

KNYSNA MUNICIPALITY



Applications are hereby invited from suitably qualified individuals with enthusiasm for the following career opportunity in our dynamic organisation:

SENIOR BUILDING INSPECTOR
Building Control Section
DIRECTORATE PLANNING & DEVELOPMENT

TASK GRADE: T11

R236 520 to R362 720 (Basic Salary)

R306 888 to R435 607 (Cost to company)

Applicable Municipal benefits will apply + Scarcity allowance as per Council Resolution

KEY PERFORMANCE AREAS:

Reporting to the Building Control Officer, the incumbent will be responsible for the following:

- Subject to the overall direction of the Building Control Officer, attend to and the control of all building activities
- Take action and enforce Regulations where non conformity or breach of National Building Regulations, SABS Codes of practice and Occupational Health and Safety Laws, occurs
- Monitoring, compliance and conducting inspections to establish if construction of work and procedures are in accordance with approved designs and drawings,
- Check and verify design details and construction specifications on building plans
- Complete statutory forms and notices
- Issuing Compliance Notices to facilitate demolishing of illegal construction and/ or corrective measures necessary to address violations and aesthetics of buildings
- Examine and facilitate approval of building plans according to the provisions of the Building, Town Planning and other relevant Regulations
- Acting in the capacity of Building Control Officer (BCO) in the absence of the appointed BCO

MINIMUM QUALIFICATIONS AND REQUIREMENTS:

Minimum National Diploma or Degree/ B Tech in Building from a recognised institution of Higher Learning in one of the following disciplines:

- a) Civil engineering;
- b) Structural engineering;
- c) Architecture;
- d) Building management;
- e) Building science;
- f) Building surveying; or
- g) Quantity surveying

5 years 'post-graduation experience in the Building Environment

Two years' (2) year experience as Municipal Building Inspector will be an added advantage

Effective communication skills in at least two of the three Western Cape official languages

Computer literacy

Valid EB driver's licence

Own reliable Vehicle

All applications will be considered, but in terms of its Employment Equity Target the Municipality would prefer to appoint an Coloured or Indian Female and African or Indian Male if a suitable candidate in that category can be identified.

DIRECTION TO CANDIDATES:

All applicants **MUST** complete a Knysna Municipality application form. Applications must be accompanied by a comprehensive CV with certified copies of qualifications (**not older than 3 months**), copies of training, experience, competency and previous employment record. Canvassing for appointment is strictly prohibited and any confirming thereof will disqualify the candidate.

Application forms are obtainable from Reception at the Main Municipal Offices in Clyde Street, Knysna and the Municipal website: www.knysna.gov.za. Completed applications should be forwarded to the Human Resource Department, P O Box 21, Knysna, 6570 or Fax Number (044) 3026333 or email: vacancies@knysna.gov.za.

Please note: Correspondence will **ONLY** be entered into with shortlisted candidates.

CLOSING DATE: 28 AUGUST 2018

JB DOUGLAS

ACTING MUNICIPAL MANAGER

The Municipality reserves the right not to make an appointment.