

**KNYSNA MUNICIPALITY**

**BID NO. T 13 / 2016:**

**BID NO. 13/2016: THE COMPILATION OF THE VALUATION ROLL AND SUPPLEMENTARY VALUATION ROLLS AND MAINTENANCE THEREOF FOR IMPLEMENTATION DURING THE FINANCIAL YEAR/S 1 JULY 2017 TO 30 JUNE 2022 IN COMPLIANCE WITH THE LOCAL GOVERNMENT: MUNICIPAL PROPERTY RATES ACT, 2004 (ACT NO.6 OF 2004)**

Knysna Municipality invites tenders from experienced and suitably qualified valuers for the compilation of valuation roll and supplementary valuation rolls in terms of the Act, for all areas within its area of jurisdiction.

The physical address for collection of tender documents is **Supply Chain Management Unit, Finance Building, Queen Street, Knysna.**

A receipt for a non-refundable deposit of **R 218.00** payable by cheque made out in favour of Knysna Municipality is required on collection of the tender document. E-mailed tender documents can be obtained from the following address: [mmato@knysna.gov.za](mailto:mmato@knysna.gov.za) at no cost.

Technical enquiries relating to the tender documents may be addressed to: William Fillies, Tel No. 044 302 6413, email: [wfillies@knysna.gov.za](mailto:wfillies@knysna.gov.za)

A compulsory briefing session will be held on **Monday 25 April 2016 at 11H00** in the Council Committee Room, Corporate Building, Clyde Street.

No person/s will be allowed to join the clarification meeting or to submit a bid if such a person/s are more than fifteen (15) minutes late.

The closing time for submission of bids is **12h00 on Wednesday, 11 May 2016**. Bids must be sealed in an envelope clearly marked with the bid number and title given above, and placed in the **bid box at the Supply Chain Management Unit, Finance Building, Queen Street, Knysna**, before the latter time and latest date. Telephonic, facsimile, e-mail and late bids will not be accepted. Bids must remain valid for a period of ninety (90) days after the closing date of the bid.

Bids will be opened on the same day at the Supply Chain Management Section at 12h05. Late or unmarked bids will not be considered.

Bids may only be submitted on the bid documentation that is issued.

The evaluation of this bid will be subjected to functionality evaluation. Tenderers must achieve a minimum qualification score of 60 out 100 points for further evaluation. The qualifying criteria and weighting is set out in the tender document.

Bids will be evaluated according to the **90/10** preference points system. The bids are subject to the Council Supply Chain Management Policy, Preferential Procurement Policy Framework Act 2000 and the Preferential Procurement Regulations 2011.

The Municipality reserves the right to withdraw any invitation to bid and/or re-advertise or to reject any bid or to accept a part of it. The Municipality does not bind itself to accept the lowest bid or to award a contract to the Bidder scoring the highest number of points.

Further requirements for sealing, addressing, delivery, opening and assessment of bids are stated in the Tender Document.

G.S Easton  
**Municipal Manager**  
Clyde Street  
KNYSNA  
6570



