

KNYSNA MUNICIPALITY



Knysna

Municipality • Munisipaliteit • uMasipala
INCLUSIVE. INNOVATIVE. INSPIRED.

Applications are hereby invited from suitably qualified individuals with enthusiasm for the following career opportunity in our dynamic organisation:

SENIOR TOWN PLANNER LAND USE MANAGEMENT DIRECTORATE: PLANNING & DEVELOPMENT

Task Level 15

R493 896 to R641 160 (Basic Salary)

R667 893 to R847 152 (Total Cost to Council Package)

Applicable Municipal benefits will apply.

MINIMUM QUALIFICATIONS & REQUIREMENTS:

B Degree in Urban and Regional Planning

5 years' experience in a Municipal Environment

2 years' Supervisory experience in a Municipal environment will be an added advantage

Valid Code B driver licence & own vehicle

Proof of registration as a Professional Planner with the South African Council for Planners (SACPLAN)

At least 5 years relevant experience as a registered Professional Planner with South African Council for Planners (SACPLAN)

Thorough knowledge of relevant legislation

Professional proficiency and ethics

Ability to function under pressure and work independently

Good oral and written communication

Computer literacy

Strong leadership and Teamwork skills for the management of Human resources

KEY PERFORMANCE AREAS:

- Coordinating and controlling the analysis and evaluating of land use applications and reviewing and/or formulating and certifying assessment reports for submission to Land Use Planning decision-makers
- Implementing land use management and control systems
- Coordinate systems for public compliance with the requirements of Spatial Planning and Land Use Management legislation, By-laws and policies of Council and respond to public complaints regarding spatial planning and land use matters
- Manages the implementation of procedures and systems associated with controlling document flow, recordkeeping and reporting for audit requirement purposes
- Handling town planning contraventions
- Controls the key performance areas and critical outputs of personnel
- Preparing reports for Council and Committee meetings
- Participating and commenting on Policy developments and draft legislation

All applications will be considered, but in terms of its Employment Equity Target, the Municipality would prefer to appoint an African or Coloured Female or an Indian Male if a suitable candidate in that category can be identified.

DIRECTION TO CANDIDATES:

All applicants **MUST** complete a Knysna Municipality application form. A comprehensive CV with certified copies of qualifications (not older than 3 months), copies of training, experience, competency and previous employment record must accompany applications. Canvassing for appointment is strictly prohibited and any confirming thereof will disqualify the candidate.

Application forms are obtainable from the Human Resources Office in Queen Street, Knysna and the Municipal website: www.knysna.gov.za. Completed applications should be forwarded to the Human Resources Department, P O Box 21, Knysna, 6570 or Fax Number (044) 3026333 or email: vacancies@knysna.gov.za.

Please note: Correspondence will **ONLY** be entered into with shortlisted candidates. Should candidates not be contacted within three months after the closing date, they may accept their application as unsuccessful.

CLOSING DATE: 6 OCTOBER 2020

Dr L SCHEEPERS

ACTING MUNICIPAL MANAGER

The Municipality reserves the right not to make an appointment.