



KNYSNA MUNICIPALITY

BID NO. T 23/2015 : CALL FOR PROPOSAL ON PROVISION OF LEGAL SERVICES IN DIVERSE FIELDS OF LAW

Bids are invited from suitably qualified legal practitioners to provide proposals on comprehensive legal advisory , litigation and conveyancing services for Knysna Municipality.

The qualifying criteria and the score in respect of each criterion are as follows: A **minimum of 70 points** out of 100 total points is required for the bid to be evaluated further or to be regarded as responsive. Tender offers that fail to score the minimum score for functionality will be disqualified.

The physical address for collection of bid documents is **the municipal SCM offices at Clyde Street, Knysna.**

A non-refundable bid deposit of **R 200-00**, payable in cash or by bank guaranteed cheque, made out in favour of the Knysna Municipality, is required on collection of the bid document. Bids may only be submitted on the bid documentation that is issued. Electronic documents will be issued at no costs.

Queries relating to this tender may be addressed to Ms Melony Paulsen, Tel No. 044-3026492 or e-mail: mpaulsen@knysna.gov.za or Chamornè Bezuidenhout @ Tel no 044-302 6349 or e-mail cybezuidenhout@knysna.gov.za

The bids are subject to the Preferential Procurement Policy Framework Act 2000, the Preferential Procurement Regulations 2011 and Council Preferential Procurement Policy adopted in terms of Section 2 of the Act

The closing time for submission of bids is **12h00 on Wednesday, 20 May 2015**. Bids must be sealed in an envelope clearly marked with the bid number and title given above, and placed in the **bid box at the Supply Chain Management Unit, Finance Building, Queen Street, Knysna**, before the latter time and latest date. Telephonic, facsimile, e-mail and late bids will not be accepted. Bids must remain valid for a period of ninety (90) days after the closing date of the bid.

The Municipality reserves the right to withdraw any invitation to bid and/or re-advertise or to reject any bid or to accept a part of it.

Further requirements for sealing, addressing, delivery, opening and assessment of bids are stated in the Bid Data.

GS Easton
Municipal Manager
Clyde Street
KNYSNA
6570

