



The Knysna Municipality is inviting quotations from suitable Service providers for the services described below.  
Category - Professional Services

(For publication on the Knysna Municipality website and notice boards)

<b>ADVERTISEMENT DATE:</b>	<b>04 June 2015</b>
<b>RFQ NUMBER:</b>	51/2015
<b>DESCRIPTION OF GOODS/SERVICES:</b>	Revision of the inventory of listed buildings within Knysna Town.
<b>RFQ DOCUMENTS ARE OBTAINABLE FROM:</b>	Supply Chain Management Section Clyde Street Knysna <b>or</b> Knysna Municipality website: <a href="http://www.knysna.gov.za">www.knysna.gov.za</a> (Information Centre>RFQs)
<b>CLOSING DATE: TIME:</b>	12 June 2015 12:00
<b>SUBMISSIONS:</b>	Sealed quotations clearly marked, "Revision of the inventory of listed buildings within Knysna Town.", can be submitted: By hand to: Supply Chain Management Section Knysna Municipality Clyde Street Knysna By fax to: 086 650 1415 By email to: <a href="mailto:procurement@knysna.gov.za">procurement@knysna.gov.za</a>  Contact person: Sandra Fourie (Tel: 044 302 6328) Electronic bid documents must reach the Supply Chain Management Section before the closing time.
<b>TECHNICAL ENQUIRIES:</b>	Contact Person : Hennie Smit Email : <a href="mailto:hsmit@knysna.gov.za">hsmit@knysna.gov.za</a> Tel : 044 302 6319

**The following conditions will apply:**

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT when applicable.
- Attached KMBD6.1 must be completed to qualify for B-BBEE Status Level of Contribution.
- An original or certified copy of B-BBEE Certificate must be attached to qualify for points.
- Tax Clearance Certificate or Sufficient Evidence that Tax matters are raised with SARS must be attached.
- Price must include all related expenses, i.e. transport, accommodation etc.
- Attached KMBD 4 document must be completed.
- Status of Municipal accounts must be submitted.
- Only an official order will bind the Council
- Bidders must insist on an official order number.

***The Knysna Municipality is implementing an online purchasing management system. This system allows vendors to register online, receive automated alerts via e-mail and will eventually allow vendors to submit bids electronically. All opportunities >R30 000 (RFQ's and Tenders) are processed through our online system. To register go to [www.knysna.gov.za](http://www.knysna.gov.za) – Council adverts – Supply Chain Management – SCM e-mail list – complete info and click on submit form. Enquiries may be directed to: [nmlisana@knysna.gov.za](mailto:nmlisana@knysna.gov.za)***