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Notice is hereby given that an **ORDINARY MEETING** of the **MUNICIPAL COUNCIL** of Knysna Municipality will be held in the **COUNCIL CHAMBER, Clyde Street, Knysna on THURSDAY, 29 MAY 2014** at **09:00** to consider the business set forth in the attached agenda.

Kennis geskied hiermee dat 'n **GEWONE VERGADERING** van die **MUNISIPALE RAAD** van Knysna Munisipaliteit in die **RAADSAAL, Clydestraat, Knysna** op **DONDERDAG, 29 MEI 2014** om **09:00** gehou sal word ten einde sake soos uiteengesit in die aangehegte agenda te oorweeg.

Isaziso **SENTLANGANISO EQHELEKILEYO** ye**BHUNGA** lika**MASIPALA** waseKnysna eyakubanjelwa **KWIGUMBI LEKHANSILE** kwisitalato **iClydee, Knysna** lentlanganiso iyakuba **NGOLWESINE, NGE 29 MEYI 2014** ngentsimibi ye **09:00** umba iyakuba lushishino oluchazwekwi agenda.

CLLR M WASSERMAN
The Speaker
Die Speaker
Usomlomo

L WARING
Municipal Manager
Munisipale Bestuurder
Umanejala Kamasipala

Date: 23 May 2014

AGENDA

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AGENDA

1. **OPENING AND WELCOMING**
2. **SILENT PRAYER**
3. **CODE OF CONDUCT**
 - 3.1 **THE PROVISIONS OF SCHEDULE 1 (CODE OF CONDUCT FOR COUNCILLORS) OF THE LOCAL GOVERNMENT MUNICIPAL SYSTEMS ACT, 2000**
 - 3.2 **DISCLOSURE OF INTERESTS BY COUNCILLORS**
4. **ATTENDANCE OF MEMBERS**
 - 4.1 **COUNCILLORS PRESENT**
 - 4.2 **COUNCILLOR WITH LEAVE**
 - 4.3 **COUNCILLORS WITHOUT LEAVE**
5. **INTRODUCTION OF NEWLY APPOINTED STAFF**

Financial Services

The following new appointments were made during April 2014:

Mr Z Myakala	Municipal Finance Management Intern
Mr C Ruiters	Municipal Finance Management Intern
Mr V Nobatana	Municipal Finance Management Intern
Mr D Hans	Municipal Finance Management Intern
Ms M Jiba	Municipal Finance Management Intern
Ms Protesta Made	Senior Clerk Creditors
Ms Angela Adams	Senior Clerk Creditors
6. **CONFIRMATION AND ADOPTION OF MINUTES OF THE MUNICIPAL COUNCIL**
 - 6.1 Ordinary Municipal Council meeting: 27 March 2014

RECOMMENDATION OF THE MUNICIPAL MANAGER

That the minutes of the Ordinary Council meeting held on 27 March 2014, be approved.

AGENDA

KNYSNA LOCAL MUNICIPALITY

MINUTES

OF AN ORDINARY MEETING
OF THE
MUNICIPAL COUNCIL OF KNYSNA MUNICIPALITY
WHICH WAS HELD ON
Thursday, 27 March 2014
At 09:00
In the Municipal Council Chamber

COUNCILLORS IN ATTENDANCE

Speaker, Cllr Wasserman, M [DA]
Executive Mayor, Cllr Wolmarans, G [DA]
Executive Deputy Mayor, Cllr Edge, ED [DA]

Cllr Barrell, R [DA]
Cllr Dawson, RA [DA]
Cllr Gombo, TME [ANC]
Cllr Grootboom, IWJ [DA]
Cllr Hart, LM [DA]
Cllr Lizwani, M [ANC]
Cllr Nayler, T [DA]
Cllr Nkam, PP [ANC]
Cllr Sopeki, N [Independent]
Cllr Tyokolo, B [DA]
Cllr Van Aswegen, EO [COPE]
Cllr Williams, M [DA]
Cllr Witbooi, CK [ANC]

AGENDA**OFFICIALS IN ATTENDANCE**

Waring, L	Municipal Manager
Ellman, B	Director: Corporate Services
Easton, G	Director: Financial Services
Phillips, E	Acting Director: Planning and Development
Parry, R	Acting Director: Technical Services
Adonis, D	Director: Community Services
McDonald, M	Acting Town Electro-technical Engineer
Paulsen, M	Manager: Legal Services
McCartney, W	Manager: Performance and Risk Management
Tyelela, G	Manager: Human Resources
Mattheus, C	Manager: Administration
Kalani, J	Manager: Public Participation
Bezuidenhout, C	Manager: Communications and Customer Relations
Swart, L	Personal Assistant to full time Councillors
Douse, N	Chief Accountant
Mthembu, S	Town Planner
River, A	NRP Manager
Grobler, L	Accountant: Financial Services
Magson, L	Senior Records Clerk
Fandese, N	Committee Officer
Fundi, N	Public Participation: CDW
Rhode, L	Technical Services: General assistant
Botha, M	Intern: Legal Services
Mtwa, S	Committee Officer

AUDIT COMMITTEE

Metelerkamp, N	Chairperson
Gungubele, N	Member

1. WELCOMING ADDRESS BY THE SPEAKER

The Speaker welcomed Councillors, officials, the learners and members of the public to the meeting.

2. PRAYER

The Speaker requested that all present take 30 seconds of silence to open the meeting.

3. CODE OF CONDUCT**3.1 THE PROVISIONS OF SCHEDULE 1 (CODE OF CONDUCT FOR COUNCILLORS) OF THE LOCAL GOVERNMENT MUNICIPAL SYSTEMS ACT, 2000 [ACT 32 OF 2000]**

The Speaker drew the attention of Councillors to the Schedule 1 of the Local Government Municipal Systems Act, 2000.

AGENDA**RESOLVED**

That the Code of Conduct for Councillors be noted.

3.2 DISCLOSURE OF INTERESTS BY COUNCILLORS**RESOLVED**

That it be noted that no member of the Municipal Council declared any interest in any item on the Agenda

4. COUNCILLORS: ABSENT**• WITH LEAVE**

Cllr De Vries, S [ANC]
Cllr Dyantyi M [ANC]
Cllr Litoli, WN [ANC]

• WITHOUT LEAVE

None

The Executive Mayor introduced the Ubumnandi Bethu Group and congratulated the group on their success.

The Executive Mayor also congratulated Ms L Magson on her award by the Provincial Department of Cultural Affairs and Sport for Excellence in Local Government Records Management. She was awarded the "Most Active Records Manager."

• 25 YEARS OF SERVICES

The Executive Mayor congratulated Mr Isaac Booyesen and Ms Loerica Rhode for 25 years of excellent service to the Municipality and Community.

5. INTRODUCTION OF NEWLY APPOINTED STAFF
Financial Services

The Director Financial Services, G Easton, introduced the following new appointees in the Financial Services Directorate who were appointed in February 2014:

Ms Judith Annette Meyer
Ms Liesl Grobler

Payroll Controller
Accountant: Services

6. CONFIRMATION AND ADOPTION OF MINUTES OF THE MUNICIPAL COUNCIL**6.1 Ordinary Municipal Council meeting: 30 January 2014**

It was unanimously

AGENDARESOLVED

That the minutes of the Ordinary Council meeting held on 30 January 2014, be confirmed and adopted as a true reflection of the proceedings, subject to the following:

- [i] That the preamble of item CM01/01/14, in the second last paragraph, stating that “At 10:03 Cllr Van Aswegen left the Council Meeting” be moved up to before the voting and thus the number of Councillors abstaining be changed to 8 instead of 9.
- [ii] That in the resolution of item 9.3[e], the word “vacancy” be changed to “vacancies.”

6.2 Special Council meeting: 17 February 2014

It was unanimously

RESOLVED

That the minutes of the Special Council meeting held on 17 February 2014, be confirmed and adopted as a true reflection of the proceedings.

6.3 Special Council meeting: 27 February 2014

It was unanimously

RESOLVED

That the minutes of the Special Council meeting held on 27 February 2014, be confirmed and adopted as a true reflection of the proceedings, subject to the following:

- [i] In item SC07/02/14, in the second paragraph, the word “complexed” be changed to “complex.”
- [ii] In item SC07/02/14 on the sixth paragraph, after “Cllr Van Aswegen”, the word “was” be changed to “were.”
- [iii] In all the “HORNLEE HOUSING PROJECT” items from item SC08/02/14 up to SC13/02/14, the words “if advantageous,” be deleted in the applicable conditions dealing with “Low Energy Lamps.”
- [iv] In all the “HORNLEE HOUSING PROJECT” items (as in [iii] above), the words “where they have not already been fitted,” be deleted in the applicable conditions dealing with “Solar assisted water heating systems or gas water heaters.”

AGENDA

7.1 REPORT: EXECUTIVE MAYOR: 20 FEBRUARY 2014**CMG01/02/14 PRESENTATION BY KNYSNA TOURISM**

Director: Corporate Services

RESOLVED

That the Governance and Economic Development Committee take note of the presentation by Knysna Tourism.

CMG02/02/14 MONTHLY REPORT FROM DIRECTOR: CORPORATE SERVICES

Director: Corporate Services [Human Resources]

RESOLVED

- [a] That the monthly report for December 2013 and January 2014 received from the Director: Corporate Services [Human Resources] be noted;
- [b] That future reports regarding appointments should include reasons why the Employment Equity targets are not met.

File Number: 9/1/2/9

Execution: Director Corporate Services
Manager: Human Resources**CMG03/02/14 MONTHLY REPORT: MUNICIPAL MANAGER [COMMUNICATION AND CUSTOMER RELATIONS]**

Municipal Manager

RESOLVED

That the monthly report for October, November, December 2013 received from the Municipal Manager [Communication and Customer Relations] be noted.

File Number: 4/1/2/1

Execution: Municipal Manager
Manager: Communication and Customer Relations**CMG04/02/14 MONTHLY REPORT: CORPORATE SERVICES [LEGAL SERVICES]**

Director: Corporate Services [Legal Services]

RESOLVED

- [a] That the monthly report for November 2013 to January 2014 received from the Director: Corporate Services [Legal Services], be noted;

AGENDA

- [b] That an updated amended report be submitted to the Mayoral Committee meeting in February 2014.

File Number: 9/1/2/9
Execution: Director: Corporate Services
Manager: Legal Services

CMG05/02/14 **MONTHLY REPORT: PLANNING AND DEVELOPMENT [LOCAL ECONOMIC DEVELOPMENT]**

Director: Planning and Development [Local Economic Development]

RESOLVED

- [a] That the monthly reports for November and December 2013 received from the Director: Planning and Development [Local Economic Development] be noted;
- [b] That a report on the Timber Industry initiative be submitted to the Governance and Economic Development Committee meeting in March 2014.

File Number: 9/1/2/13
Execution: Director Planning and Development
Manager: Local Economic Development

CMG06/02/14 **PUBLIC PARTICIPATION MONTHLY REPORT: OCTOBER, NOVEMBER AND DECEMBER 2013**

Director: Corporate Services [Public Participation]

RESOLVED

That the monthly reports for October, November and December 2013 received from the Director: Corporate Services [Public Participation] be noted.

File Number: 9/1/2/9
Execution: Director: Corporate Services
Manager: Public Participation

CMG07/02/13 **MONTHLY REPORT: PLANNING AND DEVELOPMENT [INTEGRATED DEVELOPMENT PLANNING]**

Director: Planning and Development [Integrated Development Planning]

RESOLVED

That the monthly reports for November and December 2013 received from the Director: Planning and Development [Integrated Development Unit] be noted.

AGENDA

File Number: 9/1/2/13
Execution: Director Planning and Development
Manager: Local Economic Development

CMG08/02/14 **DETAILED CAPITAL BUDGET REPORT FOR THE 2013/2014 FINANCIAL YEAR AS AT 31 OCTOBER 2013**
Director: Finance [Budget Office]

RESOLVED

That the Detailed Capital Budget Report: 2013/2014 as at 31 October 2013, be noted.

File Number: 9/1/2/10
Execution: Director Finance
Manager: Budget Office

CMG09/02/14 **DETAILED CAPITAL BUDGET REPORT FOR THE 2013/2014 FINANCIAL YEAR AS AT 30 NOVEMBER 2013**
Director: Finance [Budget Office]

RESOLVED

That the Detailed Capital Budget Report: 2013/2014 as at 30 November 2013, be noted.

File Number: 9/1/2/10
Execution: Director Finance
Manager: Budget Office

CMG10/02/14 **DETAILED CAPITAL BUDGET REPORT FOR THE 2013/2014 FINANCIAL YEAR AS AT 31 DECEMBER 2013**
Director: Financial Services

RESOLVED

That the Detailed Capital Budget Report: 2013/2014 as at 31 December 2013, be noted.

File Number: 9/1/2/10
Execution: Director: Financial Services
Manager: Budget Office

CMG11/02/14 **REPORT ON AMENDMENTS IN THE OVERTIME POLICY**
Director: Corporate Services

AGENDA

RESOLVED

- [a] That the committee note the contents of the report with regard to amendments in the overtime policy;
- [b] That the committee recommends the proposed amendments to Council for approval.

File Number: 9/1/2/9
Execution: Director Corporate Services
Manager: Human Resource

CMG12/02/14 COUNCIL REPRESENTATION ON VARIOUS FORUMS /COMMITTEES /BOARDS

Director: Corporate Services

RESOLVED

- [a] That Council note the contents of the report;
- [b] That Council notes that the South Cape Karoo Electrical Forum has become inoperative and as a result, Cllr Edge and Cllr Dyantyi will no longer be representatives;
- [c] That the administration directs a letter to the Wilderness Lakes Catchment Forum requesting them to invite both Councillors to the meetings of the Forum and provide reasons why Cllr Litoli was not invited to the meetings;
- [d] That Councillor Edge be replaced by Councillor Hart on the Knysna Catchment Forum;
- [e] That an ANC Councillor be nominated by the Chief Whip to serve on the Knysna Catchment Forum and that the name of such Councillors be submitted to the office of the Speaker;
- [f] That Council notes that the District Assessment Land Reform Committee has become inoperative and as a result, Cllr Williams and Cllr Litoli will no longer serve as representatives;
- [g] That a letter be sent to child welfare requesting them to submit constitution and to indicate why Councillors should not be allowed to form part of their Governing body;
- [h] That Council notes that the Brenton Blue Trust is no longer in need of Council representation and as a result, Cllr Nayler will no longer serve as a representative;
- [i] That Councillor Nayler and an ANC Councillor, whose name must be submitted by the Chief Whip to the office of the Speaker, be appointed to represent Council on the Brenton Blue Management Committee;

AGENDA

- [j] That Council notes the error in the report which states that Cllr Lizwani is the Council representative on the Pledge Nature Reserve Management Committee. Cllr Gombo is the representative, not Cllr Lizwani.

File Number: 3/2/2
Execution: Director Corporate Services
Manager: Administration

CMG13/02/14 CDW OPERATIONAL GRANT

Director: Corporate Services

RESOLVED

- [a] That the report with regard to the CDW Operational grant be noted;
- [b] That only point [b] of the Council resolution dated 28 November 2013 as set out hereunder be rescinded:

RESOLVED

- [a] *That the correspondence from the department of local government regarding the 40% reduction in the community development worker operational grant to Knysna Local Municipality dated 15 October 2013, be noted;*
- [b] ***That the Municipal Manager not sign the applicable agreement until future discussions on the item has taken place at the Governance and Economic Development Committee meeting to be held in February 2014;***
- [c] *That provision be made in the adjustments budget for the community development worker operational grant.”;*
- [c] That the Municipal Manager be authorised to sign the applicable Memorandum of agreement with regard to the CDW Operational Grant.

File Number: 5/7/R
Execution: Director Corporate Services
Manager: Public Participation

CMG14/02/14 REPORT ON WARD COMMITTEE CONSTITUTION AMENDMENTS

Director: Corporate Services

RESOLVED

- [a] That the contents of the report regarding the amendments of the Ward Committee Constitution be noted; and

AGENDA

- [b] That the proposed amendments to the Knysna Municipality Ward Committee Constitution be referred to the Workshop after the Mayoral Committee to be held on 20 February 2014.

File Number: 3/3/3/4
Execution: Director Corporate Services
Manager: Public Participation

CMG15/02/14 **IMPLEMENTATION OF AN ANTI-FRAUD MUNICIPAL HOTLINE FACILITY**
Acting: Municipal Manager

RESOLVED

- [a] That approval be granted for the implementation of the Anti-Fraud Hotline facility;
- [b] That negotiations be entered into with Eden District Municipality on condition that the agreement:
- a. is reviewed every three financial years;
 - b. may be terminated with a three month reciprocal notice period;
 - c. Eden District Municipality to notify Knysna Municipality prior to the maximum of 50 reports per month for the Eden district being exceeded;
- [c] That reports generated by the service provider relating to employees other than the Municipal Manager be to the Municipal Manager for further action;
- [d] That reports generated by the service provider relating to Executive Mayor be directed to the Speaker,
- [e] That reports generated with regard to Councillors be directed to the office of the Speaker;
- [f] That reports generated with regard to the Speaker be directed to the office of the Executive Mayor;
- [g] That reports generated with regard to the Municipal Manager be directed to the office of the Executive Mayor;
- [h] That an executive summary report be submitted to Council regarding reports generated in terms of (c); (d); (e); (f) and (g) above, on a quarterly basis to ascertain the Feasibility of the agreement.

File Number: 6/2/1/2
Execution: Acting Municipal Manager

CMG16/02/14 **PARTICIPATION IN ONE-OF-A-KIND (OAK) GARDEN ROUTE**
Director: Planning and Development

AGENDA**RESOLVED**

That the item with regard to the participation in One-of-a-Kind (Oak) Garden Route be referred for consideration to the Governance and Economic Development Committee meeting in March 2014 and that Jo Mellville from Oak be requested to do a presentation at the meeting in March 2014.

File Number: 9/1/2/13
Execution: Director: Planning and Development

CMG17/02/14 REPORT ON THE LEASE BETWEEN KNYSNA MUNICIPALITY AND MASAKHANE BUSINESS CORPORATION (SANLAM MALL)

Director: Corporate Services [Legal Services]

RESOLVED

That the report on the lease between Knysna Municipality and Masakhane Business Corporation (Sanlam Mall) be referred back for a more comprehensive report to the Governance and Economic Development Committee in May 2014.

File Number: C79
Execution: Director Corporate Services
Manager: Legal Services

CMG18/02/14 RISK MANAGEMENT COMMITTEE CHARTER

Acting: Municipal Manager

RESOLVED

That the Knysna Municipality Risk Management Committee Charter, be approved for implementation.

