



Knysna Municipality is inviting quotations from suitable suppliers or service providers for the goods/services described below.

(For publication on the Knysna Municipality website & notice boards)

ADVERTISEMENT DATE:	05 April 2016
RFQ NUMBER:	45/2015/2016
DESCRIPTION OF GOODS/SERVICES:	HIRE OF JETTING MACHINE
RFQ DOCUMENTS ARE OBTAINABLE FROM:	Supply Chain Management Section Clyde Street Knysna or Knysna Municipality website: www.knysna.gov.za (Council adverts >Quotations)
CLOSING DATE: TIME:	Friday 08 April 2016 12h00
SUBMISSIONS:	Sealed quotations clearly marked, “ C 45/2015/2016:”Hire of Jetting Machine ”, can be submitted: By hand to: Supply Chain Management Section Knysna Municipality Clyde Street Knysna By fax to: 086 650 1415 By email to: procurement@knysna.gov.za Contact person: Charmorne September (Tel: 044 302 6328) Electronic bid documents must reach the Supply Chain Management Section before the closing time.
COMPULSORY REQUIREMENTS:	None
TECHNICAL ENQUIRIES:	Company : Knysna Municipality Contact Person : Lyle Cleinwerck Email : lcleinwreck@knysna.gov.za Tel : 044 302 6362

The following conditions will apply:

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- The Council reserves the right to accept any quotation partially or in full.
- Price must include all related expenses, i.e. transport, accommodation etc.
- Bidders must insist on an official order number
- Only an official order will bound the Council

MUNICIPAL MANAGER
G Easton

Specifications: Hire of Jetting Machine

The Knysna Municipality is implementing an online purchasing management system. This system allows vendors to register online, receive automated alerts via e-mail and will eventually allow vendors to submit bids electronically. All opportunities >R30 000 (RFQ's and Tenders) are processed through our online system.

To register go to www.knysna.gov.za – Council adverts – Supply Chain Management – SCM e-mail list – complete info and click on submit form. Enquiries may be directed to: nmlisana@knysna.gov.za

C 45/2015/2016 Hire of Jetting Machine

Specifications:

a) 1 x high pressure jetting machine for unblocking drains and sewage in the Greater Knysna Area.

b) The machine needs to be available during and after normal municipal working hours for emergencies.

Item 1	Description	Quantity	Price Excl Vat
1	Hire of high pressure jetting machine	6 Days	
Vat			
Total			

<u>Contact Details of Tenderer</u>	
Name of the Tenderer	
Name of the Contact Person	
Physical Address of the Tenderer	
Telephone:	
Facsimile:	
E-mail:	
Postal Address of the Tenderer	

MBD 4 – DECLARATION OF INTEREST
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1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid:

3.1	Full Name of bidder or his or her representative																
3.2	Identity Number																
3.3	Position occupied in the Company (director, shareholder etc.)																
3.4	Company Registration Number																
3.5	Tax Reference Number																
3.6	VAT Registration Number																

3.7	Are you presently in the service of the state?	YES	NO
3.7.1.	If so, furnish particulars:		
3.8	Have you been in the service of the state for the past twelve months?	YES	NO
3.8.1.	If so, furnish particulars:		

¹ MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - i. any municipal council;
 - ii. any provincial legislature; or
 - iii. the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

3.9	Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?	YES	NO
If so, furnish particulars:			
3.10	Are you aware of any relationship (family, friend, other) between a bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?	YES	NO
3.10.1. If so, furnish particulars:			
3.11	Are any of the company's directors, managers, principle shareholders or stakeholders in the service of the state?	YES	NO
3.11.1. If so, furnish particulars:			
3.12	Is any spouse, child or parent of the company's directors, managers, principle shareholders or stakeholders in the service of the state?	YES	NO
3.12.1. If so, furnish particulars:			

4. DECLARATION

I, the undersigned (name) _____, certify that the information furnished in paragraph 3 above is correct.

I accept that the state may act against should this declaration prove to be false.

SIGNATURE		DATE	
NAME OF SIGNATORY			
POSITION			
NAME OF COMPANY			