2 Members Absent with leave

None

2.3 Members Absent without leave

Cllr M Matiwane

2.4 Other Councillors Present

Cllr C Croutz  
Cllr L Davis  
Cllr M Gombo  
Cllr H Stroebel  
Cllr T Matika  
Cllr M Skosana  
Cllr L Tyokolo  
Cllr A Tsengwa  
Cllr E van Aswegen

2.5 Officials Present

Scheepers, L  Acting Municipal Manager
Phillips, E  Director : Community Services
Makoma, P  Director : Corporate Services
Boyce, M  Director : Planning and Development
Hariparsad, P  Director : Technical Services
Adonis, D  Acting Director : Integrated Human Settlements & Manager : Parks and Recreation
Langlands, S  Manager : Protection Services
Meyer, R  Manager : Disaster Management
Bower, R  Manager : Solid Waste
Adonis, D  Manager : Parks, Cemeteries and Recreation
Bezuidenhout, C  Manager : Communications
Kalani, J  Manager : Public Participation
Mattheus, C  Manager : Administration
Phillips, L  Manager : Human Resources
Paulsen, M  Manager : Legal Services
McCarthy, J  Environmental Officer : Eden District Municipality
2.6. Members of the Audit Committee Present

None

2.7. Members of the Public Present

As per attendance register.


RESOLVED

1. That the provisions of the Code of Conduct for Councillors be noted; and

2. That it be noted that no Councillor declared any interest in the items on the Agenda.

*The AMM mentioned that there is a New Committee Structure, however for this meeting we will continue with the previous structure.*

4. MINUTES OF THE PREVIOUS MEETING

4.1 COMMUNITY SERVICES COMMITTEE MEETING : 11 FEBRUARY 2020

Cllr Ngqezu proposed, seconded by Cllr Wolmarans :

RESOLVED

That the minutes of the Community Services Committee meeting held on 11 February 2020, be accepted.

5. EXECUTION LIST

RESOLVED

That the matters arising from the minutes of scheduled meetings held on 19 February 2019, be accepted.
6. NEW ITEMS

6.1 MATTERS SUBMITTED BY THE ACTING MUNICIPAL MANAGER

C01/07/2020 SAFE HUB PRESENTATION – WHITE LOCATION MULTI-PURPOSE CENTRE

UNANIMOUSLY RESOLVED

[a] That the report on the Safe Hub Presentation : White Location Multi-Purpose Centre, be noted;

[b] That the virtual presentation of Mr. Robin Petersen on the benefits that the SAFA Safe Hub Organization can offer to the community of Knysna be noted; and

[c] That the facility management assistance of the SAFA Safe Hub Organisation in respect of the White Location MPC be considered.

File Number ; 9/1/2/5
Execution : Director : Community Services

C02/07/2020 NET ZERO WASTE 2 LANDFILL JOURNEY : PRESENTATION (CONVERTING RECYCLABLE MATERIAL INTO BUILDING BRICKS)

UNANIMOUSLY RESOLVED

That the Net Zero Waste 2 Landfill Journey : Presentation (Converting Recyclable Material into Building Bricks), be noted.

File Number : 9/1/2/5
Execution : Director : Community Services

C03/07/2020 INFORMATION REPORT ON MUNICIPAL HEALTH AND ENVIRONMENTAL SERVICES FOR MAY 2020

UNANIMOUSLY RESOLVED

That the Information Report on Municipal Health and Environmental Services for May 2020, be noted.

File Number : 9/1/2/5
Execution : Director : Community Services

C04/02/2020 2019/20 MSCOA CAPITAL FINANCIAL PERFORMANCE REPORT AS AT 31 MAY 2020

UNANIMOUSLY RESOLVED

That the 2019/20 MSCOA Capital Financial Performance report as at 31 May 2020, be noted.

File Number : 9/1/2/5
Execution: Director: Community Services

C05/07/2020 COMMUNITY SERVICES QUARTERLY REPORT FOR THE PERIOD 01 FEBRUARY TO 31 MARCH 2020

UNANIMOUSLY RESOLVED

That the Community Services Report for the period 1 February 2020 to 31 March 2020, be noted.

File Number: 9/1/2/5
Execution: Director: Community Services

C06/07/2020 COMMUNITY SERVICES QUARTERLY REPORT FOR THE PERIOD 01 APRIL TO 31 MAY 2020

UNANIMOUSLY RESOLVED

That the Community Services Report for the period 1 April to 31 May 2020, be noted.

Community Services Report for the period 1 April to 31 May 2020.

File Number: 9/1/2/5
Execution: Director: Community Services

C07/07/2020 KNYSNA WINTER SEASON READINESS PLAN: 1 JUNE 2020 TO 31 AUGUST 2020

UNANIMOUSLY RESOLVED

That the report of the Knysna Winter Season Readiness Plan: 1 June 2020 to 31 August 2020, be noted.

File Number: 9/1/2/5
Execution: Director: Community Services

C08/07/2020 REPORT ON THE DRAFT KNYSNA YOUTH DEVELOPMENT STRATEGY

UNANIMOUSLY RESOLVED

[a] That the Report on the Draft Knysna Youth Development Strategy, be noted; and


File Number: 9/1/2/5
Execution: Director: Community Services
COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
8 SEPTEMBER 2020

C09/07/2020  ROLLOUT OF RFID REFUSE WHEELIEBINS TO GREATER KNYSNA MUNICIPAL AREAS

UNANIMOUSLY RECOMMENDATION

That the report on the Rollout of RFID Refuse Wheeliebins to Greater Knysna Municipal Areas, be noted.

File Number :  9/1/2/5
Execution :  Director : Community Services

C10/07/2020  PROGRESS REPORT : ESTABLISHMENT OF GARDEN ROUTE REGIONAL WASTE MANAGEMENT FACILITY

UNANIMOUSLY RECOMMENDATION

That the Progress Report regarding the Establishment of the Regional Waste Disposal Facility, be noted.

File Number :  9/1/2/5
Execution :  Director : Community Services
Manager : Waste Management

C11/07/2020  PROGRESS REPORT ON THE ESTABLISHMENT OF A SHELTER FOR HOMELESS PEOPLE IN GREATER KNYSNA MUNICIPAL AREA

UNANIMOUSLY RECOMMENDED

[a] That the report on the Establishment of a Shelter for homeless people in the Greater Knysna Municipal area, be noted;

[b] That a portion of Erf 1343, Knysna, on which the dwelling is situated in Church Street, be provisionally earmarked for a homeless shelter; and

[c] That the intention to utilise this property as mentioned in [b] above, be advertised for public comment.

File Number :  9/1/2/5
Execution :  Director : Community Services

C12/07/2020  COVID-19 SITUATION REPORT

UNANIMOUSLY RECOMMENDED

That the report and contents pertaining to the COVID-19 situation report be noted.

File Number :  9/1/2/5
Execution :  Director : Community Services
C13/07/2020 PROPOSED DEVELOPMENT OF SEDGEFIELD CEMETERY SITE : PORTION 107 OF THE FARM 205 RUYGTE VALLEY

UNANIMOUSLY RECOMMENDED

[a] That the report of the Proposed Development of Sedgefield Cemetery Site : Portion 107 of The Farm 205 Ruygte Valley, be noted; and

[b] That all the necessary studies and processes be undertaken to ensure that legislation is complied within the development of the cemetery.

File Number : 9/1/2/5
Execution : Director : Community Services

C14/07/2020 PROGRESS REPORT : STRATEGY TO PROHIBIT ILLEGAL LAND INVASIONS

UNANIMOUSLY RECOMMENDED

That the Progress Report on the Implementation Strategy to Prohibit the Illegal Invasion of land in the Knysna Municipal area, be noted.

File Number : 9/1/2/5
Execution : Director : Community Services

7. Closure

The Chairperson thanked everyone and the meeting concluded 17:20.

Approved

.......................... .................................. ..........................
Chairperson : Cllr W Salaze Date

-00-
5 EXECUTION LIST

EXECUTION LIST : 19 FEBRUARY 2019 TO 9 APRIL 2019

19 FEBRUARY 2019

C14/02/19 WASTE MANAGEMENT : MONTHLY REPORT : SEPTEMBER TO DECEMBER 2018

<table>
<thead>
<tr>
<th>RESOLUTIONS TO BE ACTIONED</th>
<th>OFFICIAL(S)</th>
<th>STATUS OF EXECUTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>b) That a report regarding waste collection points in all areas be submitted to the next Committee Meeting on 16 April 2019.</td>
<td>D : Comm Serv M : Solid Waste</td>
<td>This will form part of the infrastructure master plan on waste.</td>
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</table>

C21/02/19 YOUTH DESK : MONTHLY REPORTS : NOVEMBER TO DECEMBER 2018

<table>
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<tr>
<td>[b] That a comprehensive report on the Events and Programmes being planned by the Youth Desk be submitted to the Community Services Committee Meeting to be held on 16 April 2019.</td>
<td>D : Comm Serv</td>
<td>Proposed programs are listed and will be prioritized based on the Approved 2020 Adjustment Budget (Collab no : 791939).</td>
</tr>
</tbody>
</table>

RECOMMENDATION OF THE MUNICIPAL MANAGER

That the matters arising from the minutes of scheduled meetings held on 19 February 2019 and 9 April 2019, be accepted.
6. MATTERS SUBMITTED BY THE ACTING MUNICIPAL MANAGER

6.1

**C01/09/2020 COMMUNITY SERVICES MONTHLY REPORT FOR THE PERIOD JULY 2020**

**REPORT FROM THE DIRECTOR : COMMUNITY SERVICES**

**PURPOSE OF THE REPORT**

Community Services consolidated monthly report for July 2020 be noted by Council.

**BACKGROUND**

Consolidated Monthly report for Community services for the month of July 2020 attached for noting.

**RECOMMENDATION OF THE MUNICIPAL MANAGER**

That the consolidated report of Community Services report for the month of June 2020, be noted.

**APPENDIX / ADDENDUM**

Consolidated Community Services Report.

File Number : 9/1/2/5
Execution : Director : Community Services

**COMMENTS FROM THE MUNICIPAL MANAGER**

None

**COMMENTS FROM CORPORATE SERVICES**

The report is noted for discussion by the Committee.

**COMMENTS FROM FINANCIAL SERVICES**

Report is Noted

**COMMENTS FROM TECHNICAL SERVICES**

Noted

**COMMENTS FROM COMMUNITY SERVICES**

Report to be incorporated in the agenda of the next Community Services Section 80 meeting

**COMMENTS FROM PLANNING AND DEVELOPMENT**

Report is Noted

**COMMENTS FROM INTEGRATED HUMAN SETTLEMENTS**

Noted
COMMENTS FROM LEGAL SERVICES
None
<table>
<thead>
<tr>
<th>INDICATOR CODE</th>
<th>OBJECTIVE</th>
<th>KPI</th>
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</thead>
<tbody>
<tr>
<td>D145</td>
<td>To create an enabling environment for social development and economic growth</td>
<td>Creation of persons days in casual jobs</td>
<td>Routine maintenance of sport fields and grounds</td>
<td>200</td>
<td>75</td>
<td>Achieved</td>
<td>No casuals were appointed during the reporting period due to financial limitations</td>
<td>N/A</td>
<td>N/A</td>
<td>Manager: Parks &amp; Recreation</td>
</tr>
<tr>
<td>D146</td>
<td>To promote a safe and healthy environment through the protection of our natural resources</td>
<td>Implement grass cutting/mowing cycle on municipal open spaces and parks</td>
<td>Percentage of maintenance work completed on municipal open spaces and parks</td>
<td>70%</td>
<td>50%</td>
<td>Achieved</td>
<td>Grass cutting schedule resumed with internal staff.</td>
<td>N/A</td>
<td>N/A</td>
<td>Manager: Parks &amp; Recreation</td>
</tr>
<tr>
<td>D147</td>
<td>This KPI needs to be removed (it's the same as KPI D146)</td>
<td>Implement grass cutting/mowing cycle on municipal open spaces and parks</td>
<td>Number of reports on landscaped areas maintained</td>
<td>50%</td>
<td>25%</td>
<td>Achieved</td>
<td>Areas were cut and mowed and landscaping projects resumed with the commencement of Level 3 lockdown on 01 June 2020</td>
<td>N/A</td>
<td>N/A</td>
<td>Manager: Parks &amp; Recreation</td>
</tr>
<tr>
<td>D148</td>
<td>To promote a safe and healthy environment through the protection of our natural resources</td>
<td>Routine maintenance of sport fields and grounds</td>
<td>Percentage of sport fields and grounds maintained</td>
<td>100%</td>
<td>50%</td>
<td>Not Achieved</td>
<td>Monthly maintenance plan could not be executed</td>
<td>Due to Lockdown period</td>
<td>N/A</td>
<td>Manager: Parks &amp; Recreation</td>
</tr>
<tr>
<td>D149</td>
<td>To promote a safe and healthy environment through the protection of our natural resources</td>
<td>Rehabilitation program in CBD with the planting of indigenous trees where oak trees has been removed.</td>
<td>100%</td>
<td>100%</td>
<td>Achieved</td>
<td>240 x trees were planted in the CBD and aligning strategic tourism routes</td>
<td>N/A</td>
<td>N/A</td>
<td>Manager: Parks &amp; Recreation</td>
<td></td>
</tr>
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<td>D129</td>
<td>To improve and maintain current service delivery through specific infrastructure projects</td>
<td>Address cemetery complaints submitted on Colab within 10 working days.</td>
<td>Percentage of complaints addressed within prescribed time.</td>
<td>100%</td>
<td>Comply to target</td>
<td>Achieved</td>
<td>Comply to all requests submitted on Colab with regards to cemetery complaints. Implemented Covid-19 regulations applicable to social distancing and handling protocols at cemeteries and burials</td>
<td>N/A</td>
<td>N/A</td>
<td>Manager: Parks &amp; Recreation</td>
</tr>
<tr>
<td>D130</td>
<td>To improve and maintain current service delivery through specific infrastructure projects</td>
<td>Identify suitable land for a new cemetery through undergoing a basic assessment process.</td>
<td>Prepare a draft concept report and submit to the Community Services SBO by March 2020</td>
<td>1</td>
<td>Comply to target</td>
<td>Achieved</td>
<td>A report was submitted (7 July 2020) to council with regards to the extension of the Sedgefield Cemetery as per resolution of council, and is on the agenda of the council meeting of 27 August 2020.</td>
<td>N/A</td>
<td>N/A</td>
<td>Manager: Parks &amp; Recreation</td>
</tr>
</tbody>
</table>
### COMMUNITY HALLS