File Number: 9/1/1/1
Execution: Acting Municipal Manager

CMC01/02/14 DISASTER MANAGEMENT EXPENDITURE ON STATE FUNERAL OF FORMER STATE PRESIDENT MANDELA

Director: Community Services

RESOLVED

That the unforeseen expenditure incurred during the period of the State Funeral of our Former State President NR Mandela, be provided for in the 2013/2014 Adjustment Budget.

File Number: 9/1/2/5

AGENDA

Execution: Director: Community Services
Manager: Disaster Manager

CMC02/02/14 MONTHLY REPORTS: COMMUNITY SERVICES

Director: Community Services

RESOLVED

That the following monthly reports for October, November, December 2013 and January 2014 received from the Director Community Services and Eden District Municipality be noted:

- [a] Safety and Security, Traffic and Licensing, Fire, Sport and Rescue and Social Services :
 - [i] That monthly reports include minimal photographs and that programmes be included;
- [b] Libraries and Heritage:
 - [i] That the group Ubumnandi Bethu be invited to the next Council meeting in March 2014;
- [c] Parks and Recreation:
 - [i] That the condition of the swings in Khayaletu be investigated by the Parks Department;
 - [ii] That the Chairperson of the Planning, Development and Infrastructure Committee liaise with the Director: Technical Services with regard to the drains that need cleaning in the Khayaletu and Dam se-Bos areas;
- [d] Waste Management;
- [e] Eden District Municipality [Environmental Health].

File Number: 9/1/2/5

Execution: Director Community Services
Managers: Waste Management
Parks and Recreation
Libraries and Heritage
Safety and Security
Traffic and Licensing
Fire and Rescue
Social Services
Eden District Municipality

AGENDA

CMC03/02/14 DETAILED CAPITAL BUDGET REPORT FOR THE 2013/2014 FINANCIAL YEAR AS AT 31 OCTOBER 2013

Director: Financial Services

RESOLVED

That the Detailed Capital Budget Report: 2013/2014 as at 31 October 2013, be noted.

File Number: 9/1/2/10

Execution: Director: Financial Services

Acting Manager: Budget Office

CMC04/02/14 DETAILED CAPITAL BUDGET REPORT FOR THE 2013/2014 FINANCIAL YEAR AS AT 30 NOVEMBER 2013

Director: Financial Services

RESOLVED

That the Detailed Capital Budget Report: 2013/2014 as at 30 November 2013, be noted.

File Number: 9/1/2/10

Execution: Director: Financial Services

Acting Manager: Budget Office

CMC05/02/14 DETAILED CAPITAL BUDGET REPORT FOR THE 2013/2014 FINANCIAL YEAR AS AT 31 DECEMBER 2013

Director: Financial Services

RESOLVED

That the Detailed Capital Budget Report: 2013/2014 as at 31 December 2013, be noted.

File Number: 9/1/2/10

Execution: Director: Financial Services

Acting Manager: Budget Office

AGENDA**CMP01/02/14 FARM 191/51, RHEENENDAL MAIN ROAD (MR 355), WESTFORD, KNYSNA: PROPOSED REZONING - APPLICATION No. 335****RESOLVED**

That the application from Marike Vreken Town Planners CC on behalf of Mr J Bryden, the property owner, be withdrawn as per the written request of both the applicant and owner.

Execution: Director: Planning and Development
Manager: Town Planning and Building Control

CMP02/02/14 ERF 3919, NO. 65 RIDGE DRIVE, HEUWELKRUIN, KNYSNA: APPLICATION FOR REZONING, BUILDING LINE RELAXATION, THE AMENDMENT OF TITLE DEED CONDITIONS AND ENCROACHMENT OF COUNCIL LAND - APPLICATION No. 430**RESOLVED**

- [a] That the following correspondence be noted:
- (i) A copy of the application from Marike Vreken Town Planners CC dated May 2013;
 - (ii) Kydd-Coutts RA (60 Ridge Drive) dated 4 June 2013;
 - (iii) Mrs P E Nurse as per correspondence dated 12 June 2013;
 - (iv) F F Howell as per correspondence dated 14 June 2013;
 - (v) Dudley Schnetler as per correspondence dated 6 June 2013;
 - (vi) Barbara Bevan, 21 Syringa Street, Heuwelkruin as per correspondence received on 18 June 2013;
 - (vii) Mr and Mrs Robert and Barbara Bevan, 17 Syringa Street, Heuwelkruin as per correspondence received on 18 June 2013;
 - (viii) Duncan and Jacqui Kane, 23 Syringa Road, as per correspondence dated 12 June 2013;
 - (ix) Mrs P J Rider as per correspondence received on 18 June 2013;
 - (x) S Davis, 14 Syringa Street, Heuwelkruin as per undated correspondence;
 - (xi) M H du Plessis, 71 Ridge Drive as per correspondence dated 17 June 2013;
 - (xii) M G Haskins & M J Haskins, 69 Ridge Drive as per correspondence dated 10 June 2013;
 - (xiii) R A Farrell, 55 Ridge Drive, Heuwelkruin as per correspondence dated 17 June 2013;
 - (xiv) E & F Beardsley, 70 Ridge Drive, Heuwelkruin as per correspondence received on 28 May 2013 and on 12 June 2013;
 - (xv) Johan McDonald as per correspondence dated 10 June 2013;
 - (xvi) Jorrie Jordaan as per correspondence dated 29 May 2013;
 - (xvii) T J McDonald, 7 Kloof Street, Heuwelkruin as per correspondence dated 7 June 2013;

AGENDA

-
- (xviii) R & N Rohloff, 67 Ridge Drive, Heuvelkruin as per correspondence dated 6 June 2013 and K A Maade, 16 Rio Street, Heuvelkruin as per correspondence dated 17 June 2013;
- (xix) A copy of internal comments.
- [b] That **approval be refused** in terms of Section 16 of the Land Use Planning Ordinance, 1985 (Ordinance 15 of 1985) for the rezoning of the erf from “Single Residential” to “General Residential” for a six bedroom guest house on the grounds that the size and topography of the property make it undesirable for a General residential Zone to be applied to the Property;
- [c] That a Temporary Use Departure as envisaged in section 15 of the Land use Planning Ordinance be granted for a period of five years only subject to the following conditions;
- i) The owner of the property shall be responsible for complying with all conditions of approval;
 - ii) The property owner shall be responsible for the cost of complying with the conditions outlined hereunder;
 - iii) Should it be shown to the satisfaction of the Municipal Manager that the guest house is a source of noise and / or nuisance, including nuisance related to the parking of vehicles in the Street the Municipal Manager will revoke the Temporary use Departure;
 - iv) The kitchen and dining room and other guest facilities shall at no time be open to the public as a restaurant or provide services to anyone not staying at least one night on the property;
 - v) Overnight on-street parking by visitors of the property is strictly prohibited;
 - vi) The manager/caretaker shall reside permanently on the property;
 - vii) 2 x Water Augmentation levies will be payable. 2 x Sewer Augmentation levies will be payable.
 - viii) Any electrical services encountered will be relocated at the cost of the applicant;
 - ix) The applicant is to ensure that there is access to property for meter reading purposes;
 - x) The erf will be limited to one electrical service connection which may not be split into two 30 amp electrical supplies and will be metered by only one meter (shared supply);
 - xi) The erf is also limited to 60Amps Single Phase. Solar assisted or gas assisted water heating devices or heat pumps shall be installed by the applicant;
 - xii) Load Switch Accommodation is required and it will be wired in accordance to the Electrical Department' specification and the switch will be purchased by the applicant; this relay is to be purchased from Council by the applicant.
 - xiii) Low Energy lamps are to be used in all fittings;
 - xiv) Should the owners wish to continue operating a guest house on the property after the expiry of the five year period an application for rezoning to an appropriate zone in terms of the the applicable zoning scheme must be submitted. No further

AGENDA

temporary use permission is to be considered and any complaints regarding the use of the property in the intervening period are to be taken into consideration in evaluating the application.

[d] That the Director: Land Management (Region 3) be advised that Knysna Municipality has no objection to the application in terms of Section 2 of the Removal of Restrictions Act, 1967 (Act 84 of 1967) for the amendment of Condition C.6(a) in title deed No. T61194/2012 being the title deed for Erf 3919 Knysna in order to allow a street building line of 0m in lieu of 5m for a retaining wall and the western lateral building line of 0m in lieu of 1,5m for a portion of the existing building, subject to the following conditions:

i) That the department supports the applicant's request to enter into an encroachment agreement with Council in respect of a portion of the road reserve adjacent to Erf 3919 Knysna.

File number: 15/2/5/3

Execution: Director: Planning and Development

Manager: Town Planning and Building Control

CMP03/02/14 **PORTION 38 OF THE FARM EASTBROOK, NO. 183, (PROVINCIAL ROAD NO. MR 351) KNYSNA: PROPOSED SUBDIVISION AND REZONING (Application No. 553)**

RESOLVED

[a] That the following correspondence be noted:

- (i) Copy of the applicant's motivation dated 9 September 2013;
- (ii) Letter of subdivision approval dated 10 May 2000;
- (iii) Consent in terms of the Subdivision of Agriculture Act, 1970 (Act 70 of 1970) issued on 17 December 1999;
- (iv) Comments from internal departments printed on 6 November 2013;
- (v) Comments from the Western Cape Department of Agriculture dated 8 October 2013;

[b] That **approval be granted** in terms of Section 25 of the Land Use Planning Ordinance, 1985 (Ordinance No. 15 of 1985) for the subdivision of Farm 183/38 Knysna (10,5457 ha) into two portions namely Portion A (4.0444ha) and a Remainder (6.5013 ha), subject to the following conditions;

- (i) That the property owner shall take responsibility for ensuring compliance with these conditions;
- (ii) This approval applies to the application for subdivision as set out above and may not be construed as authority to deviate from any other legal prescriptions or requirements;
- (iii) That, except the for the existing structures which shall remain on their current position, all future proposals will be subject to the parameters of the "Agriculture I" zoning as set out in the Section 8 Zoning Scheme;

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- (iv) Any future construction activities on site shall require an OSCAE permit;
 - (v) Any action taken by the applicant in connection with the approval shall be regarded as an acceptance and compliance with these conditions;
 - (vi) The owner of the property must join and become a member of the South Cape Fire Protection Association; and
 - (vii) The applicant must initiate an Invasive Alien Plan species clearing project to remove invasive alien plants from the property and prevent their spread.
- [c] That the application in terms of Section 16 of the Land Use Planning Ordinance, 1985 (Ordinance 15 of 1985) for the rezoning of the subdivided portions of Farm 183/38 Knysna from “Agriculture Zone I” to “Special Zone: Rural Occupation”, be refused on the basis that the amendment of the Section 8 Zoning Scheme Regulations in order to create a new zoning category is not a local authority competence and if such creation of a new zoning category rezoning would be approved, it would create a bad precedent which will result in the creation of ad-hoc pockets of smallholdings which are not in keeping with the character of the Knysna rural and cultural landscape.

File number: 15/2/5/2
 Execution: Director: Planning and Development
 Manager: Town Planning and Building Control

Administrative Note: Items: CMP04/02/14 to CMP09/02/14 were already resolved at the Special Municipal Council Meeting, held on 27 February 2014.

At 09:45 the chairperson granted a 15 minute body break.

CMP10/02/14 ERF 8978, SANDALWOOD DRIVE, EASTFORD, KNYSNA: AMENDMENT OF CONDITIONS OF APPROVAL (APPLICATION NO. 400)

RESOLVED

- [a] That the following correspondence be noted:
- (i) Copy of the applicant’s motivation dated 6 December 2012;
 - (ii) Comments from SANParks dated 31 May 2013;
 - (iii) Applicant’s response to general comments and objections dated 27 May and 26 September 2013;
 - (iv) Amendment of the Knysna-Wilderness-Plettenberg Bay Structure Plan and the Rezoning of the mother Erf, Erf 8978 Knysna approval letter dated 19 March 2003;
 - (v) Approval letter for the amendment of a subdivision plan dated 15 May 2013;
 - (vi) Comments from internal departments printed on 2 December 2013.
- [b] That **approval be granted** in terms of Section 42(3)(b) of the Land Use Planning Ordinance, 1985 (Ordinance 15 of 1985) for the

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imposition of an additional condition in respect of the unregistered Erf 19047 Knysna (a portion of the Remainder Erf 8978 Knysna) in order to allow the property owner to take transfer of Erf 19047 Knysna so as to allow the Erf to be developed independently of the proposed residential development on Erf 8978 Knysna, subject to the following conditions:

- i) That the approval set out above may not be construed as authority to deviate from any other legal prescriptions or requirements;
- ii) This approval shall be subject to the submission of an amended proposal and site development plan to the satisfaction of the Director: Planning and Development in accordance with Condition [xxxvi] of the subdivision letter of approval dated 14 May 2012;
- iii) The conditions of approval set out in the Council decision taken on 26 November 2009 shall not be applicable to Erf 19047 Knysna and the registration of Erf 19047 Knysna shall be taken to be the Phase 1 of the residential development proposal in respect of the Remainder Erf 8978 Knysna;
- iv) The registration and the development of Erf 19047 Knysna does not and shall not be construed as confirming any development rights on the remainder of the subdivisional area of Erf 8978 Knysna;
- v) A rehabilitation programme for the tributary into the Salt River (within the property boundaries of Erf 19074 Knysna shall be developed and implemented; An alien clearing strategy and rehabilitation plan shall be implemented and such clearing and rehabilitation shall precede the construction of any units on Erf 19047 Knysna.

File number: 15/2/5/1

Execution: Director: Planning and Development

Manager: Town Planning and Building Control

CMP11/02/14 **FARM PAARDEKOP NO. 29, PROVINCIAL ROAD MR NO. 390 (KM 25.5), KNYSNA: APPLICATION FOR TEMPORARY LAND USE DEPARTURE (APPLICATION NO. 528)**

RESOLVED

- [a] That the following correspondence be noted:
 - (i) A copy of the application from PGWC in conjunction with Rode Plan on behalf of Richard John Herholdt (the property owner) dated July 2013;
 - (ii) Comment of Heritage Western Cape dated 12 October 2011;
 - (iii) Comments from the Department of Agriculture, Forestry and Fisheries;
 - (iv) A copy of internal comments printed on 21 October 2013.
- [b] That **approval be granted** in terms of Section 15 of the Land Use Planning Ordinance, 1985 (Ordinance No. 15 of 1985) for a temporary land use departure to allow the excavation of gravel material for road

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maintenance and/or construction on a portion of the Farm Paardekop No. 29 indicated as such on Drawing No 402828/CT/75 for a period of 30 years, subject to the following conditions:

- i) This approval applies to the temporary land use departure application as outlined above and may not be construed as authority to deviate from any other legal prescriptions or requirements;
- ii) The property owner shall be responsible for the cost of complying with the conditions outlined hereunder;
- iii) The property owner shall ensure the removal of alien vegetation within the borrow pit area as well as extending the removal to surrounding areas where/if possible;
- iv) The applicant shall obtain the approval of the Department of Mineral Resources prior to the extraction of any further material from the subject farm;
- v) Decommissioning must be addressed according to the Environmental Assessment and Department of Minerals Requirements; and

The conditions imposed by Heritage Western Cape set out in the permit dated 10 October 2013 shall be adhered to.

File number: 15/2/5/1

Execution: Director: Planning and Development
Manager: Town Planning and Building Control

CMP12/02/14 **PIPE BURSTS IN THE KNYSNA CENTRAL BUSINESS DISTRICT (CBD) ON 31 DECEMBER 2013 AND 1 JANUARY 2014**

RESOLVED

- [a] That the pipe bursts experienced on 31 December 2013 and 1 January 2014 report, be noted;
- [b] That attention be given to the 2014/2015 budget for the replacement and repair of the ageing infrastructure in Knysna.

File number: 16/1/R

Execution: Director: Technical Services
Dep. Town Engineer: Sewer & Water

CMP13/02/14 **AUDIT REPORT ON IMPLEMENTATION OF THE WSDP 2012/2013**

RESOLVED

That the Water Service Authority's annual audit report with corrections, be noted.

File number: 5/10/3

Execution: Director: Technical Services

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Dep. Town Engineer: Sewer& Water

CMP14/02/14 **REPORT ON THE ROAD HIERARCHY AND THE ROLL OUT OF THE MAINTENANCE PROGRAM FOR 2013-2014**

RESOLVED

- [a] That the contents of the Road hierarchy report as indicated on Annexure 2 of the Mayoral Committee agenda of the 19 March 2014, be noted;
- [b] That a special meeting be arranged with Councillors and that all Councillors submit a written list of their concerns to that meeting.

File number: 16/3/2/1
Execution: Director: Technical Services
Dep. Town Engineer: Public Works

CMP15/02/14 **MONTHLY REPORT DIRECTOR: TECHNICAL SERVICES**

RESOLVED

- [a] That the water and sewer results report for November and December 2013 received from the Director: Technical Services, be noted;
- [b] That the Public Works monthly report for November and December 2013 received from the Director: Technical Services, be noted.

File number: 9/1/2/1
Execution: Director Technical Services
Engineers: Public Works, Sewer and Water Works

CMP16/02/14 **DETAILED CAPITAL BUDGET REPORT FOR THE 2013/2014 FINANCIAL YEAR AS AT 31 OCTOBER 2013**

RESOLVED

That the Detailed Capital Budget Report: 2013/2014 as at 31 October 2013, be noted.

File Number: 9/1/2/10
Execution: Director: Financial Services
Acting Manager: Budget Office

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CMP17/02/14 DETAILED CAPITAL BUDGET REPORT FOR THE 2013/2014 FINANCIAL YEAR AS AT 30 NOVEMBER 2013**RESOLVED**

That the Detailed Capital Budget Report: 2013/2014 as at 30 November 2013, be noted.

File Number: 9/1/2/10
Execution: Director: Financial Services
Acting Manager: Budget Office

CMP18/02/14 DETAILED CAPITAL BUDGET REPORT FOR THE 2013/2014 FINANCIAL YEAR AS AT 31 DECEMBER 2013**RESOLVED**

That the Detailed Capital Budget Report: 2013/2014 as at 31 December 2013, be noted.

File Number: 9/1/2/10
Execution: Director: Financial Services
Acting Manager: Budget Office

CMP19/02/14 MONTHLY REPORT: TOWN ELECTRO-TECHNICAL ENGINEER**RESOLVED**

That the monthly report for October, November and December 2013 received from the Town Electro-technical Engineer, be noted.

File Number: 9/1/2/10
Execution: Town Electro-technical Engineering

CMP20/02/14 PLANNING AND DEVELOPMENT: MONTHLY REPORTS**RESOLVED**

- [a] That the monthly report for November and December 2013 received from the Director: Planning & Development Services [Environmental Management], be noted;
- [b] That the monthly report for November and December 2013 received from the Director: Planning & Development Services [Town Planning, Building Control], be noted;

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- [c] That the monthly report for November and December 2013 received from the Director: Planning & Development Services [Integrated Human Settlements], be noted.

