The Knysna Municipality is inviting quotations from suitable service providers for the services described below.

<table>
<thead>
<tr>
<th>ADVERTISEMENT DATE:</th>
<th>02 May 2018</th>
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</thead>
<tbody>
<tr>
<td>QUOTATION NUMBER:</td>
<td>B847/2017/18</td>
</tr>
<tr>
<td>DESCRIPTION OF GOODS/SERVICES:</td>
<td>Illegal dumping areas: cleaning and removing of refuse illegally dumped - KNYSNA</td>
</tr>
</tbody>
</table>
| QUOTATION DOCUMENTS ARE OBTAINABLE FROM: | Company: Knysna Municipality  
Contact Person: Nadia Majola  
Email: nmajola@knysna.gov.za  
Tell: 044 3026509 |
| CLOSING DATE: | 07 May 2018 |
| TIME: | 12:00 |
| SUBMISSIONS: | Sealed quotations clearly marked, “B847/2017/18 - Illegal dumping areas: cleaning and removing of refuse illegally dumped”, can be submitted:  
By hand to: Scm Dept-Knysna Municipality  
By email to: nmajola@knysna.gov.za |
| COMPULSORY REQUIREMENTS: | Compulsory site Meeting: Friday, 04 May 2018, 10h00 Hadeda Street, Industrial area, Knysna |
| TECHNICAL ENQUIRIES: | Company: Knysna Municipality  
Contact Person: Randall Bower  
Email: rbower@knysna.gov.za  
Tell: 044 302 6405 |

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT when applicable.
- Price must include all related expenses, i.e. transport, accommodation etc.
- Bidders must insist on an official order number.
- Only an official order will bind the Council.

K CHETTY  
MUNICIPAL MANAGER  

CLYDE STREET | KNYSNA
B847/2017/18 - Illegal dumping areas: cleaning and removing of refuse illegally dumped

SPECIFICATIONS

Background:

The municipality is experiencing a lot of illegal dumping in the Knysna residential areas. It is on this premise that the services of private contractors are required to complement the current municipal resources for the clearing of illegal dumping.

Purpose:

To provide the required level of service to clean and remove illegal dumping from Hadeda Street, Industrial area and George Rex Grave Yard.

Duties:

- Cleaning and transportation of illegally dumped waste and disposal to an identified site. Waste must be disposed appropriately complying with National Standards of Waste Collection Service.
- Contractor to provide own modes of transport, i.e. bakkie, truck, trailer, skips; equipment; protective clothing (overalls, gloves, masks, litter pickers, etc); disposal bags/ bins.
- Contractor to ensure compliance with the relevant Health & Safety Act as well as any other legal requirements whilst executing the works.
- Contractor must have a valid Public Liability cover to meet any claims for damages that might arise during the execution of the works. Contractor to supply written proof of such cover on submission of tender/ quote.
- Contractor to provide own labour and payment of labourers in accordance with the Labour Act.
- Contractor must provide supervision at all times.
- Delivery slip/s to be sign off by gate controller at disposal site indicating the load in tons or kilograms.
- Contractor to make provision in quote for disposal fees.
- The Knysna Municipality under no circumstances will be liable for any claims against the contractor whilst executing the contract.

Payment:

To avoid delay in payment please ensure the following:

- Payment of invoice/s will be accordance with the duties stipulated in this document and on submission of delivery slip/s signed off by the gate controller at disposal site/s.
- All prices should be inclusive of VAT and a valid TAX INVOICE (if VAT registered) addressed to the Knysna Municipality and the VAT no. (4360193876) must show on invoice.
• Please ensure that your company name as registered on the database is shown on invoice, it must be the same as on Purchase Order.
### PRICING SCHEDULE

<table>
<thead>
<tr>
<th>ITEM</th>
<th>Quantity</th>
<th>Sub-total</th>
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<tbody>
<tr>
<td>Cleaning and transportation of illegally dumped waste and disposal of it to identified disposal site/s:</td>
<td></td>
<td></td>
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<tr>
<td>• Hadeda Street, Industrial Area</td>
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<td>• George Rex Grave</td>
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<td>Price</td>
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<td>Vat</td>
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<td><strong>Total(incl.)</strong></td>
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<td>The name of the Tenderer:</td>
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<tr>
<td>The name of the Contact person:</td>
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<tr>
<td>Physical address of the Tenderer:</td>
<td><strong>Postal Code:</strong></td>
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</tr>
<tr>
<td>Postal address of the Tenderer:</td>
<td><strong>Postal Code:</strong></td>
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<td>Cellular number:</td>
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<td>E-mail address:</td>
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DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.

2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name of bidder or his or her representative: ………………………………………………………………………………………………..

3.2 Identity Number: …………………………………………………………………………………………………………………………………………..

3.3 Position occupied in the Company (director, trustee, shareholder²): ……………………………………………………………………..

3.4 Company Registration Number: …………………………………………………………………………………………………………………….

3.5 Tax Reference Number: ……………………………………………………………………………………………………………………………

3.6 VAT Registration Number: …………………………………………………………………………………………………………………….

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? YES / NO

3.8.1 If yes, furnish particulars. ……………………………………………………………………………………………………………………..

¹MSCM Regulations: “in the service of the state” means to be –
(a) a member of –
   (i) any municipal council;
   (ii) any provincial legislature; or
   (iii) the national Assembly or the national Council of provinces;

(b) a member of the board of directors of any municipal entity;
(c) an official of any municipality or municipal entity;
(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
(e) a member of the accounting authority of any national or provincial public entity; or
(f) An employee of Parliament or a provincial legislature.

² Shareholder” means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.
3.9 Have you been in the service of the state for the past twelve months?  

YES / NO

3.9.1 If yes, furnish particulars ........................................................................................................

........................................................................................................................................

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?  

YES / NO

3.10.1 If yes, furnish particulars. ....................................................................................................

........................................................................................................................................

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?  

YES / NO

3.11.1 If yes, furnish particulars .................................................................................................

........................................................................................................................................

3.12 Are any of the company’s directors, trustees, managers, principle shareholders or stakeholders in service of the state?  

YES / NO

3.12.1 If yes, furnish particulars .................................................................................................

........................................................................................................................................

3.13 Are any spouse, child or parent of the company’s director’s trustees, managers, principle shareholders or stakeholders in service of the state?  

YES / NO

3.13.1 If yes, furnish particulars .................................................................................................

........................................................................................................................................

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract.  

YES / NO

3.14.1 If yes, furnish particulars .................................................................................................

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<table>
<thead>
<tr>
<th>Full Name</th>
<th>Identity Number</th>
<th>State Employee Number</th>
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Signature Date

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Capacity Name of Bidder

..................................................
Contact number