



The Knysna Municipality is inviting quotations from suitable service providers for the services described below.

Category: **B134 /2017/18 - REFURBISH TRAILER CX 33528 – VIN AC9W135523ABB1063**

<b>ADVERTISEMENT DATE:</b>	<b>08 August 2017</b>
<b>QUOTATION NUMBER:</b>	<b>B134 /2017/18</b>
<b>DESCRIPTION OF GOODS/SERVICES:</b>	<b>REFURBISH TRAILER CX 33528 – VIN AC9W135523ABB1063</b>
<b>QUOTATION DOCUMENTS ARE OBTAINABLE FROM:</b>	Company : Knysna Municipality Contact Person : Curlen Ruiters Email : <a href="mailto:cruiters@knysna.gov.za">cruiters@knysna.gov.za</a> Tell : 044 3026263
<b>CLOSING DATE: TIME:</b>	<b>10 August 2017 12h00</b>
<b>SUBMISSIONS:</b>	Sealed quotations clearly marked, “ <b>B134/2017/18</b> ”, can be submitted: By hand to: Scm Dept.-Knysna Municipality By email to: <a href="mailto:cruiters@knysna.gov.za">cruiters@knysna.gov.za</a>  Contact person: Curlen Ruiters Electronic bid documents must reach SCM office before the closing time
<b>COMPULSORY REQUIREMENTS:</b>	None
<b>TECHNICAL ENQUIRIES:</b>	Company : Knysna Municipality Contact Person : Email : <a href="mailto:czondagh@knysna.gov.za">czondagh@knysna.gov.za</a> Tell : 044 302 6547

**The following conditions will apply:**

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT when applicable.
- Price must include all related expenses, i.e. transport, accommodation etc.
- Bidders must insist on an official order number.
- Only an official order will bind the Council.
- Complete document listed “**B134/2017/18 “REFURBISH TRAILER CX 33528 – VIN AC9W135523ABB1063**”

**KAM CHETTY  
MUNICIPAL MANAGER**

**CLYDE STREET | KNYSNA**  
*“WHERE PEOPLE AND NATURE PROSPER”*

*The Knysna Municipality is implementing an online purchasing management system. This system allows vendors to register online, receive automated alerts via e-mail and will eventually allow vendors to submit bids electronically. All opportunities >R30 000 (RFQ's and Tenders) are processed through our online system. To register go to [www.knysna.gov.za](http://www.knysna.gov.za) – Council adverts – Supply Chain Management – SCM e-mail list – complete info and click on submit form. Enquiries may be directed to: [nmlisana@knysna.gov.za](mailto:nmlisana@knysna.gov.za)*

**B134/2017/18 - REFURBISH TRAILER CX 33528 –  
VIN AC9W135523ABB1063**

**DESCRIPTION OF WORK**

ITEM	SHORT DESCRIPTION	QTY	Unit price	AMOUNT ( R ) EXCL VAT
1	RUST REPAIRS: PROVIDE 100MM CHANNEL TO FIX SIDES OF TRAILER	3		
2	RUST REPAIRS: PROVIDE 50 X 5 FLATBAR TO FIX SIDES OF TRAILER	1		
3	RUST REPAIRS: 60 X 6 FLATBAR TO FIX SIDES OF TRAILER	2		
4	RUST REPAIRS: SHEET PLAAT TO FIX FLOOR OF TRAILER	1		
5	RUST REPAIRS:50 X 50 SQ TUBING TO FIX BASE OF TRAILER	4		
6	PARKING JACK TO FIT ON FRONT OF TRAILER	1		
7	NEW PENNE TO REPLACE WORN OUT PINS	1		
8	WHEEL BRG KIT TO REPLACE WORN OUT BEARINGS	2		
9	RESPRAY OF TRAILER, AFTER WORK IS DONE.	1		
10	MAKE UP OF NEW HYDRAULIC PIPE	1		
11	LABOUR	1		
12	REWIRE ELECTRICAL	1		
13	REFLECTOR TAPE TO FIT ON SIDES OF TRAILER	1		
14	RUBBERIZE INSIDE OF TRAILER	1		
15	SUPPLY CHEVRON BOARD FOR REAR OF TRAILER	1		
16	SUPPLY TAIL LAMPS AT BACK OF TRAILER	1		
17	REPAIR FRAME ON FRONT OF TRAILER	1		
<b>Sub total</b>			<b>R</b>	
<b>14% VAT (if VAT registered)</b>			<b>R</b>	

<b>TOTAL</b>	<b>R</b>	
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**GENERAL CONDITIONS:**

1. Successful tenderer must belong to MIBCO, an approved motor union.
2. Only qualified panel beaters and spray painters needs to apply, and must be able to provide such qualifications on request.
3. The Municipality will visit the proposed service provider before acceptance of any offer.
4. Successful tenderer's workshop must have insurance in place for theft, fire, etc.
5. Municipality's mechanic must be able to check on progress of work.
6. Permitted to the use of ONLY 2K white paint and the use of proper undercoat on this particular job.



<b>The name of the Tenderer:</b>			
<b>The name of the Contact person:</b>			
<b>Physical address of the Tenderer:</b>			
		<b>Postal Code:</b>	
<b>Postal address of the Tenderer:</b>			
		<b>Postal Code:</b>	
<b>Cellular number:</b>			
<b>Telephone number:</b>			
<b>Facsimile:</b>			
<b>E-mail address:</b>			

**KMBD 4**

**DECLARATION OF INTEREST**

1. No bid will be accepted from persons in the service of the state<sup>1</sup>.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name of bidder or his or her representative: .....

3.2 Identity Number: .....

3.3 Position occupied in the Company (director, trustee, hareholder<sup>2</sup>): .....

3.4 Company Registration Number: .....

3.5 Tax Reference Number: .....

3.6 VAT Registration Number: .....

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars. ....

.....  
<sup>1</sup>MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
  - (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) An employee of Parliament or a provincial legislature.

<sup>2</sup> Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? **YES / NO**

3.9.1 If yes, furnish particulars .....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.10.1 If yes, furnish particulars. ....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars .....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars .....

3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars .....

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company



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**Signature**

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**Date**

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**Capacity**

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**Name of Bidder**

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**Contact number**