

# KNYSNA MUNICIPALITY



Applications are hereby invited from suitably qualified individuals with enthusiasm for the following career opportunity in our dynamic organisation:

## **MANAGER: ELECTRO-TECHNICAL ENGINEERING DIRECTORATE- TECHNICAL SERVICES**

### **Task Level 17**

R555 168 to R720 696 (Basic Salary)  
R774 284 to R988 078 (Total cost to Council Package)

**Applicable Municipal benefits will apply.**

### **KEY PERFORMANCE AREAS:**

The Knysna municipality is based in Knysna but includes Sedgefield, Buffalo Bay, Rheenendal and Karatara

- Responsible for the management and maintenance of electrical and energy related infrastructure and equipment for Knysna Municipality.
- Responsible for the effective and efficient operating of the electrical network and its resources
- Responsible to ensure compliance with OHS&A & Regulations, and will be appointed as Competent Person in terms of this Act as the Section 16.2 appointee of the Municipality
- Will be appointed as GMR 2 for Knysna Municipality
- Responsible for the submission of all required Electrical and Energy reports
- Responsible for preparation and management of the departmental budget
- Responsible to meet departmental KPI's
- Responsible for keeping the Master Plan up to date and for the implementation of Master Plan projects
- Initiate and co-ordinate annual Electrical Tariff Review
- Responsible for compliance with National Act, Policy, Procedures, guidelines, etc. as it relates to the Electrical and Energy Services.
- Responsible for the mechanical workshops servicing municipal vehicles.
- Responsible for the vehicle fleet management
- Responsible for decision making as determined by Councils' delegations
- Responsible position for the Electrical and Energy services department to effectively respond to Council and the community's needs as captured in the IDP and other strategic initiatives

### **MINIMUM QUALIFICATIONS & EXPERIENCE**

B Degree\B Tech in Electrical Engineering or equivalent

Valid Government Certificate of Competency (Electrical Factories)

Proven experience in managing an electrical distribution/transmission operation of which 7 years must be in a senior position.

**(Preference will be given to applicants who have 7 or more years' experience in a Municipality where the Notified Demand is/was in excess of 20 MVA, after having obtained a Government Certificate of Competency - Factories)**

Compliance with Minimum Municipal Competencies will be an added advantage **(If a newly appointed person is not in possession of this Competency, the successful candidate must complete it within eighteen (18) months from the date of employment, in accordance with Government Notice Number 91 of 3 February 2017, as promulgated in Government Gazette No. 40593)**

Advanced computer literacy in MS Office applications

Effective oral and written communication skills in at least two of the three Western Cape official languages

Must be methodical and have attention to detail

Valid Code B Driver's License

*All applications will be considered but in terms of its Employment Equity Plan the Municipality would prefer to appoint an African or Coloured Female or Coloured or Indian Male if a suitable candidate in that category can be identified.*

### **INSTRUCTION TO CANDIDATES:**

All applicants **MUST** complete a Knysna Municipality application form. Applications must be accompanied by a comprehensive CV with certified copies of qualifications (**not older than 3 months**), copies of training, experience, competency and previous employment record. Canvassing for appointment is strictly prohibited and any confirming thereof will disqualify the candidate. Any misrepresentation in the application may result in any candidate's appointment being retracted.

Application forms are obtainable from Reception at the Main Municipal Offices in Clyde Street, Knysna and the Municipal website: [www.knysna.gov.za](http://www.knysna.gov.za). Completed applications should be forwarded to the Human Resource Department, P O Box 21, Knysna, 6570 or Fax Number (044) 3026333 or email: [vacancies@knysna.gov.za](mailto:vacancies@knysna.gov.za).

**Please note:** Correspondence will ONLY be entered into with shortlisted candidates. Should candidates not be contacted within three months after the closing date, they may accept their application as unsuccessful.

**CLOSING DATE: 10 SEPTEMBER 2018**

**J DOUGLAS**

**ACTING MUNICIPAL MANAGER**

*The Municipality reserves the right not to make an appointment.*