

# KNYSNA MUNICIPALITY



Applications are hereby invited from suitably qualified individuals with enthusiasm for the following career opportunity in our dynamic organisation:

## **SUPERINTENDENT: CLEANSING DIRECTORATE COMMUNITY SERVICES**

**Task Level 12**  
**R279 192 to R362 328 (Basic Salary)**  
**R417 835 to R525 213 (Total Cost to Council)**  
**Applicable Municipal benefits apply**

**THE SUCCESSFUL CANDIDATE WILL UTILISED IN THE SEDGFIELD AREA AND WILL BE REQUIRED TO PERFORM THE FOLLOWING KEY PERFORMANCE AREAS:**

- Ensure the efficient and effective provision of operational services in the area of responsibility
- Manage performance of contractors
- Manage the investigations and resolving of all cleaning complaints in area of responsibility
- Supervision of staff
- Enforce staff discipline and compliance with OHS requirements
- Manage special projects and special events
- Manage and optimise usage of all assets and maintain asset registers
- Provide efficient support to all line operations
  - Co-ordination and controlling of all recycling stations around the municipality.
  - Monitoring of waste transfer stations within the municipality.
  - Implement household collection operational plan.
  - Report to Divisional Head on the day to day duties.
  - Monitoring of landfill sites/drop-off facilities within the municipality.

### **MINIMUM QUALIFICATION AND REQUIREMENTS:**

Grade 12

An appropriate National Diploma in Environmental Management or equivalent qualification

Minimum 5 years' relevant experience with at least 2 years in a supervisory capacity

Knowledge of environmental standards and relevant legislations.

Understanding of the technical aspects of work related to waste management (advantageous)

A valid Code B or EB driver's licence

Effective communication skills in at least two of the three Western Cape official languages

Good administration skills

Computer literacy

All applications will be considered but in terms of its Employment Equity Plan the municipality would prefer to appoint a Coloured or Indian female or African or Indian Male, if a suitable candidate in that category can be identified.

### **DIRECTION TO CANDIDATES:**

All applicants **MUST** complete a Knysna Municipality application form. Applications must be accompanied by a comprehensive CV with certified copies of qualifications (**not older than 3 months**), copies of training, experience, competency and previous employment record. Canvassing for appointment is strictly prohibited and any confirming thereof will disqualify the candidate.

Application forms are obtainable from Reception at the Main Municipal Offices in Clyde Street, Knysna and the Municipal website: [www.knysna.gov.za](http://www.knysna.gov.za). Completed applications should be forwarded to the Human Resource Department, P O Box 21, Knysna, 6570 or Fax Number (044) 3026333 or email: [vacancies@knysna.gov.za](mailto:vacancies@knysna.gov.za).

**Please note:** Correspondence will **ONLY** be entered into with shortlisted candidates.

**CLOSING DATE: 28 AUGUST 2018**

**JB DOUGLAS**

**ACTING MUNICIPAL MANAGER**

*The Municipality reserves the right not to make an appointment.*