File number: 9/1/2/1
Execution: Director: Planning and Development
Manager: Environmental Management
Manager: Town Planning and Building Control
Manager: Integrated Human Settlements

CMP21/02/14 **PMU REPORT - SEPTEMBER 2013, OCTOBER 2013, NOVEMBER 2013, DECEMBER 2013**

RESOLVED

That the report on the monthly expenditure on the MIG grant against the DPIPs for the months of September 2013, October 2013, November 2013 and December 2013, be noted.

File number: 9/1/2/1
Execution: Director: Technical Services

CMF01/02/14 **REPORT TO THE MUNICIPAL MANAGER REGARDING SUPPLY CHAIN MANAGEMENT (SCM) FOR THE PERIOD 1 JULY 2013 TO 30 SEPTEMBER 2013**

RESOLVED

That the report to the Municipal Manager regarding Supply Chain Management (SCM) for the period of 1 July 2013 to 30 September 2013, be withdrawn and referred back to the Finance Committee meeting on 5 March 2014 inclusive of the report for the period 1 October 2013 to 31 December 2013.

File Number: 9/1/2/10
Execution: Director: Financial Services
Manager: Expenditure (SCM)

CMF02/02/14 **DETAILED CAPITAL BUDGET REPORT FOR THE 2013/2014 FINANCIAL YEAR AS AT 31 OCTOBER 2013**

RESOLVED

That the Detailed Capital Budget Report: 2013/2014 as at 31 October 2013, be noted.

File Number: 9/1/2/10

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Execution: Director: Financial Services
Acting Manager: Budget Office

CMF03/02/14 **DETAILED CAPITAL BUDGET REPORT FOR THE 2013/2014 FINANCIAL YEAR AS AT 30 NOVEMBER 2013**

RESOLVED

- [a] That the Detailed Capital Budget Report: 2013/2014 as at 30 November 2013, be noted;
- [b] That the concerns raised by Councillors regarding the lack of Capital Expenditure of Corporate Services, be noted.

File Number: 9/1/2/10
Execution: Director: Financial Services
Acting Manager: Budget Office

CMF04/02/14 **DETAILED CAPITAL BUDGET REPORT FOR THE 2013/2014 FINANCIAL YEAR AS AT 31 DECEMBER 2013**

RESOLVED

That the Detailed Capital Budget Report: 2013/2014 as at 31 December 2013, be noted.

File Number: 9/1/2/10
Execution: Director: Financial Services
Acting Manager: Budget Office

CMF05/02/14 **QUARTERLY WITHDRAWAL REPORT FOR THE QUARTER ENDING 31 DECEMBER 2013**

RESOLVED

That the Quarterly Withdrawal Report for the quarter ending 31 December 2013, required in terms of Section 11(4) of the Local Government: Municipal Finance Management Act, 2003, be noted.

File Number: 9/1/2/10
Execution: Director: Financial Services
Officer Accounting & Budgeting-Operator

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CM01/02/14 DETAILED CAPITAL BUDGET REPORT FOR THE 2013/2014 FINANCIAL YEAR AS AT 31 OCTOBER 2013, 30 NOVEMBER 2013 AND DECEMBER 2013

Director: Financial Services

RESOLVED

That the Detailed Capital Budget Report for the 2013/2014 Financial year as at 31 October 2013, 30 November 2013 and 31 December 2013, be noted.

File Number: 5/12/1

Execution: Director: Financial Services

Manager: Budget Office

CM02/02/14 QUARTERLY BUDGET STATEMENT DECEMBER 2013

Director: Financial Services

RESOLVED

That the Quarterly Budget Statement for December 2013, in terms of the Local Government Municipal Finance Management Act, 2003, be noted.

File Number: 9/1/2/10

Execution: Director: Financial Services

Manager: Budget Office

CM03/02/14 SDBIP REVIEW: FIRST QUARTER JULY – SEPTEMBER 2013 2014

Director: Financial Services

RESOLVED

- [a] That Council notes the quarterly report regarding the implementation of the SDBIP referred to in Section 53, 54, 69 and 72 of the MFMA as well as National Circular 13 for the period 1 July 2013 to 30 September 2013;
- [b] That the Municipal Manager undertake the required amendments to the SDBIP indicators with regards to reformatting PIs and the development of Reporting Indicators;
- [c] That the Municipal Manager review the current performance indicators contained in the SDBIP to ensure that they address the predetermined outcomes contained in the IDP as of 1 July 2013.

File Number: 5/10/11

Execution: Acting Municipal Manager

Manager: Performance, Internal Audit and Risk Management

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CM04/02/14 MONTHLY REPORT: CORPORATE SERVICES [LEGAL SERVICES]
Director: Corporate Services**RESOLVED**

That the updated amended monthly report for November 2013 to January 2014 received from the Director: Corporate Services [Legal Services], be noted.

File Number: 9/1/2/9
Execution: Director: Corporate Services
Manager: Legal Services

CM05/02/14 KNYSNA TOURISM – SERVICE LEVEL AGREEMENT
Director: Corporate Services**RESOLVED**

- [a] That Council notes the contents of the report submitted by Knysna Tourism;
- [b] That Council, in principle, endorses the proposed changes to the role, structure and business model of Knysna Tourism, subject to detailed agreement on all significant issues, which agreement is to be achieved by the end of the current financial year. Such detailed agreement is to be submitted to Council for approval;
- [c] That Council accepts that the proposals for Knysna Tourism represent an effective place marketing strategy for Greater Knysna;
- [d] That Council instructs the Municipal Manager to provide an amount of R4 million for Knysna Tourism in Council's budget for the 2014 / 2015 financial year;
- [e] That Council instructs the Municipal Manager to conclude a revised Service Level Agreement with Knysna Tourism to run until 30th June 2015 only;
- [f] That Council notes the proposed restructuring of the Board of Knysna Tourism and resolves to retain its representation on the Board for the financial year 2014/2015 only, in order to exercise oversight on the expenditure of its grant funding;
- [g] That Council strongly recommends to the Board of Knysna Tourism that a new Chief Executive Officer for the organization should be recruited as a matter of urgency with a view to taking office by no later than 1st July 2014.
- [h] That the lease of Erf 475, Knysna (Knysna Tourism Offices), be extended to 30 June 2015, to run concurrently with the envisaged revised Service Level Agreement as mentioned in [e] above, subject

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thereto that all conditions of the prevailing lease agreement shall remain in force;

- [i] That the resolution of the Municipal Council per item 8.3, (Knysna Tourism: Services Level Agreement post June 2013) taken on 24 January 2013, be rescinded where it is in conflict with points [a] to [h] as mentioned above.

Administrative note: Subsequent to recommendation [i] above been taken, on investigation revealed that the mentioned Council Resolution per item 8.3 taken on 24 January 2013, is not in conflict with points [a] to [h] as mentioned in the recommendation of the Executive Mayor.

File Number: 9/1/2/13
Execution: Director: Planning and Development
Manager: Local Economic Development

7.2 REPORT: EXECUTIVE MAYOR: 19 MARCH 2014**CMG01/03/14 MONTHLY REPORT FROM DIRECTOR: CORPORATE SERVICES**

Director: Corporate Services [Human Resources]

RESOLVED

That the monthly report for February 2014 received from the Director: Corporate Services [Human Resources] be noted;

File Number: 9/1/2/9
Execution: Director Corporate Services
Manager: Human Resources

CMG02/03/14 MONTHLY REPORT: MUNICIPAL MANAGER [COMMUNICATION AND CUSTOMER RELATIONS]

Municipal Manager

RESOLVED

That the monthly report for January 2014 received from the Municipal Manager [Communication and Customer Relations] be noted.

File Number: 4/1/2/1
Execution: Municipal Manager
Manager: Communication and Customer Relations

AGENDA

CMG03/03/14 MONTHLY REPORT: CORPORATE SERVICES [LEGAL SERVICES]

Director: Corporate Services [Legal Services]

RESOLVED

That the monthly report for January to February 2014 received from the Director: Corporate Services [Legal Services], be noted.

File Number: 9/1/2/9
Execution: Director: Corporate Services
Manager: Legal Services

CMG04/03/14 DETAILED CAPITAL BUDGET REPORT FOR THE 2013/2014 FINANCIAL YEAR AS AT 31 JANUARY 2014

Director: Finance [Budget Office]

RESOLVED

That the Detailed Capital Budget Report: 2013/2014 as at 31 January 2014, be noted.

File Number: 9/1/2/10
Execution: Director: Financial Services
Manager: Budget Office

CMG05/03/14 INFORMAL TRADERS POLICY APPROVAL AND ADOPTION

Director: Planning and Development

RESOLVED

- [a] That the contents of the report on the Informal Trading Policy be noted;
- [b] That the Knysna Municipality Informal Traders Policy & SOP, 2013, be adopted with amendments under item 3.5.1 on page 39 of the Governance and Economic Development Committee Meeting agenda of 4 March 2014.

File Number: 9/1/2/13
Execution: Director: Planning and Development
Manager: Local and Economic Development

AGENDA

CMG06/03/14 REPORT ON REGULATIONS ON APPOINTMENT AND CONDITIONS OF EMPLOYMENT OF SENIOR MANAGERS

Director: Corporate Services [Human Resources]

RESOLVED

- [a] That the contents of the report on the Local Government : Regulation on appointment and conditions of employment of Senior Managers as promulgated per Government Notice no 21 on 17 January 2014, be noted;
- [b] That the Committee refer the Regulations as mentioned in [a] above to a workshop for discussion;
- [c] That the Administration ensure that the current policy regarding the Appointment and Conditions of Employment of Senior Managers is in line with the Regulation on appointment and conditions of employment of Senior Managers as promulgated per Government Notice no 21 on 17 January 2014.

File Number: 9/1/2/9

Execution: Director Corporate Services

Manager: Human Resources

CMG07/03/14 REPORT ON THE VISIT FROM DEPARTMENT OF LABOUR

Director: Corporate Services

RESOLVED

- [a] That the report from the Department of Labour attached to the item, be noted;
- [b] That the presentation by Mr. Kenneth Mayekiso to the committee be noted;
- [c] That the report for Knysna Municipality from the Department of Labour for 2012/2013 be submitted to the next Governance and Economic Development Committee in May 2014.

File Number: 9/1/2/8

Execution: Director Corporate Services

Manager: Human Resource

AGENDA

CMG08/03/14 REPORT ON LOCAL LABOUR FORUM MEETINGS OF OCTOBER AND NOVEMBER 2013

Director: Corporate Services [Human Resource]

RESOLVED

- [a] That the minutes of the Local Labour Forum meetings held on 28 October 2013 and 19 November 2013 respectively, be noted.
- [b] That an item on the composition of the employer component of the Local Labour Forum be submitted to the next Council meeting to be held on 27 March 2014.

File Number: 9/1/2/8

Execution: Director Corporate Services

Manager: Human Resource

CMG09/03/14 KARATARA AND RHEENENDAL COMPREHENSIVE RURAL DEVELOPMENT PROGRAMME INITIATIVE FEEDBACK

Director: Planning and Development

RESOLVED

That the report with regard to the Karatara and Rheenendal comprehensive rural development programme initiative be noted.

File Number: 9/1/2/13

Execution: Director: Planning and Development

Manager: Local and Economic Development

CMG10/03/14 MEMBERSHIP OF THE WESTERN CAPE ECONOMIC DEVELOPMENT PARTNERSHIP

Director: Planning and Development

RESOLVED

- [a] That the creation of dedicated local capacity outside of local government structures in support of economic partnerships in the Eden District, be supported;
- [b] That the funding for dedicated capacity in the Southern Cape Business Partnership, through the Western Cape Economic Development Partnership (WCEDP) to the amount of R50 000 for the 2013/2014 year and R 75 000 in the 2014/2015 financial year, be approved;

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- [c] That the provisions of section 67 of the Local Government: Municipal Finance Management Act, 2003, be complied with before any funds are transferred to the WCEDP.

File Number: 9/1/2/13

Execution: Director: Planning and Development
Manager: Local and Economic Development

CMG11/03/14 PARTICIPATION IN ONE-OF-A-KIND (OAK) GARDEN ROUTE

Director: Planning and Development

RESOLVED

- [a] That Knysna Municipality participate in One of a Kind Garden Route as a "Responsible Partner";
- [b] That a Memorandum of Agreement (MOA) be signed with One of A Kind Garden Route to govern the relationship as implicated in [a] above;
- [c] That provision be made in the 2013/2014 LED budget for an amount of R50 000 as municipal contributions towards the project and be recommended to Council;
- [d] That the Memorandum of Agreement be entered into for one (1) year and subsequent funding be subject to a report to be tabled to Council 9 month(s) after signing of the MOA.

File Number: 9/1/2/13

Execution: Director: Planning and Development
Manager Local and Economic Development

CMG12/03/14 REPORT ON REVIEW OF BY LAWS

Director: Corporate Services

RESOLVED

That the proposed amendments to the by-laws relating to Public Amenities, Public Nuisance, Keeping of Dogs and Sporting facilities, be referred to the next Workshop in May 2014 and that the relevant Law Enforcement officials be requested to attend.

File Number: 9/1/2/9

Execution: Director Corporate Services
Manager: Legal Services

AGENDA

CMG13/03/14 KNYSNA TIMBER INITIATIVE FEEDBACK

Director: Planning and Development

RESOLVED

- [a] That the report with regard to the KNYNSA TIMBER INITIATIVE received from the Director: Planning and Development [LED], be noted
- [b] That a comprehensive report with regard to the concerns raised by Councillors be submitted to the Governance and Economic Development Committee in May 2014, such report should contain the following information:
- i) The demographic break down of the KTI;
 - ii) What measures are in place to include previous employees within the timber industry?
 - iii) How stakeholders are identified ;
 - iv) What does the R1000 membership fee provide and entail?
 - v) What further funding is required to sustain the KTI?
 - vi) What is the legal status of KTI?

File Number: 9/1/2/13

Execution: Director: Planning and Development

Manager: Local and Economic Development

CMG14/03/14 PLEDGE NATURE RESERVE: FINANCIAL ASSISTANCE

Director: Corporate Services

RESOLVED

- [a] That the request for an additional Grant-in-Aid of R60 000.00 not be granted to the Pledge Nature Reserve Trust;
- [b] That the administration be mandated to engage with the Pledge Nature Reserve Trust with regard to the future financial sustainability of the reserve.

File no: L.321

Execution: Director: Corporate Services

Manager: Administration

AGENDA

CMG15/03/14 REPORT ON REVIEW OF LIQUOR TRADING BY-LAW

Director: Corporate Services

RESOLVED

- [a] That the report on the review of Knysna Municipal By-Laws relating to Liquor Trading Days and Hours as contained in Annexures "A" attached to the agenda of the Governance and Economic Development Committee meeting held on 4 March 2014, be noted;
- [b] That the proposed amendments to the by-law relating to Liquor Trading Days and Hours, be sent to a workshop with Councillors;
- [c] That once the proposed amendments are workshopped, the amended by-law be submitted to the Municipal Council to approve the advertising thereof.

File Number: 13/R

Execution: Director: Corporate Services

Manager: Legal Services

CMG16/03/14 PUBLIC PARTICIPATION MONTHLY REPORT: JANUARY 2014

Director: Corporate Services

RESOLVED

That the monthly Report for Public Participation and the Community Development Workers for January 2014 received from the Director Corporate Services [Public Participation] be noted.

File Number: 9/1/2/9

Execution: Director: Corporate Services

Manager: Public Participation

CMF01/03/14 REPORT TO THE MUNICIPAL MANAGER REGARDING TENDERS AWARDED FOR JANUARY 2014

Direction: Financial Services

RESOLVED

- [a] That the minutes of the Bid Adjudication Committee meeting held on 17 December 2013, be noted.
- [b] That the Bid Adjudicating Committee minutes be submitted to the Finance Committee meeting as soon as adjudication has taken place.

File Number: 9/1/2/10

AGENDA

Execution: Director: Financial Services
Manager: Expenditure (SCM)

CMF02/03/14 DETAILED CAPITAL BUDGET REPORT FOR THE 2013/2014 FINANCIAL YEAR AS AT 31 JANUARY 2014

Direction: Financial Services

The Chairperson of the Finance Committee requested Mr Easton to report on the meeting that the Acting Municipal Manager, Mr B Ellman and Directors: Technical and Financial Services attended in Pretoria on 26 February 2014.

Mr Easton, at the Finance Committee meeting held on 5 March 2014, gave a brief summary of what was discussed and informed the Committee that a letter from the Municipality will be forwarded to National Treasury with regard to the concerns raised by National Treasury.

The Municipal Manager reported that the aforementioned letter was indeed sent to National Treasury and was successful with no cuts made on the budget request of Knysna Municipality.

RESOLVED

That the Detailed Capital Budget Report: 2013/2014 as at 31 January 2014, be noted.

File Number: 9/1/2/10
Execution: Director: Financial Services
Manager: Budget Office

CMF03/03/14 OPCAR AS AT 19 FEBRUARY 2014

Direction: Financial Services

RESOLVED

- [a] That the Operation Clean Audit Report (OPCAR) as at 19 February 2014, be noted;
- [b] That the comments of the Auditor General be noted and the report recommendations be implemented, budget permitting.

File Number: 5/10/1
Execution: Acting Municipal Manager
Manager: Performance and Internal Audit

CMF04/03/14 DEVIATION REPORT FOR THE MONTHS OF JANUARY AND FEBRUARY 2014

Direction: Financial Services

RESOLVED

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- [a] That the contents of the deviation report for January and February 2014, be noted;
- [b] That the recommendations contained in the report mentioned in [a] above, be implemented within the budget provided.

File Number: 9/1/2/10
Execution: Director: Financial Services
Manager: Expenditure (SCM)

CMC01/03/14 **DISASTER MANAGEMENT PLAN**
Director: Community Services

RESOLVED

- [a] That the Disaster Management Plan be approved;
- [b] That electronic copies of the Plan approved in [a] above be made available to Councillors, Officials and interested members of the public;
- [c] That it be noted that the plan has two sections namely the plan and the contact list. The contact list will be updated periodically.

File Number: 9/1/2/5
Execution: Director: Community Services
Acting Chief: Traffic

CMC02/03/14 **OAK TREES IN KNYSNA**
Director: Community Services

RESOLVED

- [a] That the content of the report with regard to the Oak trees in Knysna be noted;
- [b] That a consultation process be undertaken regarding the placement of new trees due to the location of underground services and the outcome be reported to the Municipal Council;
- [c] That the Manager: Parks discusses the problem with a horticulturist before any felling of Oak trees takes place.

