

KNYSNA MUNICIPALITY

TENDER NO T 25 OF 2016/17: MAINTENANCE OF MUNICIPAL FACILITIES AND DELIVERY OF MUNICIPAL SERVICES TO VARIOUS WARDS FOR A PERIOD OF ONE YEAR WITH AN OPTION TO EXTEND FOR A FURTHER TWO YEARS

Knysna Municipality invites interested contractors for the maintenance of municipal facilities and delivery of municipal services to various wards for a period of one year with an option to extend for a further two years

The physical address for collection of tender documents is **Supply Chain Management Unit, Finance Building, Queen Street, Knysna**. Documents may be collected during workings hours from 15 December 2016.

A receipt for a non-refundable deposit of **R 237.00** payable by cheque made out in favour of Knysna Municipality is required on collection of the tender document. E-mailed tender documents can be obtained from the following address: mmato@knysna.gov.za at no cost.

Technical enquiries relating to the tender documents may be addressed to: Ms N. Salmons, Tel 044 302 6238, e-mail: nsalmons@knysna.gov.za or Mr. I van Wyk, Tel: 044 302 6237, e-mail: ivanwyk@knysna.gov.za or Mr. R Witbooi, Tel: 044 302 6507, e-mail: rwitbooi@knysna.gov.za

COMPULSORY SITE BRIEFING MEETINGS ARE ARRANGEND AS FOLLOW:	
Ward 1 Venue: Council Chambers, Sedgfield Date: 11 January 2017 Time: 10:00	Ward 2 Venue: Karatara Hall, Karatara Date: 11 January 2017 Time: 12:00
Ward 3 Venue: Council Chambers, Clyde Street Date: 12 January 2017 Time: 10:00	Ward 4 Venue: Council Chambers, Clyde Street Date: 12 January 2017 Time: 10:00
Ward 5 Venue: Council Chambers, Clyde Street Date: 12 January 2017 Time: 10:00	Ward 6 Venue: Hornlee Community Hall, Hornlee Date: 13 January 2017 Time: 10:00
Ward 7 Venue: Council Chambers, Clyde Street Date: 12 January 2017 Time: 10:00	Ward 8 Venue: Council Chambers, Clyde Street Date: 12 January 2017 Time: 10:00
Ward 9 Venue: Council Chambers, Clyde Street Date: 12 January 2017 Time: 10:00	Ward 10 Venue: Council Chambers, Clyde Street Date: 12 January 2017 Time: 10:00
Ward 11 Venue: Hornlee Community Hall, Hornlee Date: 13 January 2017 Time: 10:00	

No person/s will be allowed to join the clarification meeting or to submit a bid if such a person/s are more than fifteen (15) minutes late.

The closing time for submission of bids is **12h00** on **Wednesday, 08 February 2017**. Bids must be sealed in an envelope clearly marked with the bid number and title given above, and placed in the **bid box at the Supply Chain Management Unit, Finance Building, Queen Street, Knysna**, before the latter time and latest date. Telephonic, facsimile, e-mail and late bids will not be accepted. Bids must remain valid for a period of ninety (90) days after the closing date of the bid. Knysna Municipality reserves its right to extend the validity period, should you not be willing to hold your bid valid in all respects for further period as requested, it will lapse on expiry of the current validity period.

Bids will be opened on the same day at the Supply Chain Management Section at 12h05. Late or unmarked bids will not be considered.

Bids may only be submitted on the bid documentation that is issued.

The evaluation of this bid will be subjected to functionality scoring. Tenderers must achieve a minimum qualification score of 60 out of 100 points for further evaluation. The qualifying criteria and weighting is set out in the tender document.

The intention of the tender is to appoint one tenderer per ward. Tenderers must indicate the ward they are tendering on.

Bids will be evaluated according to the **90/10** and **80/20** preference points system. The bids are subject to the Council Supply Chain Management Policy, Preferential Procurement Policy Framework Act 2000, and the Preferential Procurement Regulations 2011.

The Municipality reserves the right to withdraw any invitation to bid and/or re-advertise or to reject any bid or to accept a part of it. The Municipality does not bind itself to accept the lowest bid or to award a contract to the Bidder scoring the highest number of points.

Further requirements for sealing, addressing, delivery, opening and assessment of bids are stated in the Tender Document.

B R ELLMAN
ACTING MUNICIPAL MANAGER
Clyde Street
KNYSNA
6570