<table>
<thead>
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<td>D139</td>
<td>To ensure that all written complaints regarding halls are addressed within the required period</td>
<td>Community halls complaints addressed within 10 working days.</td>
<td>Number of complaints addressed within prescribed timeframe</td>
<td>100%</td>
<td>N/A</td>
<td>Achieved</td>
<td>All complaints with regard to halls have been addressed within a period of 10 working days. All written complaints are addressed via Call Center. Community halls are currently closed throughout the COVID-19 lockdown period</td>
<td>N/A</td>
<td>N/A</td>
<td>Parks &amp; Recration</td>
</tr>
<tr>
<td>D134</td>
<td>To create an enabling environment for social development and economic growth</td>
<td>Construction of Multipurpose Centre in White Location (Bloemfontein)</td>
<td>Complete Phase 2 of the MPC in White Location (Bloemfontein) by June 2020</td>
<td>1</td>
<td>1</td>
<td>Achieved</td>
<td>The contractor for phase 2A and 2B have been appointed and are on site. Phase 2A (roofed and flood lights) has been completed. Phase 2B will be completed in November 2020 due to lockdown delays.</td>
<td>N/A</td>
<td>N/A</td>
<td>Parks &amp; Recration</td>
</tr>
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<td>D140 (1)</td>
<td>Creating and strengthening reading habits in children at an early age</td>
<td>Implement school and pre-school outreach projects</td>
<td>Number of participants in literacy activities</td>
<td>1200</td>
<td>300</td>
<td>Achieved</td>
<td>The target was achieved in previous months, through the spelling and literacy activities but, was not achieved as a stand-alone quarterly target</td>
<td>Due to Lockdown period</td>
<td>Our services are still restricted because of COVID-19 Regulations</td>
<td>Libraries &amp; Heritage Manager</td>
</tr>
<tr>
<td>D140 (2)</td>
<td>Facilitating the development of information and computer literacy skills</td>
<td>Implement Basic Computer &amp; Internet Classes</td>
<td>Number of Participants in computer &amp; internet skills training</td>
<td>180</td>
<td>15</td>
<td>Not Achieved</td>
<td>Facilitation of computer lessons was suspended due to the COVID 19 LOCKDOWN.</td>
<td>Due to Lockdown period</td>
<td>Our services are still restricted because of COVID-19 Regulations</td>
<td>Libraries &amp; Heritage Manager</td>
</tr>
<tr>
<td>D140 (3)</td>
<td>Provide access to computers &amp; and the internet to local enterprises, schools, associations and other interest groups.</td>
<td>Establishment of computers and internet facilities at all libraries</td>
<td>Number of patrons accessing computers and the internet at library service points</td>
<td>5000</td>
<td>1500</td>
<td>Achieved</td>
<td>The target was achieved in previous months due to high demand for access to the computers and internet access.</td>
<td>Due to Lockdown period</td>
<td>Our services are still restricted because of COVID-19 Regulations</td>
<td>Libraries &amp; Heritage Manager</td>
</tr>
<tr>
<td>D142</td>
<td>Provide access to library facilities.</td>
<td>Establish library facilities including wheeled wagons and container libraries in remote rural areas</td>
<td>Number of new library facilities established</td>
<td>1</td>
<td>0</td>
<td>Not Achieved</td>
<td>Planning for the construction of the Smutsville dual purpose Library is continuing but has been delayed due to limited interaction of stakeholders.</td>
<td>Due to Lockdown period</td>
<td>The Libraries were open from 17 August 2020</td>
<td>Libraries &amp; Heritage Manager</td>
</tr>
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<td>D143</td>
<td>Transformation of museum exhibitions</td>
<td>Establishment of multi-media museum exhibitions to facilitate access</td>
<td>Number of museum exhibitions transformed</td>
<td>1</td>
<td>1</td>
<td>Achieved</td>
<td>The annual target of creating the timber exhibition posters and linking them to the website via QR codes was achieved.</td>
<td>Due to Lockdown</td>
<td>100% of Work done QR codes</td>
<td>Libraries &amp; Heritage Manager</td>
</tr>
<tr>
<td>D144</td>
<td>Maintenance of museums and heritage infrastructure</td>
<td>Maintain museum and heritage infrastructure to preserve for future generations.</td>
<td>Percentage of repairs &amp; maintenance budget spent on repairs and maintenance.</td>
<td>100%</td>
<td>100%</td>
<td>Achieved</td>
<td>100% of repairs and maintenance budget spent.</td>
<td>Due To Lockdown</td>
<td>SCM processes</td>
<td>Libraries &amp; Heritage Manager</td>
</tr>
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<tr>
<td>D117</td>
<td>To promote mass participation and create economic opportunities through the arts.</td>
<td>Stakeholder engagement meetings held: 3</td>
<td>Number of participants in the engagement meetings: 50</td>
<td>4</td>
<td>0</td>
<td>Achieved</td>
<td>The annual target was achieved, but the stand alone quarterly target could not be achieved due to the onset of COVID-19.</td>
<td>N/A</td>
<td>The department will resume its activities when the lockdown on the sector is lifted.</td>
<td>Manager Libraries &amp; Heritage</td>
</tr>
<tr>
<td>D118</td>
<td>To advance artistic disciplines and cultural activities into visible opportunities for communities in Knyasa.</td>
<td>Number of Development Projects Completed: 4</td>
<td>Number of Participants in the project: 80</td>
<td>4</td>
<td>0</td>
<td>Achieved</td>
<td>The annual target was achieved, but, the stand alone quarterly target could not be achieved due to the onset of COVID-19.</td>
<td>N/A</td>
<td>The department will resume its activities when the lockdown on the sector is lifted.</td>
<td>Manager Libraries &amp; Heritage</td>
</tr>
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<tr>
<td>D128</td>
<td>To ensure the safety of bathers during the holiday season at all municipal beaches.</td>
<td>Appointment of service provider for the provision of lifeguards during holiday season.</td>
<td>1</td>
<td>NA</td>
<td>Achieved</td>
<td>Tender process in progress (First Phase BSC not yet to be arranged)</td>
<td>NA</td>
<td>N/A</td>
<td>Manager: Protection Services</td>
<td></td>
</tr>
<tr>
<td>D150</td>
<td>To ensure that the Fire Department responds to emergencies within the required time periods</td>
<td>Reaction time to emergencies limited to 13 minutes, as required by Fire Brigade Service Act.</td>
<td>100%</td>
<td>100%</td>
<td>Achieved</td>
<td>Emergency services have responded to all incidents within the prescribed time frames.</td>
<td>NA</td>
<td>N/A</td>
<td>Manager: Protection Services</td>
<td></td>
</tr>
<tr>
<td>D151</td>
<td>To ensure that the necessary fire breaks are created and maintained for fire safety</td>
<td>Percentage of fire breaks maintained</td>
<td>4</td>
<td>0</td>
<td>Not Achieved</td>
<td>No breaks were created during the reporting period (July 2020)</td>
<td>NA</td>
<td>N/A</td>
<td>Manager: Protection Services</td>
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</tbody>
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<tbody>
<tr>
<td>D152</td>
<td>To ensure that roadblocks are held during the month to monitor hazardous waste being transported through town</td>
<td>Conduct one roadblock per month, as per the Hazardous Substances Legislation, for Dangerous Goods Vehicle Inspections</td>
<td>12</td>
<td>1</td>
<td>Achieved</td>
<td>One (1) roadblock activities were held during the reporting period (July 2020)</td>
<td>NA</td>
<td>N/A</td>
<td>Manager: Protection Services</td>
<td></td>
</tr>
</tbody>
</table>
## Community Services Committee Meeting

### Agenda

**8 September 2020**

<table>
<thead>
<tr>
<th>Indicator Code</th>
<th>Objective</th>
<th>Key Performance Indicators (KPI)</th>
<th>Unit of Measurement</th>
<th>Annual Target</th>
<th>Quarter 1 Target</th>
<th>Achieved</th>
<th>Explanation</th>
<th>Reasons for Non-Achievement</th>
<th>Remedial Action</th>
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<tbody>
<tr>
<td>D153</td>
<td>To ensure that the response to emergencies are within the required time frames as specified in the SANS guidelines.</td>
<td>Response times are within the SANS 10990, Table 2 guidelines.</td>
<td>100%</td>
<td>100%</td>
<td>Achieved</td>
<td>NA</td>
<td>NA</td>
<td>Manager: Protection Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D154</td>
<td>To ensure that all emergency vehicles are inspected at the beginning of each new shift.</td>
<td>Monitor vehicle and equipment availability through two inspections per day.</td>
<td>100%</td>
<td>100%</td>
<td>Achieved</td>
<td>NA</td>
<td>NA</td>
<td>Manager: Protection Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D155</td>
<td>To ensure that the Department addresses all complaints related to overgrown property within the required time frames.</td>
<td>Complaints addressed reporting the cleaning of private enem posing a fire hazard, within 10 days.</td>
<td>100%</td>
<td>100%</td>
<td>Achieved</td>
<td>NA</td>
<td>NA</td>
<td>Manager: Protection Services</td>
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</tbody>
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<tbody>
<tr>
<td>D156</td>
<td>To ensure that all fire hydrants within the greater Kynsna area are inspected regularly.</td>
<td>Monthly fire hydrant inspections</td>
<td>Number of inspections conducted in line within schedule</td>
<td>120</td>
<td>63</td>
<td>Achieved</td>
<td>The 63 fire hydrant inspections were performed within the reporting period (July 2020)</td>
<td>NA</td>
<td>NA</td>
<td>Manager: Protection Services</td>
</tr>
<tr>
<td>D157</td>
<td>To ensure that educational sessions are held to inform communities of fire safety issues.</td>
<td>Enhancement of fire prevention through awareness, education sessions and projects presented for</td>
<td>Number of sessions per month</td>
<td>45</td>
<td>0</td>
<td>Not Achieved</td>
<td>Zero (0) fire safety educational programmes were conducted during the reporting period (July 2020)</td>
<td>Due to lockdown restrictions, minimising contact or spreading of virus</td>
<td>Will continue with the programme once we reached Level 1</td>
<td>Manager: Protection Services</td>
</tr>
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<tr>
<td>D150</td>
<td>To ensure that all premises and businesses comply in terms of the SANS legislation</td>
<td>Monthly operational fire safety risk inspections at buildings and businesses</td>
<td>Number of inspections completed for the month</td>
<td>120</td>
<td>3</td>
<td>Not Achieved</td>
<td>The 3 fire safety risk inspections were conducted during the reporting period (July 2020)</td>
<td>COVID-19; Lockdown restrictions</td>
<td>Target will be reached once Level 1 is reached</td>
<td>Manager: Protection Services</td>
</tr>
<tr>
<td>D159</td>
<td>To ensure that all staff are adequately trained in order to render an effective and efficient fire &amp; rescue service</td>
<td>Staff attendance of internal and external training courses within the approved budget</td>
<td>Number of training programs for fire staff</td>
<td>12</td>
<td>0</td>
<td>Not achieved</td>
<td>None attended training during the reporting period (July 2020)</td>
<td>COVID-19; Training institutions are not operating yet</td>
<td>Will operate in Level 1</td>
<td>Manager: Protection Services</td>
</tr>
<tr>
<td>D190</td>
<td>To ensure that all areas have access to fire services.</td>
<td>Promote a safe environment and efficient service delivery through the establishment of satellite fire stations in Karatara and Rheenendal.</td>
<td>Number of satellite fire stations established by June 2020</td>
<td>2</td>
<td>N/A</td>
<td>Achieved</td>
<td>Rheenendal. Current protection mechanism in place. Trailer &amp; pump plus two officials. A satellite fire station has already been located in Karatara.</td>
<td>Funding</td>
<td>Fire Chief to inform Director Community of what the financial impact would be.</td>
<td>Manager: Protection Services</td>
</tr>
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<tr>
<td>D175</td>
<td>To ensure that regular meetings are held with traffic management service provider</td>
<td>Management of camera contract to ensure satisfactory service</td>
<td>Number of meetings held with service provider</td>
<td>4</td>
<td>6</td>
<td>Achieved</td>
<td>Monthly meetings are held with the service provider to discuss operational issues. No monthly meetings could be held with the service provider due to lockdown</td>
<td>N/A</td>
<td>N/A</td>
<td>Manager: Protection Services</td>
</tr>
<tr>
<td>D176</td>
<td>Ensure free flow of traffic in the GKNIA</td>
<td>Ease traffic congestion in peak traffic situations – (e.g.: Vigilance Drive, Main Road Hospital, etc)</td>
<td>Broader the by-pass lay-byes to make it easier to pass motor vehicles turning right on Vigilance Drive and-route towards George Rex Drive</td>
<td>100%</td>
<td>N/A</td>
<td>Achieved</td>
<td>Completed – Use of Point Duty Officers. Point Duty Officers have been in position during the reporting period</td>
<td>N/A</td>
<td>N/A</td>
<td>Manager: Protection Services</td>
</tr>
<tr>
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<tr>
<td>D192</td>
<td>To improve and maintain current service delivery through specific infrastructure projects</td>
<td>Recycling 10% of the waste transported to Mossel Bay per month during the 2019/2020 financial year.</td>
<td>Percentage of waste recycled</td>
<td>10%</td>
<td>5%</td>
<td>Not Achieved</td>
<td>Recycling industry seeing a drastic change globally. Decline of up to 70% of some markets. Marked for newspaper, magazines, common mix paper and tissue paper have seen total collapse. Cardboard prices have also reduced in value.</td>
<td>Low participation rate</td>
<td>Increase education awareness</td>
<td>Manager: Waste Management</td>
</tr>
<tr>
<td>161</td>
<td>To promote a safe and healthy environment through the protection of our natural resources</td>
<td>Monitoring and clearance of illegal dumping in the Knysna Municipal area during the 2019/2023 financial year.</td>
<td>Report on illegal dumping activities as part of the Waste Management monthly report for Solid Waste – submitted to the Community Services SRO Committee</td>
<td>12</td>
<td>Completed to target</td>
<td>Achieved</td>
<td>Contractor appointed through EO tender process for 6 months (rotational basis) Ver 1 - Seasons Fish 1/90c Ver 2 - EID Construction Ver 3 - GO Projects Ver 4 - Dehong Cafe Ver 5 - Runesh Ver 6 - Ashwin Petersen</td>
<td>N/A</td>
<td>N/A</td>
<td>Manager: Waste Management</td>
</tr>
<tr>
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<tr>
<td>D154</td>
<td>To promote a safe and healthy environment through the protection of our natural resources</td>
<td>Conduct quarterly awareness campaigns during the 2019/2020 financial year in respect of waste minimisation.</td>
<td>Number of awareness campaigns conducted</td>
<td>4</td>
<td>4</td>
<td>In Progress</td>
<td>In planning stage of various clean up campaigns</td>
<td>N/A</td>
<td>N/A</td>
<td>Manager: Waste Management</td>
</tr>
<tr>
<td>D156</td>
<td>To improve and maintain current service delivery through specific infrastructure projects</td>
<td>Conduct annual external audit of the landfill site by the end of 2019/2020 financial year.</td>
<td>Report on audit submitted to the Community Services SDR Committee by 30 June 2019</td>
<td>1</td>
<td>0</td>
<td>In Progress</td>
<td>Item for the appointment of an external auditor served at the Bid Specifications committee</td>
<td>N/A</td>
<td>Audit on other facilities will be conducted in the 4th Quarter</td>
<td>Manager: Waste Management</td>
</tr>
<tr>
<td>D157</td>
<td>To improve and maintain current service delivery through specific infrastructure projects</td>
<td>Report monthly by the 7th of each month during the 2019/2020 financial year to the Department of Environmental Affairs on the waste quantities generated.</td>
<td>Number of reports submitted</td>
<td>12</td>
<td>12</td>
<td>Achieved</td>
<td>Monthly reporting for Waste Transfer Station, Sedgefield Drop-off facility, Recycling stations and Old Place Facility are done.</td>
<td>N/A</td>
<td>N/A</td>
<td>Manager: Waste Management</td>
</tr>
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<tr>
<td>D168</td>
<td>To improve and maintain current service delivery through specific infrastructure projects</td>
<td>Submit a monthly report during the 2019/2023 financial year on the spending of capital, operational and maintenance budget of the section to the HCP by the 7th working day of each month.</td>
<td>Number of monthly reports submitted by the 7th working day of each month.</td>
<td>12</td>
<td>Comply to target</td>
<td>Achieved</td>
<td>Spending according to financial report</td>
<td>N/A</td>
<td>N/A</td>
<td>Manager: Waste Management</td>
</tr>
<tr>
<td>D169</td>
<td>To improve and maintain current service delivery through specific infrastructure projects</td>
<td>Submit a monthly report during the 2019/2023 financial year on Human Resources issues within the sub-directorate to the 7th working day in each month</td>
<td>Number of monthly reports submitted by the 7th working day in each month</td>
<td>12</td>
<td>Comply to target</td>
<td>Achieved</td>
<td>Normal correspondence to Human Resources in the form of memorandums relating to staff matters.</td>
<td>N/A</td>
<td>N/A</td>
<td>Manager: Waste Management</td>
</tr>
<tr>
<td>D172</td>
<td>To improve and maintain current service delivery through specific infrastructure projects</td>
<td>Review of Integrated Waste Management Plan (IWMP)</td>
<td>The Integrated Waste Management Plan adopted by Council and is in the process of being implemented.</td>
<td>1</td>
<td>In progress</td>
<td>N/A</td>
<td>The Integrated Waste Management Plan accepted by Council and is in the process of being implemented</td>
<td>Project implementation facilitated through Garden Route District Municipality.</td>
<td>N/A</td>
<td>Manager: Waste Management</td>
</tr>
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<thead>
<tr>
<th>D173</th>
<th>To promote a safe and healthy environment through the protection of our natural resources</th>
<th>Review of the Air Quality Management Plan.</th>
<th>The Air Quality Management Plan adopted by Council and is in the process of being implemented.</th>
<th>1</th>
<th>In progress</th>
<th>Not Achieved</th>
<th>Submitted for Council approval</th>
<th>Subjected to the time frames determined by the GPHM</th>
<th>N/A</th>
<th>Manager: Waste Management</th>
</tr>
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<tr>
<td>D174</td>
<td>To improve and maintain current service delivery through specific infrastructure projects</td>
<td>Complete all proposed Solid Waste Management (Refuse) Capital Projects for the 2019/2020 financial year within the available resources allocations</td>
<td>Complete all Solid Waste capital projects for the financial year within the available budget. Projects are planned for the following: Roll-out of a comprehensive wheelie bin system. Upgrading of the Keysna Waste Transfer Station.</td>
<td>100%</td>
<td>N/A</td>
<td>Achieved</td>
<td>Roll-out wheelie bins in progress. Upgrading of the Keysna Waste Transfer Station – in specifications process</td>
<td>N/A</td>
<td>N/A</td>
<td>Manager: Waste Management</td>
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</table>
## Disaster Management and Community Development:

<table>
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<tr>
<td>D131</td>
<td>To promote a safe and healthy environment through the protection of our natural resources</td>
<td>Review Disaster Communication Strategy</td>
<td>Submit revised Disaster Communication Strategy to the Council by 30 June 2020</td>
<td>1</td>
<td>N/A</td>
<td>Achieved</td>
<td>The revised Disaster Communication Strategy was incorporated into the Disaster Management Plan adopted by Council on 04 June 2020</td>
<td>N/A</td>
<td>N/A</td>
<td>Disaster Management</td>
</tr>
<tr>
<td>D132</td>
<td>To promote a safe and healthy environment through the protection of our natural resources</td>
<td>Disaster Management Risk Assessment review</td>
<td>Submit revised Disaster Management Risk Assessment to Council for consideration by 30 June 2020</td>
<td>1</td>
<td>N/A</td>
<td>Achieved</td>
<td>The revised Disaster Management Risk Assessment was incorporated into the Disaster Management Plan approved by Council on 04 June 2020</td>
<td>N/A</td>
<td>N/A</td>
<td>Disaster Management</td>
</tr>
<tr>
<td>D137</td>
<td>To promote a safe and healthy environment through the protection of our natural resources</td>
<td>Institutional capacity for Disaster Management</td>
<td>Establishment of a functional Disaster Management Centre</td>
<td>1</td>
<td>N/A</td>
<td>Not yet Achieved See reason for non-achievement</td>
<td>N/A</td>
<td>In terms of the Disaster Management Act, it is not a must to have a disaster Centre. An ad hoc Joint Operation Centre (JOC) are usually established depending on the magnitude of the incident. This has also been the case during the current COVID-19 pandemic</td>
<td>In case of a disaster, the finance building/Town Hall will be used as a DM centre. Should make provision in the 2020/21 budget year. It is recommended that Disaster Management Centre to be incorporated as part of the old</td>
<td>Disaster Management</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Status</th>
<th>Progress Report</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Functional Disaster Management Advisory Forum</td>
<td>1</td>
<td>NA</td>
<td>Not yet achieved. See remedial action.</td>
</tr>
<tr>
<td>Drafting of Standard Operation Procedures (SOP)</td>
<td>1</td>
<td>Achieved</td>
<td>According to the Disaster Management Act, a municipality may establish a Municipal Disaster Management Forum. The JDC fulfills the function of a Disaster Management Advisory Forum with representation from all the relevant cluster representatives. KM Disaster Management Unit actively participates in the engagements of the Provincial Disaster Management Forum &amp; Steering Committee.</td>
</tr>
<tr>
<td>vehicles testing station premises.</td>
<td></td>
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</table>

<p>| Drafting of Standard Operation Procedures (SOP) | 1        | Achieved                                                                         | Social Relief and Disaster, SOP has been tabled at our Community Services Committee meeting. It is incorporated into the Disaster Management Plan.                                                                                     |</p>
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<td></td>
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<td>Logistical management is part of the ICS.</td>
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<td>Within ICS is a branch that deals with logistics</td>
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</table>

Logistical Management Plan 1 N/A Not yet achieved Logistical management is part of the Incident Command System (ICS). Within ICS is a branch that deals with logistics Logistical management is part of the ICS. Within ICS is a branch that deals with logistics N/A Disaster Management
<p>| D1398 | To promote a safe and healthy environment through the protection of our natural resources | Review of the Disaster Management Plan | The Disaster Management Plan is reviewed annually with the IDP (Integrated Development Plan) in partnership with the GRDM | 1 | NA | Achieved | Draft revised Disaster Management Plan has been advertised during April 2020. No comments were received. The revised Disaster Management Plan has been approved by Council on 34 June 2020 together with the revised 2020/21 IDP of the municipality | NA | NA | Disaster Management |</p>
<table>
<thead>
<tr>
<th>INDICATOR CODE</th>
<th>OBJECTIVE</th>
<th>KPI</th>
<th>Unit of Measurement</th>
<th>ANNUAL TARGET</th>
<th>QUARTER 3 TARGET</th>
<th>ACHIEVED/ NOT ACHIEVED</th>
<th>EXPLANATION</th>
<th>REASONS FOR NON ACHIEVEMENT</th>
<th>REMEDIAL ACTION</th>
<th>CUSTODIAN</th>
</tr>
</thead>
<tbody>
<tr>
<td>D132</td>
<td>To create an enabling environment for social development and economic growth</td>
<td>Engages with and participates in the projects and activities of the Greater Krynya Welfare Forum (GKWF)</td>
<td>Regular reporting to the relevant Council committee on the operations of the Greater Krynya Welfare Forum</td>
<td>6</td>
<td>The last meeting of the Greater Krynya Community Welfare Forum was held on 19 November 2019. No meetings were held in 2020 due to the COVID-19 pandemic</td>
<td>Achieved</td>
<td>The HIV/AIDS Forum was replaced by the Greater Krynya Community Welfare Forum. The Greater Krynya Welfare Forum is being co-ordinated by a Non-Government Organisation (NGO) and not by the Municipalty</td>
<td>NA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D136</td>
<td>To create an enabling environment for social development and economic growth</td>
<td>Launch an internal and external awareness campaign for HIV/AIDS and TB</td>
<td>A comprehensive awareness campaign to be rolled our in the next financial year with the assistance of Garden Route District Municipality (GRDM).</td>
<td>1</td>
<td>HIV/AIDS and TB awareness open day at the Homelike 150 people attended and were tested. Various stakeholders and motivational speakers were involved in the open day eg. Hospice, FAMSA, KACC, SANITA, Youth For Christ, Association for Physical Disabled, Krynya Child Welfare and Red cross.</td>
<td>Achieved</td>
<td>Internally not done yet</td>
<td>Responsibility of HR department (OH) to do HIV/AIDS TB program internally. The Krynya Municipality in the past had a fully functional AIDS Council (IAC), however due to mismanagement of funds the Local AIDS Council was dissolved and were replaced by the Greater Krynya Community Care Forum that is currently chaired by Krynya Hospice</td>
<td>Same as reason for non-achievement. To have an induction workshop with Council (Councillors on the issues of HIV/AIDS, STIs and TB). All sectors must be involved in the programmes of the Krynya AIDS Council. Terms of Reference must be establish for the Krynya AIDS Council. Resources to be made available in order to be able to implement the plan.</td>
<td>Social Development Officer</td>
</tr>
</tbody>
</table>

Social Development Officer

34 | Page
| D135 | To create an enabling environment for social development and economic growth | The establishment of a functional sport council for the GIMKA | To establish a functional Local Sport Council that consists of all the active sport codes in the Greater Krynza Municipal Area (GKMA). The Sport Council will serve as an advisory body to Krynza Municipality with matters relating to facility upgrading and sport development programmes | 1 | N/A | Not yet achieved. See renewal action. KPI was changed to the following: Sport and Recreation Policy to be developed. In the policy, the establishment of the local sport council is addressed together with their roles and responsibilities. A Sport Council was established in 2014 however due to administrative difficulties the structure collapsed. The Sport and Recreation policy was drafted and submitted to Community Services Sub committee. A draft terms of Reference for the Krynza Local Sport Council was tabled at the November 2019 Council meeting. | An implementation plan for the establishment of a Local Sport Council was drafted, but is currently being delayed due to the COVID-19 pandemic. A revised implementation plan will be drafted in consultation with other stakeholders such as the Eden Sport Council who will assist with the facilitation thereof. | Disaster Management |
6.2

C02/09/2020  COVID-19 SITUATION REPORT

REPORT FROM DIRECTOR : COMMUNITY SERVICES

PURPOSE OF THE REPORT

To inform the Municipal Council on the situation report on COVID-19 as up to 31 August 2020.

BACKGROUND

“At midnight on 18 August 2020, our country will move to alert level 2 in our response to the coronavirus pandemic. This will come as a relief to all South Africans who have had to live under stringent restrictions for the last five months.

It is a sign of the progress we are making in reducing new infections and demand on our health facilities. It is also a very important development as we strive to restart our economy.

But it is too soon to celebrate.

We are still very much in the middle of a deadly pandemic that has taken over 11,000 lives in South Africa alone. At more than half a million confirmed cases, we still have the fifth highest number of infections in the world. And there is always a chance of a resurgence of the disease.” From the Desk of the President (Monday, 17 August 2020)

“The coronavirus pandemic has had a dramatic impact on the social, economic, business and industrial landscape of our country and countries around the world.

