

# **KNYSNA MUNICIPALITY**



**Applications are hereby invited from suitably qualified individuals with enthusiasm for the following career opportunity in our dynamic organisation:**

## **STOREMAN: ELECTRICAL ELECTRICAL DISTRIBUTION SECTION DIRECTORATE: ELECTRICAL ENGINEERING**

**TASK GRADE 4  
R89 496 to R150 744 (Basic Salary)  
R171 935 to R203 048 (Total Cost to Council Package)  
Applicable Municipal benefits will apply.**

### **KEY PERFORMANCE AREAS:**

- Responsible for the safekeeping and storage of materials, tools and equipment
- Responsible to sign delivery notes for all materials and equipment
- Responsible for storage of spares and the issuing of spares as requisitioned
- Keeping of a spares inventory as arranged with the superintendent
- Responsible for keeping records of tools and equipment
- Responsible for keeping the department clean and tidy
- Providing a messenger service to the section personnel
- Deliver materials to the site as requested
- To assist by driving the cherry picker and crane truck to the site required
- Responsible for on-site health and safety

### **MINIMUM QUALIFICATION AND REQUIREMENTS:**

- Grade 12
- Valid code C1 or higher drivers licence +PDP
- Be computer literate in Outlook, Word and Excel
- Be in a physical sound and healthy condition – and some manual work will be necessary from time to time
- Prepared to work safely above ground levels i.e. should not be afraid of heights and willing to climb ladders
- Willing and prepared to perform overtime and standby duties
- Effective communication skills in at least two of the three Western Cape official languages

All applications will be considered, but in terms of its Employment Equity Target; the Municipality would prefer to appoint a African, Coloured, Indian or White female or an Indian Male if a suitable candidate in that category can be identified.

### **DIRECTIONS TO CANDIDATES**

All applicants **MUST** complete a Knysna Municipality application form and the attached questionnaire. Applications **MUST** be accompanied by a comprehensive CV with clear certified copies of qualifications, training, experience, competency and give previous employment record with contactable references. Canvassing for appointment is strictly prohibited and any confirming thereof will disqualify the candidate. Any misrepresentation in the application may result in any candidate's appointment being retracted.

Application forms are obtainable from Reception at the Main Municipal Offices in Clyde Street, Knysna and the Municipal website: [www.knysna.gov.za](http://www.knysna.gov.za). Completed applications should be forwarded to the Human Resource Department, P O Box 21, Knysna, 6570 or Fax Number (044) 3026333 or email: [vacancies@knysna.gov.za](mailto:vacancies@knysna.gov.za).

**Please note:** Correspondence will **ONLY** be entered into with shortlisted candidates.

**CLOSING DATE: 28 AUGUST 2018**

**JB DOUGLAS**

**ACTING MUNICIPAL MANAGER**

*The Municipality reserves the right not to make an appointment.*