File Number: 9/1/2/5
Execution: Director: Community Services
Manager: Parks and Recreation

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CMC03/03/14 DETAILED CAPITAL BUDGET REPORT FOR THE 2013/2014 FINANCIAL YEAR AS AT 31 JANUARY 2014

Director: Financial Services

RESOLVED

That the Detailed Capital Budget Report: 2013/2014 as at 31 January 2014, be noted.

File Number: 9/1/2/10
Execution: Director: Financial Services
Manager: Budget Office

CMC04/03/14 CLOSURE OF KNYSNA LIBRARY FROM 20 MARCH 2014 TO 3 APRIL 2014

Director: Community Services

RESOLVED

- [a] That Council takes cognisance of the report with regard to the closure of the Knysna Library from 20 March 2014 to 3 April 2014;
- [b] That the notice of the closure of the Knysna Library from 20 March 2014 to 3 April 2014 be sent to all the schools.

File Number: 9/1/2/5
Execution: Director: Community Services
Manager: Libraries and Heritage

CMC05/03/14 MONTHLY REPORTS: COMMUNITY SERVICES

Director: Community Services

RESOLVED

That the following monthly report for January and February 2014 received from the Director Community Services and Eden District Municipality be noted:

- [a] Safety and Security, Traffic and Licensing, Fire, Sport and Rescue and Social Services :
- [i] That the monthly report of the Youth desk in Sedgefield be submitted to the Mayoral Committee in March 2014;
- [b] Libraries and Heritage;
- [c] Parks and Recreation:
- [i] That it be noted that the Chairperson of the Community Services Committee, the Director: Community Services and other relevant officials will conduct a site visit on 11 March

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2014, which will include all the sporting facilities and the ablution facilities at the Taxi rank in the Central Business District, whereas the chairperson will report back to Community Services Committee.

[d] Waste Management;

[e] Eden District Municipality [Environmental Health].

File Number: 9/1/2/5

Execution: Director Community Services

Managers: Waste Management
Parks and Recreation
Libraries and Heritage
Safety and Security
Traffic and Licensing
Fire and Rescue

CM01/03/14 **DETAILED CAPITAL BUDGET REPORT FOR THE 2013/2014 FINANCIAL YEAR AS AT 31 JANUARY 2014**

Director: Financial Services

RESOLVED

[a] That the Detailed Capital Budget Report for the 2013/2014 Financial year as at 31 January 14, be noted.

[b] That Council note that a letter setting out the MIG revised cash flows for 2012/2013 was forwarded to National Treasury.

File Number: 5/12/1

Execution: Director: Financial Services

Manager: Budget Office

CM02/03/14 **PURCHASE OF ERF 1114, KNYSNA, 3 CLYDE STREET**

Director: Corporate Services

Cllrs Van Aswegen, Witbooi and Gombo, raised concerns and gave reasons why they do not support the resolution below.

The Speaker called the matter to a vote.

10 votes were recorded in favour of the recommendation while 6 vote were recorded against the recommendation.

The resolution as set out in the Agenda was thus carried

RESOLVED

AGENDA

-
- [a] That Erf 1114, Knysna with street address of 3 Clyde Street be purchased for R 1.4 million;
- [b] That it be noted that the expenditure regarding the purchase of Erf 1114, Knysna, as mentioned in [a] above has been budgeted for in the Adjustment Budget.

File Number: 9/1/2/9
Execution: Director: Corporate Services
Manager: Administration

Cllr Van Aswegen requested that COPE's vote against resolution be recorded.

CM03/03/14 **NEIGHBOURHOOD DEVELOPMENT PARTNERHSIP GRANT (NDPG)**
Director: Planning and Development

This item was discussed after item CM21/03/14 and in conjunction with item CM22/03/14.

RESOLVED

- [a] That Council approves and supports the proposed business plan;
- [b] That the proposed projects be submitted to Treasury for final approval of the business plan.

File Number: 10/2/2
Execution: Director: Planning and Development
Manager: Local Economic Development

CM04/03/14 **TABLING OF DRAFT IDP REVIEW 2014/2015**
Director: Planning and Development

RESOLVED

- [a] That the contents of the report on the 2014/2015 Draft IDP Review report, be noted;
- [b] That the tabling of the draft Integrated Development Plan (IDP) Review for 2014/2015, be noted;
- [c] That the Draft IDP Review for 2014/2015 be made available for public perusal and comment.

File Number: 9/1/2/13
Execution: Director: Planning and Development
Manager: Integrated Development Plan

AGENDA

**CM05/03/14 REVIEW AND RECOMMENDATION FOR THE APPROVAL OF THE STAFF
CONDITIONAL BURSARY POLICY**

Director: Corporate Services

RESOLVED

- [a] That the committee notes the contents of the report;
- [b] That the Staff Conditional Bursary Policy attached as annexure to the agenda of the Mayoral Committee meeting of 19 March 2014 be approved.

File Number: 5/11/2

Execution: Director: Corporate Services
Manager: Human Resources**CM06/03/14 REPORT ON AMENDMENTS OF THE WARD COMMITTEE
CONSTITUTION**

Director: Corporate Services

RESOLVED

- [a] That the contents of the report regarding the amendments of the Ward Committee Constitution be noted; and
- [b] That the proposed amendments to the Knysna Municipality Ward Committee Constitution be approved;
- [c] That the delegations register be amended to reflect clause 4 (d) of the code of conduct for Ward Committees.

File Number: 9/1/2/9

Execution: Director: Corporate Services
Manager: Public Participation**CM07/03/14 ERF 619, (NO. 619 FYNBOS STREET) BRENTON: PROPOSED REMOVAL
OF TITLE DEED RESTRICTIONS**

Director: Planning & Development

RESOLVED

- [a] That the following correspondence be noted:
 - (i) Copy of the application from Margolis and Associates Inc. submitted on 14 August 2013;
 - (ii) Objection from Cape Nature dated 11 December 2013;
 - (iii) An undated letter from the Brenton Extension 1 Homeowners Association;
 - (iv) Correspondence from Amanda Engelbrecht dated 12 December 2013; and

AGENDA

- (v) Comments from internal departments printed on 15 January 2014.
- [b] That the Director Land Management (Region 3) be advised that the Knysna Municipal Council **supports** the removal in terms of Section 2 of the Removal of Restrictions Act, 1967 (Act 84 of 1967) of Condition D.1 (1.1-1.3) of title deed No. T100641/2002, being the title deed for Erf 619 Brenton, in order to lift the requirement that the owner becomes a member of the Brenton Extension 1 Homeowners' Association, subject to the following conditions:
- (i) This approval applies to the removal of restrictive conditions as set out above and may be construed as authority to deviate from any other legal prescriptions or requirements.

File number: 15/2/5/4

Execution: Director: Planning and Development

Manager: Town Planning and Building Control

CM08/03/14 **ERF 3116, NO. 6 CUTHBERT AVENUE, KANONKOP, KNYSNA: APPLICATION FOR BUILDING LINE RELAXATION**

Director: Planning & Development

RESOLVED

- [a] That the following correspondence be noted:
- (i) A copy of the application from S Conyers submitted on 16 September 2013;
- (ii) Letter of objection from Logan-Martin Inc. dated 18 November 2013;
- (iii) Consent form from the owner of Erf 3115 Knysna;
- (iv) Consent form from the owner of 8573 Knysna;
- (v) Applicant's response to comments dated 14 January 2014;
- (vi) A copy of internal comments.
- [b] That **approval be granted** in terms of Section 15 of the Land Use Planning Ordinance, 1985 (Ordinance No. 15 of 1985) for a departure on Erf 3116 Knysna for the relaxation of the street building line from 4,5m to 0m for a 20,76m² guard house as indicated on Dwg. No. WJA-MC-001 drawn by WJA Architects dated 13 January 2014;
- [c] That the following conditions are imposed in terms of Section 42 of the Land Use Planning Ordinance, 1985 (Ordinance No. 15 of 1985), that;
- (i) This approval refers to the application for a departure as outlined above and may not be construed as authority to deviate from any other legal prescriptions or requirements;
- (ii) The owner of the property shall be responsible for complying with and for the cost of complying with all conditions of approval outlined hereunder;
- (iii) Building plans for the proposed guard house shall be submitted to the Building Control Section for scrutiny and approval prior to any building work being undertaken;

AGENDA

- (iv) The gate is to be set back 6m from the street boundary;
- (v) The lateral boundary wall height must be 1,2m in height for a distance of 4,5m from the street boundary and thereafter 1,8m in height and the applicant shall be permitted to use open decorative fencing over the 1,2m high portion of the fence to ensure a safe sight distance of Cuthbert Avenue for cars leaving the premises;
- (vi) The existing two wooden structures over the northern lateral building line shall be shifted 2m away from the erf boundary or demolished prior to building plans being submitted;
- (vii) The guard house may not be converted into an additional dwelling unit with a kitchen and related appurtenances without prior written approval from Council;
- (viii) Any electrical services to be relocated will be relocated at the cost of the applicant;
- (ix) The applicant is to ensure that there is access to property for meter reading purposes;
- (x) The erf will be limited to one electrical service connection which may not be split into two 30 amp electrical supplies and will be metered by only one meter (shared supply);
- (xi) The erf is also limited to 60Amps Single Phase;
- (xii) Solar assisted or gas assisted water heating devices or heat pumps shall be installed by the applicant;
- (xiii) Load Switch Accommodation is required and it will be wired in accordance to the Electrical Department' specification and the switch will be purchased by the applicant; and
- (iv) Energy-saving lamps are to be used in all fittings.

File number: 15/2/5/2

Execution: Director: Planning and Development

Manager: Town Planning and Building Control

CM09/03/14 FARM BIBBYSHOEK NUMBER 122, KNYSNA: APPLICATION FOR DEPARTURES

Director: Planning & Development

RESOLVED

- [a] That the following documentation be noted:
 - (i) Application from Marike Vreken Urban and Environmental Planners for Consent Use Departure dated 28 June 2013 and an amended application dated 15 July 2013;
 - (ii) Letter from Department of Agriculture, forestry and fisheries dated 16 July 2013;
 - (iii) Letter from SANParks dated 4 July 2013;
 - (iv) Letter from Cape Nature dated 7 August 2013;
 - (v) Letter from Department of Health dated 18 July 2013;
 - (vi) Letter from Department of Transport and Public Works dated 30 July 2013;
 - (vii) Internal Department comments;
 - (viii) Letter of objection from Anja Luise Braun dated 26 July 2013;

AGENDA

- (ix) Applicant's response to comment dated 19 September 2013 and an email from Mr Brodie dated 30 September 2013.
- [b] That the departure application be **approved** in terms of Section 15 of the Land Use Planning Ordinance (Ordinance 15 of 1985) to relax the eastern lateral building line from 30,0m to 12,25m and the street building line from 30m to 26,99m to allow for the existing garage; for relaxation of the eastern lateral building line from 30m to 23,94m; street building line from 30m to 24,53m to allow Outbuilding B; and for a departure from street building line from 30m to 0m and from 30m to 15,91m to allow for the existing dwelling house, Outbuilding D and A respectively on farm Bibby's Hoek No. 122, Knysna, as depicted on plan No. Pr.11/11SDP02 dated 27 June 2013 drawn by Marike Vreken, subject to the following conditions:
- (i) The applicant is responsible for ensuring compliance with all the conditions imposed hereunder;
 - (ii) The building line relaxations only apply to the existing structures as shown on the above plan number as applied for, and no other structure;
 - (iii) The conditions imposed by SANParks must be adhered to:
 - Alien clearing takes place in a phased approach;
 - i. The landowner becomes a member of the Southern Cape Fire Protection Association (FPA);
 - ii. Access to the GRNP is discussed with the Area Manager of Wilderness Section of the GRNP
 - (iv) Normal building plan approval in terms of the National Building Regulations shall be obtained;
 - (v) Normal building plan application fees are to be charged instead of As-Built fees for building plan submissions;
 - (vi) Occupation Certificates should be issued to building completed in compliance with approved building plans and in compliance with all other requirements at the normal fee for Occupation Certificates; and
 - (vii) This approval does not absolve the developer from compliance with any other approvals or statutory requirements.
- [c] That the applicant be instructed in terms of Section 40(1)(a)(ii) of the Land Use Planning Ordinance (No. 15 of 1985) to apply for the determination of a contravention levy in respect of the illegal structure (outbuilding C) on the property within thirty (30) days of date of letter of notification. The Provincial guideline for such levies is "20% of the standard average building cost, in the open market, of that portion of the building which is contravening, as determined by the Council". Application for such a contravention levy shall be made to the Town Planning Department of the Knysna Municipality; subject to:
- (i) The applicant must submit proof of the cost of construction within the above specified period to determine the contravention levy payable;
 - (ii) In addition, the applicant be informed that, on payment of the contravention levy, that the building plans in respect of the contravening structure can be recommended for approval.

File number: 15/2/5/1

Execution: Director: Planning and Development

Manager: Town Planning and Building Control

AGENDA

CM10/03/14 FEASIBILITY STUDY PHASE 2A OF THE REGIONAL INTEGRATION OF THE BULK WATER SUPPLY SYSTEMS OF KNYSNA AND BITOU MUNICIPALITIES

Director: Planning & Development

RESOLVED

That the content and the presentation of the Phase 2A of the feasibility study of the Regional Integration of the Bulk water supply systems of Knysna and Bitou Municipalities, be noted.

File number: 5/7/R

Execution: Director: Technical Services

Engineer: Water Works & Sewer

CM11/03/14 KNYSNA MUNICIPALITY'S SEAWATER REVERSE OSMOSIS (SWRO) PLANTS

Director: Planning & Development

RESOLVED

- [a] That the contents of the report on Knysna's two seawater reverse osmosis (SWRO) plants, their operational and maintenance issues and proposals on the way forward, be noted;
- [b] That the following be considered:
- [i] Provision of at least the minimum operation and maintenance budget to keep the plants well maintained
 - [ii] Investigation into the Additional Pretreatment of Feedwater for the Knysna Reverse Osmosis Plant be carried out by Veolia Water, in consultation with ourselves, in the amount of R250 000 (Excl.VAT).

File number: T82-2013

Execution: Director: Technical Services

Engineer: Water Works & Sewer

CM12/03/14 ERF 2985 (23 GEORGE REX DRIVE IN THE HEADS), KNYSNA: APPLICATION FOR DEPARTURES

Director: Planning & Development

RESOLVED

- [a] That the following correspondence be noted:
- (i) Application from Marike Vreken dated 8 April 2011;
 - (ii) Comments from the Town Electro-technical Engineer dated 15 April 2011;

AGENDA

-
- (i) Comments from the Director Technical Services dated 18 April 2011;
 - (ii) Comment from the Environmental Department dated 26 April 2011;
 - (iii) Comments from the Director Community Services dated 5 May 2011;
 - (iv) Comments from G Bester dated 9 May 2011;
 - (v) Objection from Logan-Martin Attorneys dated 12 May 2011;
 - (vi) Comments from Cape nature dated 7 June & 30 June 2011;
 - (vii) Comments from SanParks dated 10 June 2011;
 - (viii) Comments from the applicant dated 27 July 2011;
 - (ix) Comments from Geoff and Bea Snelgar dated 23 December 2013;
 - (x) Comments from Mr. G P Grylls dated 30 January 2014.
- [b] That the application for a Departure in terms of Section 15(1) of the Land Use Planning Ordinance to permit an additional storey as indicated on Plan no: MO 003 dated 26/08/10 on Erf 2985 Knysna **be approved**, subject to the following conditions:
- (i) No further development will be allowed on the property or additional rights granted;
 - (ii) The boat shed only be used as a boat storage facility and for no other uses;
 - (iii) Any electrical services encountered during the renovation process will be relocated at the cost of the applicant;
 - (iv) The applicant is to ensure that there is access to the property for meter reading purposes;
 - (v) The Erf is limited to the existing electrical supply. No further electrical upgrades will be permitted until Eskom have completed the upgrading of the 132 kV supply line to Knysna and have allowed Knysna Municipality to increase the Notified demand;
 - (vi) Solar assisted or gas assisted water heating devices or heat pumps shall be installed by the applicant;
 - (vii) Load switch accommodation is required and will be wired in accordance to the Electrical Department's specification and the switch shall be purchased by the applicant;
 - (viii) Low energy fittings are to be used in all cases;
 - (ix) Normal building plan approval is required;
 - (x) Council reserves the right to impose additional conditions if deemed necessary.
 - (xi) The parapet already constructed on the top floor is to be lowered to 1 metre, as per the approved plan.
 - (xii) All windows facing erf 1491 in the part of the building permitted in terms of this departure are to be of frosted glass.
 - (xiii) The Building Control Officer is to consult the owners of Erf 1491 before approval of the building plans and satisfy herself that the agreement reached between the applicant and the objector is reflected in the plans.
 - (xiv) The layout of the walls of the new section is to be treated as if it were the establishment of foundations on a new site and the layout is to be approved by the Building Inspector before construction begins. No deviation from building plans will be approved after the plans have been approved.

AGENDA

File number: 15/2/5/1
Execution: Director: Planning and Development
Manager: Town Planning and Building Control

CM13/03/14 **ESTABLISHMENT OF THE KNYSNA MUNICIPALITY OUTDOOR ADVERTISING, HERITAGE AND AESTHETICS COMMITTEE**
Director: Planning & Development

RESOLVED

That the matter with regard to the establishment of the Knysna Municipality Outdoor Advertising, Heritage and Aesthetics Committee be withdrawn and that the curriculum vitae of all the shortlisted candidates be submitted to the Planning Development and Infrastructure Committee meeting in May 2014.

File number: 9/1/2/13
Execution: Director: Planning and Development
Manager: Town Planning and Building Control

CM14/03/14 **FARM 191/51, RHEENENDAL MAIN ROAD (MR 355), CHARLESFORD, KNYSNA: PROPOSED REZONING**
Director: Planning & Development

RESOLVED

- [a] That the following correspondence be noted:
- (i) Copy of the applicant's motivation dated March 2013;
 - (ii) Objection from Surego Investments dated 29 April 2013;
 - (iii) Objections from Jayne Fearon dated 23rd and 29th April 2013;
 - (iv) Objection from A P Boyes dated 29 April 2013;
 - (v) Objection from Heather Westley (undated);
 - (vi) Comments from the Western Cape Government's Department of Transport and Public Works;
 - (vii) Comments of the Western Cape Department of Agriculture dated 17 May 2013;
 - (viii) Comments from the Western Cape Department of Health dated 26 April 2013;
 - (ix) Comments from SANParks dated 30 May 2013; and
 - (x) Applicant's response to comments and objections dated 31 May 2013.
- a) That approval be granted in terms of Section 16 of the Land Use Planning Ordinance, 1985 (Ordinance No. 15 of 1985) for the rezoning of Farm 191/51 Knysna Division from "Agriculture Zone I" to "Resort Zone I" in order to establish holiday accommodation consisting of five self-catering units, a restaurant, a walking trail and a children's play area.
- [b] That **approval** also be granted in terms of Regulation 4.7 of the zoning scheme regulations promulgated in terms of Section 8 of the

AGENDA

Land Use Planning Ordinance, 1985 (Ordinance No. 15 of 1985) for a consent use to establish a restaurant and a children's play area.

