



## Knysna

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<b>ADVERTISEMENT DATE:</b>	03 September 2018
<b>RFQ NUMBER:</b>	<b>B161/2018/19</b>
<b>DESCRIPTION OF GOODS/SERVICES:</b>	<b>Cleaning of Reservoirs x 3 in Sedgefield</b>
<b>RFQ DOCUMENTS ARE OBTAINABLE FROM:</b>	Supply Chain Management Section Clyde Street Knysna <b>or</b> Knysna Municipality website: <a href="http://www.knysna.gov.za">www.knysna.gov.za</a> (Information centre>SCM>QUOTATIONS)
<b>CLOSING DATE: TIME:</b>	<b>06 September 2018 12:00</b>
<b>SUBMISSIONS:</b>	Sealed quotations clearly marked, " <b>B161/2018/19: Cleaning of Reservoirs x 3 in Sedgefield</b> ", can be submitted: By hand to: Supply Chain Management Section Knysna Municipality Clyde Street Knysna By email to: <a href="mailto:nmajola@knysna.gov.za">nmajola@knysna.gov.za</a>  Contact person: Nadia Majola (Tel: 044 302 6509) Electronic bid documents must reach the Supply Chain Management Section before the closing time.
<b>COMPULSORY REQUIREMENTS:</b>	
<b>TECHNICAL ENQUIRIES:</b>	Contact Person : Emile Oscar Email : <a href="mailto:eoscar@knysna.gov.za">eoscar@knysna.gov.za</a> Tell : 044 3026582

**The following conditions will apply:**

- Price(s) quoted must be firm and must be inclusive of VAT when applicable.
- Attached KMBD6.1 must be completed to qualify for B-BBEE Status Level of Contribution.
- Tax Clearance Certificate or Sufficient Evidence that Tax matters are raised with SARS must be attached.
- An original or certified copy of B-BBEE Certificate must be attached to qualify for points.
- Price must include all related expenses, i.e. transport, accommodation etc.
- Attached KMBD 4 document must be completed.
- Status of Municipal accounts must be submitted.
- More than 1 supplier could be appointed.
- Invoices must be submitted to [jcordier@knysnagov.za](mailto:jcordier@knysnagov.za) and will be paid within 30 days of delivering the service.
- Only an Official order and appointment letter will bind the Council.

**REQUIREMENTS:****EVALUATION**

All bids will be evaluated by a panel on basis of functionality (100%) and Price 80. The points scored for functionality will not be carried over to price, but will only be used as a gate keeping exercise. The final evaluation will be done in terms of the Council's Preferential Procurement Policy, which states 80 for price and the remaining 20 for B-BEE.

**Point's allocation for functionality**

1. Company history and experience on similar works with references to previous experiences. (15)
2. List of contactable references of similar municipal services previously done. (15)
3. Location of company. (20)

**EVALUATION SCHEDULE**

**\*\*\* (Your pricing schedule will not be considered; if this table is not completed)**

<b>Criteria</b>	<b>Scoring criteria</b>	<b>Points Claimed</b>
Provide company profile, history, years of experience. Years of experience must be clearly indicated in the company profile or CV	Years 1 - 2(5) 3 - 4(10) 5 + (15)	
Provide a list of contactable references of similar municipal services previously provided	1 ref (5) 2 refs (10) 3 refs or more (15)	
Location of company	Based within Knysna municipal area (20) Based within the Eden district municipal area (10) Other areas (5)	
<b>Total</b>	<b>50</b>	

***Tenderers must achieve a minimum of 40 points in order to qualify for further evaluation on price and preference points***

**B161/2018/19: Cleaning of Reservoirs x 3 in Sedgefield**

**DESCRIPTION OF ITEM**

<b>ITEM</b>	<b>SHORT DESCRIPTION</b>	<b>QTY</b>	<b>AMOUNT ( R ) EXCL VAT</b>	
1.	Cleaning of 4 ML Reservoir Cloud 9 Cleaning of 2.5 ML Reservoir Blombos Cleaning of 1.5 ML Reservoir Blombos	3		
2.	Removal of sediments and floating debris	3		
3.	Equipment needed to clean Reservoir interior walls and floor (Hire charges)	28		
4.	Transport	1		
<b>Sub total</b>			<b>R</b>	
<b>15% VAT (if VAT registered)</b>			<b>R</b>	
<b>TOTAL</b>			<b>R</b>	

## **SPECIFICATIONS:**

### **STATEMENT OF PURPOSE**

Knysna Municipal, Sedgefield Water Reticulation invites qualified contractors to submit proposals/quotations for professional services to clean and inspect Three (3) drinking water reservoirs located in Sedgefield in accordance with the Scope of Work as described herein.

### **INTRODUCTION**

Knysna Municipality owns and operates Three (3) drinking water reservoirs, Blombos: Reservoir #1, Reservoir #2 and Cloud 9 Reservoir. Cloud 9 with storage capacity of 4.0 ML (4 million liters) and Blombos #1 with 1.5 ML and Blombos #2 with 2.5ML (million Liters), respectively, located in Sedgefield. The Blombos reservoirs can be reached via a reinforced concreted road from Cicad Single Road and Cloud 9 can be reached by a gravel off-road.