As we work with our social partners to develop an urgent economic recovery programme, we are determined that we should not merely return to where we were before the pandemic struck. We are instead looking at actions that will build a new, inclusive economy that creates employment and fosters sustainable growth.” From the desk of the President (Monday, 24 August 2020)

Today 31 August 2020 is day 14 of the National level 2 COVID-19 Lockdown, day 167 of the CX Local JOC activation and day 170 of the National Disaster declaration.

“In a strange way, the COVID-19 crisis a kind of battle that has activated us not only through pain and anxiety but has bound us together not only in the spirit of love, but it has also made us more humane, more caring and brought up a sense of solidarity where we support each other and show empathy.” Minister Dr. Zwelini Mkhize

The National lockdown was enacted in terms of the Disaster Management Act, 2002 (Act No. 57 Of 2002). Then the draft framework for consultation on COVID-19 risk adjusted strategy, with different alert levels.
## Alert Levels Table

<table>
<thead>
<tr>
<th>Alert Levels</th>
<th>Total days</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 5</td>
<td>33</td>
</tr>
<tr>
<td>Level 4</td>
<td>31</td>
</tr>
<tr>
<td>Level 3</td>
<td>78</td>
</tr>
<tr>
<td>Level 2</td>
<td>-</td>
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</table>

### Alert Levels and Total Days Table

<table>
<thead>
<tr>
<th>Alert Levels</th>
<th>Total Infections</th>
<th>Active</th>
<th>Recovered</th>
<th>fatalities</th>
<th>Hospitalised</th>
<th>In critical care</th>
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<tbody>
<tr>
<td>Alert level 5</td>
<td>27 March 2020</td>
<td></td>
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<td>229</td>
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<td>2</td>
<td>3</td>
<td>1</td>
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<td>0</td>
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<td>3453</td>
<td>2382</td>
<td>116</td>
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<tr>
<td>Provincial</td>
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<td>1811</td>
<td>641</td>
<td>55</td>
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<td>60</td>
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<tr>
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<tr>
<td>Alert level 3</td>
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<td></td>
<td></td>
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<tr>
<td>National</td>
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<td>1674</td>
<td>17 291</td>
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<td>27</td>
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<tr>
<td>Alert Level 3</td>
<td>22 June 2020</td>
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<td>53 444</td>
<td>46 155</td>
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<tr>
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<td>13 109</td>
<td>35 559</td>
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<tr>
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<tr>
<td>Alert level 3</td>
<td>23 July 2020</td>
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<tr>
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<td>159 833</td>
<td>229 175</td>
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<td>327</td>
<td>377</td>
<td>17</td>
<td>12</td>
<td>3</td>
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<tr>
<td>Alert level 2</td>
<td>18 August 2020</td>
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<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>National</td>
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<td>81 797</td>
<td>516 494</td>
<td>13 159</td>
<td>-</td>
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<tr>
<td>Provincial</td>
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<td>7134</td>
<td>93 788</td>
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<tr>
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<td>114</td>
<td>1174</td>
<td>40</td>
<td>18</td>
<td>-</td>
</tr>
</tbody>
</table>

Garden Route District Community Screening: Total 149948 and 1308 referrals.
Garden Route District Number of total cases per 100 000 population, as on 23 July 2020 and 31 August 2020

<table>
<thead>
<tr>
<th>Area</th>
<th>Active case/ 100 000 per population</th>
<th>Previous</th>
<th>Total case/ 100 000 per population</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date</td>
<td>23/07 31/08</td>
<td>23/07 31/08</td>
<td>23/07 31/08</td>
</tr>
<tr>
<td>Local</td>
<td>433 83</td>
<td>427 125</td>
<td>941 1773</td>
</tr>
<tr>
<td>District</td>
<td>286 122</td>
<td>278 152</td>
<td>704 1445</td>
</tr>
<tr>
<td>WC</td>
<td>173 58</td>
<td>174 67</td>
<td>1234 1500</td>
</tr>
</tbody>
</table>

Knysna COVID-19 Active cases is at 11%
Active cases for Knysna is actually showing a downward curve, in both 30 and 90 days.
MACC- Multi Agency Co-ordination Committee:

Knysna COVID-19 MACC- Multi Agency Co-ordination Committee (JOC) was established on the 20 March 2020.

As of 24 August 2020, JOC meeting only taking place on a Monday @12h00.

Regulations and Directions issued to COVID-19 response:

The Minister of Cooperative Governance and Traditional Affairs following the classification of the COVID-19 pandemic as a national disaster and a Cabinet meeting where the matter was discussed, on 15 March 2020, declared a national state of disaster recognising the need to augment the existing legislation and contingency arrangements to deal with the pandemic.

Ministers have since 18 March 2020, issued Regulations, Directives and Bills listed below in terms of Section 27(2) of the Disaster Management Act, 2002 (Act No. 57 of 2002) (“the DMA”) and other enabling legislation regarding the steps necessary to prevent an escalation of the disaster or to alleviate, contain and minimize the effects of the disaster.

Regulations made in term of Section 279 (2) of the DMA: (Only the latest included of 15 published)

- Regulations issued in terms of s. 27 (2) of the Act published in GN R480 in GG 43258 of 29 April 2020 amended with effect from 1 June 2020, unless otherwise indicated (GN 608 in GG 43364 of 28 May 2020) (p5)
- Declaration of a national state of disaster published in GN 313 in GG 43096 of 15 March 2020 extended to 15 July 2020 (GN 646 in GG 43408 of 5 June 2020) (p4)
- Regulations issued in terms of s. 27 (2) of the Act published in GN R480 in GG 43258 of 29 April 2020 amended (GN 714 in GG 43476 of 25 June 2020) (p3)
- Regulations issued in terms of s. 27 (2) of the Act published in GN R480 in GG 43258 of 29 April 2020 amended (GN 763 in GG 43521 of 12 July 2020) (p3)
- Declaration of a national state of disaster published in GN 313 in GG 43096 of 15 March 2020 extended to 15 August 2020 (GN 771 in GG 43523 of 13 July 2020) (p4)
- Regulations issued in terms of s. 27 (2) of the Act published in GN R480 in GG 43258 of 29 April 2020 amended (GN 846 in GG 43577 of 31 July 2020) (p

Directions issued: (Only the latest included of 128 published)

- Directions regarding the re-opening of schools and measures to address, prevent and combat the spread of COVID-19 in the National Department of Basic Education, and Provincial Departments of Education, and all schools in the Republic of South Africa published in GenN 343 in GG 43465 of 23 June 2020 amended (GenN 411 in GG 43578 of 2 August 2020) (p3)
- Directions relating to spatial planning, land use management and land development processes published (GenN 431 in GG 43598 of 7 August 2020) (p3)
COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
8 SEPTEMBER 2020

- Health directions regarding measures to address, prevent and combat the spread of COVID-19 published in GN 796 in GG 43533 of 20 July 2020 amended (GN R868 in GG 43600 of 7 August 2020) (p3)
- Social Development Directions to prevent and combat the spread of COVID-19 published in GN R430 in GG 43182 of 30 March 2020 amended (GN 853 in GG 43588 of 6 August 2020) (p3)
- Tourism Directions published in Gen 356 in GG 43487 of 29 June 2020 amended (GenN 414 in GG 43585 of 6 August 2020) (p3)

Determinations and Notices issued into other legislation: (Only the latest included of 54 published)

- Authorisation of extension of employment of 20 000 members of the South African National Defence Force for service in cooperation with the South African Police Service in order to maintain law and order, assist other State Departments and border line control within the Republic of South Africa over the period 27 June 2020 to 30 September 2020 published (GN 747 in GG 43502 of 3 July 2020) (p3)
- Sector Education and Training Authorities (SETAs) Grant Regulations, 2012: Further extension for the submission of the 2020/2021 financial year applications for mandatory grants by levy paying employers published (GN 752 in GG 43508 of 6 July 2020) (p3)
- Independent Communications Authority of South Africa (ICASA): Harmonisation of short codes for national emergency services: Notice of intention to review and withdraw the ‘111’ short code as a COVID-19 emergency services code, and to re-mandate and reharmonise 103, 104, 105, 106, 118 or 139 for COVID-19 national emergency services published for comment (GenN 396 in GG 43555 of 27 July 2020) (p3)

BILLS:

- Division of Revenue Amendment Bill, 2020 [B9-2020]
- Adjustments Appropriation Bill, 2020 [B10-2020]
- Disaster Management Tax Relief Bill, 2020 [B11-2020]
- Disaster Management Tax Relief Administration Bill, 2020 [B12-2020]

Other legislation:

- APPROPRIATION ACT 7 OF 2020 (GG 43468 of 23 June 2020) Date of commencement: 23 June 2020
## The Difference between alert level 3 and alert level 2

<table>
<thead>
<tr>
<th>Alert Levels Differences</th>
<th>Alert level 3</th>
<th>Alert level 2</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Movement of persons</strong></td>
<td>Movement of person between provinces prohibited, except for carrying out work responsibilities, moving to new place of residence, caring for an immediate family members but must have a permit. Curfew- 22h00 to 04h00 except where person has been granted a permit.</td>
<td>Can cross Provincial boarders. Curfew- 22h00 to 04h00 except where person has been granted a permit.</td>
</tr>
<tr>
<td><strong>Movement of children</strong></td>
<td>Movement of children between co-holders of parental responsibility, must have the necessary permits.</td>
<td>Not applicable</td>
</tr>
<tr>
<td><strong>Attendance of funerals</strong></td>
<td>Attendance limited to close family, limited to 50 persons, night vigils prohibited, only 2 family members of diseased in Herse, and must have permit.</td>
<td>Limit to 50 persons, night vigils not allowed, no permit required</td>
</tr>
<tr>
<td><strong>Prohibition of evictions</strong></td>
<td>Person may not be evicted</td>
<td>Evictions and demolition of places of residence may not be done unless a competent court has granted such. This included Section 54, Rental housing</td>
</tr>
<tr>
<td><strong>Gatherings</strong></td>
<td>Conferences, cinemas, theatres, casinos, all auctions, sporting activities- professional non-contact And contact sport, museums, galleries, libraries and archives, restaurants and personal care services limited to 50 person</td>
<td>The following was added: concerts, live performances, weddings, fitness centres and gyms, sport grounds, swimming pools, bars, taverns, shebeens limited to 50 persons. social events at a place of residence, subject to a limitation of 10 visitors or less. Night clubs closed to public</td>
</tr>
<tr>
<td><strong>Prohibition of initiation practices</strong></td>
<td>No changes</td>
<td>No changes</td>
</tr>
<tr>
<td><strong>Places and premises closed to the public</strong></td>
<td>Gyms and fitness centres, sport grounds, swimming pools, bazaars, hotels,</td>
<td>Night clubs closed to public</td>
</tr>
</tbody>
</table>
### Agenda Items:

<table>
<thead>
<tr>
<th>Topic</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Controlled visits by members of the public</td>
<td>No Changes</td>
</tr>
<tr>
<td>Closure of borders</td>
<td>Closed, except for ports of entry.</td>
</tr>
<tr>
<td>transportation of cargo</td>
<td>No changes</td>
</tr>
<tr>
<td>Public transport</td>
<td>Permits needed for travel</td>
</tr>
<tr>
<td>Sale, dispensing or transportation of liquor</td>
<td>Closed, Open</td>
</tr>
<tr>
<td>Tobacco product</td>
<td>Closed, Open</td>
</tr>
<tr>
<td>Operation of economic and public sector</td>
<td>No changes</td>
</tr>
</tbody>
</table>

### The Humanitarian and Social Relief:

**Food Parcel/Vouchers Distribution**

The humanitarian and social relief program has, as on the 23 July 2020, Total Registrations – 16280; Knysna Municipality and Rotary; Total distributed as of 18/06/2020: 2838 + 7789 = 10627; Total food parcels claims: = 5194; Total Vouchers claims: = 5227; Soup Kitchens claims: = 206

The above relief programs has been depleted.

**Food/Soup Kitchens**

Distribution of frozen chicken in Kilograms in partnership with KILT.

Total chicken distributed: 34240  
Distributed to schools 9672  
Distributed to soup kitchens 24568

Currently we have 62 registered Soup Kitchens.

**Carp Project**

Fishing attempt on 09 August 2020 a total of 20 Carp were caught, with an average weight of 3.24kg per fish. Total of 68 carp caught from the start of the project.

**Temporary Shelter for Homeless People**

On 31 August 2020, 57 people – 47 Male and 10 Female’s, accommodated at Loerie Park. This temporary shelter come with its own challenges and needed a dedicated group to effectively deal with such.
The ongoing services that are currently rendered to the homeless people at Loerie Park included health care services, substance abuse and pastoral counselling. These services are being rendered by a wide variety of stakeholders.

The Haven Mossel Bay and Knysna Municipality is currently in partnership to assist with the establishment of permanent Shelter. A Fieldworker is been appointed for 4 months by The Haven Mossel Bay to assist with the daily operations of the Loerie Park shelter and to do research.

The Loerie Park Temporarily Shelter are spear headed by the Social Development officer of the Knysna Municipality and the Field worker.

Field worker impact: identify homeless outside of Loerie Park including Sedgefield, and what keeps them out. Unemployed, homeless, substance abuse, family problems, mental health and wish to be independent.

DSD - Assessments currently in progress, 18 homeless assigned to a social worker to date. KADC - Substance abuse services are being rendered and 3 people are booked for rehab in September.

Department of Labor - Completed a career counseling session with those interested, in aid of re-integration.

Sewing - Sewing project making masks, cell phone holders etc.

Food Garden – Mariloo and Sharon have initiated a beautiful Tyre veggie garden. ID's - The Haven has granted funding for a few ID's. 4 People taken to DHA for Temporary IDs for rehabilitation application process. Lock down level 2 regulations.

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FAMSA – GBV Workshop with 10 Men.

Re – unifications - Field Worker and Social Development Officer KM have successfully completed 4 re-unifications.

Mental Health Services – 10 Identified homeless require mental health assistance or medication. Mental health appointments at the clinics were arranged for 6 people. 3 of them are back on their medication. 2 refused services from Clinic.