- [c] That the following conditions are hereby imposed in terms of Section 42 of the Land Use Planning Ordinance, 1985 (Ordinance No. 15 of 1985), that:
- i) This approval refers to the proposal as set out above and may not be construed as authority to deviate from any other legal prescriptions or requirements;
 - ii) The property owner shall take responsibility for ensuring compliance with these conditions;
 - iii) A site development plan taking into account the concerns of the surrounding property owners shall be submitted for the approval of the Director: Planning and Development;
 - iv) Regular water samples have to be taken for chemical and bacteriological quality testing. The results of the water samples must be kept on record and be made available to a competent authority upon request;
 - v) No septic tanks or soak-aways shall be allowed for the disposal of sewage;
 - vi) No disposal of untreated sewage effluent shall be allowed;
 - vii) All sewage is to be connected to the proposed waste water treatment plant (WWTP);
 - viii) A skilled operator must be appointed to operate the WWTP;
 - ix) The developer must have an emergency plan in place to combat any health nuisance that might occur with the operation of the WWTP;
 - x) If a health nuisance occurs, the developer shall inform the office of the Eden District Municipality Health Services (Knysna Office) without delay;
 - xi) All possible steps must be taken to protect the environment and surface and underground water from pollution;
 - xii) The effluent must comply with bacteriological standards as determined by the Department of Water Affairs;
 - xiii) The utilization of the sewage effluent and sludge is subject to the office of the Department of Health's "Guidelines for the Permissible Use of Sewage Effluent and Sludge";
 - xiv) No localized disposal of refuse is allowed. All refuse must be disposed of at an approved refuse disposal site or removed by an approved refuse removal service;
 - xv) The landowner shall join the Phantom-Homtini Conservancy;
 - xvi) The landowner shall become a member of the Southern Cape Fire Protection Association;
 - xvii) Fencing is restricted and only wild-life friendly fences are to be used;
 - xviii) A Conservation Management Plan shall be developed and implemented to include alien clearing;
 - xix) The property owner in conjunction with the Eden Municipality shall clear the vegetation within the road reserve of the Main Road 355 and ensure that the minimum required sight distances are obtained and maintained;
 - xx) Only the existing access of Main Road 355 shall be used and no new accesses may be created;
 - xxi) No forests shall be destroyed as defined in the NFA;

AGENDA

- xxii) The owners of the property must join and become members of the South Cape Fire Protection Association;
- xxiii) The restaurant and children's play area shall not be used as a venue for concerts and no forms of amplified music shall be played in the outdoor area;
- xxiv) Development parameters applicable under Agriculture Zone I in terms of the Section 8 Zoning Scheme Regulations (1988) shall be applicable;
- xxv) The restaurant and the children's play park shall only operate between 10h00 and 22h00 after which the place shall be cleared and secured;
- xxvi) Reasonable measures shall be taken to control excessive noise levels during the day for neighbours' consideration.
- xxvii) The applicant must widen the entrance to accommodate two lanes – an "in" and a "out" lane.
- xxviii) Adequate parking and turning space shall be provided for both small and intermediate vehicles; and
- xxix) Save for the proposed restaurant, no additional structures shall be permitted on the property.

File number: 15/2/5/2

Execution: Director: Planning and Development
Manager: Town Planning and Building Control

CM15/03/14 **FOLLOW UP REPORT ON THE ROAD HIERARCHY AND THE ROLL OUT OF THE MAINTENANCE PROGRAM FOR 2013-2014**

Director: Technical Services

RESOLVED

- [a] That the contents of the Road hierarchy report as indicated on Annexure 2, be noted;
- [b] That a special meeting be arranged with Councillors and that all Councillors submit a written list of their concerns to that meeting.

File number: 16/3/2/1

Execution: Director: Technical Services
Dep. Town Engineer: Public Works

CM16/03/14 **PLANNING AND DEVELOPMENT: MONTHLY REPORTS**

Director: Planning & Development

RESOLVED

- [a] That the monthly report for January 2014 received from the Director: Planning & Development Services [Town Planning, Building Control], be noted;

AGENDA

[b] That the monthly report for January 2014 received from the Director: Planning & Development Services [Integrated Human Settlements], be noted;

[c] That the monthly report for January 2014 received from the Director: Planning & Development Services [Environmental Management], be noted.

File number: 9/1/2/13

Execution: Director: Planning and Development
Manager: Town Planning and Building Control
Manager: Integrated Human Settlements
Manager: Environmental Management

CM17/03/14 **MONTHLY REPORT: TOWN ELECTRO-TECHNICAL ENGINEER**

Director: Town Electro- Technical Engineer

RESOLVED

That the monthly report for January 2014 received from the Town Electro-technical Engineer, be noted.

File Number: 9/1/2/13

Execution: Town Electro-technical Engineering

CM18/03/14 **MONTHLY REPORT DIRECTOR: TECHNICAL SERVICES**

Director Technical Services [Public Works, Sewer and Water Works]

RESOLVED

[a] That the monthly report for January 2014 received from the Director: Technical Services, be noted;

[b] That the water and sewer results report for January 2014 received from the Director: Technical Services, be noted;

File number: 9/1/2/1

Execution: Director Technical Services
Engineers: Public Works, Sewer and Water Works

CM19/03/14 **DETAILED CAPITAL BUDGET REPORT FOR THE 2013/2014 FINANCIAL YEAR AS AT 31 JANUARY 2014**

Director: Financial Services

RESOLVED

That the Detailed Capital Budget Report: 2013/2014 as at 31 January 2014, be noted.

AGENDA

File Number: 9/1/2/10
Execution: Director: Financial Services
Manager: Budget Office

CM20/03/14 **SEDGEFIELD YOUTH ADVISORY CENTRE JANUARY 2014 REPORT**
Director: Community Services

RESOLVED

That the Sedgefield Youth Advisory Centre report for January 2014, be noted

File Number: 9/1/2/5
Execution: Director: Community Services
Manager: Disaster and Social Services

CM21/03/14 **MONTHLY BUDGET STATEMENT FOR FEBRUARY 2013**
Director: Financial Services

RESOLVED

That Council notes the monthly budget statement and supporting documentation for February 2014.

CM22/03/14 **NEIGHBOURHOOD DEVELOPMENT PARTNERSHIP GRANT (NDPG)**
Director: Planning and Development

Refer item CM03/03/14

8. **REPORTS**

C8.1/03/14 **EDEN DISTRICT MUNICIPALITY**

RESOLVED

[a] That an item be submitted to the Governance and Economic Development Committee section 80 in June 2014, regarding the manner of reporting on Eden District Municipal matters after Cllrs Nayler and De Vries have been consulted.

C8.2/03/14 **REPORT FROM THE SPEAKER ON TRAVEL BY THE EXECUTIVE MAYOR FROM JANUARY 2014 TO MARCH 2014**

RESOLVED

That Council notes the contents of the report from the Speaker on travel by the Executive Mayor from January 2014 to March 2014.

AGENDA

File Number: 9/1/1/1
Execution: Municipal Manager

The Speaker announced her intention to step down as Speaker at the end of May 2014

9. **NEW ITEMS**

C01/03/14 **CHANGES IN WARD COMMITTEE MEMBERSHIP OF WARD 2 AND 9**

RESOLVED

- [a] That the content of the report on changes in Ward 2 and 9 Ward Committees be noted;
- [b] That Mr Chris Henwood be removed as a member of Ward 9 Ward Committee with effect from 1 March 2014;
- [c] That the administration takes the necessary steps to remove Mr Chris Henwood from the payroll system;
- [d] That the names of Reverend Ginny Cormack be accepted and approved as a replacement for Reverend Angie Pickard from Ward 2 and Mr Christopher Gould for Ward 9 Ward Committee;
- [e] That the administration takes the necessary steps to add Reverend Ginny Cormack on the payroll system for Ward 2 Ward Committee and Mr Christopher Gould for Ward 9 Ward Committee.

File Number: 3/3/3/4
Execution: Director: Corporate Services
Manager: Public Participation

At 10:30 the chairperson granted a 15 minute body break.

C02/03/14 **INVESTIGATION OF UNAUTHORISED, IRREGULAR OR FRUITLESS AND WASTEFUL EXPENDITURE: 2012/2013 FINANCIAL YEAR – REPORT OF THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC)**

Cllr Van Aswegen requested to be excused from the meeting for the consideration of items C02/03/14 and C03/03/14, as he has given clear reasons to Council why COPE does not consider the Municipal Public Accounts Committee a Committee of Council.

RESOLVED

- [a] That the report regarding the investigation of Unauthorised, Irregular or Fruitless and Wasteful Expenditure: 2012/2013 financial year by the Municipal Public Accounts Committee (MPAC), be noted;

AGENDA

- [b] That the report regarding the investigation of Unauthorised, Irregular or Fruitless and Wasteful Expenditure: 2012/2013, be referred back to the Municipal Public Accounts Committee (MPAC), for further investigation and consideration.

File Number: 3/3/3/10
Execution: Director: Financial Services
Manager: Budget Office

C03/03/14 OVERSIGHT REPORT – 2012/2013 FINANCIAL YEAR**RESOLVED**

That the recommendations contained under point 9 in the Oversight Report be adopted.

File number: 5/10/3
Execution: Director: Corporate Services
Manager: Administration

At 11:00 Cllr Tyokolo requested for a 10 minute caucus and the caucus was granted by the Speaker.

Cllr Van Aswegen was called back into the meeting.

C04/03/14 OUTCOME OF THE ANNUAL PERFORMANCE REVIEWS – 2012/2013 FINANCIAL YEAR

When the meeting convened,

Cllr Nkam requested the Cllr Tyokolo report back to Council on the outcome of the caucus.

The Speaker advised that with regard to the rules of order there is no need for a report back after a caucus, unless the requester feels a need to bring up certain points to Council.

Cllr Van Aswegen advised that he is against the resolution.

The Speaker called the matter to a vote.

10 votes were recorded in favour of the recommendation, 1 vote was recorded against the recommendation and 5 Councillors abstained from voting.

The resolution as set out in the Agenda was thus carried.

RESOLVED

AGENDA

- [a] That Council notes the contents of the report;
- [b] That Council notes the report on the outcome of the review per employee;
- [c] That Council notes the report of the Audit Committee Chairman to the Audit Committee on the Performance Evaluations of the Municipal Manager and the Managers reporting to the Municipal Manager;
- [d] That Council approves the performance evaluation for each of the employees assessed for the year 2012/13, as per section 8 of the Local Government: Municipal Performance Regulations for Municipal Managers and Managers directly accountable to the Municipal Manager, 2006.

File Number: 4/1/2/1
Execution: Municipal Manager

C05/03/14 **REVIEW OF THE EMPLOYER COMPONENT OF THE LOCAL LABOUR FORUM OF KNYSNA LOCAL MUNICIPALITY**

RESOLVED

- [a] That Council takes note of the contents of this report;
- [b] That Council confirms its prior decision taken on the 5th of August 2014, that 4 (four) Councillors and 6 (six) Officials shall make up the employer component;
- [c] That the Municipal Manager shall determine and appoint the 6 (six) officials who shall serve on the employer component;
- [d] That the office of the Speaker, after consultation with the various parties, shall confirm the names of the 4 Councillors to serve on the Local Labour Forum to the Municipal Manager.

File number: 9/1/2/8
Execution: Director: Corporate Services
Manager: Human Resources

C06/03/14 **REPORTS FROM THE AUDIT COMMITTEE: MARCH 2014**

RESOLVED

- [a] That Council notes the contents of this report;
- [b] That Council notes the minutes of the last Audit Committee Meeting held on the 24th of January 2014;

AGENDA

[c] That Council notes the Audit Committee Activity Report for the period 1 July 2013 till 31 December 2013;

[d] That Council notes the Knysna Municipality Risk Committee Charter.

File Number: 5/10/3
Execution Director: Corporate Services
Manager: Administration

C07/03/14 **UPDATE ON WATER SITUATION**

A verbal report was presented by Cllr L Hart.

C08/03/14 **TABLING OF DRAFT ANNUAL BUDGET MTREF 2014/15 – 2016/17**

RESOLVED

[a] That the draft Medium Term Revenue and Expenditure Framework (MTREF) 2014/2015 – 2016/2017 and its annexures be circulated for public participation and the submission of representations;

[b] That the closing date for submissions be Friday, 2 May 2014.

File Number: 5/3/1
Execution: Director: Financial Services
Manager: Budget Office

C09/03/14 **COUNCIL IN RECESS: PERIOD 31 MARCH 2014 UNTIL THE ELECTIONS OF 7 MAY 2014**

RESOLVED

[a] That Council stands prorogued for the period 31 March 2014 up to and including the 7th of May 2014;

[b] That in view of the afore-mentioned period of recess, the Executive Mayor in consultation with the Municipal Manager be delegated to perform all official Council duties, responsibilities and functions during the period of 31 March 2014 to 7 May 2014 with the exception of those indicated in Section 160(2) of the Constitution of the Republic of south Africa, 1996 namely:

- [i] the passing of by-laws;
- [ii] approval of budgets;
- [iii] the imposition of rates and other taxes, levies and duties;
- [iv] the raising of loans;

as well as :

AGENDA

- [v] disposal of council properties;
- [vi] approval of Integrated Development Plan; and
- [vii] the appointment of Section 56 employees;

File Number: 3/3/2/1
Execution: Director: Corporate Services
Manager: Administration

10. URGENT MATTERS**a. THE ACTING MUNICIPAL ELECTORAL OFFICER (MEO)**

The Executive Mayor raised her concerns with the fact that since the vehicle accident the Municipal Manager was involved in, there has been no one in place as the MEO.

The Speaker called the matter to a vote.

10 votes were recorded in favour of the matter being regarded as urgent.

The matter was thus considered as urgent.

RESOLVED

That Mr D Adonis be appointed as the Acting Municipal Electoral Officer until the end of June 2014.

b. HOLE IN PROTEA STREET HORNLEE

CLlr Witbooi raised his concern with regard to children playing in the water that fills the hole when it rains and how much danger they could be in if the hole is not fixed by today. He urged that the length of time taken before the hole is fixed is unreasonable and unacceptable.

The Speaker called the matter to a vote.

16 votes were recorded in favour of the matter being regarded as urgent.

The matter was unanimously considered as urgent.

RESOLVED

That the Technical Services Department fix the hole in Protea Street, Hornlee, as soon as possible.

AGENDA**c. WATER ACCOUNTS AND WATER CUT OFFS**

Cllr Van Aswegen raised his concern with regards to water being a basic necessity and the cut-off thereof with no prior warning being unreasonable and unjust to the community.

RESOLVED

That water no longer be cut off in Hornlee where consumers have applied for rebates, until the real problem has been properly assessed.

d. SPEED OF VEHICLES PAST CONCORDIA PRIMARY SCHOOL

Cllr Sopeki raised her concern about the danger the children crossing this road from and to school are in with vehicles driving in high speed on that road. The vehicles take no note of the Pedestrian crossing and with only one scholar speed patrol accidents could easily occur.

Cllr Williams, the Community Services Committee Chairperson confirmed that she and the Director: Community Services, Mr Adonis are well aware of the risk the scholars crossing that road are in, so much that they have visited the site and the matter will go to a section meeting for consideration.

The Speaker called the matter to a vote.

16 votes were recorded in favour of the matter being regarded as urgent.

The matter was unanimously considered as urgent.

RESOLVED

That scholar patrols be facilitated by the Director: Community Services at Concordia Primary School in order to ensure the safety of learners.

e. THE BIRTH OF CLLR TYOKOLO'S BABY GIRL.

The Speaker moved to congratulate Cllr Tyokolo on the recent birth of her baby girl.

RESOLVED

That Cllr Tyokolo be congratulated on the recent birth of her baby girl.

11. ITEMS IN COMMITTEE

See separate Minute.

12. CLOSURE

The Speaker thanked everyone who attended and the meeting concluded at 11:45.

-oOo-

AGENDA

6.2 Special Municipal Council meeting: 30 April 2014

RECOMMENDATION OF THE MUNICIPAL MANAGER

That the minutes of the Special Council meeting held on 30 April 2014, be approved.

AGENDA

MINUTES

OF THE SPECIAL MEETING
OF THE

MUNICIPAL COUNCIL OF KNYSNA LOCAL MUNICIPALITY

WHICH WAS HELD ON

Wednesday, 30 April 2014

at 15:30

in the Municipal Council Chambers

COUNCILLORS IN ATTENDANCE

Speaker, Cllr Wasserman, M (DA)
Executive Mayor, Cllr Wolmarans, G (DA)
Deputy Executive Mayor, Cllr Edge, ED (DA)
Cllr Barrell, RA (DA)
Cllr Dyantyi, M (ANC)
Cllr Dawson, R (DA)
Cllr De Vries (ANC)
Cllr Gombo, TME (ANC)
Cllr Grootboom, IWJ (DA)
Cllr Hart, LM (DA)
Cllr Tyokolo, B (DA)
Cllr Nkam, PP (ANC)
Cllr Van Aswegen, E (COPE)
Cllr Witbooi, CK (ANC)

AGENDA**OFFICIALS IN ATTENDANCE**

Ellman, B	Director: Corporate Services
Easton, G	Director: Financial Services
Maughan-Brown, M	Director: Planning and Development
Rhode, M	Director: Technical Services
Mc Donald, M	Acting: Town Electro-technical Engineer
Mattheus, C	Manager: Administration
Paulsen, M	Manager: Legal Services
Bonthuys, M	Manager: Records and Properties
Swart, L	Personal Assistant to the Full Time Councillors
Fandese, N	Committee Officer
Mcothama, N	Senior Clerk
Cornelius, B	Coordinator: Public Participation

AUDIT COMMITTEE

Metelerkamp, N Chairperson: Audit Committee

MEMBERS OF THE PUBLIC

See Attached Attendance Registers

1. OPENING AND WELCOME

The Speaker welcomed Councillors, officials and members of the public to the meeting.

One minute of silence was observed in memory of the departed, Councillor Magdalena Williams.

2. ATTENDANCE

2.1 Councillors: Present
14 Councillors were present.

2.2 Councillors: Absent With Leave

Cllr Litoli, WN (ANC)
Cllr Naylor, T (DA)
Cllr Sopeki, N (Independent)

2.3 Councillors: Absent Without Leave
None.

AGENDA

3. NOTING OF THE PROVISIONS OF SCHEDULE 1 (THE CODE OF CONDUCT FOR COUNCILLORS) OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT, ACT 32 OF 2000 AND DECLARATION OF INTEREST**RESOLVED**

1. That the Code of Conduct for Councillors be noted.
2. That it be noted that no member of the Municipal Council declared any interest on the item on the Agenda.

