

The Knysna Municipality is inviting quotations from suitable service providers for the services described below.

Category: Painting

ADVERTISEMENT DATE:	Wednesday, 30/11/2016
QUOTATION NUMBER:	C 146 OF 2016/17
DESCRIPTION OF GOODS/SERVICES:	Painting of the Hornlee Library
QUOTATION DOCUMENTS ARE OBTAINABLE FROM:	Company : Knysna Municipality Contact Person : Nombulelo Mlisana Email : vnobatana@knysna.gov.za Tell : 044 3026349
CLOSING DATE: TIME:	Friday, 02/12/2016 12h00
SUBMISSIONS:	Sealed quotations clearly marked, "Painting of the Hornlee Library" , can be submitted: By hand to: Scm Dept-Knysna Municipality By email to: nmlisana@knysna.gov.za Contact person: Nombulelo Mlisana Electronic bid documents must reach SCM office before the closing time
COMPULSORY REQUIREMENTS:	None
TECHNICAL ENQUIRIES:	Company : Knysna Municipality Contact Person : Dawid Adonis Email : dadonis@knysna.gov.za Tell : 044 3026394

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT when applicable.
- Price must include all related expenses, i.e. transport, accommodation etc.
- Bidders must insist on an official order number.
- Only an official order will bind the Council.

B ELLMAN
ACTING MUNICIPAL MANAGER

CLYDE STREET | KNYNSNA
"WHERE PEOPLE AND NATURE PROSPER"

The Knysna Municipality is implementing an online purchasing management system. This system allows vendors to register online, receive automated alerts via e-mail and will eventually allow vendors to submit bids electronically. All opportunities >R30 000 (RFQ's and Tenders) are processed through our online system. To register go to www.knysna.gov.za – Council adverts – Supply Chain Management – SCM e-mail list – complete info and click on submit form. Enquiries may be directed to: nmlisana@knysna.gov.za



C 144/2016/17: Painting of the Hornlee Library

SPECIFICATIONS

The procuring department have a benchmark price, we will consider 10% below or above that benchmark price. Paint and varnish will be provided by the Municipality, tenderers must only quote for Labour. Only professional painters are required for this bidding.

SCOPE OF WORK

- Stripping of existing paint.
- Filling of cracks
- Where needed grinding of structural crack and filling with cement
- One under coat.
- Two final coats
- Painting of soffets
- Painting of facials and gutters
- repair gutters where needed
- Varnish wooden window frames
- Painting steel frames

PRICING SCHEDULE

Supply & delivery of building material			
ITEM	SHORT DESCRIPTION	Unit price	AMOUNT (R) EXCL VAT
1	Labour		
Sub total		R	
14% VAT (if VAT registered)		R	
TOTAL		R	



PAINTING

EVIDENCE OF EXPERIENCE OF TENDERER

List the relevant projects completed successfully in the past 5 years. Supply contactable references of employer and or engineer.

Contractors to provide a list of CONTACTABLE references

Employer	Consulting Engineer	Project name and number	Value	Year Complete

SIGNATURE OF TENDERER:.....

DATE:

Bids will be evaluated in terms of the evaluation criteria as set out below. Bids that fail to achieve the minimum qualifying score of **60%** for functionality shall not be further evaluated.

Technical / Functional score shall be calculated on the following values: (Weight x Value = Score)

Qualifying criteria for Painting

Criteria	Points Scoring			Weighting	Value	Score
<p>1. <u>Experience</u> List relevant projects completed successfully in the past 5 years. Supply contactable references of employer and or engineer Contractors to provide a list of CONTACTABLE references</p>	<p>3 or more projects = 10 2 projects = 5 1 project = 2 0 projects = 0</p>			40%		
<p>2. <u>Contractors plant and equipment</u> The contractor will be required to list all relevant equipment that he/she will have available for the relevant contract. 2 Points will be allocated for owned plant and 1 point for hired plant respectively. Hired plant indicated must be accompanied by a letter of support from the hire company as a supplier for this specific project. Contractors who intend to hire equipment MUST provide a letter of good standing from</p>	<p>Plant</p>	<p>Own</p>	<p>Hired</p>	30%		
	Ladder	2	1			
	Scaffolding	2	1			
	Brushes and rollers	2	1			
	Buckets	2	1			
	Masking tape, rags and cleaners	2	0			
	No submission	0	0			

<p>the company they intend to hire from. The attached proforma must be signed and stamped by the hiring company</p>						
<p>3. <u>Key staff experience</u> The contractor's supervisory staff needs to be experienced in the relevant field. The proposed supervisor must list projects that he/she has completed successfully over the past 5 years with contactable references from the employer or engineer.</p>	<p>3 or more projects = 10 2 projects = 5 1 project = 2 0 projects = 0</p>	<p>30%</p>				

POINTS SCORED BY BIDDER ON FUNCTIONALITY

100

The name of the Tenderer:			
The name of the Contact person:			
Physical address of the Tenderer:			
		Postal Code:	
Postal address of the Tenderer:			
		Postal Code:	
Cellular number:			
Telephone number:			
Facsimile:			
E-mail address:			



KMBD 4

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
- 3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name of bidder or his or her representative:

3.2 Identity Number:

3.3 Position occupied in the Company (director, trustee, hareholder²):

3.4 Company Registration Number:

3.5 Tax Reference Number:

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars.

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¹MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) An employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? **YES / NO**

3.9.1 If yes, furnish particulars

.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.10.1 If yes, furnish particulars.

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars

.....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars

3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder

.....
Contact number