At the end of each reservoir is a concrete roof with ventilation openings covered with concrete slabs and a manhole opening, which leads to the bottom of the reservoir via a metal stairway. The structures are made of reinforced concrete and have rubberized polypropylene liners. Attachment A includes the following information about the reservoirs:

#### **1. Location Maps**

The goals of this project are to clean both reservoirs using qualified plumbers or certified commercial divers

### **QUALIFICATIONS**

All bidders shall have a qualified Plumber or diver in case of diving cleaning on the contractor team applicable to the work to be performed at the time that the bid is submitted.

### **SCOPE OF WORK**

#### **RESERVOIR CLEANING AND INSPECTION**

The Contractor shall provide reservoir cleaning and inspection services as described herein. As there is no electricity available on the Cloud 9 Reservoir site, Contractors will have to provide their own power and lights. The reservoir area is not served by sanitary sewers. All sediment-laden water will need to be dechlorinated and discharged to vacant grassland at Cloud 9 around the reservoir and at Blombos Reservoirs to the storm water system in a manner, which prevents erosion. In addition to the sediment that has accumulated at the bottom of the reservoir, floating debris will also need to be removed as part of this cleaning project. The inflow and outflow pipes may be closed for some portion of the cleaning days, but they may need to be operated for part of the time. One reservoir needs to remain active at all times. All equipment and materials required to perform the scope of work shall be provided by the Contractor. All equipment and divers shall be properly disinfected prior to each dive in accordance with the SANS for the Disinfection of Water Storage Facilities.

**The scope of work for the quotation includes, but is not limited to:**

1. Removal and proper disposal of all sediments from the bottom and the sloped sides of all reservoirs as well as any floating debris by means of equipment described. In case of diving: this should be accomplished while the reservoir is full.
2. General inspection of the interior and exterior condition of the reservoirs.
3. High quality video and photos of the reservoir cleaning and inspection operations upon project completion with a detailed report summarizing the cleaning and inspection methodology, assumptions, findings.

**Equipment Requirements**

<b>Description : Owned Plant / Equipment</b>	<b>Number of Units</b>
<b>Extension Ladders</b>	<b>2</b>
<b>Brooms (Industrial)</b>	<b>6</b>
<b>High Pressure cleaning machines</b>	<b>1</b>
<b>Hose pipes</b>	<b>2x 30m</b>
<b>Portable Rechargeable Lights and Flood lights</b>	<b>6</b>
<b>Cleaning Squeeze</b>	<b>6</b>
<b>Power Supply (Genset)</b>	<b>1</b>
<b>Electrical Reel</b>	<b>2x 30m</b>
<b>Diving Equipment in case of diving Method</b>	<b>2</b>

### **Contact Details of Tenderer**

Knysna Municipality Supplier number	
CSD Supplier number	
CSD Unique Registration Reference Number	
The name of the Tenderer:	
The name of the contact person:	
The address of the Tenderer:	
Telephone:	
Facsimile:	
E-mail:	
Address (physical):	
Address (postal):	
Signature:	
Date:	



**MBD 4  
DECLARATION OF INTEREST**

1.	No bid will be accepted from persons in the service of the state <sup>1</sup> .		
2.	Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.		
3.	In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.		
3.1	Full Name of bidder or his or her representative:		
3.2	Identity Number:		
3.3	Position occupied in the Company (director, trustee, hareholder <sup>2</sup> ):		
3.4	Company Registration Number:		
3.5	Tax Reference Number:		
3.6	VAT Registration Number:		
3.7	The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.		
3.8	Are you presently in the service of the state?	YES	NO
3.8.1	If yes, furnish particulars: _____ _____		
3.9	Have you been in the service of the state for the past twelve months?	YES	NO
3.9.1	If yes, furnish particulars: _____ _____		
3.10	Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved the evaluation and or adjudication of this bid?	YES	NO
3.10.1	If yes, furnish particulars: _____ _____		
3.11	Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid	YES	NO
3.11.1	If yes, furnish particulars: _____ _____		
3.12	Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state?	YES	NO
3.12.1	If yes, furnish particulars:		

	_____		
3.13	Are any spouse, child or parent of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state?	YES	NO
3.13.1	If yes, furnish particulars: _____ _____		
3.14	Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract	YES	NO
3.14.1	If yes, furnish particulars: _____ _____		

<sup>1</sup>MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
  - (i) any municipal council;
  - (ii) any provincial legislature; or
  - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) An employee of Parliament or a provincial legislature.

<sup>2</sup> Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

4.	Full details of directors / trustees/ members / shareholders:		
	Full Name	Identity Number	State Employee Number

5. I, the undersigned (name) \_\_\_\_\_, certify that the information furnished in paragraphs 3 and 4 above is correct.

I accept that the state may act against me should this declaration prove to be false.

Name of Bidder		Date	
Signature		Capacity	