NOTED**4. NEW ITEMS****SC01/04/14 MOTION OF CONDOLENCE**

The Executive Mayor addressed Council where after she submitted the following Motion of condolence:

“It is with deep sadness that we have to salute and say goodbye to someone who has worked tirelessly for our community.

Councillor Magdalena Williams was an extraordinary woman who has worked diligently to improve the lives of all the people of Ward 5. This Council has lost a pillar of strength, a good friend and a valued colleague, and she will be sorely missed by all the people of the greater Knysna municipal area.

May you rest in peace dear colleague.”

I hereby move:

That Knysna municipality hereby extends its heartfelt condolences to the Williams family on the passing of Cllr Magdalena Williams.

Thank you.

The above motion was seconded by Cllr De Vries.

The motion was carried unanimously.

RESOLVED

That the motion of condolence received from the Executive Mayor and seconded by Cllr De Vries as set out hereunder above, be adopted.

Execution: Municipal Manager

AGENDA

After the adoption of the Motion Cllrs Wittbooi, Van Aswegen, Gombo and Dawson expressed their sadness on the passing of late Councillor Magdalena Williams.

Each of the above-mentioned Councillors shared their personal experiences with the late Councillor Magdalena Williams and extended their condolences to the family and friends.

That Municipal Manager indicated that all Libraries will be closed on 03 May 2014 due to the funeral.

6. **Closure**

The Speaker thanked everyone for attending and the meeting concluded at 15:40.

-oOo-

AGENDA

7 RECOMMENDATIONS FROM THE EXECUTIVE MAYOR**7.1 REPORT: EXECUTIVE MAYOR: 22 MAY 2014**

The minutes of the Mayoral Committee meeting held on **22 MAY 2014** is attached as **Annexure** for consideration by Council.

RECOMMENDATION OF THE EXECUTIVE MAYOR

- [a] That the resolved items contained in the minutes of the Mayoral Committee meeting which was held on **22 MAY 2014**, a copy of which is attached as **Annexure**, by virtue of statutory power in terms of Section 56 of the Local Government : Municipal Structures Act, 1998 and delegated authority, be noted;
- [b] That the recommendations contained in the minutes of the Mayoral Committee meeting which was held on **22 MAY 2014**, a copy of which is attached as **Annexure** be considered and approved.

AGENDA

KNYSNA LOCAL MUNICIPALITY

MINUTES

of the

MAYORAL COMMITTEE

meeting which took place in the Council Chamber
on

Thursday, 22 May 2014

at

08:00

AGENDA

1. Opening and Welcoming

The Executive Mayor welcomed Councillors, officials and members of the public to the meeting.

One minute of silence was observed in memory of the departed, Councillor Magdalena Williams.

2. In Attendance:

2.1 Councillors Present

Members:

Cllr G Wolmarans
Cllr E Edge
Cllr R Dawson
Cllr L Hart

Non-members:

Cllr R Barrell
Cllr S De Vries
Cllr M Dyantyi
Cllr T Gombo
Cllr I Grootboom
Cllr M Lizwani
Cllr P Nkam
Cllr N Sopeki
Cllr B Tyokolo
Cllr E Van Aswegen
Cllr M Wasserman
Cllr C Witbooi

2.2 Officials:

Ms Waring, L	Municipal Manager
Mr Ellman, B	Director: Corporate Services
Mr Maughan-Brown, M	Director: Planning and Development
Mr Adonis, D	Director: Community Services
Mr Easton, G	Director: Financial Services
Mr Richardson, L	Town Electro-technical Engineer
Mr Phillips, E	Manager: Integrated Development Plan
Ms Paulsen, M	Manager: Legal Services
Mr Ngalo, M	Legal Adviser
Ms Lakay, J	Manager: Council Committees and Councillor Support
Ms Fandese, N	Committee Officer
Ms Swart, L	Personal Assistant to the full time Councillors

3. Councillors: Absent with leave

AGENDA

None

4. Councillors: Absent without leave

None

5. Noting of the Provisions of the Code of Conduct for Councillors.

RESOLVED

That the Provisions of the Code of Conduct for Councillors

6. Declaration of Interest

RESOLVED

That it be noted that no member or other Councillors declared any interest in items on the Agenda.

AGENDA

7.1 ITEMS CONSIDERED BY THE SECTION 80 COMMITTEES**7.1.1 ITEMS SUBMITTED TO THE COMMUNITY SERVICES COMMITTEE MEETING 13 MAY 2014****C01/05/14 LIBRARY SERVICES CUSTOMER RELATION POLICY**

Director: Community Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

That the Library Services Customer Relations Policy be approved as the policy benchmark for the functioning of the library service.

File Number: 17/17/R

Execution: Director Community Services

Managers: Libraries and Heritage

C02/05/14 DEVELOPMENT OF NEW PROPOSED REGIONAL WASTE FACILITY FOR THE EDEN DISTRICT

Director: Community Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

That the waste management licence issued to Eden District Municipality for the construction and operation of the new regional waste disposal facility in Mossel Bay; be noted.

File Number: 16/5/R

Execution: Director Community Services

Managers: Waste Management

C03/05/14 INTEGRATED WASTE MANAGEMENT PLAN (2ND GENERATION) FINAL DRAFT REPORT

Director: Community Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

[a] That the contents of the final draft report of the Integrated Waste Management Plan (2nd Generation) ;be noted;

[b] That Council approves the Final Draft Report of the Integrated Waste Management Plan (2nd Generation).

File Number: 16/5/R

Execution: Director Community Services

Manager: Waste Management

AGENDA

C04/05/14 **WASTE MANAGEMENT LICENCE – RECYCLING CENTRE SEDGEFIELD**
Director: Community Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

That the Waste Management Licence issued to operate the recycling centre situated on Erf 1666 in Sedgefield, be noted.

File Number: 16/5/R

Execution: Director Community Services

Managers: Waste Management

C05/05/14 **DETAILED CAPITAL BUDGET REPORT FOR THE 2013/2014 FINANCIAL YEAR AS AT 28 FEBRUARY 2014**

Director: Community Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

That the Detailed Capital Budget Report: 2013/2014 as at 28 February 2014, be noted.

File Number: 9/1/2/10

Execution: Director Financial Services

Managers: Budget Office

C06/05/14 **DETAILED CAPITAL BUDGET REPORT FOR THE 2013/2014 FINANCIAL YEAR AS AT 30 APRIL 2014**

Director: Community Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

That the Detailed Capital Budget Report: 2013/2014 as at 30 April 2014, be noted.

File Number: 9/1/2/10

Execution: Director Financial Services

Managers: Budget Office

C07/05/14 **HEALTH PROMOTION SOUTH AFRICA TRUST: ESTABLISHMENT OF HEALTH CENTRES IN KNYSNA: IMPLEMENTATION OF THE HEALTH PROMOTER AT SCHOOL PROGRAMME**

Director: Community Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

[a] That the contents of the report with regard to the Health Promotion South Africa Trust : Establishment of Health Centres in Knysna : Implementation of the Health Promoter at School Programme, be noted;

AGENDA

- [b] That the Council accepts that this programme can be rolled out in Knysna;
- [c] That Council enters into a Memorandum of Understanding between Health Promoter South Africa, and the respective school governing bodies.

File Number: 17/2/R
 Execution: Director Community Services
 Managers: Protection Services

C08/05/14 **MONTHLY REPORTS: COMMUNITY SERVICES**

Director: Community Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

That the following monthly reports for February 2014 received from the Director Community Services be noted:

- [a] Safety and Security, Traffic and Licensing, Fire, Sport and Rescue and Social Services;
- [b] Libraries and Heritage;
- [c] Parks and Recreation;
- [d] Waste Management;

File Number: 9/1/2/5
 Execution: Director Community Services
 Managers: Waste Management
 Parks and Recreation
 Libraries and Heritage
 Safety and Security
 Traffic and Licensing
 Fire and Rescue

C09/05/14 **MONTHLY REPORTS: COMMUNITY SERVICES**

Director: Community Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

- [a] That the following monthly reports for March 2014 received from the Director Community Services and Eden District Municipality be noted:
 - [i] Safety and Security, Traffic and Licensing, Fire, Sport and Rescue and Social Services;
 - [ii] Libraries and Heritage;
 - [iii] Parks and Recreation;
 - [iv] Waste Management;
 - [v] Eden District Municipality [Environmental Health];

AGENDA

[b] That the Director Community Services to advise Ward Councillors of all activities taking place in their wards.

File Number: 9/1/2/5

Execution: Director Community Services

Managers: Waste Management
Parks and Recreation
Libraries and Heritage
Safety and Security
Traffic and Licensing
Fire and Rescue

AGENDA

7.1.2 ITEMS SUBMITTED TO THE GOVERNANCE AND ECONOMIC DEVELOPMENT COMMITTEE MEETING 13 MAY 2014**G01/05/14 PRESENTATION BY OYSTER FESTIVAL COMMITTEE**

Director: Corporate Services [Administration]

RECOMMENDATION OF THE EXECUTIVE MAYOR

That the presentation by Ms Nicci Rousseau Schmidt of the Oyster Festival Committee be noted.

File number: 11/2/1

Execution: Director: Corporate Services
Manager: Administration**G02/05/14 MONTHLY REPORT: CORPORATE SERVICES [HUMAN RESOURCES]**

Director: Corporate Services [Human Resources]

RECOMMENDATION OF THE EXECUTIVE MAYOR

- [a] That the monthly reports for March and April 2014 received from the Director: Corporate Services [Human Resources] be noted;
- [b] That in future the Employment Equity Plan Targets be included in the monthly reports;
- [c] That the Employment Equity Plan be submitted to the next Governance and Economic Development Committee in June 2014 for noting;
- [d] That the draft recruitment and selection policy, as well as the employment equity item be submitted to the next Governance and Economic Development Committee in June 2014;
- [e] That the Human Resources section ensure that the figures of the job descriptions accurately match the figures of the organogram.

File Number: 9/1/2/9

Execution: Director Corporate Services
Manager: Human Resource

AGENDA**G03/05/14 MONTHLY REPORT: CORPORATE SERVICES [LEGAL SERVICES]**

Director: Corporate Services [Legal Services]

RECOMMENDATION OF THE EXECUTIVE MAYOR

- [a] That the monthly report for 19 February -17 March 2014 and 17 March – 22 April 2014 received from the Director: Corporate Services [Legal Services], be noted.
- [b] That the Legal services section ensure that the status of current litigation matters is kept correctly updated and current at all times.

File Number: 9/1/2/9

Execution: Director: Corporate Services
Manager: Legal Services

G04/05/14 PUBLIC PARTICIPATION MONTHLY REPORTS

Director: Corporate Services [Public Participation]

RECOMMENDATION OF THE EXECUTIVE MAYOR

That the monthly report for Public Participation and the Community Development Workers for February and March 2014 received from the Director Corporate Services [Public Participation] be noted.

File Number: 9/1/2/9

Execution: Director: Corporate Services
Manager: Public Participation

G05/05/14 MONTHLY REPORT: PLANNING AND DEVELOPMENT [LOCAL ECONOMIC DEVELOPMENT]

Director: Planning and Development

RECOMMENDATION OF THE EXECUTIVE MAYOR

That the monthly reports for February and March 2014 received from the Director: Planning and Development [Local Economic Development], be noted.

File Number: 9/1/2/13

Execution: Director: Planning and Development

AGENDA

G06/05/14 **INTEGRATED DEVELOPMENT PLANNING MONTHLY REPORTS**

Director: Planning and Development

RECOMMENDATION OF THE EXECUTIVE MAYOR

That the monthly reports for January, February and March 2014 received from the Director: Planning & Development [Integrated Development Planning], be noted.

File Number: 9/1/2/13

Execution: Director: Planning & Development

Manager: IDP

G07/05/14 **DETAILED CAPITAL BUDGET REPORT FOR THE 2013/2014 FINANCIAL YEAR AS AT 28 FEBRUARY 2014**

Director: Financial Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

That the Detailed Capital Budget Report: 2013/2014 as at 28 February 2014, be noted.

File Number: 9/1/2/10

Execution: Director: Financial Services

Manager: Budget Office

G08/05/14 **DETAILED CAPITAL BUDGET REPORT FOR THE 2013/2014 FINANCIAL YEAR AS AT 30 APRIL 2014**

Director: Financial Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

[a] That the Detailed Capital Budget Report: 2013/2014 as at 30 April 2014, be noted.

[b] That the Director: Financial Services amends the method of the reporting to reflect the Actual Spend YTD as a percentage of the Adjustment Budget.

File Number: 9/1/2/10

Execution: Director: Financial Services

Manager: Budget Office

AGENDA

G09/05/14 REPORT ON THE LOCAL LABOUR FORUM

Director: Corporate Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

That the minutes of the Local Labour Forum meeting held on 20 February 2014 at 14:30 in the Council Chamber, be noted.

File Number: 9/1/2/8

Execution: Director: Corporate Services

Manager: Human Resource

G10/05/14 REPORT ON THE REVIEW OF THE SUPPLY OF ELECTRICITY BY-LAW

Director: Corporate Services [Legal Services]

RECOMMENDATION OF THE EXECUTIVE MAYOR

[a] That the contents of the report with regard to the review of the Supply of Electricity By-Law be noted;

[b] That the attached draft by-law be referred to a workshop for discussion.

File Number: 1/1/2/9

Execution: Director: Corporate Services

Manager: Legal Services

G11/05/14 WARD DELIMITATION 2013/2015 PLAN AND AWARENESS CAMPAIGN

Director: Corporate Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

[a] That the contents of Circular 16/2014 from SALGA dated 31 March 2014, be noted;

[b] That the contents of the document of the Municipal Demarcation Board entitled "Ward Delimitation 2013-2015 Plan and Awareness Campaign", be noted.

File Number: 9/1/2/9

Execution: Director Corporate Services

Manager: Administration

AGENDA**G12/05/14 REPRESENTATION: SALGA WESTERN CAPE WORKING GROUPS**

Director: Corporate Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

- [a] That Circular WC 1 of 2014/15 dated 8 April 2014 from SALGA be noted;
- [b] That the following Councillors be appointed as the official representatives of the Knysna Municipality on the relevant Working Groups:
1. Community Development Working Group – to be appointed MMC
 2. Municipal Finance Working Group - Cllr Esmé Edge
 3. Human Resource and Development Working Group - Cllr R Dawson;
 4. Municipal Infrastructure and Services Working Group - Cllr. Louisa Hart
 5. Economic Development and Planning Working Group – Cllr. Louisa Hart
 6. Governance and Intergovernmental Relations Working Group – Cllr Georlene Wolmarans, Cllr Richard Dawson (Secundi);
- [c] That it be noted that SALGA will only pay the sitting allowance and Subsistence and Travel Allowance, in terms of the determination of Government Notice R 64 dated 29 January 2014, to the representatives mentioned in [b] above from 1 April 2013;
- [d] That it be noted that as from 1 April 2014, the representatives mentioned in [b] above will not receive any Subsistence and Travel Allowances from Knysna Municipality for attending the Working Groups and Provincial and National Executive Committee's meetings of SALGA;
- [e] That the following councillors be appointed as alternate representatives (Secundi) :
1. Community Development Working Group – Cllr Irene Grootboom
 2. Municipal Finance Working Group – Cllr R Barrell;
 3. Human Resource and Development Working Group – Cllr R Barrell;
 4. Municipal Infrastructure and Services Working Group - Cllr. E Edge;
 5. Economic Development and Planning Working Group – Cllr. Beauty Tyokolo
 6. Governance and Intergovernmental Relations Working Group – Cllr Richard Dawson (Secundi).

File Number: 9/1/2/9

Execution: Director: Corporate Services
Manager: Administration

AGENDA

G13/05/14 **REPORT ON THE LEASE BETWEEN KNYSNA MUNICIPALITY AND MASAKHANE BUSINESS CORPORATION (SANLAM MALL)**

Director: Corporate Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

- [a] That the contents of the report on the lease between Knysna Municipality and Masakhane Business Corporation (Sanlam Mall), be noted;
- [b] That the amount owed to the Knysna Municipality by the Masakhane Business Corporation be reduced to R 27 255.17 on the arrear account;
- [c] That the amount stated in [b] above be paid off at R 2000.00 per month;
- [d] That Council will accept responsibility for 50% of the account because of the unforeseen financial implication of the increased demand placed on the infrastructure because of the taxi rank;
- [e] That the interest in the amount of R 36 861.40 on the arrears account be written off;
- [f] That the lease agreement be reviewed and amended to provide for the lessee to improve the current status of the property within 6 months from the date of signature of the amended lease agreement;
- [g] That the cost of upgrading the bulk infrastructure as part of the NDPG and ISDF processes be investigated;
- [h] That upgrading of the area be considered as part of the 2014-2017 MTREF process.
- [i] That the lease agreement between Knysna Municipality and Masakhane Business Corporation (Sanlam Mall) be submitted to the Mayoral Committee meeting on 22 May 2014.

File Number: 1/1/2/9

Execution: Director: Corporate Services
Manager: Legal Services**G14/05/14** **KNYSNA TOURISM SERVICE LEVEL AGREEMENT EXTENSION**

Director: Planning and Development

RECOMMENDATION OF THE EXECUTIVE MAYOR

- [a] That Council approves the amendment to the current Service Level Agreement with Knysna Tourism;

AGENDA

- [b] That the amended Service Level Agreement be submitted to the Mayoral Committee Meeting on 22 May 2014.

File Number: L151

Execution: Director: Planning and Development
Manager: Local and Economic Development

G15/05/14

SPORTING FACILITIES IN KNYSNA

Director: Corporate Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

- [a] That the Committee notes the attached detailed report with regard to the Expired Sporting Leases;
- [b] That the Committee refers the Discussion Document "Expired Sporting Leases" attached as annexure to the agenda of the Governance and Economic Development Committee meeting of 13 May 2014, to a workshop of which the date is determined in conjunction with the office of the Speaker.

File Number: 9/1/2/9

Execution: Director: Corporate Services
Manager: Administration

AGENDA

7.1.3 ITEMS SUBMITTED TO THE PLANNING, DEVELOPMENT AND INFRASTRUCTURE COMMITTEE MEETING 14 MAY 2014

The Planning Development and Infrastructure Committee meeting scheduled for 14 May 2014 did not take place as no quorum was present. The items submitted to the Committee were referred to the Mayoral Committee meeting held on 22 May 2014.

