Notice is hereby given that a **SPECIAL MEETING** of the **MUNICIPAL COUNCIL** of Knysna Municipality will be held in the **COUNCIL CHAMBER, Clyde Street, Knysna** on **WEDNESDAY, 7 JUNE 2017** at **09:00** to consider the business set forth in the attached agenda.

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**Kennis geskied hiermee dat ‘n **SPESIALE VERGADERING** van die **MUNISIPALE RAAD** van Knysna Munisipaliteit in die **RAADSAAL, Clydstraat, Knysna** op **WOENSDAG, 7 JUNIE 2017** om **09:00** gehou sal word ten einde sake soos uitengesit in die aangehegte agenda te oorweeg.

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**Isaziso ESIBALULEKILEYO SENTLANGANISO yeBHUNGA likaMASIPALA waseKnysna eyakubanjelwa KWIGUMB LeKHANSILE kwisitalato iClyde, Knysna lentlanganiso iyakuba NGOLWESITHATHU, NGE 7 ISILIMELA 2017 ngentsimbi ye 09:00 umba iyakuba lushishino oluchazwe kwi-agenda.**

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**CLLR G R WOLMARANS**  
The Speaker  
**MR J DOUGLAS**  
Acting Municipal Manager  
**Die Speaker**  
Waarnemende Munisipale Bestuurder  
**Usomlomo**  
uManejala KaMasipala Obambeleyo

**Date: 1 June 2017**
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AGENDA

1. OPENING AND WELCOMING

2. SILENT PRAYER

3. ATTENDANCE OF MEMBERS
   3.1 COUNCILLORS PRESENT
   3.2 COUNCILLORS WITH LEAVE
   3.3 COUNCILLORS WITHOUT LEAVE


5. DISCLOSURE OF INTERESTS BY COUNCILLORS
6. MATTERS SUBMITTED BY THE ACTING MUNICIPAL MANAGER

6.1

SC01/06/17 ADOPTION OF THE 2017-2022 FINAL INTEGRATED DEVELOPMENT PLAN [IDP]

REPORT FROM DIRECTOR: PLANNING AND DEVELOPMENT

PURPOSE OF THE REPORT

The purpose of this report is to table the 2017-2022 4th Generation IDP of Knysna Municipality to the Municipal Council for approval.

CURRENT REQUIREMENTS FOR CONSIDERATION

Section 25(1) of the Local Government: Municipal Systems Act (Act 32 of 2000) MSA read as follows:

“Each municipal Council must, within a prescribed period after the start of its elected term, adopt a single, all-inclusive and strategic plan for the development of the municipality which:

a) Links, integrates and co-ordinates plans and takes into account proposals for the development of the municipality

b) Aligns the resources and capacity of the municipality with the implementation plan

c) Complies with the provisions of this Chapter; and

d) Is compatible with national and provincial development plans and planning requirements binding on the municipality in terms of legislation

Section 26 of the MSA identities the following core components that must be reflected in a municipality’s IDP:

“a) The Council’s vision for the long term development of the municipality with special emphasis on the most critical development and internal transformation needs

b) An assessment of the existing level of development in the municipality, which must include and identification of communities which do not have access to basic municipal services

c) The Council’s development priorities and objectives for its elected term, including its local economic development aims and its internal transformation needs

d) The Council’s development strategies which must be aligned with any national and provincial sectoral plans and planning requirements binding on the municipality in terms of legislation

e) A Spatial Development Framework(SDF) which must include the provision of basic guidelines for a land use management system for the municipality

f) The Council’s operational strategies;

g) Applicable Disaster Management Plans

h) A financial plan, which must include a budget projection for at least the next three years; and the key performance indicators and performance targets determined in terms of Section 41 of the MSA”
The draft 2017 – 2022 IDP (including the SDF component) together with the annual budget was tabled to the Council on 30 March 2017 in terms of the process plan adopted by the Council. Subsequent to the tabling of the draft IDP, it was advertised for public comment and further input was invited from all relevant stakeholders. A public notice inviting the public to comment on the 2017-2022 draft IDP was advertised in the local newspapers on 06 April 2017 and written submissions had to reach the office of the Municipal Manager on or before Friday 12 May 2017.

The Executive Mayor, Councillors, Municipal Manager together with the senior management team of the municipality furthermore embarked on a comprehensive public participation process in terms of the draft IDP and 2017/18 Budget of the municipality. This participation process was done in the form of public ward meetings in all of the 11 wards of the Greater Knysna Municipal Area and was characterised by active participation from community members. This second round of public participation was complemented with a series of targeted IDP sector engagements with relevant sector representatives. This confirms that Knysna Municipality provided ample opportunity for all sectors of society to participate in the preparation and drafting of the 4th Generation IDP of the municipality.

The Spatial Development Framework is aligned with the Integrated Development Plan and Budget 2017/2018 to ensure integrated, aligned and efficient service delivery.

**FINANCIAL IMPLICATIONS**

None.

**RELEVANT LEGISLATION**

Land Use Planning Act, 2014 (Act 3 of 2014) LUPA.
Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013).
Knysna Municipality By-law on Municipal Land Use Planning (2016).

