



KNYSNA
Municipality Munisipaliteit uMasipala

The Knysna Municipality is inviting quotations from suitable suppliers for the goods described below.

Category – Supply of Playground Equipment

(For publication on the Knysna Municipality website and notice boards)

ADVERTISEMENT DATE:	16 March 2016
RFQ NUMBER:	C41/2015/16
DESCRIPTION OF GOODS/SERVICES:	Manufacture and Delivery of Sport Equipment
RFQ DOCUMENTS ARE OBTAINABLE FROM:	Supply Chain Management Section Clyde Street Knysna or Knysna Municipality website: www.knysna.gov.za (Information Centre>RFQs)
CLOSING DATE: TIME:	21 March 2016 12h00
SUBMISSIONS:	Sealed quotations clearly marked, “C41/2015/16 Manufacture and Delivery of Sport Equipment” , can be submitted: By hand to: Supply Chain Management Section Knysna Municipality Clyde Street Knysna By fax to: 086 650 1415 By email to: procurement@knysna.gov.za Contact person: Sandra Fourie (Tel: 044 302 6328) Electronic bid documents must reach the Supply Chain Management Section before the closing time.
COMPULSORY REQUIREMENTS:	KMBD 6.1 should be signed and attached to the proposal
TECHNICAL ENQUIRIES:	Company : Tuiniqua Consulting Engineers Contact Person : Theuns Mynhardt Email : theuns@tuiniqua.co.za Tell : 044 382 6855

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT when applicable.
- Price must include all related expenses, i.e. transport, accommodation etc.
- Bidders must insist on an official order number.
- Only an official order will bind the Council.

**GS EASTON
MUNICIPAL MANAGER**

CLYDE STREET | KNYSNA
“WHERE PEOPLE AND NATURE PROSPER”

The Knysna Municipality is implementing an online purchasing management system. This system allows vendors to register online, receive automated alerts via e-mail and will eventually allow vendors to submit bids electronically. All opportunities >R30 000 (RFQ's and Tenders) are processed through our online system. To register go to www.knysna.gov.za – Council adverts – Supply Chain Management – SCM e-mail list – complete info and click on submit form. Enquiries may be directed to: nmlisana@knysna.gov.za



MANUFACTURE AND DELIVERY OF SPORT EQUIPMENT

This quotation calls for the manufacture, supply and delivery to The Knysna Municipality the following Sport Equipment with the following specifications: -

- The Sport Equipment listed below should be SANS approved
- Quotations can be submitted of apparatus fabricated in steel construction
- All items must provide a one (1) year manufactures guarantee
- Delivery to **Rheenendal** and including off-loading
- Refer to Drawing TK1166 W5P3 / 01 / R0

Item	Description	Quantity	Price (Excl. Vat)
Soccer Posts	12ft x 4ft 5-a-side Soccer Posts (3.658m x 1.219m)	2	
Soccer Nets	Soccer nets to match the above posts. Net to be 100mm x 100mm polyethylene mesh, 2.5mm braid thickness	2	
Sub Total			
VAT (if VAT registered)			
TOTAL PRICE			

Delivery Period: 30 Days (from date of appointment)

Penalty for late delivery is R250.00 per calendar day.

The name of the Tenderer:		
The name of the Contact person:		
Physical address of the Tenderer:		
		Postal Code:
Postal address of the Tenderer:		
		Postal Code:
Cellular number:		
Telephone number:		
Facsimile:		
E-mail address:		

KMBD 4

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name of bidder or his or her representative:

3.2 Identity Number:

3.3 Position occupied in the Company (director, trustee, hareholder²):

3.4 Company Registration Number:

3.5 Tax Reference Number:

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars.

.....

¹MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or

- (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) An employee of Parliament or a provincial legislature.

² Shareholder” means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? **YES / NO**

3.9.1 If yes, furnish particulars.....

.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.10.1 If yes, furnish particulars.

.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars

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3.12 Are any of the company’s directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.

.....

3.13 Are any spouse, child or parent of the company’s directors? trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.

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3.14 Do you or any of the directors, trustees, managers,
principle shareholders, or stakeholders of this company
have any interest in any other related companies or
business whether or not they are bidding for this contract.

YES / NO

3.14.1 If yes, furnish particulars:

.....

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder

.....
Contact number