The Knysna Municipality is inviting quotations from suitable service providers for the services described below.
Category: Repair & maintenance

<table>
<thead>
<tr>
<th>ADVERTISEMENT DATE:</th>
<th>10 July 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>QUOTATION NUMBER:</td>
<td>B019/2018/19</td>
</tr>
<tr>
<td>DESCRIPTION OF GOODS/SERVICES:</td>
<td>Repair &amp; maintenance at 10 Bokmakierie Street</td>
</tr>
</tbody>
</table>
| QUOTATION DOCUMENTS ARE OBTAINABLE FROM: | Company: Knysna Municipality  
Contact Person: Nadia Majola  
Email: nmajola@knysna.gov.za  
Tell: 044 302 6509 |
| CLOSING DATE: TIME: | 12 July 2018  
12:00 |
| SUBMISSIONS: | Sealed quotations clearly marked, “B019/2018/19: Repair & maintenance at 10 Bokmakierie Street, can be submitted:  
By hand to: Scm Dept-Knysna Municipality  
By email to: nmajola@knysna.gov.za  
Contact person: Nadia Majola  
Electronic bid documents must reach SCM office before the closing time |
| COMPULSORY REQUIREMENTS: | COMPULSORY SITE MEETING  
WEDNESDAY 11 JULY @14H00 |
| TECHNICAL ENQUIRIES: | Company: Knysna Municipality  
Contact Person: Renwill Hardnick  
Email: rhardnick@knysna.gov.za  
Tell: 044 302 6459 |

The following conditions will apply:
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT when applicable.
- Price must include all related expenses, i.e. transport, accommodation etc.
- Bidders must insist on an official order number.
- Only an official order will bind the Council.
**B019/2018/19: REPAIR & MAINTENANCE AT 10 BOKMAKIERIE STREET**

**DESCRIPTION OF ITEM**

<table>
<thead>
<tr>
<th>ITEM</th>
<th>SHORT DESCRIPTION</th>
<th>QTY</th>
<th>UNIT PRICE</th>
<th>AMOUNT ( R ) EXCL VAT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Replace broken windows</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Repair &amp; paint broken ceiling (corridor and bathroom)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Replace &amp; install geyser</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Remove carpets and install laminate flooring in rooms</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Replace missing and broken taps in bathroom</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Repair broken ceiling in cupboard and trap door in corridor</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Clean the house</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Remove all debris and rubbish from the site</td>
<td></td>
<td></td>
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</tbody>
</table>

**Sub total**

<table>
<thead>
<tr>
<th></th>
<th>R</th>
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</table>

**15% VAT (if VAT registered)**

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<th></th>
<th>R</th>
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</thead>
</table>

**TOTAL**

|       | R       |
**INVITATION TO BID**

**BID NUMBER:** B019/2018/19  
**CLOSING DATE:** 12 July 2019  
**CLOSING TIME:** 12:00

**DESCRIPTION**  
Repair & maintenance at 10 Bokmakierie Street

**THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).**

**SUPPLIER INFORMATION**

**NAME OF BIDDER**  

**POSTAL ADDRESS**  

**STREET ADDRESS**  

**TELEPHONE NUMBER**  

**CELLPHONE NUMBER**  

**FACSIMILE NUMBER**  

**E-MAIL ADDRESS**  

**VAT REGISTRATION NUMBER**  

**TAX COMPLIANCE STATUS**  

**B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE**  

**B-BBEE STATUS LEVEL SWORN AFFIDAVIT**  

**ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS/SERVICES/WORKS OFFERED?**  

**ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS/SERVICES/WORKS OFFERED?**  

**TOTAL NUMBER OF ITEMS OFFERED**  

**TOTAL BID PRICE**  

**SIGNATURE OF BIDDER**  

**CAPACITY UNDER WHICH THIS BID IS SIGNED**  

**BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:**  

**TECHNICAL INFORMATION MAY BE DIRECTED TO:**  

**DEPARTMENT**  

**CONTACT PERSON**  

**TELEPHONE NUMBER**  

**FACSIMILE NUMBER**  

**E-MAIL ADDRESS**  

**SCM**  

**Nadia Majola**  

**044 302 6459**  

**rhardnick@knysna.gov.za**  

**RENWILL HARDNICK**  

**044 302 6459**  

**nmajola@knysna.gov.za**
### TERMS AND CONDITIONS FOR BIDDING

#### 1. BID SUBMISSION:
1.1. **BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.**

1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED—(NOT TO BE RE-TYPED) OR ONLINE**

1.3. **THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.**

#### 2. TAX COMPLIANCE REQUIREMENTS
2.1. **BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.**

2.2. **BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER’S PROFILE AND TAX STATUS.**

2.3. **APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.**

2.4. **FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B.3.**

2.5. **BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.**

2.6. **IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.**

2.7. **WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.**

#### 3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

3.1. **IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?**
   - [ ] YES
   - [ ] NO

3.2. **DOES THE ENTITY HAVE A BRANCH IN THE RSA?**
   - [ ] YES
   - [ ] NO

3.3. **DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?**
   - [ ] YES
   - [ ] NO

3.4. **DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?**
   - [ ] YES
   - [ ] NO

3.5. **IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?**
   - [ ] YES
   - [ ] NO

**IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.**

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID. NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.**

**SIGNATURE OF BIDDER:**

…………………………………………………

**CAPACITY UNDER WHICH THIS BID IS SIGNED:**

…………………………………………………

**DATE:**