7.1.3 ITEMS SUBMITTED TO THE PLANNING DEVELOPMENT AND INFRASTRUCTURE COMMITTEE MEETING 14 MAY 2014**F01/05/14 INSURANCE REPORT - OCTOBER 2013 TO FEBRUARY 2014****RECOMMENDATION OF THE EXECUTIVE MAYOR**

That the report on all insurance claims for the period October 2013 to February 2014, be noted.

File Number: 9/1/2/10
Execution: Director: Financial Services
Resource Management Officer

F02/05/14 DETAILED CAPITAL BUDGET REPORT FOR THE 2013/2014 FINANCIAL YEAR AS AT 28 FEBRUARY 2014**RECOMMENDATION OF THE EXECUTIVE MAYOR**

That the Detailed Capital Budget Report: 2013/2014 as at 28 February 2014, be noted.

File Number: 9/1/2/10
Execution: Director: Financial Services
Manager: Budget Office

F03/03/14 DETAILED CAPITAL BUDGET REPORT FOR THE 2013/2014 FINANCIAL YEAR AS AT 30 APRIL 2014**RECOMMENDATION OF THE EXECUTIVE MAYOR**

- [a] That the Detailed Capital Budget Report: 2013/2014 as at 30 April 2014, be noted;
- [b] That the Director: Financial Services amends the method of the reporting to reflect the Actual Spend YTD against Budget YTD as a percentage of the Adjustment Budget YTD.

File Number: 5/10/1
Execution: Acting Municipal Manager
Manager: Performance and Internal Audit

AGENDA**F04/03/14 REPORT TO THE MUNICIPAL MANAGER REGARDING TENDERS AWARDED DURING MARCH 2014****RECOMMENDATION OF THE EXECUTIVE MAYOR**

- [a] That the minutes from the Bid Adjudication Committee meeting held on 3 March 2014, be noted.
- [b] That more complete minutes from the Bid Adjudication Committee be submitted to the Finance Committee, going forward.

File Number: 9/1/2/10

Execution: Director: Financial Services
Manager: Expenditure (SCM)

F05/05/14 STATUTORY SPEND REPORT: 2ND & 3RD QUARTER 2013/2014 FINANCIAL YEAR**RECOMMENDATION OF THE EXECUTIVE MAYOR**

- [a] That the statutory spend report for amounts higher than R30 000 for the second and third quarters of the 2013/2014 financial year, be noted;
- [b] That in future, the Director: Financial Services also include the HDI component in the report.

File Number: 9/1/2/10

Execution: Director: Financial Services
Manager: Expenditure (SCM)

F06/05/14 PREFERENTIAL PROCUREMENT POLICY**RECOMMENDATION OF THE EXECUTIVE MAYOR**

That the Preferential Procurement Policy together with the Supply Chain Management Policy be sent to the Council Workshop to be held on 22 May 2014.

File Number: 5/11/P

Execution: Director: Financial Services
Manager: Expenditure (SCM)

F07/05/14 REPORT ON SUPPLY CHAIN MANAGEMENT ACTIVITIES FOR MARCH AND APRIL 2014**RECOMMENDATION OF THE EXECUTIVE MAYOR**

- [a] That the report on the Supply Chain Management Activities for March and April 2014, be noted.

AGENDA

- [b] That a more detailed report regarding Supply Chain Management Activities be submitted to the next Finance Committee meeting in June 2014.

File Number: 9/1/2/10

Execution: Director: Financial Services
Manager: Expenditure (SCM)

AGENDA

7.2 REPORTS SUBMITTED TO THE EXECUTIVE MAYOR**M01/05/14 DETAILED CAPITAL BUDGET REPORT FOR THE 2013/2014 FINANCIAL YEAR AS AT 28 FEBRUARY 2014 AND 30 APRIL 2014**

Director: Corporate Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

That the Detailed Capital Budget Report: 2013/2014 as at 28 February 2014 and 30 April 2014, be noted.

File Number: 5/12/1

Execution: Director: Financial Services

Manager: Budget Office

M02/05/14 ERF 2897, KNYSNA (22 WATERFRONT DRIVE): PROPOSED REZONING

Director: Planning and Development

RECOMMENDATION OF THE EXECUTIVE MAYOR

- [a] That the following correspondence be noted:
- [i] Application from Marike Vreken Town Planners, dated 29 January 2014;
 - [ii] Comments from the Aesthetic Committee meeting held on 11 April 2014;
 - [iii] Comments from the internal department undated; and
 - [iv] The applicant's response to comments, dated 07 April 2014;
- [b] That, the application for the rezoning of Erf 2897 (No. 22 Waterfront Drive), Knysna from "Single Residential" to "Business Zone" and to allow for the development of medical consulting rooms (dentistry practice and a residential unit), **be approved**, in terms of Section 16 of the Land Use Planning Ordinance, 1985 (Ord. 15 of 1985), subject to the following conditions, imposed in terms of Section 42 of the Ordinance:
- [i] The applicant is responsible for ensuring compliance with all the conditions imposed hereunder;
 - [ii] Comply with the developmental parameters of a Business Zone in terms of the Knysna Zoning Scheme (1992);
 - [iii] Comply with the Knysna Urban Conservation Guidelines;
 - [iv] Augmentation fees will be due on 1.9 units for water and sewer;
 - [v] Stormwater run-off, post development and pre-development to remain the same;
 - [vi] Any electrical services encountered will be relocated at the cost of the applicant;
 - [vii] The applicant is to ensure that there is access to property for meter reading purposes;
 - [viii] The erf will be limited to one electrical service connection which may not be split into two 30 amp electrical supplies and will be metered by only one meter (no shared supply);

AGENDA

- [ix] The electricity meter will be of the split prepayment meter type. The erf is also limited to 60Amps Single Phase;
- [x] Capital Contribution fees as well as costs to upgrade the MV and LV electrical network will be payable by the applicant, should an increase in electrical capacity be required for the erf;
- [xi] Solar assisted or gas assisted water heating devices or heat pumps shall be installed by the applicant;
- [xii] Load Switch Accommodation is required and it will be wired in accordance to the Electrical Department' specification and the switch will be purchased by the applicant;
- [xiii] Low energy lamps are to be used in all fittings;
- [xiv] The development shall, upon completion, have a waste management facility and an Integrated Waste Management Plan/System, to Council's approval;
- [xv] Any green waste as a result of the development must be chipped on-site and/or disposed of at an approved site;
- [xvi] Normal building plan approval in terms of the National Building Control and Building Regulations Act shall be applicable, and
- [xvii] This approval does not absolve the developer from compliance with any other approvals or statutory requirements.

File Number: 15/2/5/2

Execution: Director: Planning and Development

Manager: Town Planning and Building Control

M03/05/14

QUARTERLY BUDGET STATEMENT FOR MARCH 2014

Director: Financial Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

That Council notes the quarterly budget statement and supporting documentation for March 2014.

File Number: 9/1/2/10

Execution: Director: Financial Services

Manager: Performance and Internal Audit

AGENDA

M04/05/14 **2014 – 2015 FINAL IDP REVIEW**
Director: Planning and Development

RECOMMENDATION OF THE EXECUTIVE MAYOR

- [a] That Council note the contents of the report with regard to the 2014-2015 Final IDP Review;
- [b] That Council adopt the final Integrated Development Plan (IDP) review for 2014/15 as tabled.

File Number: 15/2/6/1/3
Execution: Director: Planning and Development
 Manager: Integrated Development Plan

M05/05/14 **WAIVER FOR ERF 124 DAM SE BOS KNYSNA**
Director: Planning and Development

RECOMMENDATION OF THE EXECUTIVE MAYOR

That the Building Plan fees amounting to R 15120.77 for Erf 124 Dam se Bos, be waived.

File number: 9/1/2/13
Execution: Director: Planning and Development
 Manager: Local Economic Development

M06/05/14 **WAIVER FOR FEES ERF 3536 KNYSNA**
Director: Planning and Development

RECOMMENDATION OF THE EXECUTIVE MAYOR

That the Building Plan fees amounting to R11202.10 for Erf 3536, Knysna, be waived.

File number: 9/1/2/13
Execution: Director: Planning and Development
 Manager: LED

AGENDA**M07/05/14** **BUILDINGS MASTER PLAN**

Director: Technical Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

- [a] That the contents of the report on the Building Master Plan, be noted;
- [b] That a presentation regarding the Buildings Master Plan be made at the Section 80 committee meeting in June 2014.

File number: 9/1/2/13

Execution: Director: Technical Services

Deputy Town Engineer: Public Works

M08/05/14 **ERF 600, SEDGEFIELD (2 EGRET ROAD): PROPOSED REZONING, CONSENT USE AND DEPARTURE**

Director:

RECOMMENDATION OF THE EXECUTIVE MAYOR

- [a] That the following correspondence be noted:
 - [i] Application from Marike Vreken Town Planners, dated 12 December 2013;
 - [ii] Letter from SANParks dated 31 January 2014;
 - [iii] Letter from Bokamoso Environmental on behalf of Aviemore Developments (Pty) Ltd & Aviemore HOA, dated 03 March 2014;
 - [iv] Letter from DJ Du Preez, dated 25 February 2014
 - [v] Comments from the internal department undated; and
 - [vi] The applicant's response to comments and objections, dated 21 March 2014;
- [b] That the application for the rezoning of Erf 600 (No. 2 Egret Road, Sedgefield), Knysna from "Single Residential" to "Business Zone" and to allow the use of an emergency medical service centre, **be approved**, in terms of Section 16 of the Land Use Planning Ordinance, 1985 (Ord. 15 of 1985), subject to the following conditions, imposed in terms of Section 42 of the Ordinance:
 - [i] The applicant is responsible for ensuring compliance with all the conditions imposed hereunder;
 - [ii] Comply with the developmental parameters of a Business Zone in terms of the Knysna Zoning Scheme (1992) except where departure is approved;
 - [iii] The land use on Erf 600 shall be limited to an ambulance depot and associated administrative and accommodation uses as applied for and no health clinic and or hospital will be allowed.
 - [iv] Water usage shall be limited to the equivalent of one dwelling unit;
 - [v] Only one entrance to be allowed to the satisfaction of the Director Technical Service;
 - [vi] Any electrical services encountered will be relocated at the cost of the applicant;

AGENDA

- [vii] The applicant is to ensure that there is access to property for meter reading purposes;
 - [viii] The erf is limited to its current electrical supply which is 100Amps 3 Phase;
 - [ix] The erf will be limited to one electrical service connection which may not be split into two or three supplies (no shared supply);
 - [x] Should there be a need for an increase in electrical capacity; the applicant will have to install a miniature substation at his cost;
 - [xi] Capital Contribution Fees as well as the upgrading of the MV and LV infrastructure will also be payable by the applicant;
 - [xii] Solar assisted or gas assisted water heating devices or heat pumps shall be installed by the applicant;
 - [xiii] Energy saving lamps are to be used in all fittings if advantageous;
 - [xiv] The development shall, upon completion, have a waste management facility and an Integrated Waste Management Plan/System, to Council's approval;
 - [xv] Any green waste as a result of the development must be chipped on-site and/or disposed of at an approved site;
 - [xvi] Normal building plan approval in terms of the National Building Control and Building Regulations Act shall be applicable, and
 - [xvii] This approval does not absolve the developer from compliance with any other approvals or statutory requirements;
- [c] That the departure from the Sedgfield Zoning Scheme (1980) for the relaxation of the western street building line to allow the existing structures within the proposed business zone, in terms of Section 15 of the Land Use Planning Ordinance, 1985 (Ordinance 15 of 1985), be approved, subject to the following conditions, imposed in terms of Section 42 of the Ordinance:
- [i] The building line relaxation is only applicable to the existing structure applied for and no other structures;
- [d] That the consent use to allow an "Institutional facility" on "Business" zoned property; in accordance with the Sedgfield Zoning Scheme Regulations (1980); subject to the following conditions, imposed in terms of Section 42 of the Ordinance:
- (i) No advertising signs are to be put on the property unless approval is obtained from the Council.

File number: 9/1/2/13

Execution: Director: Planning and Development
 Manager: Town Planning & Building Control

M09/05/14

IMPLICATIONS OF THE SPATIAL PLANNING LAND USE MANAGEMENT ACT (ACT NO. 16 OF 2013) FOR KNYSNA MUNICIPALITY

Director: Planning and Development

RECOMMENDATION OF THE EXECUTIVE MAYOR

AGENDA

- [a] That the financial implications of the implementation of the Spatial Planning and Land Use Management Act (SPLUMA), be noted;
- [b] That a detailed costing be provided for budget purposes once information is provided by National and Provincial Government;
- [c] That the Municipal Manager be authorised to engage with other Local Municipalities within the Eden District to explore the possibility of the establishment of a Joint Planning Tribunal.

File number: 9/1/2/13

Execution: Director: Planning and Development

Manager: Town Planning & Building Control

M10/05/14

**ERF 1072, 19 GULL STREET, SEDGEFIELD CENTRAL, SEDGEFIELD:
PROPOSED SUBDIVISION AND DEPARTURE, (616)**

Director: Planning and Development

RECOMMENDATION OF THE EXECUTIVE MAYOR

- [a] That the following correspondence be noted:
 - (i) Copy of the applicant's motivation dated November 2013;
 - (ii) Objection from H S Dreyer dated 6 February 2014;
 - (iii) Comments of the Western Cape Department of Agriculture, Forestry and Fisheries dated 31 January 2014;
 - (iv) Comments from SANParks dated 31 January 2014;
 - (v) Correspondence to JJ & MC Abrie dated 20 March 2014;
 - (vi) Correspondence to VPM Planning, with internal comments, dated 18 February 2014;
 - (vii) Applicant's response to comments and objections dated 19 February 2014;
- [b] That **approval be granted** in terms of Section 25 of the Land Use Planning Ordinance, 1985 (Ordinance No. 15 of 1985) for the subdivision of Erf 1072, Sedgefield (1115m²) into two portions namely Portion A (±527m²) and the Remainder Erf (±588m²) for residential purposes as indicated on Drawing No. S1072SUB1 drawn by VPM dated 2 December 2013;
- [c] That **approval also be granted** in terms of Section 15 of the Land Use Planning Ordinance, 1985 (Ordinance No. 15 of 1985) for a departure to relax the communal boundaries between the two resultant Erven from 3m to 1,5m in order to allow for larger building platforms/envelopes as indicated on Drawing No. S1072SUB1 drawn by VPM dated 2 December 2013;

The following conditions are hereby imposed in terms of Section 42 of the Land Use Planning Ordinance, 1985 (Ordinance No. 15 of 1985), that:

- i) This approval refers to the proposal as set out above and may not be construed as authority to deviate from any other legal prescriptions or requirements;

AGENDA

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- ii) The property owner shall take responsibility for ensuring compliance with these conditions;
 - iii) Erf 1072 is entitled to 60 Amp single phase electricity;
 - iv) The owner / applicant of the remainder shall be liable to pay Medium voltage and Low voltage Capital Contribution Fees. Said fees shall become payable when application for an electricity supply is received which shall be calculated by means of a costing prepared by the Dept. Electro-technical Services.
 - v) 1 x ee water augmentation will be due on development;
 - vi) The developer shall extend existing services onto the newly created Erf;
 - vii) The developer shall install conservancy tanks to the satisfaction of the Directorate: Technical Services;
 - viii) The proposed buildings shall not substantially differ from structures labeled as Unit 1 and Unit 2 drawn by Johan Grobler Architect enclosed in the application motivation;
 - ix) The applicant shall supply the municipality with copies of the new Erf diagrams on approval by the surveyor-general;
 - x) The following conditions of title must be registered against each of the subdivided portions and the remainder, except where similar conditions have, in the opinion of the Conveyancer, already been registered against the original property or properties:
 - i. The owner of this erf shall without compensation, be obliged to allow gas mains, telephone and television cables and/or wires and main and/or other water pipes and the sewage and drainage including stormwater or any other erf or erven to be conveyed across this erf, and surface installations such as mini-substations, meter kiosks and service pillars to be installed thereon if considered necessary by the local authority in such a manner and position as may from time to time be reasonably required. This shall include the right of access to the erf at any reasonable time for the purpose of constructing, altering, removing or inspecting any works connected with the above;
 - ii. The owner of this erf shall be obliged, without compensation, to receive such material or permit such excavations on the erf, as may be required to allow use of the full width of the street and provide a safe and proper slope to its bank owing to difference between the levels of the street as finally constructed and the erf, unless he elects to build retaining walls to the satisfaction of and within a period to be determined by the local authority.
 - xi) Satisfactory arrangements for the essential removal of telephone and telegraph routes which cross the land being subdivided must be made with the Post Office in terms of Section 83(1) of the Post Office Act.

File number: 15/2/5/3
Execution: Director: Planning and Development
Manager: Town Planning & Building Control

AGENDA

M10/05/14 **ERF 2207, KNYSNA (3 LINDSAY STREET, HUNTER'S HOME):
APPLICATION FOR REMOVAL OF RESTRICTIVE TITLE DEED
CONDITION**

Director: Planning and Development

RECOMMENDATION OF THE EXECUTIVE MAYOR

- [a] That the following correspondence be noted:
- [i] Application from Pinard Architecture Incorporated, dated 24 October 2013;
 - [ii] Letter from G. & C. Pirker dated 11 February 2014;
 - [iii] Letter from Abdo & Abdo Attorneys (Grant Berndt) dated 10 February 2014;
 - [iv] Letter from G Booysen dated 9 February 2014;
 - [v] Letter from B.G Lawson dated 10 February 2014;
 - [vi] Letter of consent from RC & ELM Oelofse dated 10 February 2014;
 - [vii] Letter from B.A Derbidge dated 3 February 2014;
 - [viii] Letter from Keith Cretchley dated 21 February 2014;
 - [ix] Letter from Dr Vanessa Viljoen dated 06 March 2014;
 - [x] Comments from the internal department undated; and
 - [xi] The applicant's response to comments and objections, dated 4 March 2014;
- [b] That the Director: Land Management (Region 3), Department of Environmental Affairs & Development Planning be advised that the Knysna Municipality supports the removal of condition 2(IV) (a), of Title Deed No. T000020015/2012 of Erf 2207, Knysna (No. 3 Lindsay Street, Hunters Home) for the following reasons:
- i) That the Knysna Zoning Scheme Regulations provide adequately for the management of development parameters;
 - ii) It is in the public interest that governance should be straight forward, transparent and that there should not be overlapping; sometimes contradictory legislation administered by different organs of state; and
 - iii) Council does not give any commitment or undertaking that any application in terms of the Land Use Planning Ordinance will be supported or approved in respect of any future proposals.

