

Knysna Municipality strives to maintain its position as a premier tourist destination in South Africa – a place where peace, prosperity and harmony prevail, ensuring an exceptional lifestyle for residents and visitors alike.



KNYSNA
Municipality
Munisipaliteit
uMasipala

Applications are hereby invited from suitably qualified individuals with enthusiasm for the following career opportunity in our dynamic organisation:

CAD/GIS OPERATOR

DIRECTORATE: TECHNICAL SERVICES

Task Grade: 9

Basic Salary: R136 776 – R177 552 p.a.

The incumbent will be required to perform the following key performance areas: • ensure that all drawings utilised by the department are up-to-date and captured on CAD • ensure that the GIS system is up-to-date, indicating the location and information relating to all services • maintain a drawing filing system • maintain a database of infrastructure assets • responsible for the issuing and policing of wayleaves • supply cadastral information to developers, estate agents, public, etc. • comment on development applications and building plans • liaise with consultants and developers and attend project meetings • responsible to conduct site inspections in order to point out the location of services • project manage small construction projects.

Minimum qualification and requirements: • National Diploma in Construction/Quantity Surveying/Engineering/Architecture with CAD/GIS as a subject • 3 years' relevant experience • a valid Code B driver's licence • computer literacy, with extensive CAD experience • familiarity with AllyCAD and ARCGIS systems will serve as a recommendation.

Applicable Municipal benefits will apply. In addition to the salary and aforementioned municipal benefits, a scarcity allowance will be offered.

All applications will be considered, but in terms of its Employment Equity Plan, the municipality would prefer to appoint a female, if a suitable candidate in that category can be identified.

To apply all applicants must complete a Knysna Municipality application form and submit a detailed up-to-date CV, covering letter with an exposition of training, experience, competencies and previous employment record, and certified copies of qualifications.

Application forms are obtainable from reception at the main municipal offices in Clyde Street, Knysna and the municipal website: www.knysna.gov.za

Completed applications should be forwarded to the Human Resources Department, PO Box 21, Knysna 6570 or to fax number: 044 302 6333 or via email: knysna@knysna.gov.za

Closing Date: 15 May 2014

Please note: If you receive no notification regarding this advertisement within one month of the closing date, please assume that your application was unsuccessful.

L. WARING
MUNICIPAL MANAGER

The Municipality reserves the right not to make an appointment.