**Quarantine and isolation facilities**

Currently the Petro SA is a COVID-19 isolation and quarantine facility, when they reached 70% of their capacity another identified facility will be used. On 31 August 2020, 0- quarantine; and 27- Isolation accommodated at Petro SA.

**Permits**

travelpermits@knysna.gov.za was created to deal with all permits and inform the applicants on the regulations and what is permissible. We have received approximately 626 requests as from middle March 2020.

**Decontamination program**

Parks Department still on track with program as per our work schedule. Our concentration with our Knysna CBD team is to do all the Municipal buildings again as well as all the vehicles.
This includes other sections such as the Electrical, Technical buildings, Finance, HR, Customer Care, Libraries, Sedgefield, Rheenendal, Karatara offices, Communal Toilets and taxi rank. All the Municipal vehicles will be done. The program is running very well.

**Knysna Municipality Essential services: COVID-19 case summary**

When the level 4 and level 3 came into effect the guidelines and protocols from the Department of Labour and the Disaster Management Act on the operation of economic and public sectors was put into place.

Council resolution on 27 August 2020 regarding Level 2

- All Departments are functioning optimal
- Regular site inspections/visits on all workplaces within the Municipal area is done and reports issued to the Compliance Manager.
- Appointment of Compliance Manager, in this case the Director of Corporate Services.
- COVID-19 workplace policy is in place, and still adhering to all safety and health Protocol.

**COVID related cases as of 31 August 2020,** this stats frequently change.

The three (2) active cases, as on 31 August 2020: two (2) in Infrastructure Services. Knysna Municipality peaked on the 23 July 2020 with a total of 23 Active case, and standing on 2 Active cases as on the 31 August 2020. There is less infections, but too early to say if it will stay like that on level 2. The Department of Health is also not clear if we will be experiencing a second wave.
Date | 26-Aug | 27-Aug | 31-Aug |
---|---|---|---|
ACTIVE | 3 | 4 | 2 |
ISOLATION | 5 | 9 | 8 |
RECOVERED | 51 | 51 | 53 |
FATALITY | 1 | 1 | 1 |
AWAIT RESULTS | 1 | 0 | 0 |
INTERVIEWED | 301 | 306 | 306 |

**FINANCIAL IMPLICATION**

**Funding received:**

Municipal disaster relief grant (MDRG): 2020/2021 financial year for the response and intervention measures- **R 417 000.**

Priority areas: Sanitation; Decontamination of municipal spaces; PPE and Hygiene Packs, Waste Management

Western Cape Department of Local Government- **R 550 000.**

Priority areas: Humanitarian relief

Solidarity Funds received from private individual donors – **R117 000**

**Expenditure related to COVID-19** (15 March 2020 to 21 August 2020)

Total Expenditure: **R 3,846,007.00**

This amount includes the following: protective clothing, feeding of the homeless, and sanitization of taxi rank/ public facilities, community awareness campaigns, cemeteries, gloves, goggles, sanitiser and masks

**RECOMMENDATION OF THE ACTING MUNICIPAL MANAGER**

That the report and contents pertaining to the COVID-19 situation report, be noted.

File Number : 9/1/2/5
Execution : Director : Community Services

**COMMENTS FROM THE MUNICIPAL MANAGER**

None

**COMMENTS FROM CORPORATE SERVICES**

None

**COMMENTS FROM FINANCIAL SERVICES**

Noted
COMMUNITY SERVICES COMMITTEE MEETING
AGENDA
8 SEPTEMBER 2020

COMMENTS FROM TECHNICAL SERVICES
Noted

COMMENTS FROM COMMUNITY SERVICES
Report to be incorporated in the agenda of the next Community Services Section 80 meeting

COMMENTS FROM PLANNING AND DEVELOPMENT
Noted

COMMENTS FROM INTEGRATED HUMAN SETTLEMENTS
None

COMMENTS FROM LEGAL SERVICES
None
REPORT FROM EXECUTIVE MANAGER : COMMUNITY SERVICES (C AFRICA) : CHIEF MUNICIPAL HEALTH (JP MC CARTHY) KNYSNA OFFICE

PURPOSE OF THE REPORT

To inform the committee in regard to the Key Performance Areas and main functions of the Municipal Health Section and to inform the committee on activities performed by Environmental Health Practitioners for the month of July 2020.

BACKGROUND

The Garden Route District Municipality is a municipality in terms of the Municipal Systems Act of 2000. According to Section 84(1) (l) of the Municipal Structures Act, Act 117 of 1998, one of the core functions of a district municipality is Municipal Health Services.

Section 24 of the Constitution of the Republic of South Africa entrenches the right of all citizens to live in an environment that is not harmful to their health and well-being.

Section 1 of the National Health Act, 2003 (Act 61 of 2003), defines municipal health services and Section 83 clearly stipulates the responsibilities of municipalities in the performance of such services.

In order to fulfil its constitutional and legal obligations, the Garden Route District Municipality Municipal Health Services fulfils its mandate through highly qualified and skilled environmental health practitioners (EHPs). They provide and facilitate comprehensive, pro-active and need-related services to ensure a safe, healthy and clean environment, thereby preventing and eliminating sources of disease. Environmental Health comprises those aspects of human health, including quality of life, that are determined by physical, chemical, biological, social and psycho-social factors in the environment. It also refers to the theory and practice of assessing, correcting, controlling and preventing factors in the environment that can adversely affect the health of present and future generations. Environmental health services are services that implement environmental policies through monitoring and controlling, which improve environmental parameters and encourage the use of environmentally friendly and healthy technologies and behaviour’s. (These definitions are in line with the definitions of the World Health Organization). Controlling and monitoring also play a leading role in suggesting and developing new policy areas.

DISCUSSION

THE ROLE AND FUNCTION OF THE MUNICIPAL HEALTH SERVICES

Health Surveillance of Premises

Residential, business and public premises are regularly monitored to ensure that there are no health nuisances. This is done to ensure compliance with the applicable legislation, the principles of Agenda 21 and the “Healthy Cities” approach, and the minimization of any detrimental environmental health risk.
Key Performance Areas

- Chemical Safety.
- Disposal of the dead.
- Environmental Pollution Control.
- Food Control.
- Health Surveillance of Premises.
- Surveillance and Prevention of Communicable Diseases.
- Vector Control/Monitoring.
- Waste Management.
- Water Quality Monitoring.
- Administration-general

Main Functions

- Monitoring of water reticulation
- Protection of water sources by enforcement of laws and regulations.
- Introduction of corrective and preventative actions.
- Implementation of Health and Hygiene Awareness.
- Control of Food Premises by issuing Compliance Certificates to Food Premises.
- Ensure that food is safe and healthy for human consumption by the enforcement of Laws and Regulations.
- The monitoring of the storage, treatment, collection, handling and disposal of the various categories of waste.
- The identification, monitoring and evaluation of health risks, nuisances and hazards.
- The promotion of health and hygiene aimed at preventing the incidence of environmental conditions that will result in contagious diseases.
- Monitoring, identification, evaluation to ensure the prevention of vectors.
- The identification, evaluation, monitoring and prevention of the pollution of soil, water and air.
- Monitoring of cemeteries, crematoriums and other facilities for the disposal of corpses.
- The monitoring, identification, evaluation and prevention of risks relating to chemicals hazardous to humans.

<table>
<thead>
<tr>
<th>INFORMATION BOX</th>
<th>ABBREVIATIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Comply</td>
<td>C</td>
</tr>
<tr>
<td>Non-compliance</td>
<td>NC</td>
</tr>
<tr>
<td>Health &amp; Hygiene education</td>
<td>H&amp;H</td>
</tr>
<tr>
<td>Notice of Non-Compliance</td>
<td>Non</td>
</tr>
<tr>
<td>Final Notice of Non-Compliance</td>
<td>F.Non</td>
</tr>
<tr>
<td>Follow-up sample</td>
<td>F.u S</td>
</tr>
<tr>
<td>Fine/ Prohibition</td>
<td>F/P</td>
</tr>
</tbody>
</table>
i. **FOOD CONTROL**  
  Chemical food sampling

<table>
<thead>
<tr>
<th>Sample Type</th>
<th>No of Samples</th>
<th>C</th>
<th>N/C</th>
<th>H &amp; H</th>
<th>Non</th>
<th>F.Non</th>
<th>F.u S</th>
<th>F/P</th>
<th>Results</th>
</tr>
</thead>
<tbody>
<tr>
<td>No samples were taken</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

**Comments:**

Bacteriological food sampling

<table>
<thead>
<tr>
<th>Sample Type</th>
<th>No of Samples</th>
<th>C</th>
<th>N/C</th>
<th>H &amp; H</th>
<th>Non</th>
<th>F.Non</th>
<th>F.u S</th>
<th>F/P</th>
<th>Results</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chicken</td>
<td>1</td>
<td>1</td>
<td></td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Macaroni Ham and Cheese</td>
<td>1</td>
<td>1</td>
<td></td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Soup</td>
<td>1</td>
<td>1</td>
<td></td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
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</tr>
</tbody>
</table>

**Comments:**

a. Samples were taken at various identified soup kitchens as well as the Loerie Park Homeless shelter

---

B. **INSPECTION OF FOOD PREMISES**  
Formal & Informal food premises

| Premises type | No of premises | C | N/C | H & H | Non | F.Non | F/P |
|---------------|----------------|---|-----|-------|-----|-------|-----|-----|
|               |                |   |     |       |     |       |     |     |         |

**Remedial actions**

---
## Comments:

- Continuous daily inspections are being undertaken at identified formal and informal food premises during the lockdown period.
- School feeding schemes and soup kitchens are being constantly monitored to ensure hygiene compliance.
- The illegal fruit and vegetable vendors at the Knysna Taxi rank and surrounding areas remains an environmental health challenge.

## C. CERTIFICATE OF ACCEPTABILITY

<table>
<thead>
<tr>
<th>No</th>
<th>Business Name</th>
<th>Owner Name</th>
<th>Collab No</th>
<th>Reference no</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>P.G Fruit &amp; Veg</td>
<td>Penshwin Fredericks</td>
<td>1071251</td>
<td>0224011920</td>
</tr>
<tr>
<td>2.</td>
<td>The Living Cornerstone</td>
<td>Gilda Scammel</td>
<td>1076182</td>
<td>0224021920</td>
</tr>
<tr>
<td>3.</td>
<td>The Living Cornerstone</td>
<td>Gilda Scammel</td>
<td>1076199</td>
<td>0224031920</td>
</tr>
<tr>
<td>4.</td>
<td>The Living Cornerstone</td>
<td>Gilda Scammel</td>
<td>1076194</td>
<td>0224041920</td>
</tr>
<tr>
<td>5.</td>
<td>Nontle’s Blessing</td>
<td>Nontle Sokhawule</td>
<td>1084814</td>
<td>0224201920</td>
</tr>
</tbody>
</table>

## D. HEALTH SURVEILLANCE OF PREMISES

Inspections were performed at the following premises:

<table>
<thead>
<tr>
<th>Premises type</th>
<th>No of premises inspected</th>
<th>C</th>
<th>N/C</th>
<th>H &amp; H</th>
<th>Non</th>
<th>F.Non</th>
<th>F/P</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Toilets</td>
<td>7</td>
<td>5</td>
<td>2</td>
<td>7</td>
<td>-</td>
<td>2</td>
<td>-</td>
</tr>
<tr>
<td>Schools</td>
<td>0</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>
Beaches & Recreational Facilities | 2 | 2 | - | - | - | - | -  
Tobacco Premises | 25 | 22 | 3 | 3 | - | 3 | -  
Health Care Waste | 3 | 3 | - | - | - | - | -  
Vector control | 28 | 24 | 4 | 4 | - | 4 | -  
Soup kitchens | 42 | 39 | 3 | 3 | - | 3 | -  
Labeling of food stuffs | 24 | 24 | - | - | - | - | -  
House visits of COVID 19 patients | 221 | 209 | 12 | 221 | - | 12 | -  

Comments:
1. Continuous daily inspections and health surveillance of all relevant premises are being undertaken by Environmental Health Practitioners of all public areas to address and minimize the spread of COVID – 19
2. Health surveillance of general premises and business premises included all premises that were closed and disinfected due to the presence of a COVID positive worker being present in the premises
3. Monitoring of COVID 19 positive patients and their close contacts and the distribution of refuse bags for health care waste to affected households are being undertaken by the Environmental Health Practitioners

E. WATER QUALITY MONITORING

DRINKING WATER

Water Service Authority Reservoirs

<table>
<thead>
<tr>
<th>Sample point</th>
<th>No of samples</th>
<th>C</th>
<th>N/C</th>
<th>H &amp; H</th>
<th>Non</th>
<th>F.Non</th>
<th>F.u S</th>
<th>F/P</th>
<th>Results</th>
</tr>
</thead>
<tbody>
<tr>
<td>Knysna Water Purification Plant</td>
<td>1</td>
<td>1</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Rheenendal Clinic</td>
<td>1</td>
<td>1</td>
<td>-</td>
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</tr>
</tbody>
</table>
### Non-Water Service Authority

<table>
<thead>
<tr>
<th>Sample point</th>
<th>No of samples</th>
<th>C</th>
<th>N/C</th>
<th>H &amp; H</th>
<th>Non</th>
<th>F.Non</th>
<th>F.u S</th>
<th>F/P</th>
<th>Results</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sedgefield water works</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Karatara</td>
<td>1</td>
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</tr>
<tr>
<td>Buffelskop Caravan Park</td>
<td>1</td>
<td></td>
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</tbody>
</table>

Comments:

### RECREATIONAL WATERS

<table>
<thead>
<tr>
<th>Sample point</th>
<th>No of samples</th>
<th>C</th>
<th>N/C</th>
<th>H &amp; H</th>
<th>Non</th>
<th>F.Non</th>
<th>F.u S</th>
<th>F/P</th>
<th>Results (Ecoli/100 ml )</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Heads</td>
<td>1</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Green hole</td>
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<tr>
<td>Bigai</td>
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<tr>
<td>Bollard Bay</td>
<td>1</td>
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<td></td>
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<tr>
<td>Bongani</td>
<td>1</td>
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<tr>
<td>Ashmead</td>
<td>1</td>
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<td></td>
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<tr>
<td>Queen Street</td>
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<tr>
<td>Long Street</td>
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</tbody>
</table>
- Train Station 1 - 1 - - - - 1000
- Kada 1 1 - - - - -
- Salt River 1 1 - - - - -
- The Point 1 1 - - - - -
- Crabs Creek 1 1 - - - - -
- Belvedere

