

KNYSNA MUNICIPALITY



Applications are hereby invited from suitably qualified individuals for the following vacancy:

CHIEF FIRE OFFICER FIRE SECTION DIRECTORATE COMMUNITY SERVICES

Task Level T13

R241 656 to R313 632 (Basic Salary)

R362 862 to R455 882 (Total Cost to Council Package)

KEY PERFORMANCE AREAS

- Managing and assuming command of Fire Services
- Budget Control for the Department
- Provision of a quality and pace-setting Fire Service
- Recruitment and Training of Fire fighting Staff and Volunteers
- Establishing a high performing, motivated, disciplined, ethical and results driven staff to provide effective and sustainable fire fighting service to the community
- Championing public awareness, researching fire scenes and identifying dangerous situations\hazardous locations
- Planning, Co-ordinating, developing, implementing and managing Fire Services Strategy, processes and relevant feasible plans for the service
- Conducting research of fire legislative matters and best practices
- Advising on legislative developments and interpretations impacting on the local government arena
- Ensuring that the requirements of the Occupational Health & Safety Act are met
- Continuously investigating all fire fighting operational and administration practices and procedures and ensuring compliance with relevant legislation and regulatory requirements
- Responsible for sections administration, report writing including monthly reports
- Attending to conflict resolution, relationship building and liaison with Fire fighting Services stakeholders like government entities, emergency services, neighbouring municipalities, private and business sectors

MINIMUM QUALIFICATIONS & EXPERIENCE

- Higher National\Advanced Fire Technology Diploma (SAESI) or equivalent SAQA accredited qualification in Fire Technology or Fire Engineering Science
- 6 years relevant experience of which 3 years' managerial experience within the Fire fighting Science
- MFMA Qualification or proof of registration for this course (alternatively applicants must declare themselves willing to obtain the aforesaid qualification, in the latter instance, the appointment will be subject to the consideration and concurrence of the National Treasury in terms of the MFMA Circular 60
- Excellent management and leadership skills
- Decision making abilities
- Conflict Management and negotiation skills
- Ability to function independently in a pressurised environment
- Expert knowledge of relevant legislation
- Computer Literacy in MS Office
- Valid Code 1 Drivers License
- Communication skills in at least two of the three official languages of the Western Cape

Applicable Municipal benefits will apply.

All applications will be considered but in terms of its Employment Equity Plan the Municipality would prefer to appoint a Black Female or African Male if a suitable candidate in that category can be identified.

To apply applicants must complete a Knysna Municipality Application Form and submit a detailed up-to-date CV, Covering Letter with an exposition of training, experience, competencies and previous employment record and certified copies of qualifications.

Application forms are obtainable from Reception at the main Municipal Offices in Clyde Street, Knysna and Municipal website: www.knysna.gov.za.

Completed applications should be forwarded to the Human Resource Department, P O Box 21, Knysna, 6570 or Fax Number (044) 3026333 or email: knysna@knysna.gov.za.

CLOSING DATE: 4 JULY 2014

Please note: If you receive no notification regarding this advertisement within one month of the closing date, please assume that your application was unsuccessful.

L WARING

MUNICIPAL MANAGER

The Municipality reserves the right not to make an appointment.