

KNYSNA MUNICIPALITY

TENDER NO. T 19 OF 2016/17: PROCUREMENT OF LAND FOR A NEW CEMETERY

Knysna Municipality invites bids for Procurement of Land for a new Cemetery.

The physical address for collection of tender documents is **Supply Chain Management Unit, Finance Building, Queen Street, Knysna**. Documents will be available from 01 December 2016.

A receipt for a non-refundable deposit of **R 237.00** payable by cheque made out in favour of Knysna Municipality is required on collection of the tender documents. E-mailed tender documents can be obtained from the following address: mmato@knysna.gov.za at no cost.

Technical enquiries relating to the tender documents may be addressed to: Steven Langlands Tel No. 044-302 6304, email slanglands@knysna.gov.za

A non-compulsory pre-tender clarification meeting will be held on **Monday, 12 December 2016 at 12h00** at the Committee Room, Corporate Building, Clyde Street, Knysna.

The closing time for submission of bids is **12h00 on Wednesday, 01 February 2017**. Bids must be sealed in an envelope clearly marked with the bid number and title given above, and placed in the **bid box at the Supply Chain Management Unit, Finance Building, Queen Street, Knysna**, before the latter time and latest date. Telephonic, facsimile, e-mail and late bids will not be accepted. Bids must remain valid for a period of ninety (90) days after the closing date of the bid. Knysna Municipality reserves its right to extend the validity period, should you not be willing to hold your bid valid in all respects for further period as requested, it will lapse on expiry of the current validity period.

Bids will be opened on the same day at the Supply Chain Management Section at 12h05. Late or unmarked bids will not be considered.

Bids may only be submitted on the bid documentation that is issued.

The most appropriate supplier will be identified through a three-stage process, being the following:

Stage 1 – As per PPPFA Regulation 4, suppliers who reached the minimum qualifying score of 25 points for functionality, based on the scoring table in paragraph 6, will progress to Stage 2. If any of the bids are found to be totally unsuitable in any of the scoring criteria the bid will not progress to Stage 2.

Stage 2 - Supplier's price offerings will be scored, where the supplier with the lowest price will achieve 100 points¹ and the other suppliers' which are higher in price will score fewer points, on a pro rata basis, calculated in the tender prices in the relation to the lowest acceptable tender.

Stage 3 - A maximum of 5 suitable suppliers will be identified for which the governance process contemplated in paragraph 3 above will apply.

The bids are subject to the Council Supply Chain Management Policy, Preferential Procurement Policy Framework Act 2000, and the Preferential Procurement Regulations 2011.

The Municipality reserves the right to withdraw any invitation to bid and/or re-advertise or to reject any bid or to accept a part of it. The Municipality does not bind itself to accept the lowest bid or to award a contract to the Bidder scoring the highest number of points.

Further requirements for sealing, addressing, delivery, opening and assessment of bids are stated in the Tender Document.

¹As per the PPPFA Regulations 2011, no provision is made for BBEEE score cards and related preference scores in relation to the acquisition of immovable property

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