Comments:
- The above mentioned “hot – spots “ and the chronic effect on the environmental health status of the Knysna estuary is a cause of great concern

**FINAL EFFLUENT – WASTE WATER TREATMENT WORKS**

**Municipal**

<table>
<thead>
<tr>
<th>Sample information</th>
<th>Remedial actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sample point</td>
<td>No of samples</td>
</tr>
<tr>
<td>Brenton on Sea Waste Water Treatment Plant</td>
<td>1</td>
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</table>

Comments:

**Private**

<table>
<thead>
<tr>
<th>Sample information</th>
<th>Remedial actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sample point</td>
<td>No of samples</td>
</tr>
<tr>
<td>0</td>
<td></td>
</tr>
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</table>

Comments:
Government

<table>
<thead>
<tr>
<th>Sample point</th>
<th>No of samples</th>
<th>C</th>
<th>N/C</th>
<th>H &amp; H</th>
<th>Non</th>
<th>F.Non</th>
<th>F.u S</th>
<th>F/P</th>
<th>Results</th>
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</tbody>
</table>

Comments:

**ACHIEVEMENTS – JULY 2020**

- Daily Health and Hygiene awareness sessions at various food premises and public gathering places have been undertaken during the current Covid 19 pandemic;
- Attendance of Local Knysna Municipality J.O.C. meetings;
- Collaborative intervention with the local Knysna Municipality to address the current vector infestation in the CBD area and upper town;
- Health and hygiene training at identified formal food premises (spaza shops) Inspections and surveillance of all soup kitchens and school feeding schemes;
- Bacteriological food sampling at identified school feeding schemes and other identified food premises;
- Monitoring of COVID 19 positive patients and their close contacts and the distribution of refuse bags for health care waste to affected households are being undertaken by the Environmental Health Practitioners.

**ACTION PLANS – AUGUST 2020**

- Continous Health and Hygiene awareness sessions undertaken at various food premises and public gathering places during the current Covid 19 Pandemic.
- Attendance of Local Knysna Municipality J.O.C. meetings;
- Monitoring of COVID 19 positive patients and their close contacts and the distribution of refuse bags for health care waste to affected households are being undertaken by the Environmental Health Practitioners;
- Bacteriological water sampling of the Knysna estuary;
- Bacteriological water sampling of drinking water reservoirs;
- Bacteriological food sampling of identified food premises.
RECOMMENDATION OF THE ACTING MUNICIPAL MANAGER

That the Information Report on Municipal Health and Environmental Services for July 2020, be noted.

File Number : 9/1/2/5
Execution :  Director : Community Services
Manager : Solid Waste Management

COMMENTS FROM THE MUNICIPAL MANAGER
The report and its content are noted.

COMMENTS FROM CORPORATE SERVICES
None

COMMENTS FROM FINANCIAL SERVICES
Noted

COMMENTS FROM TECHNICAL SERVICES
None

COMMENTS FROM COMMUNITY SERVICES
Report to be incorporated in the agenda of the next Community Services Section 80 meeting

COMMENTS FROM PLANNING AND DEVELOPMENT
The report is noted.

COMMENTS FROM INTEGRATED HUMAN SETTLEMENTS
Noted

COMMENTS FROM LEGAL SERVICES
no comment
6.4

C04/09/2020  PROGRESS REPORT ON THE ROLL OUT OF WHEELIE BINS WITHIN THE GREATER KNYSNA MUNICIPAL AREAS

REPORT FROM THE DIRECTOR: COMMUNITY SERVICES

PURPOSE OF THE REPORT

The purpose of the report is to provide feedback to Council on the roll out of wheelie bins within the Greater Knysna Municipal area.

BACKGROUND

Item C09/07/2020 Rollout of RFID refuse wheelie bins to Greater Knysna Municipal Areas served before the Community services portfolio committee dated 07 July 2020 where a background of the project were provided.

Current status: As per the implementation plan the roll out of bins started in March 2020 based on a critical list that were provided by the Finance Department.

The critical list were determined by Price Waterhouse Cooper (PWC), which assisted the municipality with the revenue enhancement process. The list were area based and in no specific format or criteria, however they looked into restaurants and hotels.

The Coronavirus epidemic played a major role in the distribution of bins in terms of:

- the availability of municipal staff to distribute bins
- the different alert levels placed restrictions on certain activities that could be performed – level 5 placed a total lockdown on the country with only basic services being performed (refuse collection and street cleaning to an extend)
  - Alert level 5 – 27 March 2020
  - Alert level 4 – 01 May 2020
  - Alert level 3 - 01 June, 22 June, 23 July 2020
  - Alert level 2 – 18 August 2020
- the distribution process were hugely affected by lockdown

The service provider that supplied the bins to the municipality generously offered the assistance in the form of paying labour to distribute bins within the Northern areas. Eleven (11) unemployed people from various wards benefited through the distribution process for a period 21 July 2020 to 24 August 2020. Total amount spend on labour R29, 000.00

Proof of distribution: Residents signed forms as proof that they received bins. Each wheelie bins is encoded with a serial number which is linked to an erf number/house number.

With the assistance of the above mentioned labour the following wards/areas were issues with bins. Note that actual distribution figures cannot be provided until it has been uploaded onto the data system – estimating +/- 7000 bins were distributed and distributed to below mentioned wards.
Ward 1 – Smutsville
Ward 2 – In process of rolling out bins within the CBD (all businesses)
Ward 3 – Damse bos, Hlalani, Oupad, Nekkies and 7de Laan
Ward 4 – White Location, Bloemfontein, Qolweni, Greenfields, Flenters, Ethembeni, Rhobololo
Ward 5 – Rheenendal
Ward 8 – Concordia South, Kanonkop, Bongani
Ward 9 – Due to the baboon problem in HunterHome and Rexford consideration has been given that a second bin be issued to residents. The untagged bin will be used for recycling purposes.
Wards 9 and 10 – Ongoing (mostly relate to businesses)
Ward 9 – Industrial area partially distributed

Comment on future distribution

Ward 1 – The Island, Sedgefield Town, Lake Pleasant, Groenvlei, Cola Beach, Myoli Beach
Council approved the procurement of a new waste compactor for Sedgefield which is currently out on tender. The distribution of the above mentioned areas is hugely dependent on the supply and delivery of the compactor which will speed up the distribution process.

Consideration should also be given to amending the refuse collection schedule to streamline collections.

Challenges encountered throughout the process
- Capturing of the data – no consideration was given that all bins distributed should be captured on the data system which will automatically feed into the financial system.
- Bin lifters on Waste compactors should be replaced – currently working but in a poor condition.
- Current fleet component should be upgraded – the lifespan of a waste compactor is 5 to 8 years but the municipality is still operating with fleet that age beyond 15 years.
- Storage of bins – the distribution process were halted by the coronavirus epidemic thus relating to bins being stored for longer than anticipated.
- Additional staff to distribute bins. Mpact Plastics assisted in providing funding for distribution of bins beyond their scope.
- That consideration should be given to the establishment of a project management team to assist with the monitoring of the data.
FINANCIAL IMPLICATIONS

Wheelie bins were procured on a three-year Finance Lease agreement
- Financial Year 2020/21: R4.8 M
- Financial Year 2021/22: R4.8 M

In order to rectify current billing, data will have to be collected for a 3/6 month period to determine if residents or businesses have been placed on the correct category as per the approved tariffs.

Annual charge for refuse collections at businesses: R2, 451.75 (Rate based on a once a week collection service)

Note the rate increase depending on the frequency of collections and that will be determined with the RFID data collected.

The number of bins procured for businesses = 10 000
Rate per month based on one collection per week = R205.00
If 10 000 bins rolled out and 80% collection rate is achieved the return on investment can be reached within one financial year (R1,632,000.00 per month)

RELEVANT LEGISLATION

The National Environmental Waste Act, Act No.59 of 2008

RECOMMENDATION OF THE ACTING MUNICIPAL MANAGER

That the progress report on the roll out of wheelie bins within the Greater Knysna Municipal area, be noted.

File Number : 9/1/2/5
Execution : Director : Community Services
Manager : Solid Waste Management

COMMENTS FROM THE MUNICIPAL MANAGER
The report and its content are noted.

COMMENTS FROM CORPORATE SERVICES
the progress on the roll-out is noted.

COMMENTS FROM FINANCIAL SERVICES
noted

COMMENTS FROM TECHNICAL SERVICES
Noted

COMMENTS FROM COMMUNITY SERVICES
Report to be incorporated in the agenda of the next Community Services Section 80 meeting

COMMENTS FROM PLANNING AND DEVELOPMENT
Report Noted
 COMMENTS FROM INTEGRATED HUMAN SETTLEMENTS
Noted

 COMMENTS FROM LEGAL SERVICES
no comment
6.5

C05/09/2020 PROGRESS REPORT ON VECTOR CONTROL : RODENTS

REPORT FROM THE DIRECTOR COMMUNITY SERVICES

PURPOSE OF THE REPORT

To report on the Vector Control Implementation Plan to date and the further expectations on the Pest Control actions for 2020/21

BACKGROUND

During the 2019/21 financial year, numerous complaints have been streaming in about rodents all over the Greater Knysna Municipal area, especially in the Central Business District (CBD).

From the start Solid Waste: Environmental Officer, GRDM: Municipal Health and Coopers Environmental Science done multiple site inspection at the different troubled areas, with the guidance from specialize pest control professionals.

With the above information in hand, we appointed a pest control company through the Supply Chain Management Process and Bidvest Steiner was appointed as the service provider.

New Service Provider is expected to render the following service:

- **Rodent Control;**
  Appropriate Control Measures must be implemented for a certain type of environment, e.g.:

- **Tamper Resistant Bait Station with Rat and Mouse Wax Blocks:** should be placed on the interior and exterior of building, parking lots and etc. (Tamper resistant, lockable and wall mounted (with supplied bracket, 95 mm x 190 mm x 230 mm)

- **Ridak Paste:**
  should be place in or near nesting holes, pay special attention to dark corners and areas where rubbish has accumulated, roof spaces, hollow walls, under floors and particularly, in the case of rats, all sources of water.

- **Tracking Power:**
  should be sprinkle in rat holes or hiding places and retaining wall blocks / in rat burrows and sheltered.

- **Service and maintenance on these should be performed on a monthly basis.**
  Placement of rodent control, should be regulated and be inaccessible to children and non-target animals

- **Crawling insects, fleas, cockroaches:**
  Preventative measures should be taken to prevent crawling insects from nesting.
  Spray with South African Bureau of Standard (SANS) approved organic
remedy. Preventative measure should be taken to eliminate crawling insects, fleas and cockroaches.

- **Flying insects’ treatment and control (including bees and wasps)**
  Organic preventative measures should be taken to prevent bees and wasps from nesting again, product must be approved by South African Bureau of Standards (SANS)

**DISCUSSION**

The following sites were identified as the rodent infested areas:

- Knysna Waste Transfer Station
- Old Train Station behind Caltex Garage
- Knysna Taxi Rank
- Fichart Street area – Pledge Square

From the time Bidvest was appointed, they placed bait stations at the above hotspot sites. The program went well in the first 2 -3 months the Pest Control Officer stocked the bait stations 1-2 times per week. More regularly dead rodents were found, particularly in and around the taxi rank, which was an indication that the programme was effective.

**CHALLENGES**

One challenge, which is still being experienced, is dealing with the abundant food source for the rodents, especially at the taxi rank. Since the Knysna Taxi Rank is a huge part of Knysna Municipality’s transportation and informal trading economy. As a result, several of issues arose, especially during the relaxed COVID-19 lockdown regulations when people were allowed to trade again.

Lockdown, created a domino effect, with individuals started to trade illegally, because of job losses. Thus resulted in an increase in waste volumes and the incorrect disposal of waste (carton boxes, vegetables peels, etc) which led to littering, dumping and giving effect to more available food sources for rodents.

Secondly, from normal food premises inspection by Garden Route District Municipality: Municipal Health Section: Environmental Health Practitioners (EHP), since the start of this programme many businesses have increased their pest control programmes, but lacking in good housekeeping when it comes to storage and disposal of their waste.

Lastly, the trading stalls are managed by the Local Economic Department (LED) of the municipality. As previously stated with the increase of individuals that was trading without a valid permit or not in a demarcated area, waste volumes also increased and was not disposed of adequately (Pictures attached). This in return contributed to the increase of food sources to the rodents.

**ACCOMPLISHMENTS**
1. Provided each valid stall owner with a wheelie bin marked with the stall number.
2. Regular monitoring by Environmental Health Inspectors at food premises under Regulations 364, Governing General Hygiene Requirements for Food Premises, The Transport of Food and Related Matters.
3. Continuing having meetings with relevant stakeholders and distinguished their roles, how to lower food sources and lower rodent problem.
   a) **LED:**
      - Managing the stalls;
      - re-newel of permits in terms of trading spaces;
      - dealing with the non-valid trading stalls;
      - Adequate waste disposal;
      - Training of stalls owners in terms of the by-law of Informal Trading by-law; etc.

   b) **EHP:**
      - Increasing of food premises (formal and Informal);
      - inspections (formal and Informal);
      - handling of health nuisances in and around the taxi rank and stalls;
      - Together with Solid Waste and LED provide training, awareness and education for all stall owners and interested individuals; etc.

   c) **Law Enforcement Section:**
      - Conducting inspections of premises/ stall, checking validity of licenses/ permits and conformance with specific by-laws and regulations;
      - Knysna Municipality: Intergrated Waste Management By-law,
      - Knysna Municipality: Informal Trading By-law,
      - Public Nuisance By-law. etc.

   d) **Solid Waste Section:**
      - Improve the removal of waste in and around the Taxi Rank area;
      - Better co-ordination with the street cleaners, in terms of cleaning in and around the Taxi Rank area, especially in the corner where the refuse bins are located.
      - Training on adequate disposal of waste, impact of waste in terms of pest control and health: etc.

