

# **KNYSNA MUNICIPALITY**



**Applications are hereby invited from suitably qualified individuals for the following vacancy:**

<p style="text-align: center;"><b>Superintendent Traffic</b> <b>Traffic &amp; Law Enforcement Section</b> <b>DIRECTORATE COMMUNITY SERVICES</b></p>
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**Task level T12**  
**R260 040 to R337 488 (Basic Salary)**  
**R393 098 to R493 130 (Total Cost to Council Package)**

## **JOB PURPOSE**

To manage and control operations of Traffic & Law Enforcement according to the Road Traffic Act, 93 (1816) and ensure an effective administration and Traffic Law Enforcement function in the Municipal area.

## **KEY PERFORMANCE AREAS**

- Responsible for operational command of the Traffic Law Enforcement Service
- Co-ordinates specific sequences associated with the provision of education and creating awareness of potential risks w.r.t. traffic safety
- Co-ordinates and monitors the implementation of laws and by-laws related to Public Safety/Protection Services
- Directs and controls the key performance indicators and outcomes of personnel
- Implements procedures, systems and controls to regulate specific work sequences associated with the functionality
- Responsible for equipment and resources
- Co-ordinates and attends to specific administrative recording and recordkeeping and completes specific reports, statutory documentation and registers
- Interacts with all relevant stakeholders on departmental/provincial administration policies/strategies
- Supervising personnel/sub-ordinates, leading and guiding staff, supply direction and advice to personnel and delegates tasks
- Control and manage outputs

## **MINIMUM REQUIREMENTS**

Grade 12  
Traffic Officers Diploma  
Registered as a Traffic Officer  
Clearance for Peace Officer Status  
Computer Literary (Office application: MS Word, Excel)  
5 years Traffic experience and 3 years middle management level  
Examiner of Vehicles Diploma (Grade A)  
Examiner of Drivers Licence Diploma (Grade A)  
Tertiary Qualifications as well as knowledge of Municipal By-Laws would be an advantage

**Applicable Municipal benefits will apply.**

**All applications will be considered but in terms of its Employment Equity Plan the Municipality would prefer to appoint an African, Coloured, Indian, White Female or an Indian male if a suitable candidate in that category can be identified.**

To apply applicants **MUST** complete a Knysna Municipality Application Form and submit a detailed up-to-date CV, Covering letter with an exposition of training, experience, competencies and previous employment record and certified copies of qualifications.

Application forms are obtainable from Reception at the main Municipal Offices in Clyde Street, Knysna and Municipal website: [www.knysna.gov.za](http://www.knysna.gov.za)

Completed applications should be forwarded to the Human Resource Department, PO Box 21, Knysna 6570 or Fax Number (044)3026333 or email: [Knysna@knysna.gov.za](mailto:Knysna@knysna.gov.za)

**CLOSING DATE: 7 JULY 2017**

**Please note:** If you receive no notification regarding this advertisement within one month of the closing date, please assume that your application was unsuccessful.

**J B DOUGLAS**

**ACTING MUNICIPAL MANAGER**

**The Municipality reserves the right not to make an appointment.**