**RECOMMENDATION OF THE ACTING MUNICIPAL MANAGER**

[a] That the contents of the report regarding the Integrated Development Plan (IDP), be noted;

[b] That the final 4th Generation Integrated Development Plan (IDP) for 2017-2022 as tabled, be approved;

[c] That in terms of Section 7(3) of the Knysna Municipality By-law on Municipal Land Use Planning (2016), the Knysna Municipal Spatial Development Framework, constituting part of the final 4th Generation Integrated Development Plan (IDP) for 2017-2022, be adopted; and

[d] That the adoption of the Knysna Municipal Spatial Development Framework be given notice of in the local press and Provincial Gazette in terms of Section 7(3) of the Knysna Municipality By-law on Municipal Land Use Planning (2016).

**ANNEXURE:**

Final IDP 2017-2022
6.2

SC02/06/17 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK

REPORT FROM THE DIRECTOR: FINANCIAL SERVICE

PURPOSE OF THE REPORT

For Council to approve the annual budget for 2017/18 as required by the Municipal Finance Management Act No. 56 of 2003.

BACKGROUND / DISCUSSION

The Executive Mayor will present her Budget Speech

*The Medium Term Revenue and Expenditure Framework (MTREF) for 2017/18 – 2019/20 together with all supporting annexure will be distributed.*

RELEVANT LEGISLATION

MFMA

RECOMMENDATION OF THE MUNICIPAL MANAGER

[a] That the Council of Knysna Municipality, acting in terms of section 24 of the Municipal Finance Management Act, (Act 56 of 2003) approves and adopts the annual budget of the municipality for the financial year 2017/18 and the multi-year and single-year capital appropriations as set out in the following tables:

[i] Budgeted Financial Performance (revenue and expenditure by standard classification) as contained in Table A2 on page 36;

[ii] Budgeted Financial Performance (revenue and expenditure by municipal vote) as contained in Table A3 on page 37;

[iii] Budgeted Financial Performance (revenue by source and expenditure by type) as contained in Table A4 on page 38; and

[iv] Multi-year and single-year capital appropriations by municipal vote and standard classification and associated funding by source as contained in Table A5 on page 40;

[b] That the financial position, cash flow budget, cash-backed reserve/accumulated surplus, asset management and basic service delivery targets are approved as set out in the following tables:

[i] Budgeted Financial Position as contained in Table A6 on page 42;

[ii] Budgeted Cash Flows as contained in Table A7 on page 43;
[iii] Cash backed reserves and accumulated surplus reconciliation as contained in Table A8 on page 44;

(iv) Asset management as contained in Table A9 on page 45; and

(v) Basic service delivery measurement as contained in Table A10 on page 49;


[i] The tariffs for property rates – as set out in Annexure 5

[ii] The tariffs for electricity – as set out in Annexure 5

[iii] The tariffs for the supply of water – as set out in Annexure 5

[iv] The tariffs for sanitation services – as set out in Annexure 5

[v] The tariffs for solid waste services – as set out in Annexure 5

[vi] The municipal property rates policy – as set out in Annexure 6

[vii] The credit control and debt collection policy - as set out in Annexure 6

[viii] The cash management and investment policy – as set out in Annexure 6;

[ix] The borrowing policy – as set out in Annexure 6

[x] The funding and reserve policy – as set out in Annexure 6

[xi] The policy related to long-term financial planning – as set out in Annexure 6

[xii] The supply chain management policy – as set out in annexure 6

[xiii] The policy related to management and disposal of assets – this policy is not available

[xiv] The policy related to dealing with infrastructure investment and capital projects - this policy is not available

[xv] The budget implementation and management policy – as set out in Annexure 6;

[d] That the Council of Knysna Municipality, acting in terms of Section 75a of the Local Government: Municipal Systems Act (Act 32 of 2000) approves and adopts with effect from 1 July 2017 the tariffs for other services, as set out in Annexures 5;

[e] That to give proper effect to the municipality’s annual budget, the Council of Knysna Municipality approves:
[i] That cash backing is implemented through the utilisation of a portion of the accumulated surplus as at the end financial periods well as saving during the year as identified in the adjustment budget to ensure that all capital reserves and provisions, unspent long-term loans and unspent conditional grants are cash backed as required in terms of the municipality’s funding and reserves policy as prescribed by section 8 of the Municipal Budget And Reporting Regulations.

[ii] That the municipality be permitted to enter into long-term loans for the funding of the capital programmes in respect of the 2017/2018 financial year limited to an amount of R38.5 million per financial year of the MTREF in terms of section 46 of the Municipal Finance Management Act.

[f] That the Municipal Manager be authorised to sign all necessary agreements and documents to give effect to the above lending programme;


APPENDIX

- Medium Term Revenue and Expenditure Framework (MTREF) 2016/2017–2018/2019
- Annexure 1: Main budget tables (version 6.1)
- Annexure 2: Supporting budget tables (version 6.1)
- Annexure 3: Main and Supporting Budget tables Prior year Outcomes (version 2.8)
- Annexure 4: MFMA budget circulars for the 2017/2018 financial year
- Annexure 5: Tariffs, charges and fees for 2017/2018
- Annexure 6: Policies
- Annexure 7: Executive Mayor’s report and Budget submissions
- Annexure 8: Service Level Standard
7. Closure

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