4. Budget was approved for Pest Control in the 2020/21 financial year. A new tender will be advertised during the week of the 31st August 2020. The tender will concentrate on using more than one control measure(s) to combat the further spread of rodents. The tender document also includes, preventative measures for crawling and flying (including bees and wasps) insects, bird proofing and bird lice treatment.

**FINANCIAL IMPLICATIONS**

During the 2019/20 financial year and amount of R75 000.00 was budgeted for Pest Control. A service provider was appointed (Steiner: Bidvest), whom administered the pest control for the identified troubled areas. A shortfall in funding was rectified through a virement process. 2020/21 brought new perspective with regard to specified control measures/ equipment to be used, which is stated in the new tender document.

<table>
<thead>
<tr>
<th>Vote</th>
<th>Description</th>
<th>Available Amount</th>
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<tr>
<td>335750187424</td>
<td>Contr Serv: Contractors: Pest Control &amp; Fumigation</td>
<td>R54 000.00</td>
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RELEVANT LEGISLATION

Responsibility of B and C Municipality:
Before 2004, Public Health Section reside with the Local Municipality, during 2004, that Department move to the District Municipality as Municipal Health: EHP's (9 KPI's which is listed under their scope of practice).

-REGULATIONS 391: DEFINING THE SCOPE OF THE PROFESSION OF ENVIRONMENTAL HEALTH OFFICERS: AMENDMENT... Under Section 4, states the following:

VECTOR CONTROL
4. (1) Conducting regular vector surveys and monitoring programmes and reports thereon;
(2) Conducting the trapping and poisoning of rodents;
(3) Submitting rodent carcasses for laboratory identification;
(4) Ensuring effective destruction and control of rodents, cockroaches, bedbugs, fleas, flies, mosquitoes and other vermin by the correct selection of chemicals, materials and appropriate equipment; and
(5) Conducting ditching and vector control programmes.

But because the above Regulations was only published in 2012, The Local Municipality was responsible for Vector Control as most vacant municipal properties belong to the Local Municipality and therefore the Property Owner have to manage Vector Control on there property.

The implementation of a Vector Control program was previously discuss with the Municipality's Property Section, as they are the custodians for municipal property, but action from their section took too long and as the Environmental Officer, for this department we took responsibility to implement a Vector Control Programme.

RECOMMENDATION OF THE ACTING MUNICIPAL MANAGER

That the Progress report on Vector Control : Rodents, be noted.

File Number : 9/1/2/5
Execution : Director : Community Services
Manager : Solid Waste Management

COMMENTS FROM THE MUNICIPAL MANAGER

This matter needs continuous attention and Council will have to consider additional measures in ensuing financial years to deal with the problem.

COMMENTS FROM CORPORATE SERVICES
The programme is supported.

COMMENTS FROM FINANCIAL SERVICES
noted

COMMENTS FROM TECHNICAL SERVICES
Noted
COMMUNICATION SERVICES COMMITTEE MEETING
AGENDA
8 SEPTEMBER 2020

COMMENTS FROM COMMUNITY SERVICES
Report to be incorporated in the agenda of the next Community Services Section 80 meeting

COMMENTS FROM PLANNING AND DEVELOPMENT
Contents of the report is noted and LED officials participate in joint interventions.

COMMENTS FROM INTEGRATED HUMAN SETTLEMENTS
Noted

COMMENTS FROM LEGAL SERVICES
no comment
C06/09/2020 EXIT STRATEGY OF HOMELESS SHELTER AT LOERIE PARK

REPORT FROM DIRECTOR : COMMUNITY SERVICES

PURPOSE OF THE REPORT
To inform the Municipal Council on the exit strategy for temporarily homeless shelter at Loerie Park.

BACKGROUND INFORMATION
On the 26th March 2020 a nationwide lockdown were announced by our President Mr. Cyril Ramaphosa, due to the Covid 19 pandemic. This lock down compelled the Knysna Municipality to establish a temporarily homeless shelter at Loerie Park, Sport Ground. Clear directives were issued by the Minister for Co-operative Governance and Traditional Affairs on the 25th of March 2020. The temporary homeless shelter consists of the Loerie Park Clubhouse and the Tennis Clubhouse to provide sufficient space for the homeless people accommodated at the facility. The tents and beds were sourced from Garden Route District Municipality and a school in George. The Municipality also relied on generous sponsors from private businesses, individuals and church organizations who provided bedding, toiletries and meals for the homeless. The provision of meals for the homeless were only provided by a funded NPO (Kirinox) on the 06 April 2020.

The lock down provided Knysna Municipality the opportunity to establish a more accurate and up to date data base of homeless people. The information is currently being analyzed to ascertain each individual's health profile, alcohol & substance dependency, physical or mental disability status, race, social grant dependency as well as the need for psychiatric treatment. The information that were gathered also reflects the inhabitant's eligibility for the low cost housing programmes of the municipality and how many are in need of ID's.

The ongoing services that are currently rendered to the homeless people at Loerie Park included health care services, substance abuse and pastoral counselling. These services are being rendered by a wide variety of stakeholders which include Knysna Alcohol & Drug Centre (KADC), Red Cross Society, Meals & Wheels, etc. Current intervention services included reunification services that are rendered by Department of Social Development, FAMSA rendering Gender Based Violence group work sessions.

A number of challenges are currently being experienced at Loerie Park especially regarding safety & security as the homeless get involve in physical altercations, bullying and assaults which sometimes result in an unsafe environment for the vulnerable elderly people in the group. Some volunteers have withdrawn their services as their safety are being compromised.
A private security company is rendering a security service at the premises which is not always effective. Inhabitants steal belongings from each other and are involved in drug smuggling (selling the resources eg. Bedding). Most of the homeless people have a drug addiction and some are psychotic due to prolonged substance abuse. The homeless people is not adhering to the national lock down and move out of the premises without prior permission. This causes a risk not only for the other homeless people but also for the staff that is working at the temporary homeless shelter.

It is evident that the current lack of manpower of the volunteers are not equipped to work with the homeless people and to address all their needs. It is clear that the current situation at Loerie Park needs an integrated approach by all relevant stakeholders.

Knysna Municipality together with government departments, private sector and faith-based organisations must establish partnerships in order to find long term, sustainable solution to the problem of homelessness.

**Status Quo Currently:**

Loerie Park Homeless Shelter is in operation for 5 months, since lock down started. The journey so far were very challenging and uncertain as this shelter were not registered or funded. Currently we have 59 people at Loerie Park, due to different reasons ranging from dysfunctional family circumstances, gender based violence, mental health, substance abuse and financial hardship. Only a few homeless people have casual employment as park attendants, mechanical work, fishing, construction, recycling work and wood work industries. Employment is not easy accessible especially during Covid 19 pandemic, as most work opportunities closed and some of the homeless people are not employable. Department of Labour had 1 day career counselling workshop at Loerie Park, only a few were very interested and registered themselves on the data base. In the beginning of the lock down we had a Red Cross volunteer that assisted with all the medical issues, we ensured that all the homeless people visited the local clinics and hospital. A Good working relationship exist between Loerie Park Homeless shelter and Department of Health to attend to all medical problems especially mental challenge patients.

**Orientation session and food gardening project at Loerie Park**

**Stakeholder Interventions:**

The rest of the homeless that stays during the day at Loerie Park keep themselves busy with gardening, needle work and beading. The gardening project at this stage is not a permanent project as the shelter will be moved. They make use of used tyres to plant. The needle work and beading are coordinated daily by volunteers and teach them to make backpacks, buffs, masks, cellphone poaches, bags and beads. During the lock down period we had stakeholders that rendered information sessions by SAPS and Department of Fisheries and
Forestry talking about the regulations of the different Departments. At this stage it is difficult to get the services of stakeholders as they adhere to the lock down rules under the different levels. Currently Department of Social Development is doing assessments in order for the beneficiaries to be reunified with their family members. The social workers visits Loerie Park every Tuesday and Thursday, to ensure that every beneficiary is allocated to a social work. FAMSA (Families South Africa) rendering every Wednesday Gender Based Violence group work sessions with 10 members, the beneficiaries is giving their full cooperation as they enjoy these group sessions. Knysna Alcohol and Drug Centre is doing substance abuse counselling sessions since the lock down, 4 beneficiaries will be admitted on the 17th September to a rehabilitation centre. These beneficiaries will be transported to George Home Affairs to apply for temporarily Identification documents under level 2.

The temporarily Identification document is only valid for 30 days, we only assist with temporarily Identification because the person will be admitted to a rehabilitation centre. At this stage department of Home affairs provide only limited services under level 2, only in alert level 1 will permanent identification documents be provided. The funds for the temporarily Identification documents were received from The Heavan Mossel Bay.

The Heavan Mossel Bay and Knysna Municipality is currently in partnership to assist with the establishment of permanent Shelter. A Fieldworker has been appointed for 4 months by The
Heavan Mossel Bay to assist with the daily operations of the Loerie Park shelter and to do research. The Loerie Park Shelter are spear headed by the Social Development officer of the Knysna Municipality and the Fieldworker. Their duties mostly consist to run the daily operations of the shelter to ensure the safety and security of the homeless as many challenges was experienced with their services. Numerous meeting were conducted with the security company to enforce safety measures of complaints, currently the services of the security had improved. The rules of Loerie Park were workshopped with all the beneficiaries and are enforced on a regularly basis, as they abuse substance abuse on the premises, steal and vandalize the building, playing load music during the night and return to Loerie Park under the influence of alcohol. Verbal and written warnings are issued to them in some cases are asked to leave the premises if not adhering to the rules. All administrative information eg. Admission criteria, referral forms, medical forms etc has been obtain by The Heavan that will be adopted by Loerie Park shelter.

Some of the beneficiaries can be reunified with families, but most prefer to have a home of their own or to be employed to be able to build a house of their own, or rent. The shelter operates solely on donations received from the public, churches and government institutions. The donations varies from food, clothing, bedding, toiletries and PPE equipment. The food are prepared by different churches, breakfast is prepared by volunteers and Vineyard church. Lunch prepared by Loerie Park volunteers and supper by AFM church.

**Intervention by Department of Social Development at Loerie Park:**
The following constitute interventions on services rendered by Department of Social Development:

- 30 Clients were assess thus far with focus on reunification, family preservation services, and linkage of adults to resources
- 1 Client was successfully reunified with his family in the Eastern Cape
- Counselling and emotional support services on substance and drug abuse were rendered to the adults
- Serious challenges on mental disorders encountered with clients
- Provision of telephonic contacts and services to families of homeless foster reunification.
- Critical observation is about family underlying unresolved relationships and a sense of family cohesion which makes and compromise successful reunification and makes the process difficult to achieve. Some adults are reluctant to be reunited with their families though the families are open to accommodate them.
- Formal referral processes between KADC, FAMSA and DSD needs to be developed for future interventions and referral of clients.
- DSD is willing to provide support and capacity building to the new NPO committee to take over the project.
- DSD is also willing to ensure a formal onsite is conducted by head office to ensure compliance to norms and standards
- DSD is also willing to ensure support for application of subsidy for funding for the project as soon a stable Non-Profit Organisation is formally appointed.

**Movement of Homeless People from Loerie Park:**

The temporarily shelter is currently in George Rex Drive at Loerie Park, sport facility of Knysna Municipality. The venue utilize homeless people for the lock down of Covid 19 pandemic, as announced by our President. The entire building including the club house, kitchen, the locker rooms, “light house” and tennis club house are utilized to host 59 people, 10 women 49 men. The men sleeping in 6 tents and in the locker rooms under the pavilion.
We are currently under the Disaster Management Act 57 of 2002, alert level 2, the regulation states that sporting events will be allowed without spectators to prevent the spread of the virus, valid from 18th of August 2020. In cases of an event, all gatherings are limited to a maximum of 50 people, and needs to be approved by the Event Committee of the Municipality. These changes to the alert levels have an impact on the Homeless Shelter at Loerie Park as sport fraternities are able to utilize the sport facility at Loerie Park. This means that the clubhouse, kitchen, the locker rooms and tennis club house no longer be available to accommodate the homeless people but need to be removed from Loerie Park. The National State of Disaster has been extended to 15th September 2020, hopefully some of the homeless people can starting to be reunified with their family members. The removal of the homeless people must be addressed with a humane approach, as the 5 months provided for them a sense of belonging and access to wide range of services. On the 7th of July 2020 Council resolved that the portion of Erf 1343, in Church Street Knysna be earmarked for homeless shelter and to advertise for public comment (Collab 11/07/2020). The building need a lot of repair work in terms of plumbing and electrification and are not in a good condition. It means that repair work can take approximately 1 or 2 years to be ready to move the homeless to this building. Currently the Church Street building is been leased to a contractor company until March 2021. The plans to renovate the building in a short space of time is not feasible and impractical. The estimated timeframes are too long, although there are plans to establish a more permanent shelter.

A Virtual Homeless Meeting was conducted on the 26/08/2020 with all relevant stakeholders including representatives from the business chamber, Rotary, Ratepayers Association and Community Police Forum. The aim of this meeting was to discuss the current status quo of Loerie Park, the exit strategy and to establish a forum/committee that are representative of the community of the Greater Knysna Municipal Area. The stakeholder indicated a great interest in the establishment of a Homeless Forum/Committee and showed commitment in operating such a shelter. The next meeting for the establishment of a Homeless Shelter will be on the 3rd of September 2020 and report back to the bigger group will be on the 14th of September 2020. The process in establish a shelter will still continue to escalate the reality to have a permanent shelter to get the buy-in of all interest stakeholders and to adhere to Department of Social Development funding application a registered stable Non-profit organization. The Department of Social Development made commitments to assist such a NPO to adhere to all requirements (See interventions of DSD).

