



The Knysna Municipality is inviting quotations from suitable service providers for the services described below.

Category:

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| ADVERTISEMENT DATE: | 09 July 2018 |
| QUOTATION NUMBER: | B10 /2017/18 |
| DESCRIPTION OF GOODS/SERVICES: | Supply and Delivery of Toilet Paper Rolls 1Ply Virgin White |
| QUOTATION DOCUMENTS ARE OBTAINABLE FROM: | Company : Knysna Municipality Contact Person : Nombulelo Dliso Email : ndliso@knysna.gov.za Tell : 044 3026438 |
| CLOSING DATE: TIME: | Thursday 12 July 2018 12h00 |
| SUBMISSIONS: | Sealed quotations clearly marked, " B10/2017/18: Supply and Delivery of Toilet Paper Rolls 1 Ply Virgin White ", can be submitted: By hand to: Scm Dept.-Knysna Municipality By email to: ndliso@knysna.gov.za Contact person: Nombulelo Dliso Electronic bid documents must reach SCM office before the closing time |
| COMPULSORY REQUIREMENTS: | SUPPLY A SAMPLE OF THE TOILET PAPER THAT WILL BE SUPPLIED |
| TECHNICAL ENQUIRIES: | Company : Knysna Municipality Contact Person : Patric Claassen Email : pclaasen@knysna.gov.za Tell : 044 302 6438 |

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT when applicable.
- Price must include all related expenses, i.e. transport, accommodation etc.
- Bidders must insist on an official order number.
- Only an official order will bind the Council.

**KAM CHETTY
MUNICIPAL MANAGER**

CLYDE STREET | KNYSNA



B10/2017/18: Supply and Delivery of Toilet Paper Rolls 1 ply Virgin White

DESCRIPTION OF ITEM:

Good Quality

500 sheets per roll

48 per Bale

White colour

Virgin soft

Single Ply

| ITEM | SHORT DESCRIPTION | QTY | Unit price per Bale | AMOUNT (R) EXCL VAT |
|------------------------------------|--------------------------------------|-----------|---------------------|-----------------------|
| 1 | Toilet Paper (48) 1 ply Virgin White | 150 bales | | |
| Sub total | | | R | |
| 15% VAT (if VAT registered) | | | R | |
| TOTAL | | | R | |

PART B TERMS AND CONDITIONS FOR BIDDING

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| 1. BID SUBMISSION: |
| <p>1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.</p> <p>1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR ONLINE</p> <p>1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.</p> |
| 2. TAX COMPLIANCE REQUIREMENTS |
| <p>2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.</p> <p>2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.</p> <p>2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.</p> <p>2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.</p> <p>2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.</p> <p>2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.</p> <p>2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.</p> |
| 3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS |
| <p>3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.</p> |

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.**

SIGNATURE OF BIDDER:

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CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

DATE:

4. Full details of directors / trustees / members / shareholders.

| Full Name | Identity Number | State Employee Number |
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Signature

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Date

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Capacity

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Name of Bidder

.....
Contact number

