

KNYSNA MUNICIPALITY

BID NO. T 42 / 2015: CALL FOR PROPOSAL ON PUBLIC SIGNAGE DESIGN, IMPLEMENTATION AND MANAGEMENT FOR KNYNSNA

Bids are invited from suitable service providers for a value proposition relating to public signage design, implementation and management for the Greater Knysna Municipal area.

The physical address for collection of tender documents is: **Supply Chain Management Unit, Finance Building, Queen Street, Knysna**. Documents may be collected during working hours from **Monday, 14 September 2015**.

A receipt for a non-refundable deposit of **R 218.00** payable by cheque made out in favour of Knysna Municipality is required on collection of the tender documents. E-mailed documents can be obtained from the following address: mmato@knysna.gov.za at no cost.

Queries relating to the tender documents may be addressed to: Hennie Smit, Tel No. 044-302 6319, email hsmit@knysna.gov.za

The closing time for submission of bids is **12h00 on Wednesday, 2 December 2015**. Bids must be sealed in an envelope clearly marked with the bid number and title given above, and placed in the **bid box at the Supply Chain Management Unit, Finance Building, Queen Street, Knysna**, before the latter time and latest date. Telephonic, facsimile, e-mail and late bids will not be accepted. Bids must remain valid for a period of ninety (90) days after the closing date of the bid.

Bids will be opened on the same day at the Supply Chain Management Section at 12h05. Late or unmarked bids will not be considered.

Bids may only be submitted on the bid documentation that is issue

The evaluation of this bid will be subjected to functionality scoring. Tenderers must achieve a minimum functionality score of 70 points for functionality in order to be evaluated further. The functionality criteria and weighting is set out in the tender document

The qualifying suppliers* will be short-listed to make a presentation to the Municipal Bid Evaluation Committee. This presentation will be scored and the supplier who scored the highest points will be identified as the preferred supplier, with the remaining supplier's ranked pro-rata according to points scored. [*qualifying suppliers, means suppliers who scored more than 70 points at stage 1 and their score at stage 2 reflect a realistic and fair price proposal.]

Bids will be evaluated according to the **90/10** preference points system. The bids are subject to the Council Supply Chain Management Policy, Preferential Procurement Policy Framework Act 2000, the Preferential Procurement Regulations 2011 and Council Preferential Procurement Policy adopted in terms of Section 2 of the Act.

The Municipality reserves the right to withdraw any invitation to bid and/or re-advertise or to reject any bid or to accept a part of it. The Municipality does not bind itself to accept the lowest bid or to award a contract to the Bidder scoring the highest number of points.

Further requirements for sealing, addressing, delivery, opening and assessment of bids are stated in the Tender Data.

G Easton
Municipal Manager
Clyde Street
KNYSNA
6570