**Re-unification Process for Loerie Park:**
The reunification of the homeless people will be done in phases to concentrate on those that have family that are willing to take them back. This process will be done in consultation with Department of Social Development and other stakeholders. The homeless people are assigned to a designated social worker, meaning that psychosocial support will be rendered after Loerie park homeless shelter closed. (See Department of Social Development interventions to Loerie Park). The homeless people were also linked with health care and substance abuse services and will continue after they exit Loerie Park. Arrangement will also be made with the Housing Department to get some of the homeless people on the database for housing applications. The re-unification process will start with the men that are currently sleeping in the tents to make space for the women that will be moved to the designated tents accommodation. This process will also be applicable for the men that is sleeping in the locker rooms, under the pavilion. This will ensure that the clubhouse at Loerie Park will become empty and that the sporting codes can resume to utilize the facilities. The re-unification process will be starting from 31th August 2020 until 15 September 2020.
How the Re-unification process will be implemented:

- Consultation with Department of Social Development and other stakeholders to accelerate the Re-unification services (3 days) week of 31/08/2020 - 02/09/2020.
- Re-unification process will include telephonic contacts with family members, home visits, transport/travelling arrangements, application for housing and deportation and record keeping of successful re-unification (12 days) week of 3/09/2020 - 15/09/2020.

This process can be extended if the desired outcome is not reached.

Legal Implication

According to Government Gazette, National Regulation Alert level 2 regulation 53, Eviction and demolition of place of residence will be taken in consideration especially (f) stating, “whether effected persons will have immediate access to an alternative place of residence and basic services. It is the responsibility of Local Government to care socially for people living on streets, harboring, accommodation for people becomes a human settlement issue.

Summary:
The lock down provided the opportunity to get a sense of the complexity of homeless in the Greater Knysna Municipal area. Knysna Municipality had the opportunity to be part of people’s lives for the past 5 months not only to give them shelter but to link them with much needed services. It is evident that the community and stakeholders have a passion to work with homeless people to ensure sustainable solutions are reached. The movement of the alert levels impact on the accommodation of the homeless people at Loerie Park, as the resumption of the sporting facilities need to be implemented. The movement of Homeless people from Loerie Park need a collective approach from all stakeholders especially Department of Social Development. This process will be done in phases to ensure it will be done in a human approach. The accommodation of the homeless at Loerie Park was not a permanent solution, but only to keep them for the duration of the lock down, according to alert levels.

FUNDING IMPLICATION

The Solidarity Fund is available for any expenditure pertaining to the Homeless People. Expenditure may be the following:

- Transport cost of the homeless people to take them to the residence of family members.
- Food parcels to accompany the homeless people.
- Telephonic costs

RECOMMENDATION OF THE ACTING MUNICIPAL MANAGER

That the Report and content pertaining the Exit Strategy for Homeless Shelter at Loerie Park, be noted.

File Number: 9/1/2/5
Execution: Director: Community Services

COMMENTS FROM THE MUNICIPAL MANAGER
None
COMMENTS FROM CORPORATE SERVICES
None

COMMENTS FROM FINANCIAL SERVICES
None

COMMENTS FROM TECHNICAL SERVICES
None

COMMENTS FROM COMMUNITY SERVICES
None

COMMENTS FROM PLANNING AND DEVELOPMENT
None

COMMENTS FROM INTEGRATED HUMAN SETTLEMENTS
None

COMMENTS FROM LEGAL SERVICES
None
6.7

**REPORT FROM DIRECTOR : COMMUNITY SERVICES**

**PURPOSE OF THE REPORT**

The purpose for this report is to inform Council on the identifying of the illegal dumping sites within the greater Knysna Municipality and the proposed plan to combat this issue.

**BACKGROUND**

Knysna Municipality has been experiencing an increase of illegal dumping sites within all the areas. This was particularly prevalent during the Covid-19 lockdown period. Although a weekly collection is render by the Waste Management Department it is apparent that the lack of human behaviour towards the natural environment.

The Department(s) within the municipality have on numerous occasions organized clean-up and awareness campaigns, appointed Expanded Public Works Programme (EPWP) workers, municipal casuals even worked together with SanParks: Working for the Coast participants and the Community Work Programme (CWP), with all these interventions, non was sustainable enough to prevent the community from dumping all type of waste illegally.

Currently, the Waste Management Department has provided 140L wheelie bins for each household per erf, to prevent the community complaining about stray animals tearing the black bags as soon as it is put out for collection. It is also evident that, most waste dumped are household waste in black bags and limited volumes of garden, builders and bulky waste.

**MOTIVATION**

A. **Ward 1 and 2:** Councilors: Levael Davis and Cathy Weideman
1. The Dune (Green Area):

The Sedgefield Dune has always been a subject of contestation and today even more so, as technology increases. Numerous complaints have been submitted to the municipality about the waste challenge on the dunes. The Waste Management Department has within the last year appointed a contractor to established a clean-up schedule (x3 per/week) to keep the dune clean from litter. The department has established a system where the community are provided with one / two (1 / 2) black bags per week and a weekly collection services.

The Environmental Management Section, as part of the Eradication of Invasive Vegetation Project from July – December 2019 had a team of five (5) participants on the dune on a weekly basis.

Meetings were held between various stakeholders in Sedgefield to establish a more workable plan, to get the community involved to take ownership of their environment keep it clean (on a voluntary basis). The Waste Management Department is currently busy with an inventory of what equipment the community will needed to accomplish this.

- **Activity:**
  Clean-up operation of the dunes at various illegal dumping hotspots in Smutsville / Sizamile area in Sedgefield: Litter picking and in the “Onderste Gaatje and Luthango Street. This clean-up operation will run concurrently with the program of the contractor. Co-ordination between grass cutting and Storm water channel cleaning will make a greater impact to achieve improvement.

- **Resources required:**
  - Co-ordination program with Parks and Technical
  - Cleaning materials: e.g. black bags, rakes, spade, PPE – gloves, sanitizers and reflective jackets.

- **Job creation potential:**
  Depending on the magnitude of the amount of litter dumped and the regularity of cleaning that area.
  Workforce - 10 People
  Payment (EPWP rate) – R120 p/day x 5 d/week x 4 weeks/month = R2400.00 p/month x 10 people = R 24 000.00 per/months/

- **Implementation timeframe:** 1st October 2020

- **Estimated costing:** Payment (EPWP rate) – R120 p/day x 5 d/week x 4 weeks/month = R2400.00 p/month x 10 people = R 24 000.00 per/months/
B. **Ward 3:**

1. 7de Laan: **Green:** Municipal Land

- **Areas size** – 515 square meters
- **Property owners** – Knysna Municipality
- **Volume Waste Dumped** – on face value, its about ± 6 tons

As you can see on the illustrations above this area also prone for illegal dumping. Through a partnership with municipal departments: Solid Waste, Parks and Recreation, Infrastructure Services and even National Government, this area can be transformed into a play park for kids with trees, benches and adequate refuse bins.

We can also encourage the community (youth) through regular engagement to take ownership of the area and ensure no dumping/littering take place. This can be converted into a positive safe space / “hangout spot” through a partnership with the community stakeholders in the area.

- **Activity:** Clean-up operation and / or litter picking
- **Proposed public amenity:** Transform the property into a Play Park. An asset for the community
- **Resources required:** Workforce for cleaning, machinery for flattening the surface, removal and disposal of waste types. Equipment to assemble the play park, waste bins and fencing.
- **Job creation potential:** 10 persons, but depending on what resource the municipality can provide.
- **Implementation timeframe:** Depends on availability of funds
- **Estimated costing:** ???
C. Ward 4:

1. Happy Valley Rest / Settlement

At this site 3 x areas were identified, two of these illegal dumping sites are municipal property, the 3rd site (red) is Public Works (SANRAL) property. This forms part of the by-pass land which the National Department of Human Settlement and SANRAL handed over to the municipality for potential catalytic housing development projects. However, illegal dumping is already taking place with the few houses already occupying that space.

Site 1: Blue Arrow
This is similar to the previous one, where all of the municipal departments will have to come together and transform the space into an area of which the community can be proud of.

This site has two possibilities:

1. Clean it up, flatten the ground by leveling it and introduce a fenced braai / picnic park for the community, to enjoy at their leisure.

2. Through a process of environmental application (Environmental Management) submit a report to apply for the land to filled up with building rubble and excavated material from other construction sites and in future be used for housing development project.

Site 2: Orange Arrow:

Encourage the community to participate in an intensive clean –up operation and identify a community member within that area, whom can speak to the surrounding community to:

1. Identified the person(s) that use their area to dump /litter and report them to the relevant authorities / departments. If proof can be submitted - a fine or requested clean –up and or both can be issued to the perpetrators.

2. Establish adequate storage area, which fence / enclosed with a roof, lockable gate and can be used by the community to correctly dispose of their waste in an acceptable manner. Through a process of identifying a 2-3 residents taking responsibility of the storage area (keeping it clean and/or limiting incorrect disposal).
Site 3: Red Area:
This will have the same concept as the above, using the same Waste Storage area.

D. Ward 5:
A local resident has made contact with the Waste Management Department in regards to a dumping site in Rheenendal. From our conversation, it seems that the resident wants to transform the site into a garden with the help of some unemployed youth in the area.

The Manager: Solid Waste and Municipal Environmental Officer will on the 3rd September 2020, do a site visit with her at the area. She will inform us on what she has planned for that area. This seems to be a fantastic idea for a sustainable project where the youth of the area take ownership of the vegetable garden, etc.
E. Ward 6:

1. Gladstone Street

The site which is allocated here, will be best suited to transform into a park with trees, benches and other recreational facilities. The Vermont Retirement Home is nearby and what a lovely place this can be transformed into for the elderly to use.

Even with the school nearby pupils walking everyday through tall grass and litter. Yet again a joint venture with all departments:
1. Solid Waste
2. Parks and Recreation
3. Public Works
4. Technical Directorate: Building team, etc.

2. Bigai

This area is a man-made road, firstly by technical department to more sufficiently get to their manholes, etc. in case of a blockages. This site has become a free for all; do dispose of their unwanted waste. It has become an environmental nightmare, where the Environmental Management section submitted a report to Council to manage this site, which only give access to municipal officials.

F. Ward 7:

1. Dam –se Bos: Uniondale Road in the vicinity of Dam-se-Bos
This area, are mainly owned by MTO and SANRAL’s property, but the amount of household, building rubble and bulky waste that are dispose at this site, will need an intervention by communication with the property owners to try and enclosed it so that no, person may enter this property. We will be able to create job opportunity, by assisting with the clean-up and clearing of the different types of waste in and around the highlighted area.

G. Ward 8
1. Channel next to the outdoor gym

The stormwater channel above are full of bulky, garden, etc. waste. This will at the end of the day end up in the lagoon. Again working together with the community and relevant departments to ensure this channel are being kept clean, building it out with concrete, cover it with a grid so that most of that waste does not travel downstream and pollute our Lagoon.
SanParks: Working for the Coast Programme are implemented within this ward. Furthermore, our own Street cleaning and Public toilets keep the picnic areas clean and all along George Rex Drive (empting the waste bins)

I, would therefore recommend that these programs continue, as minimal complaints are received from this ward in regards to dumping and littering

I. Ward 10
Transfer Station (Waste –by-Rail) and Recycling Center

Knysna Municipality was the first municipality, who established a waste transfer station and transported the waste by rail. This however ended by the destruction of the railway at Kaaimans River after heavy rains. As a result, it is the idea that the facility be relocated to a more suitable area between Knysna and Sedgefield. Knysna Municipality transports about 66 tons per day to Petro SA.

Challenges we have are:

1. The Municipality only have one heavy-duty truck and trailer, which is used to transport the waste. Thus have presented a domino effect in overtime worked, as the driver and his assistant, need to start at five ‘o clock in morning to ensure two loads transported daily and ensuring that they reached Petro SA before the cut off time for disposal.

2. Because we only have one heavy-duty truck, high seasons the department will have to rent an extra truck(s) to not have a backlog and experiencing what happened last year, 2019.

3. The facility is also negatively influenced when load shedding occurs as the whole system runs on electricity, with no backup generator for the continuing of services.
4. It should also be noted that the property is being rented from Transnet and, therefore if and when any changes we need/ want to do (e.g. fencing) it must happen within the relevant stipulations of the MFMA

5. Currently a tender has been advertised to secure an external service provider for rendering recycling services on behalf of the municipality. Changes in the tender document states, whomever are appointed the company will have to use their own premises for sorting and bailing. This will give the municipality a chance to convert the current facility into a waste drop-off facility.

J. Ward 11 – Councilor Opperman
1. Botha Street (Noetzie Road)

Many of the residence in Horn-lee uses that area for recreational running, but the environment are not at all relaxing, because of the amount of illegal dumping and littering taking place in that area.

2. Calendar street – Play Park

At this particular site there a three (3) areas identified with in close proximity to each other. Even on the aerial photos, you can see the amount of illegal dumping and littering taking place.
3. AGS Church

On both side of the AGS Church (highlighted area), Councilor Opperman have identified this area for big clean up and plant invasive removal.

**LEGAL IMPLICATIONS**

- National Environmental Management: Waste Act 59 of 2008 (Solid Waste Department)
- Integrated Waste Management By-law, 2014 (Solid Waste Department)
- Recreational Use of Beaches by-law, 2017 (Environmental Management Department)
- Informal Trading by-law, 2017 (Local Economic Development)
- Municipal Finance Management Act 56, 2003

**FINANCIAL IMPLICATIONS**

Covid 19 Funding

**RECOMMENDATION OF THE ACTING MUNICIPAL MANAGER**

[a] That the Report on Illegal Dumping Clean-Up Campaign, be noted;

[b] That through this report a collective plan is established with all relevant departments and role players;

[c] That co-ordination(s) be implemented to have a greater impact, especially between:

   1. Grass Cutting
   2. Storm-water Channel cleaning
   3. Solid Waste: Clean-ups and or Collection and removal; and

[d] That a specific person is identify from all relevant departments which is task to co-ordinate synchronization from their department.

File Number :  9/1/2/5  
Execution :  Director : Community Services  
            Manager : Solid Waste Management
7. CLOSURE