

KNYSNA MUNICIPALITY



Applications are hereby invited from suitably qualified individuals with enthusiasm for the following career opportunity in our dynamic organisation:

SENIOR TOWN PLANNER BUILDING CONTROL SECTION DIRECTORATE: PLANNING & DEVELOPMENT

**Task Level 15
R407 880 to R529 512 (Basic Salary)
R584 047 to R741 146 (Total Cost to Council Package)
Applicable Municipal benefits will apply.**

KEY PERFORMANCE AREAS:

- Processing land use applications
- Processing Appeals
- Preparing reports for Council and Committee meetings
- Handling town planning contraventions
- Handling customer queries and complaints
- Assisting with municipal planning and development projects
- Participating and commenting on policy developments and draft legislation
- Human Resource Management

MINIMUM QUALIFICATION & EXPERIENCE:

B Degree in Urban and Regional Planning
Own vehicle and valid Code B drivers' license
At least five (5) years' relevant experience
Registered as a Professional Planner with the South African Council for Planners

REQUIREMENTS and COMPETENCIES NEEDED:

Thorough knowledge of relevant legislation
Professional proficiency and ethics
Ability to function under pressure and work independently
Good oral and written communication
Computer literacy

All applications will be considered, but in terms of its Employment Equity Target the Municipality would prefer to appoint an African, Coloured, Indian or White female or an Indian Male if a suitable candidate in that category can be identified.

DIRECTION TO CANDIDATES:

All applicants **MUST** complete a Knysna Municipality application form. Applications must be accompanied by a comprehensive CV with certified copies of qualifications (**not older than 3 months**), copies of training, experience, competency and previous employment record. Canvassing for appointment is strictly prohibited and any confirming thereof will disqualify the candidate.

Application forms are obtainable from Reception at the Main Municipal Offices in Clyde Street, Knysna and the Municipal website: www.knysna.gov.za. Completed applications should be forwarded to the Human Resource Department, P O Box 21, Knysna, 6570 or Fax Number (044) 3026333 or email: knysna@knysna.gov.za.

Please note: Correspondence will **ONLY** be entered into with shortlisted candidates.

CLOSING DATE: 25 MAY 2018

K CHETTY

MUNICIPAL MANAGER

The Municipality reserves the right not to make an appointment.