

Knysna Municipality strives to maintain its position as a premier tourist destination in South Africa – a place where peace, prosperity and harmony prevail, ensuring an exceptional lifestyle for residents and visitors alike.



**KNYSNA**  
Municipality  
Munisipaliteit  
uMasipala

Applications are hereby invited from suitably qualified individuals with enthusiasm for the following career opportunities in our dynamic organisation:

## MANAGER: INTEGRATED HUMAN SETTLEMENTS

### DIRECTORATE: PLANNING AND DEVELOPMENT

**Task Grade: 15**

**Basic annual salary: R313 632 – R407 160**

The successful candidate will coordinate the development, administration and efficient management of existing and future Human Settlement projects, formal as well as informal, within the greater Knysna Municipal area.

**Key performance areas include:** • developing and managing the integrated Human Settlement Policy and Strategy for Knysna Municipality, including the approach taken to BNG housing, social housing and gap housing (the approach taken to ensure that all housing provision is part of a strategy including sustainable infrastructural services and social amenities) • liaising and consulting with National, Provincial, District and other local government bodies • coordinating and monitoring the implementation of housing programmes in Knysna Municipality • ongoing liaison and consultation with communities and other role players on housing matters • preparing, managing and controlling capital and operational budget • ensuring that the housing function is performed in alignment with the IDP and service delivery objectives of Knysna Municipality and in alignment with all other departments and directorates of the municipality • ensuring that Batho Pele principles are implemented and that the value systems of Council are adhered to when dealing with the public and staff • promoting and facilitating sustainable development • effective utilisation of human and financial resources • performing duties and projects allocated from time-to-time by the Municipal Manager and/or Director: Planning and Development.

**Requirements:** • an appropriate tertiary qualification • at least five years' relevant management experience • a Certificate in Municipal Finance Management (SAQA Qualification) or the ability to acquire the above SAQA qualification within the statutory time frame • excellent communication skills (oral and written) in at least two of the three Western Cape official languages • computer literacy (MS Word, Excel, PowerPoint) • a valid Code B driver's licence.

**Competencies:** • positive strategic thinking ability • excellent people skills • ability to function independently, as well as within a team • ability to function effectively under pressure and to apply time management principles • sound planning and organisational skills • strong conflict resolution and negotiation skills • assertiveness.

Applicable municipal benefits will apply.

All applications will be considered, but in terms of its Employment Equity plan the Municipality would prefer to appoint a black female, if a suitable candidate in that category can be identified.

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To apply all applicants must complete a Knysna Municipality application form and submit a detailed-up-to-date CV, covering letter with an exposition of training, experience, competencies and previous employment record and certified copies of qualifications.

Application forms are obtainable from reception at the main municipal offices in Clyde Street, Knysna and the municipal website: [www.knysna.gov.za](http://www.knysna.gov.za)

Completed applications should be forwarded to the Human Resources Department, PO Box 21, Knysna, 6570 or Fax Number: 044 302 6333 or email: [knysna@knysna.gov.za](mailto:knysna@knysna.gov.za)

**Closing date: 25 October 2013**

**Please note:** If you receive no notification regarding this advertisement within one month of the closing date, please assume that your application was unsuccessful.

**L. WARING**  
**MUNICIPAL MANAGER**

*The Municipality reserves the right not to make an appointment.*