

KNYSNA MUNICIPALITY



Applications are hereby invited from suitably qualified individuals for the following vacancies:

**ENVIRONMENTAL OFFICER
SOLID WASTE SECTION
DIRECTORATE COMMUNITY SERVICES**

Task Level T11
R181 848 to R235 968 (Basic Salary)
R285 568 to R355 511 (Total Cost to Council Package)

The incumbent will be required to:

- Deliver environmental health services in accordance to the Municipal Structures Act
- Issuing of business licenses
- Enforcing of Municipal By-Laws
- Pollution and Waste Management
- Assist with the Entrepreneurs projects
- Co-ordinate and arrange clean up campaigns in conjunction with Waste Manager
- Assist with Air quality management
- Noise Control
- Investigation and inspection of complaints related to public nuisance eg odour, noise, keeping of animals, dumping of waste, waste not removed from pavements, etc.
- Co-ordinate and arrange projects according to departmental annual planning
- Waste site inspections
- Implementation of a Waste Management and – Reduction strategy
- Liaison with different spheres of government on issues pertaining to health, pollution and waste
- Administrative duties; issuing of notices, prepare business plans for projects and presentations, record keeping of stats, collaborator, etc.

MINIMUM QUALIFICATIONS & EXPERIENCE

The ideal candidate should possess a National Diploma in Environmental Health or a B-Degree in Environmental and Development.

A valid Code B Drivers' License

Computer Literate

Good interpersonal written and communication skills

Sound knowledge of relevant legislation and procedures

At least 2 years' experience in an environmental, waste management environment

Applicable Municipal benefits will apply.

All applications will be considered but in terms of its Employment Equity Plan the Municipality would prefer to appoint a Black Female if a suitable candidate in that category can be identified.

To apply applicants must complete a Knysna Municipality Application Form and submit a detailed up-to-date CV, Covering Letter with an exposition of training, experience, competencies and previous employment record and certified copies of qualifications.

Application forms are obtainable from Reception at the main Municipal Offices in Clyde Street, Knysna and Municipal website: www.knysna.gov.za.

Completed applications should be forwarded to the Human Resource Department, P O Box 21, Knysna, 6570 or Fax Number (044) 3026333 or email: knysna@knysna.gov.za.

CLOSING DATE: 20 MARCH 2014

Please note: If you receive no notification regarding this advertisement within one month of the closing date, please assume that your application was unsuccessful.

L WARING

MUNICIPAL MANAGER

The Municipality reserves the right not to make an appointment.