File number: 15/2/5/4

Execution: Director: Planning and Development
Manager: Town Planning & Building Control

AGENDA

M12/05/14 **ERF 13556 (AN UNREGISTERED PORTION OF ERF 7614 KNYSNA), CNR RIO AND CONCORDIA STREET, LELIESKLOOF, KNYSNA: PROPOSED AMENDMENT OF A SITE DEVELOPMENT PLAN, (520)**

Director: Planning and Development

RECOMMENDATION OF THE EXECUTIVE MAYOR

- [a] That the following correspondence be noted:
- (i) Copy of the applicant's motivation dated July 2013;
 - (ii) Objection and petitions from Charles Miller dated 12 October 2014;
 - (iii) Objection from Trafalgar Property Management on behalf of Kloof Gardens Body Corporate dated 9 October 2013;
 - (iv) Objection from Trafalgar Property Management on behalf of Oaklands on the Knoll dated 30 September 2013;
 - (v) Objection from Sue Thomas on behalf of Hillcrest Body Corporate dated 9 October 2013;
 - (vi) A copy of the subdivision approval letter dated 5 October 2009;
 - (vii) A copy of the rezoning and subdivision approval letter dated 24 June 2008;
 - (viii) Correspondence to VPM Planning, with internal comments, dated 15 October 2013;
 - (ix) Applicant's response to comments and objections dated 18 February 2014;
- [b] That **approval be granted** in terms of Section 15 of the Land Use Planning Ordinance, 1985 (Ordinance No. 15 of 1985) for the amendment of Site Development Plan No. S0009 dated 27/08/2009 in order to densify the property (an unregistered Portion of Erf 7614, Knysna) by creating ±72 general residential units in lieu of the approved 18 units as indicated on the proposed Site Development Plan No. 2013-001 dated July 2013;
- [c] The following conditions are hereby imposed in terms of Section 42 of the Land Use Planning Ordinance, 1985 (Ordinance No. 15 of 1985), that:
- i) This approval refers to the proposal as set out above and may not be construed as authority to deviate from any other legal prescriptions or requirements;
 - ii) The developer shall take responsibility for ensuring compliance with these conditions;
All conditions of approval set out in the rezoning and subdivision approval letter dated 24 June 2008 shall be adhered to;
 - iii) The capacity of Council system to handle additional loading shall be determined and upgrades shall be undertaken by the applicant if required for the proposed development;
 - iv) The outcomes of the updated Traffic Impact Assessment must be accepted and implemented by developer and all improvements must be stated and accepted and the developer shall make a commitment to the improvements;
 - v) The previous conditions of the Town Engineer are still valid with regards to water and sewer;

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- vi) All Human Settlement guidelines must be incorporated in the design including minimum pressure for the development;
- vii) The access points to the proposed development shall be approved by the Directorate: Technical Services as indicated on Figure 10 of the revised site development plan;
- viii) The developer shall foot the cost of the provision of the access points to the development, including the necessary road signs and markings; and
- ix) The building line be set back, the fence line be positioned lower than the road surface and the verge on both approaches to Access 2 be kept clear of vegetation that may hinder visibility in order to achieve the required shoulder sight distances of 120m to the north, and the maximum possible to the south (approximately 90m) with the cost thereof to be met by the developer.
- x) All conditions imposed by Council in respect of the rezoning and subdivision permissions relevant to the properties shall remain in force and shall be complied with prior to the approval of building plans or the registration of any transfer, whichever happens first.

File number: 15/2/6/R

Execution: Director: Planning and Development
Manager: Town Planning & Building Control

M13/05/14

**IMPACT OF THE PROPOSED BUDGET ON INFRASTRUCTURE
MAINTENANCE**

Director: Technical Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

That this report be considered with the final 2014/2015 budget in May and the implications be noted if the under investment in Asset Management continues.

File number: 5/3/R

Execution: Director: Technical Services
Dep. Town Engineer: Public Works

AGENDA

M14/05/14 **INTRODUCTION OF THE DRAFT KNYSNA BY-LAW ON MUNICIPAL LAND USE PLANNING UNDER THE SPATIAL PLANNING AND LAND USE MANAGEMENT ACT (ACT NO. 16 OF 2013)**

Director: Planning and Development

RECOMMENDATION OF THE EXECUTIVE MAYOR

That the matter with regard to the introduction of the Draft Knysna By-Law on Municipal Land Use Planning under the Spatial Planning and Land Use Management Act (Act No. 16 of 2013), be withdrawn at the request of the Chairperson of the Planning Development and Infrastructure Committee .

File number: 5/3/R

Execution: Director: Planning and Development

Manager: Town Planning and Building Control

M15/05/14 **ERF 12975, NO. 1 CANDLEWOOD CLOSE, UPPER OLD PLACE, KNYSNA: WAIVER OF CONTRAVENTION LEVIES**

Director: Planning and Development

RECOMMENDATION OF THE EXECUTIVE MAYOR

- [a] That the following correspondence be noted:
- (i) Letter of approval for a contravention levy dated 7 January 2014;
 - (ii) Affidavit from Roger Anthony Marlin dated 17 March 2014;
 - (iii) Affidavit from Marjorie Janet Donaldson dated 24 March 2014;
 - (iv) Policy in respect of Waiver of As-built Fees and Non-imposition of Contravention Levies in respect Transferred Properties and Building Work undertaken before 22nd September 2000; and
 - (v) Correspondence to Mrs Donaldson dated 26 March 2014.
- [b] That **approval be granted** in terms of Section D of the Policy in respect of Waiver of As-built Fees and Non-imposition of Contravention Levies in respect of Transferred Properties and Building Works undertaken before 22nd September 2000, in order to allow the waiver of an amount of R10240,00 towards contravention levies imposed on the owner of Erf 12975 Knysna in respect of an as-built swimming pool;
- [c] That subject to the waiver of contravention levies by Council, **approval also be granted** in terms of Section 15 of the Land Use Planning Ordinance, 1985 (Ordinance No. 15 of 1985) for a departure to relax the lateral building line from 3m to 0,5m for an as-built swimming pool as indicated on Plan No. 100 drawn by Frankenfeld & King Architects CC dated September 2013;
- [d] That following conditions are hereby imposed in terms of Section 42 of the Land Use Planning Ordinance, 1985 (Ordinance No. 15 of 1985), that:
- i) This approval refers to the proposal as set out above and may not be construed as authority to deviate from any other legal prescriptions or requirements;

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- ii) Any electrical services encountered will be relocated at the cost of the applicant. The applicant is to ensure that there is access to property for meter reading purposes;
- iii) The erf will be limited to one electrical service connection which may not be split into two 30 amp electrical supplies and will be metered by only one meter (shared supply);
- iv) The erf is also limited to 60Amps Single Phase;
- v) Solar assisted or gas assisted water heating devices or heat pumps shall be installed by the applicant;
- vi) Load Switch Accommodation is required and it will be wired in accordance to the Electrical Department' specification and the switch will be purchased by the applicant;
- vii) Low energy lamps are to be used in all fittings; and
- viii) Normal building plan approval in terms of the National Building Regulations shall be obtained.

File number: 5/3/R

Execution: Director: Planning and Development

Manager: Town Planning and Building Control

M16/05/14

MONTHLY REPORT DIRECTOR: TECHNICAL SERVICES

Director: Technical Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

- [a] That the monthly reports for February and March 2014 received from the Director: Technical Services, be noted;
- [b] That the Project Management Unit reports for February and March 2014 received from the Director: Technical Services, be noted;
- [c] That the water and sewer results reports for February and March 2014 received from the Director: Technical Services, be noted.

File number: 9/1/2/1

Execution: Director: Technical Services

Engineers: Public Works, Sewer and Water Works

AGENDA

M17/05/14 **MONTHLY REPORT: TOWN ELECTRO-TECHNICAL ENGINEER**

Director: Town Electro-technical Engineering

RECOMMENDATION OF THE EXECUTIVE MAYOR

That the monthly reports for February and March 2014 received from the Town Electro-technical Engineer, be noted.

File Number: 9/1/2/13

Execution: Town Electro-technical Engineering

M18/05/14 **DETAILED CAPITAL BUDGET REPORT FOR THE 2013/2014 FINANCIAL YEAR AS AT 28 FEBRUARY 2014**

Director: Financial Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

That the Detailed Capital Budget Report: 2013/2014 as at 28 February 2014, be noted.

File number: 9/1/2/10

Execution: Director: Financial Services

Manager: Budget Office

M19/05/14 **DETAILED CAPITAL BUDGET REPORT FOR THE 2013/2014 FINANCIAL YEAR AS AT 30 APRIL 2014**

Director: Financial Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

That the Detailed Capital Budget Report: 2013/2014 as at 30 April 2014, be noted.

File number: 9/1/2/10

Execution: Director: Financial Services

Manager: Budget Office

AGENDA

M20/05/14 **PLANNING AND DEVELOPMENT: MONTHLY REPORTS**

Director: Financial Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

- [a] That the monthly reports for February and March 2014 received from the Director: Planning and Development Services [Town Planning, Building Control], be noted;
- [b] That the monthly reports for February and March 2014 received from the Director: Planning and Development Services [Integrated Human Settlements], be noted;
- [c] That the monthly reports for February and March 2014 received from the Director: Planning and Development Services [Environmental Management], be noted.

File number: 9/1/2/13

Execution: Director: Planning and Development
 Manager: Town Planning and Building Control
 Manager: Integrated Human Settlements
 Manager: Environmental Management

M21/05/14 **REPORT ON THE LEASE BETWEEN KNYSNA MUNICIPALITY AND MASAKHANE BUSINESS CORPORATION (SANLAM MALL)**

Director: Corporate Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

That the lease between Knysna Municipality and Masakhane Business Corporation (Sanlam Mall) attached as annexure to the agenda of the Mayoral Committee Meeting held on 22 May 2014, be noted.

M22/05/14 **KNYSNA TOURISM SERVICE LEVEL AGREEMENT**

Director: Corporate Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

- [a] That the Knysna Tourism Service Level Agreement, attached as annexure to the agenda of the Mayoral Committee meeting held on 22 May 2014, be noted;
- [b] That a discussion be held with regard to the future of Knysna Tourism and that Council determines a position in this regard.

M23/05/14 **SCHEDULE OF MEETINGS: JULY 2014 TO JUNE 2015**

Director: Corporate Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

AGENDA

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- [a] That the schedule of meetings for July 2014 to June 2015 be herewith approved subject to the following and [b] and [c] below:
- [i] The Speaker in consultation with the Municipal Manager, may advance or postpone the date of scheduled Ordinary Municipal Council Meetings;
 - [ii] The Executive Mayor may, in consultation with the Municipal Manager, advance or postpone the dates of scheduled Mayoral Committee Meetings;
 - [iii] The Chairpersons of the respective Portfolio Committees (in consultation with the Executive Mayor) Audit Committee and Municipal Public Accounts Committee may advance or postpone the dates of relevant schedule meetings in consultation with the Municipal Manager;
- [b] That the advancement and/or postponement as mentioned in [a] above are subject to proper notice being given to members of such Municipal Council/ Committee;
- [c] That the Speaker and Chairpersons of the Portfolio Committees (in consultation with the Executive Mayor), Audit Committee and Municipal Public Accounts Committee (in consultation with the Municipal Manager) and subject to [b] above, may call relevant Special Meetings if and when required to do so.

File Number: 9/1/2/9

Execution: Director: Corporate Services
Manager: Administration

M24/05/14 **COUNCIL'S REPRESENTATIVES: KNYSNA TOURISM**
Director: Corporate Services

RECOMMENDATION OF THE EXECUTIVE MAYOR

- [a] That Cllrs S De Vries and L Hart be appointed as Council's representatives on the Board of Knysna Tourism in the vacancies created by the resignation of Cllrs Richard Dawson and Esmé Edge;
- [b] That the advert for the appointment of three (3) community representatives as per the Knysna Tourism Service Level Agreement, be undertaken.

8. Closure

The Chairperson thanked everybody present and the meeting concluded at 09h55.

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AGENDA

8 REPORTS**8.1 EDEN DISTRICT MUNICIPALITY**

Kindly note that Eden had no April meetings due to Councillors being in recess for Elections and also the Easter Holidays.

I was away in Korea and attach separately document of trip.

EDEN – CITTASLOW – KOREA

The Cittaslow philosophy is to encourage the development of nature, tradition and spirit of the community, which is important for sustainable development of human society and ancient future.

Good for nature, good for human beings.

As we can see that human nature means the true nature of human beings, saving nature saves human beings.

While globalization is destroying local identities, Cittaslow aims to help a small town have a comparative advantage through the development of its own local culture, differentiated and high-end brand, to face mass production by big countries or cities.

We have believed harmony with nature, art, people and living things is the most important and such harmony will bring economic co-exploitation, happiness and up-liftment to a community.

Cittaslow International Network consists of 181 Cities in 28 Countries. Europe has 18, Australia 3, New Zealand 1, Canada 2, USA 3, Corea 10, Turkey 9, Northern Cyprus 1, Chin 1, Japan 1 and Sedgfield South Africa.

Cittaslow, the Italian for Slowcity, strides its grand step in Greve in Chianti, Italy in 1999. The idea is to develop slow town, which means slow concept and is well spilled over in development project and it is very opposite way to those of a big city. The happy community building project respect legacies of blessed nature and cultural heritage and requires local residents to involve in voluntarily. Their end goal is revitalization of community : to moderate negative impact on environment, to respect mother nature and to enjoy culinary tradition and unique charm of culture.

Prof Dehyun Sohn and Mayor Jong-Sik Kim hosted the Wando Seaweeds Expo 2014.and invited me to attend this and do a presentation on Sedgfield. I was given a choice of topics and chose to speak on Slow Life and Slow Tourism.

The cities which attended as well were Italy (who was represented by the President of the Cittaslow organisation Mr Gian Marconi), Finland, Norway, England, Canada, Australia, Turkey and Sedgfield.

We flew from George to Jhb, then on to Hong Kong, to Korea and after a 6 hour bus trip arrived in Wando, to start work immediately. Koreans do no waste any time at all.

AGENDA

We attended the Wando Fisheries High School where we had to do our first presentation. We were taken around the islands and experienced seaweed farms, perlemoen farming, fish-farming and rice-paddies. Another beautiful ceremony was the letting free of butterflies by the delegates.

The Seaweed Expo was the highlight of one day. This makes you realise that the sea is a most important source of food for the nation. Seeing the different exhibitions and models on display of how sea farming is done, needs to be explored much further by South Africa. Our hosts were fantastic. Explanations given were translated and food was exceptional (chop-sticks and sea-weed as well as raw sea-slugs, fish, perlemoen was daily food on the table).

The last day was spent on delegates doing their presentations. The Sedgefield presentation was exceptionally well accepted. I intend to take this presentation to various meetings to improve Tourism in Sedgefield and the surrounding areas.

The last day was also the signing ceremony of the Wando Declaration – a copy which will be handed to the Executive Mayor of Knysna for safekeeping.

We each had to take with one product of our town and Scarab Market gave me a huge donation of Elephant dung paper, cards, prints, etc. I think this was the best exhibit of all. It drew a great deal of attention.

I would like to thank all who made the success of this presentation possible – Knysna Municipality, Eden District Municipality, Knysna Tourism, Andre Gauche and the people of Sedgefield who had helped to make this possible.

AGENDA

8.2 REPORT FROM THE SPEAKER: REPORT ON ATTENDANCE OF FORUM MEETINGS BY COUNCIL REPRESENTATIVES

No reports received by Council representatives.

8.3 REPORT FROM THE SPEAKER: ON TRAVEL BY THE EXECUTIVE MAYOR

The Executive Mayor has not undertaken any travel that required approval with regard to the Subsistence and Travel Policy.

FOR INFORMATION

AGENDA**9. NEW ITEMS**

9.1

**MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK 2014/2015 – 2016/2017
(CAPITAL AND OPERATING BUDGET 2014/15)****REPORT FROM THE DIRECTOR: FINANCIAL SERVICE****PURPOSE OF THE REPORT**

For Council to approve the annual budget for 2014/15 as required by the Municipal Finance Management Act No. 56 of 2003.

BACKGROUND / DISCUSSION

The Executive Mayor will present her Budget Speech. (To be circulated under separate cover on the day.)

The Medium Term Revenue and Expenditure Framework (MTREF) for 2014/15 – 2016/17 together with all supporting annexure will be distributed).

RELEVANT LEGISLATION

MFMA

RECOMMENDATION OF THE MUNICIPAL MANAGER

- [a] That the annual budget of Knysna Municipality for the financial year 2014/15; and indicative for the two projected years 2015/16 and 2016/17, as set-out in the schedules contained in Section 4 of the attached Medium Term Revenue and Expenditure Framework (MTREF) 2014/2015 – 2016/2017, be approved:
 - 1.1 Table A2: Budgeted Financial Performance
 - 1.2 Table A3: Budgeted Financial Performance
 - 1.3 Table A4: Budgeted Financial Performance
 - 1.4 Table A5: Budgeted Capital Expenditure for both multi-year and single year by vote, standard classification and funding
- [b] That property rates reflected in Annexure 3 of the MTREF and any other municipal tax reflected in Annexure 3 of the MTREF are imposed for the budget year 2014/2015;
- [c] That tariffs and charges reflected in Annexure 3 of the MTREF are approved for the budget year 2014/2015;
- [d] That Council notes the amended Integrated Development Plan adopted on 29 May 2014;
- [e] That the measurable performance objectives reflected in Section 7 of the MTREF are approved for the budget year 2014/2015;

AGENDA

- [f] That the amended policies for credit control, debt collection and indigents as summarised in Section 8 (and detailed in Annexure 5 of the MTREF) are approved for the budget year 2014/2015;
- [g] That the other new and/or amended budget related policies summarised in Section 8 (and detailed in Annexure 6 of the MTREF) are approved for the budget year 2014/2015;
- [h] That the Draft Service Delivery and Budget Implementation Plan (as detailed in Annexure 7) be noted for the budget year 2014/2015;
- [i] That the Accounting Officer be delegated to adjust the Accounting- and Asset Management Policies in accordance with the requirements of GRAP standards whenever necessary.
- [j] That the budget submissions received by the public and relevant provincial departments have been considered and are noted.

APPENDIX

Circulated under separate cover :

- Medium Term Revenue and Expenditure Framework (MTREF) 2014/2015 – 2016/2017
- Annexure 1: Main budget tables
- Annexure 2: Supporting budget tables
- Annexure 3: Tariffs, charges and fees for 2014/2015
- Annexure 4: MFMA budget circulars for the 2014/2015 financial year
- Annexure 5: Policies
- Annexure 6: Budget submissions received and the Executive Mayor's report
- Annexure 7: Draft Service Delivery and Budget Implementation Plan

File Number: 5/3/R

Executive: Director: Financial Services
Manager: Budget Office

AGENDA

9.2 **UPDATE ON WATER SITUATION**

A verbal report to be presented by Cllr L Hart.

10. **URGENT MATTERS**

11. **ITEMS IN COMMITTEE**

12. **CLOSURE**

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